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APSJobs - Weekly Vacancy Notices

The Gazette contains notifications of vacancies for APS and some non-APS Commonwealth agencies as required by the Public Service Act 1999, the Parliamentary Service Act 1999, and their subordinate legislation. To know more about these requirements, see https://www.apsc.gov.au/public-service-gazette-requirements

The date of publication of this Gazette is PS34 Weekly Gazette Thursday (Vacancy Notices) - 27 August 2026.pdf. The date of publication establishes the date the vacancy was notified in the Gazette for the purpose of 25(1)(b) of the Australian Public Service Commissioners Directions 2022.

For gazette lodgement inquiries email: contact@apsjobs.gov.au

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Public Service Gazette - Vacancy Notices

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[Job No] ISSN 1835-2480

2025/2026 Christmas / New Year arrangements (Gazette)

For promotion notices published in APS Gazettes PS49, PS50 and PS1 the Merit Protection Commissioner has extended the period of time applicants may submit an application for review. This decision was made in accordance with subsection 24(2)(a)(ii) of the Public Service Regulations 2023 which continues pursuant section 114 of the Public Service Regulations 2023, subsection 21(2)(c)(ii) of the Public Service Regulations 2023 and the Parliamentary Service Determination 2024 Clause 68(2)(a)(ii).

The new dates are:

Gazette PS49: Applications are accepted until 5pm local time, Thursday 8 January 2026.

Gazette PS50: Applications are accepted until 5pm local time, Thursday 8 January 2026

Gazette PS1: Applications are accepted until 5pm local time, Thursday 29 January 2026.

Local time means 5pm in the State or Territory in which the application is made. Applications made overseas must be received by the Merit Protection Commissioner by 5pm Australian Eastern Daylight Time. For questions about the timeframes for promotion review applications over the Christmas/New Year period, please email review@mpc.gov.au or phone (02) 8239 5330.

Vacancies

Vacancy VN-0769231

Australian Charities and Not-for-profits Commission (ACNC)

Closing Date:Wednesday 09 September 2026

Australian Charities and Not-for-profits Commission
Corporate Services

Job Title	Australian Charities and Not-for-profits Commission Finance Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC
Salary	$93,676 - $99,307
Future Merit Locations	Melbourne
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO/ACNC, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 5
Position Number	EXT_ACNC_348_2026
Agency Website	https://www.acnc.gov.au/about

Job Description

https://ato.nga.net.au/?jati=5368C134-8B4D-360F-9383-ED36756AA86A

Duties

We are seeking an experienced and motivated Finance Officer to join our Corporate Services team.

As a Finance Officer, you will support the ACNC’s compliance with whole-of-government financial reporting obligations. You’ll ensure financial activities are processed accurately, verifying that data is reliable for decision making.

You will work closely with business areas to help manage resources responsibly and address issues as they arise, while also contribuiting to improvements in how financial services are delivered.

You will work on a wide range of finance initiatives in a small and dynamic agency where your contributions will directly support a sector that plays a vital role in strengthening Australian communities.

The Australian community requires the highest integrity of ACNC staff. Our ideal candidate also acts with integrity, makes ethical decisions and embodies our cultural traits and APS values.

We encourage Aboriginal and Torres Strait Islander peoples, culturally and linguistically diverse people and people with disability or neurodivergence to apply.

Our Ideal Candidate:

- effectively manages routine financial processing, including raising and paying invoices
- experienced in developing, maintaining and analysing data to support resource management decisions
- well versed in assisting with budgets, forecasts and costings
- establishes effective relationships and provides trusted financial advice to business partners
- proactively identifies opportunities and improvements to enhance financial service processes
- proficient in financial management systems, including SAP and Cognos, with advanced Microsoft Excel skills.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Charities and Not-for-profits Commission (ACNC)

We determine whether an organisation meets the legal definition of charity and we work to ensure charities understand and meet their obligations by providing guidance and support. Located in Melbourne CBD, we are proud to have a diverse workforce that understands our vision and purpose and is made up of people who are committed to achieving our Corporate Priorities. We work hard to attract and retain talented staff. We promote a people centred culture that models our values and understands our vision and purpose. You may be required to undergo integrity checks during the course of your engagement with the ACNC. Find out more information about us on our website https://www.acnc.gov.au/about.

To Apply

Position Contact	Debra Croce, (03) 8632 5546
Agency Recruitment Site	https://ato.nga.net.au/?jati=5368C134-8B4D-360F-9383-ED36756AA86A

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Vacancy VN-0772070

Australian Children's Education and Care Quality Authority

Closing Date:Sunday 30 August 2026

Workforce, Engagement and Research
Communications and Engagement

Job Title	Communications Officer
Job Type	Part-Time, Non-Ongoing
Location	Sydney NSW, Melbourne VIC, Adelaide SA, Perth WA, Darwin NT, Brisbane QLD, Tasmania TAS
Salary	$91,867 - $102,446
Future Merit Locations	Sydney, Melbourne, Adelaide, Perth, Darwin, Brisbane, Tasmania
Office Arrangement	Hybrid
Office Arrangement Details	1-3 days in the office
Classification	
Position Number	593
Agency Website	https://www.acecqa.gov.au/work-with-us

Job Description

https://aeq.chris21.com/AEQ_eR21p/VacancyList.aspx

Communications Officer

- **Help children have the best start in life through high quality education & care.**
- **Improve outcomes for children and families in early education and care.**
- **Join an expert team working across governments at the national level.**

About ACECQA

We want children in Australia to have the best start in life through quality education and care.

We provide national leadership on the implementation of the National Quality Framework (NQF) and collaborate with the Australian and state and territory governments to:

- implement changes that benefit children birth to 13 years-of-age and their families
- monitor and promote the consistent application of the Education and Care Services National Law across all states and territories
- support the early childhood education and care sector to improve quality outcomes for children

We strive for innovation and continuous improvement and are committed to keeping the sector and the community informed with the latest developments in early childhood education and care.

ACECQA is committed to being a child-safe organisation, implementing the National Principles for Child Safe Organisations and actively promoting the safety and wellbeing of children.

The Role

The Communications Officer is responsible for sourcing, writing and editing accessible and engaging content for a range of digital and traditional communication channels, daily media monitoring and internal reporting. They will also help to build and maintain relationships with key stakeholders through various engagement and communication strategies.

This role is part-time and fixed term for up to 12 months at ACECQA **Band 4 ($91,867- $102,446)**.

Duties

Key Accountabilities

- Source, develop, write and edit a range of accessible and engaging communications content for external and internal publication to promote the work of ACECQA to the sector, community and families - on our websites, social media channels, intranet and printed publications, as well as in our newsletters and EDMs.

· Prepare and edit content that meets required timeframes, usability and accessibility standards, and brand management and procurement policies.

· Prepare reports on effectiveness of website and social media publishing and stakeholder engagement activities.

· Provide daily media monitoring updates.

· Support the Communications & Engagement team in the development, implementation and evaluation of stakeholder engagement and communication strategies and public information campaigns.

· Provide support across the Communications & Engagement Team and Workforce, Engagement and Research group.

Eligibility

Key Selection Criteria

· Proven experience in sourcing, writing and editing accessible and engaging communications content for a range of digital and traditional channels to required standards, including websites, social media and printed publications.

· Proven experience in building cooperation and workable solutions between internal stakeholders.

· Strong capabilities and experience using web content management systems, electronic marketing software and desktop publishing applications, supporting ongoing compliance with brand management and accessibility requirements, and assessing analytics to prepare reports and advice.

· Capacity to operate both independently, using initiative and self-direction, and as a team member, to produce consistently high-quality work and meet deadlines.

· Excellent written and verbal communication skills, including demonstrated ability to tailor communication to a variety of audiences.

· Tertiary qualification/s in a discipline such as communications, journalism or marketing, or relevant experience.

Notes

How to apply

The closing date for applications is **30 August 2026** at 11.59pm.

Important Note: Please ensure you follow the recruitment process outlined below, otherwise you may not be considered for the role.

To apply, please register with the ACECQA Recruitment Candidate Portal, navigate to **Officer Communications** vacancy and click **Apply for Job**. The application process will require you to:

· Attach a CV of no more than 5 pages which demonstrates your ability to meet the criteria contained in the position description.

· Provide the details of at least two referees who have directly supervised you within the last five years of employment.

· Attach a written response to the targeted questions below of no more than 2 pages

Targeted Questions

1. ACECQA publishes content on its websites, intranet and social media channels. How do you provide support to business areas using content management platforms, and ensure content is accurate and meets required timeframes, usability and accessibility standards?

2. How do you develop communications plans and engaging content and collateral that meet government digital communications legislative requirements – including security, accessibility, usability, compliance, brand management and procurement?

All complete applications will be acknowledged.

More information

If you have any questions about the role or recruitment process, please contact Michelle Squire, Manager Communications and Engagement on 0477 301 274 or the Recruitment team at recruitment@acecqa.gov.au.

Notice to agencies

ACECQA will not accept applications from any source other than directly from a candidate for this vacancy. Recruitment agencies must have received instructions from ACECQA in relation to a specific vacancy in order to submit applications on behalf of candidates.

ACECQA is collecting the information requested in the advertisement for the purpose of selection, recruitment and engagement of staff. ACECQA is authorised to do so by the Education and Care Services National Law. Please refer to our Privacy Policy which can be accessed at http://www.acecqa.gov.au/privacy-policy.

About the Australian Children's Education and Care Quality Authority

To Apply

Position Contact	Michelle Squire, 0477 301 274
Agency Recruitment Site	https://aeq.chris21.com/AEQ_eR21p/VacancyList.aspx

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Vacancy VN-0772071

Australian Children's Education and Care Quality Authority

Closing Date:Monday 31 August 2026

National Register and Innovation
National Register

Job Title	Program Manager, National Register
Job Type	Full-Time, Non-Ongoing
Location	Brisbane QLD, Sydney NSW, Melbourne VIC, Adelaide SA, Perth WA, Darwin NT, Tasmania TAS
Salary	$130,608 - $167,283
Future Merit Locations	Brisbane, Sydney, Melbourne, Adelaide, Perth, Darwin, Tasmania
Office Arrangement	Hybrid
Office Arrangement Details	1-3 days in the office
Classification	
Position Number	595
Agency Website	https://www.acecqa.gov.au/work-with-us

Job Description

https://aeq.chris21.com/AEQ_eR21p/VacancyList.aspx

Program Manager, National Register

- **Help children have the best start in life through high quality education & care.**
- **Improve outcomes for children and families in early education and care.**
- **Join an expert team working across governments at the national level.**

About ACECQA

We want children in Australia to have the best start in life through quality education and care.

We provide national leadership on the implementation of the National Quality Framework (NQF) and collaborate with the Australian and state and territory governments to:

- implement changes that benefit children birth to 13 years-of-age and their families
- monitor and promote the consistent application of the Education and Care Services National Law across all states and territories
- support the early childhood education and care sector to improve quality outcomes for children

We strive for innovation and continuous improvement and are committed to keeping the sector and the community informed with the latest developments in early childhood education and care.

ACECQA is committed to being a child-safe organisation, implementing the National Principles for Child Safe Organisations and actively promoting the safety and wellbeing of children.

The Role

The Program Manager, National Register leads program and project management functions that support the planning, governance, delivery, reporting and assurance of National Early Childhood Worker Register (National Worker Register) activities, including Stage 1B reforms.

The role is responsible for coordinating integrated delivery planning, milestone tracking, risk and issue management, dependency management, governance reporting, deed delivery tracking, stakeholder coordination and delivery assurance. The position works closely with policy, legislative, operational, data, privacy, security, technology and jurisdictional stakeholders to support clear decision making, delivery confidence, implementation readiness and transition to business as usual operations for the National Worker Register.

This role is full-time and fixed term for up to 12 months at ACECQA **Band 6/7 ($130,608 - $167,283)**.

Duties

Key Accountabilities

· Lead program and project management functions for the National Worker Register, including integrated planning, scheduling, milestone management, progress reporting, risk and issue management, dependency tracking and delivery assurance.

· Maintain and oversee core program artefacts, including the integrated delivery schedule, implementation plans, risk and issues registers, dependency logs, decision records, action registers, governance papers and status reports.

· Coordinate delivery tracking for deed deliverables, milestone reporting, acceptance evidence and implementation dependencies, including matters requiring Australian Government, governance or external stakeholder input.

· Provide strategic and practical advice to the Senior Manager, National Register on delivery, sequencing, implementation risks, dependencies, resourcing, governance requirements and emerging issues.

· Support effective delivery of National Worker Register reforms that strengthen child safety, workforce visibility, data quality, regulatory oversight, privacy, security and operational sustainability.

· Coordinate governance arrangements, including forward agendas, meeting papers, reporting updates, decision points, action tracking and escalation of risks, dependencies and issues.

· Manage the preparation of reports, briefings and decision materials for Senior Executives, governance forums, the ACECQA Board, State and Territory Regulatory Authorities, and the Australian Government and other stakeholders.

· Work collaboratively with policy, legislative, operational, data, privacy, security, technology and jurisdictional stakeholders to support integrated delivery and timely issues resolution.

· Support consultation, engagement and change activities with internal and external stakeholders to inform delivery planning, implementation readiness and transition to business as usual.

· Lead and support direct reports by setting priorities, managing workloads, building capability and supporting consistent, high quality program delivery practices.

· Contribute to continuous improvement of program management capability through fit for purpose templates, consistent processes, reporting cadences, lessons learned and continuous improvement activities.

· Adhere to ACECQA’s Code of Conduct and role model ACECQA’s values and behaviours.

Eligibility

Key Selection Criteria

· Demonstrated experience leading complex projects, programs or reform initiatives, including coordination of policy, legislative, operational, data, technology and implementation activities.

· Proven ability to establish and maintain effective program controls, including integrated planning, milestone tracking, risk and issue management, dependency management, governance reporting and delivery assurance.

· Demonstrated ability to manage contracted deliverables, milestone reporting, acceptance evidence and delivery dependencies in a complex governance environment.

· Strong stakeholder engagement skills, including the ability to build productive relationships across government, regulatory, technical, operational and corporate environments.

· Excellent written and verbal communication skills, including the ability to prepare clear reports, briefings, governance papers and decision materials and executive updates.

· Demonstrated people management capability, including the ability to set priorities, manage workloads, build team capability and support staff to deliver quality outcomes within agreed timeframes.

· Sound judgement, initiative and problem-solving skills, including the ability to identify delivery risks, escalate issues and recommend practical solutions.

Highly desirable skills, knowledge and experience:

· Experience working in a program or project management office or supporting portfolio, program or project governance arrangements.

· Knowledge of project, program or portfolio management frameworks, reporting processes, assurance practices, risk and issue management, dependency tracking and project controls

· Experience supporting government funded programs, contracted deliverables, milestone reporting or implementation schedules

· Understanding of privacy, information governance, cyber security, data quality or digital service delivery issues in a government or regulatory environment.

· A tertiary qualification in a relevant discipline or equivalent experience in project, program, policy, governance or reform delivery.

Notes

How to apply

The closing date for applications is 31 **August 2026** at 11.59pm.

Important Note: Please ensure you follow the recruitment process outlined below, otherwise you may not be considered for the role.

To apply, please register with the ACECQA Recruitment Candidate Portal, navigate to **Program Manager, National Register** vacancy and click **Apply for Job**. The application process will require you to:

· Attach a CV of no more than 5 pages which demonstrates your ability to meet the criteria contained in the position description.

· Provide the details of at least two referees who have directly supervised you within the last five years of employment.

· Attach a written response to the targeted questions below of no more than 2 pages

Targeted Questions

1. How would you keep the National Early Childhood Worker Register program of work on track and make sure risks, dependencies and delays are managed?
2. Explain a time you coordinated a complex project with different stakeholders, and describe how you resolved issues and kept the work moving?

All complete applications will be acknowledged.

More information

If you have any questions about the role or recruitment process, please contact the Recruitment team at recruitment@acecqa.gov.au.

Notice to agencies

ACECQA will not accept applications from any source other than directly from a candidate for this vacancy. Recruitment agencies must have received instructions from ACECQA in relation to a specific vacancy in order to submit applications on behalf of candidates.

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About the Australian Children's Education and Care Quality Authority

To Apply

Position Contact	Anna Lagana, +61282404522
Agency Recruitment Site	https://aeq.chris21.com/AEQ_eR21p/VacancyList.aspx

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Vacancy VN-0772072

Australian Children's Education and Care Quality Authority

Closing Date:Monday 31 August 2026

National Register and Innovation
National Register

Job Title	Senior Change, Readiness and Transition Lead
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW, Melbourne VIC, Adelaide SA, Perth WA, Darwin NT, Brisbane QLD, Tasmania TAS
Salary	$130,608 - $145,629
Future Merit Locations	Sydney, Melbourne, Adelaide, Perth, Darwin, Brisbane, Tasmania
Office Arrangement	Hybrid
Office Arrangement Details	1-3 days in the office
Classification	
Position Number	596
Agency Website	https://www.acecqa.gov.au/work-with-us

Job Description

https://aeq.chris21.com/AEQ_eR21p/VacancyList.aspx

Senior Change, Readiness and Transition Lead

- **Help children have the best start in life through high quality education & care.**
- **Improve outcomes for children and families in early education and care.**
- **Join an expert team working across governments at the national level.**

About ACECQA

We want children in Australia to have the best start in life through quality education and care.

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- implement changes that benefit children birth to 13 years-of-age and their families
- monitor and promote the consistent application of the Education and Care Services National Law across all states and territories
- support the early childhood education and care sector to improve quality outcomes for children

We strive for innovation and continuous improvement and are committed to keeping the sector and the community informed with the latest developments in early childhood education and care.

ACECQA is committed to being a child-safe organisation, implementing the National Principles for Child Safe Organisations and actively promoting the safety and wellbeing of children.

The Role

The Senior Change, Readiness and Transition Lead supports the planning, coordination and delivery of change, readiness and transition activities for the National Early Childhood Worker Register (the National Worker Register), including Stage 1B reforms. Reporting to the Program Manager, National Register, the role supports effective implementation by assessing change impacts, coordinating readiness activities, preparing communications and guidance materials, supporting training and stakeholder engagement, monitoring adoption risks, and helping transition new or changed processes into business as usual operations.

The position works closely with policy, operational, data, privacy, security, technology, communications, Regulatory Authorities, and sector stakeholders to support practical, well-communicated and well-managed implementation of National Worker Register changes.

This role is full-time and fixed term for up to 12 months at ACECQA **Band 6 ($130,608 - $145,629)** .

Duties

Key Accountabilities

· Support the planning, coordination and delivery of change, readiness and transition activities for National Worker Register, including Stage 1B reforms.

· Undertake change impact assessments to identify impacts for ACECQA teams, Regulatory Authorities, approved providers, workers and other affected stakeholders.

· Support readiness planning across operational, sector, communications, training, and support model readiness and transition to business as usual.

· Coordinate the development and review of communication products, guidance materials, frequently asked questions, training content, user resources and implementation support materials.

· Work with policy, operational, data, privacy, security, technology, communications and stakeholder engagement teams to ensure change and transition activities align with approved policy, system and operational settings.

· Support stakeholder engagement activities by capturing feedback, identifying implementation barriers and escalating risks or readiness issues.

· Track readiness actions, risks, issues and dependencies and provide updates to the Program Manager, National Register and relevant governance forums.

· Support implementation activities for new or changed National Worker Register processes, systems, and services, including user support, transition planning and post implementation review.

· Maintain accurate records of change impacts, readiness activities, stakeholder feedback, decisions, approvals and implementation materials.

· Contribute to continuous improvement by identifying lessons learned, user feedback and opportunities to improve future change, readiness and transition activities.

· Adhere to ACECQA’s Code of Conduct and role model ACECQA’s values and behaviours.

Eligibility

Key Selection Criteria

· Demonstrated experience supporting change, readiness, transition or implementation activities in a complex project, program, regulatory or government environment.

· Strong ability to assess change impact, identify implementation risks and support practical transition planning for different stakeholder groups.

· Excellent written communication skills, including the ability to prepare guidance materials, communication products, training content, status updates, briefings and implementation resources.

· Strong stakeholder engagement skills, including the ability to work effectively with internal teams, government stakeholders, Regulatory Authorities, operational users and external stakeholders.

· Demonstrated organisational and coordination skills, including the ability to manage competing priorities, track actions and dependencies, and deliver high quality work within agreed timeframes.

· Sound judgement and problem-solving skills, including the ability to identify risks, escalate issues and recommend practical solutions.

· Ability to work collaboratively across multidisciplinary teams, including policy, operations, technology, data, privacy, security, communications and stakeholder engagement.

Highly Desirable:

· Experience supporting change, readiness or transition activities for digital systems, government services, regulatory programs or sector facing reforms.

· Experience developing guidance, training materials, frequently asked questions, work instructions, communication products or stakeholder implementation materials.

· Understanding of implementation readiness, stakeholder adoption, operational support models, business process change or transition to business as usual.

· Relevant qualification or equivalent experience in change management, communications, project management, business readiness, policy, operations or implementation delivery.

Notes

How to apply

The closing date for applications is **31 August 2026** at 11.59pm.

Important Note: Please ensure you follow the recruitment process outlined below, otherwise you may not be considered for the role.

To apply, please register with the ACECQA Recruitment Candidate Portal, navigate to **Senior Change, Readiness and Transition Lead** vacancy and click **Apply for Job**. The application process will require you to:

· Attach a CV of no more than 5 pages which demonstrates your ability to meet the criteria contained in the position description.

· Provide the details of at least two referees who have directly supervised you within the last five years of employment.

· Attach a written response to the targeted questions below of no more than 2 pages

Targeted Questions

1. Explain a time you helped people prepare for a significant change and what you did to identify the impacts and support a successful transition?
2. How would you prepare workers, approved providers, and Regulatory Authorities for changes to the National Early Childhood Worker Register?

All complete applications will be acknowledged.

More information

If you have any questions about the role or recruitment process, please contact the Recruitment team at recruitment@acecqa.gov.au.

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About the Australian Children's Education and Care Quality Authority

To Apply

Position Contact	Anna Lagana, +61282404522
Agency Recruitment Site	https://aeq.chris21.com/AEQ_eR21p/VacancyList.aspx

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Vacancy VN-0772102

Australian Children's Education and Care Quality Authority

Closing Date:Sunday 06 September 2026

National Register and Innovation
National Register

Job Title	Senior Policy Officer
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW, Melbourne VIC, Adelaide SA, Perth WA, Darwin NT, Brisbane QLD, Tasmania TAS
Salary	$106,584 - $145,629
Future Merit Locations	Sydney, Melbourne, Adelaide, Perth, Darwin, Brisbane, Tasmania
Office Arrangement	Hybrid
Office Arrangement Details	1-3 days in the office
Classification	
Position Number	598
Agency Website	https://www.acecqa.gov.au/work-with-us

Job Description

https://aeq.chris21.com/AEQ_eR21p/VacancyList.aspx

Senior Policy Officer

- **Help children have the best start in life through high-quality education & care.**
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About ACECQA

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ACECQA is committed to being a child-safe organisation, implementing the National Principles for Child Safe Organisations and actively promoting the safety and wellbeing of children.

The Role

The Senior Policy Officer supports the Register, Future Directions Team to develop policy advice, legislative policy, implementation planning and governance materials for the future development of the National Early Childhood Worker Register. The position contributes to Stage 1B delivery and future reform work by undertaking policy analysis, coordinating workstream inputs, preparing high-quality papers and briefings, supporting stakeholder and governance processes and tracking risk, issues, actions and dependencies.

This role is full-time and fixed term for up to 12 months at ACECQA **Band 5/6 ($106,584 - $145,629)**.

Duties

Key Accountabilities

· Undertake policy research, analysis and options development to support the future development of the National Worker Register.

· Prepare high quality policy papers, briefings, reports, submissions, meeting papers and implementation materials for internal and external governance forums.

· Support Stage 1B workstreams by coordinating inputs, tracking actions, risks, issues and dependencies and preparing advice on policy, legislative, operational and system implications.

· Review, interpret and provide advice on policy, legislative, procedural and business system issues relevant to the National Quality Framework and the National Worker Register.

· Contribute to the development of legislative policy, drafting instructions, operational policy and implementation advice.

· Support consultation and engagement with internal teams, regulatory authorities and the Australian Government, state and territory governments, and other external stakeholders to achieve organisational goals.

· Assist with the preparation and coordination of meeting papers, forward agendas, decision logs, action logs, workforce, data, privacy, legislative and implementation issues that may affect future National Worker Register policy settings.

· Work collaboratively across ACECQA to support integrated delivery of National Worker Register priorities, including policy, legislation, data, technology, operational readiness, communications and stakeholder transition.

· Maintain accurate, transparent and consistent records in line with ACECQA's records management policies and procedures.

· Act ethically and professionally in accordance with ACECQA's values of Integrity, Commitment, Respect and Collaboration.

· Other duties as required.

Eligibility

Key Selection Criteria

· Highly developed conceptual, analytical and research skills, including the ability to interpret legislation, policy, operational requirements and complex reform issues.

· Strong written communication skills, including demonstrated experience preparing clear, concise and well-structured policy papers, briefings, submission, reports or governance materials.

· Demonstrated ability to support policy development, legislative policy, implementation planning and complex issues resolution.

· Strong organisation and project coordination skills, including the ability to manage competing priorities, track actions and dependencies and deliver high quality work within agreed timeframes.

· Demonstrated ability to build and sustain productive working relationships with internal teams, government officials, Regulatory Authorities and other stakeholders.

· Sound judgement, initiative and attention to detail, including the ability to identify risks, escalate issues and provide practical recommendations.

· Strong oral communication and consultation skills, including the ability to communicate complex issues clearly and negotiate confidently.

· Demonstrated ability to work collaboratively in a multidisciplinary environment across policy, legislation, data, technology, operations and communications.

Notes

How to apply

The closing date for applications is **6 September 2026** at 11.59pm.

Important Note: Please ensure you follow the recruitment process outlined below, otherwise you may not be considered for the role.

To apply, please register with the ACECQA Recruitment Candidate Portal, navigate to **Senior Officer Policy** vacancy and click **Apply for Job**. The application process will require you to:

· Attach a CV of no more than 5 pages which demonstrates your ability to meet the criteria contained in the position description.

· Provide the details of at least two referees who have directly supervised you within the last five years of employment.

· Attach a written response to the targeted questions below of no more than 2 pages

Targeted Questions

1. The National Early Childhood Worker Register is a national reform however implementation means dealing with jurisdictions that have separate legislation and regulatory approaches. Tell us how you've engaged group of stakeholders to achieve a mutually beneficial outcome or a consistent policy position where stakeholders have different starting points and/or views. How did you approach it, influence results, and what was the outcome?

2. How do you go about preparing advice to senior decision makers? What types of information do you consider? How do you ensure the advice is correct and stakeholder views are fairly represented? Please provide an example.

All complete applications will be acknowledged.

More information

If you have any questions about the role or recruitment process, please contact the Recruitment team at recruitment@acecqa.gov.au.

Notice to agencies

ACECQA will not accept applications from any source other than directly from a candidate for this vacancy. Recruitment agencies must have received instructions from ACECQA in relation to a specific vacancy in order to submit applications on behalf of candidates.

ACECQA is collecting the information requested in the advertisement for the purpose of selection, recruitment and engagement of staff. ACECQA is authorised to do so by the Education and Care

Services National Law. Please refer to our Privacy Policy which can be accessed at http://www.acecqa.gov.au/privacy-policy.

About the Australian Children's Education and Care Quality Authority

To Apply

Position Contact	Anna Lagana, +61282404522
Agency Recruitment Site	https://aeq.chris21.com/AEQ_eR21p/VacancyList.aspx

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Vacancy VN-0771932

Australian Competition and Consumer Commission

Closing Date:Wednesday 30 June 2027

Job Title	ACCC First Nations Employment Register (Affirmative Measures) 2026-2027
Job Type	Full-Time;Part-Time, Non-Ongoing
Location	Townsville QLD, Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW
Salary	-
Future Merit Locations	Townsville, Adelaide, Brisbane, Canberra, Darwin, Hobart, Melbourne, Perth, Sydney
Office Arrangement	Hybrid
Office Arrangement Details	Candidates will be required to work 2 days per week on site.
Classification	APS Level 1;APS Level 2;APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2;ACCC Lawyer - Tier 2 - EL2;ACCC Lawyer - Tier 1 - EL1
Position Number	2026/2027
Agency Website	https://www.accc.gov.au/

Job Description

https://accc.bigredsky.com/page.php?pageID=106

- **Do you want to work at an agency where each day reveals new opportunities to work on some of the biggest issues facing consumers and businesses and have opportunities to pursue new and exciting pathways?**
- **Do you want to work at a place where smart and dedicated people from all walks of life collaborate to work on meaningful matters?**

Then this is the place for you! At the ACCC, we're proud of the impact we can make together. We understand the responsibilities and challenges that come with a fast moving and ever-changing environment. Our high performing culture is built on a foundation of care, support and inclusion. It's why we're driven by connection and collaboration, sharing our skills, knowledge and support with each other freely and frequently. It's why we prioritise the wellbeing of our people and empower them to work autonomously, flexibly and courageously. At the ACCC, we believe the best version of you is the one that's true to who you are – and that's the you we want working alongside us.

We value flexibility, and roles can be performed from any capital city in a state or territory or Townsville and are available on a full-time, part-time or job-share basis.

Applicants from diverse backgrounds including people with disability and those from different cultural backgrounds are encouraged to apply. Candidates who are not First Nations peoples are encouraged to apply via the ACCC General Employment Register on our Careers page.

Our vision for reconciliation

Our vision for reconciliation is to create a culture that embraces unity and respect between First Nations peoples and other Australians. We seek to continue to foster a positive culture that facilitates equity and also acknowledges our shared history. We seek to build meaningful relationships and overall improved accountability and ownership of by listening deeply to First Nations Peoples and supporting truth telling stories.

Our commitment to improve engagement, employment outcomes and consumer empowerment are outlined in our Reconciliation Action Plan (RAP) and Aboriginal and Torres Strait Islander Attraction, Retention & Development Strategy 2021–2024. These plans highlight the opportunities available to our First Nations employees as well as our commitment to increasing cultural competence in our workplace.

To support reconciliation, we offer unique opportunities for our for First Nations employees, including:

· Networking and sharing stories amongst our First Nations Employee Network (Mipla Tunapri).

· Up to 12 hours a month paid volunteer time for you to give back to community.

· Tailored Individual Learning Plans, should you want one.

· Additional support for external studies via our Studies Assistance Program.

· Access to coaching and mentoring with Senior Leadership.

· An active mobility register to help you to gain exposure to broader work experiences and projects across the ACCC.

· 6 days leave for First Nations employees that can used over 2 years for cultural and ceremonial purposes, and 1 day NAIDOC leave.

Benefits all employees receive include:

§ the ability to work from our offices located across Australia in all capital cities and Townsville.

§ flexible working arrangements such as part-time work, flexible hours of work, and the option to work from home up to 3 days a week.

§ access to paid study leave for tertiary education where it aligns with a course of study directly relevant to your ACCC employment.

§ access to salary sacrificing.

§ annual incremental pay advancement based on performance.

§ annual flu vaccination program.

§ one off $600 gross payment upon commencement with the agency to help in the setup of a home workstation.

§ healthy lifestyle allowance - we reimburse you up to $299.99 for items related to maintaining a healthy lifestyle in March annually.

§ flex leave and time off in lieu arrangements.

§ 4 weeks annual leave each year (pro-rata for part-time employees) with the option to purchase additional annual leave.

§ 20 days personal leave per annum (pro-rata for part-time employees).

§end of year closedown between the December and January public holiday period.

§ 18 weeks of paid parental leave for primary caregivers (pro-rata for part-time employees).

§ 14 weeks of paid parental leave for secondary caregivers, building to 18 weeks over the life of the agreement (pro-rata for part-time employees).

§ 3 days cultural leave per year for essential religious or cultural obligations.

§ paid time for lactation breaks and blood donation leave.

§ paid family and domestic violence leave.

§ access to sabbatical leave after 3 years of continuous service with the ACCC.

Our commitment to increasing cultural competence and ensuring an inclusive and safe workplace include:

· A Reconciliation Network comprising of passionate employees committed to reconciliation – both First Nations and allies – that assist with development and implementation of our Reconciliation Action Plan.

· A First Nations Recruitment Committee to prioritise and oversee recruitment and retention activities for First Nations people, ensuring appropriate selection methods and placements.

· A reverse mentoring program for SES and Commissioners where First Nations employees get the opportunity to mentor them.

· ACCC participating in a minimum of two Jawun placements each year.

· a learning and development suite to build cultural competence.

· Commitment to host, promote and participate in culturally significant First Nations events including during National Reconciliation Week and NAIDOC week.

To find out more about what it’s like to work with us, please let us know and a First Nations representative can contact you. They’ll share their lived experience and answer questions about what it’s really like working here.

You can also find out more on our Internet site or our LinkedIn Life page.

More insights about the ACCC's culture can be seen in our 2025 Employee Census Highlights Report as well as our 2025 Census Action Plan.

Thank you for expressing an interest in employment at The Australian Competition & Consumer Commission (ACCC). Please submit an application to the First Nations Employment Register by clicking the 'Apply' button.

Duties

The First Nations Employment Register is an initiative designed to encourage and support Aboriginal and Torres Strait Islander people in applying for roles at the ACCC. This register is open to Aboriginal and/or Torres Strait Islander Peoples as an affirmative measure under Section 31 of the Australian Public Service Commissioner's Directions 2022. As vacancies arise, we will actively engage with the register to match candidates with opportunities that align with their skills and areas of interest.

Eligibility

You will be asked to provide your personal details, upload your resume and indicate the type of work you are interested in.

Confirmation of Aboriginal and/or Torres Strait Islander heritage is a condition of engagement. You will be required to provide confirmation of Aboriginal and/or Torres Strait Islander heritage if you are offered employment from the First Nations Employment Register.

To be eligible for employment at the ACCC you must not be currently serving a Commonwealth redundancy exclusion period. Candidates who are not Australian citizens will only be considered in exceptional circumstances where the specific skills required for the role are not readily available.

Notes

Notes

- **Non-Ongoing Contract Restrictions**- Non-ongoing contracts for General Employment Register candidates can be offered for an initial period of up to 12 months with one possible contract extension, depending on operational requirements. The maximum total contract period cannot exceed 18 months.
- **Criminal Records Check** – All new ACCC employees are required to undergo a criminal records check.
- **Probation** - A probation period will apply to any new engagement with the ACCC.

Your registration on the First Nations Employment Register will remain active until 30 June 2027. After this time you will need to renew your registration by submitting a new application to our 27/28 register. The ACCC will review the register when needs arise to fill positions not advertised elsewhere on this site.

Please contact people@accc.gov.au or (07) 3811 9271 with any further questions.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Competition and Consumer Commission

The ACCC is an independent statutory authority that administers the Competition and Consumer Act 2010 and other Acts. The ACCC works to promote effective competition and fair trading in the market place to benefit consumers, business and the community, and efficiency in the delivery of certain infrastructure services. The AER is a part of the ACCC. The AER is Australia's national energy market regulator and has an independent board. The AER shares employees, resources and facilities with the ACCC.

To Apply

Position Contact	People Connect, (07) 3811 9271
Agency Recruitment Site	https://accc.bigredsky.com/page.php?pageID=106

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Vacancy VN-0771933

Australian Competition and Consumer Commission Closing Date:Wednesday 30 June 2027

Job Title	ACCC General Employment Register 2026-2027
Job Type	Full-Time;Part-Time, Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW, Townsville QLD
Salary	-
Future Merit Locations	Adelaide, Brisbane, Canberra, Darwin, Hobart, Melbourne, Perth, Sydney, Townsville
Office Arrangement	Hybrid
Office Arrangement Details	Candidates will be required to work 2 days per week on site.
Classification	APS Level 1;APS Level 2;APS Level 3;APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2;ACCC Lawyer - Tier 2 - EL2;ACCC Lawyer - Tier 1 - EL1
Position Number	2026/2027
Agency Website	https://www.accc.gov.au/

Job Description

https://accc.bigredsky.com/page.php?pageID=106

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We value flexibility, and roles can be performed from any capital city in a state or territory or Townsville and are available on a full-time, part-time or job-share basis.

Applicants from diverse backgrounds including people with disability and those from different cultural backgrounds are encouraged to apply. First Nations peoples are encouraged to apply via the ACCC First Nations Employment Register on our Careers page .

We offer:

- The ability to work from our offices located across Australia in all capital cities and Townsville.
- Flexible working arrangements such as part-time work, flexible hours of work, and the option to work from home up to 3 days a week.
- Access to paid study leave for tertiary education where it aligns with a course of study directly relevant to your ACCC employment.
- Access to extensive learning and development opportunities to support you in your career with the ACCC.
- Access to salary sacrificing.
- Annual incremental pay advancement based on performance.
- Annual flu vaccination program.
- One off $600 gross payment upon commencement with the agency to help in the setup of a home workstation.
- Healthy lifestyle allowance - we reimburse you up to $299.99 for items related to maintaining a healthy lifestyle in March annually.
- Flex leave and time off in lieu arrangements.
- 4 weeks annual leave each year (pro-rata for part-time employees) with the option to purchase additional annual leave.
- 20 days personal leave per annum (pro-rata for part-time employees).
- End of year closedown between the December and January public holiday period.
- 18 weeks of paid parental leave for primary caregivers (pro-rata for part-time employees).
- 14 weeks of paid parental leave for secondary caregivers, building to 18 weeks over the life of the agreement (pro-rata for part-time employees).
- 3 days cultural leave per year for essential religious or cultural obligations.
- Paid time for lactation breaks and blood donation leave.
- 6 days leave for First Nations employees that can used over 2 years for cultural and ceremonial purposes, and 1 day NAIDOC leave.
- Paid family and domestic violence leave.
- Access to sabbatical leave after 3 years of continuous service with the ACCC.

You can also find out more on our Internet site or our LinkedIn Life page.

More insights about the ACCC's culture can be seen in our 2025 Employee Census Highlights Report as well as our 2025 Census Action Plan.

What is the General Employment Register used for?

We are seeking highly motivated applicants to tell us about the skills, experience and qualifications they can bring to the ACCC by submitting a general expression of interest for employment opportunities.

The ACCC will access the register to source appropriately skilled and experienced individuals as an alternative to advertising. If a position comes up, we will review the applications to see if someone has what we need. You will only be contacted if a vacancy arises that suits your attributes, skills and experience.

Current APS employees interested in transfers and secondment opportunities are encouraged to register their interest in working with us via this register.

Please note there is no possibility of ongoing (permanent) employment from an application submitted through this register if you are not a current ongoing APS employee. If you are interested in ongoing employment, please see our **Current Vacancies page**.

Duties

What opportunities are available?

Opportunities may arise across all areas of the agency's work, including competition, product safety, consumer, fair trading, mergers, the National Anti-Scam Centre, and energy regulation. We are often seeking expertise in legal, regulation, investigations, analysis, economics, digital and data, IT, communications, governance, or project management.

ACCC may use this register to fill vacancies between APS1 - EL2 classification levels. The classification of roles is based on the **APS Work Level Standards**.

Our online application form will ask you to express an interest in roles from the APS Level 1 to Executive Level 2 classifications, and select the work areas you have an interest and experience in. We also ask that you fill out some basic information about yourself as well as attaching an up-to-date resume.

Eligibility

Eligibility

To be eligible for employment at the ACCC:

- **You must be an Australian citizen.** If you are offered employment with ACCC, you will need to provide evidence of your Australian citizenship via a certified copy of your Australian Passport, Australian Citizenship Certificate or a birth certificate issued by an Australian State or Territory Government if you were born prior to 20 August 1986. Further information can be found at https://www.passports.gov.au/Citizenship . Candidates who are not Australian citizens will only be considered in exceptional circumstances where the specific skills required for the role are not readily available.

- **You must not be currently serving a Commonwealth redundancy exclusion period.** If you are currently serving a Commonwealth redundancy exclusion period, you will be asked to provide details in your application of when that period ceases. For further information on how this may affect you please refer to the Australian Public Service Commission website.

Notes

Notes

- **Non-Ongoing Contract Restrictions**- Non-ongoing contracts for General Employment Register candidates can be offered for an initial period of up to 12 months with one possible contract extension, depending on operational requirements. The maximum total contract period cannot exceed 18 months.
- **Criminal Records Check** – All new ACCC employees are required to undergo a criminal records check.
- **Probation** - A probation period will apply to any new engagement with the ACCC.

Further Information

Your registration on the General Employment Register will remain active until 30 June 2027. After this time, you will need to renew your registration by submitting a new application to our 2027/2028 register.

Please contact people@accc.gov.au or (07) 3811 9271 with any further questions.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Competition and Consumer Commission

The ACCC is an independent statutory authority that administers the Competition and Consumer Act 2010 and other Acts. The ACCC works to promote effective competition and fair trading in the market place to benefit consumers, business and the community, and efficiency in the delivery of certain infrastructure services. The AER is a part of the ACCC. The AER is Australia's national energy market regulator and has an independent board. The AER shares employees, resources and facilities with the ACCC.

To Apply

Position Contact	People Connect, (07) 3811 9271
Agency Recruitment Site	https://accc.bigredsky.com/page.php?pageID=106

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Vacancy VN-0771975

Australian Competition and Consumer Commission

Closing Date:Sunday 06 September 2026

Corporate Division
Finance and Property Branch

Job Title	Assistant Director, Internal Budgets and Reporting
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Sydney NSW, Townsville QLD
Salary	$127,908 - $141,555
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Employees are expected to work a minimum of 2 days in office
Classification	Executive Level 1
Position Number	EA2026/174
Agency Website	https://www.accc.gov.au/

Job Description

https://accc.bigredsky.com/page.php?pageID=106

The Assistant Director, Internal Budgets & Reporting is responsible for a range of financial planning, reporting and accountability outcomes for the ACCC. This includes leading the agency's internal budget function by coordinating agency-wide budget development, monitoring expenditure, supporting resource allocation decisions and maintaining an accurate internal budget model that informs agency planning and decision-making. Working closely with the Director, the role contributes to the translation of agency-level budget decisions into practical divisional allocations, governance reporting, informative analysis and advice. This includes supporting Executives, governance committees and business areas to understand budget priorities, emerging pressures, funding trade-offs and the implications for divisional planning and delivery.

The role is suitable for a finance professional who is committed to excellence, is innovative and flexible, and has a demonstrated record in managing financial resources to meet agency priorities. This position requires the ability to work collaboratively, to think laterally and to develop solutions to budgetary challenges together with excellent liaison, negotiation and network building skills.

Duties

As the Assistant Director, Internal Budgets & Reporting, you will:

• Coordinate the agency’s internal budget-setting process, apply budget frameworks, develop divisional allocations, manage budget adjustments and analyse funding impacts.

• Prepare high-quality monthly financial reports with insightful, analysis and commentary to support senior executives and governance committees.

• Provide practical financial advice on funding strategies, budget sustainability, resource tradeoffs and the flow-on impacts of agency prioritisation decisions.

• Apply technical skills to develop strategic financial models, forecasts and scenario analysis to support agency budget strategy, funding options, divisional planning and executive decision-making.

• Build effective relationships with stakeholders, finance business partners and business areas to understand financial performance, risks and emerging pressures.

• Support this function by leading and developing a small team to deliver accurate, timely and insightful budgeting, forecasting and reporting outcomes.

• Contribute to continuous improvement in budgeting, reporting, systems, processes and financial governance

Eligibility

All candidates are expected to meet the APS Integrated Leadership Profile (ILS) for the

classification advertised. Follow the link for more information on the ILS. This role in particular requires:

• Demonstrated experience in financial management, agency budget development, budget frameworks, forecasting and management reporting in a complex organisation, within a Commonwealth or public sector environment.

• Strong analytical and strategic financial modelling capability, including the ability to interpret financial data, develop scenarios, identify funding risks and opportunities, and present clear advice on agency and divisional budget implications.

• Well-developed communication skills, including the ability to prepare high-quality written material and explain and present complex financial information clearly to non-financial audiences.

• Strong stakeholder engagement skills, including the ability to build productive relationships, influence outcomes and work collaboratively across business areas.

• Sound judgement, initiative and problem-solving skills, including the ability to manage competing priorities, assess budget trade-offs, respond to emerging issues and provide practical, risk-based advice.

• Demonstrated leadership capability, including the ability to lead, coach and develop staff while fostering a professional, inclusive and collaborative team culture.

• Tertiary qualifications in accounting, commerce, finance or a related discipline.

• Experience using financial management information systems (e.g. Technology One), advanced Microsoft Excel and reporting tools to support budgeting, forecasting and management reporting.

• Ability to hold and maintain a Baseline security clearance.

The following job specific criteria are also highly desirable:

• Membership of or progress towards CPA or CA.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Tracey Walker, 02 6243 1018
Agency Recruitment Site	https://accc.bigredsky.com/page.php?pageID=106

Australian Competition and Consumer Commission

Closing Date:Sunday 06 September 2026

Consumer Product Safety
Risk Management & Policy

Job Title	Senior Compliance Officer and Senior Governance Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Hobart TAS, Melbourne VIC, Canberra ACT, Sydney NSW, Brisbane QLD, Townsville QLD, Darwin NT, Perth WA
Salary	$102,947 - $115,384
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Candidates will be required to work 2 days a week onsite
Classification	APS Level 6
Position Number	EA2026/178
Agency Website	https://www.accc.gov.au/

Job Description

https://accc.bigredsky.com/page.php?pageID=106

- **Do you want to work at an agency where each day reveals new opportunities to work on some of the biggest issues facing consumers and businesses and have opportunities to pursue new and exciting pathways?**
- **Do you want to work at a place where smart and dedicated people from all walks of life collaborate to work on meaningful matters?**
- **Do you want to drive impactful compliance and governance initiatives that strengthen Australian safety standards and community protection?**

Then this is the place for you! At the ACCC, we're proud of the impact we can make together. We understand the responsibilities and challenges that come with a fast moving and ever-changing environment. Our high performing culture is built on a foundation of care, support and inclusion. It's why we're driven by connection and collaboration, sharing our skills, knowledge and support with each other freely and frequently. It's why we prioritise the wellbeing of our people and empower them to work autonomously, flexibly and courageously. At the ACCC, we believe the best version of you is the one that's true to who you are – and that's the you we want working alongside us.

We value flexibility, and all roles can be performed from any capital city in a state or territory or Townsville and are available on a full-time, part-time or job-share basis.

Applicants from diverse backgrounds including First Nations peoples, people with disability and those from different cultural backgrounds are encouraged to apply.

Duties

Aligned with the ACCC Strategy, the Consumer Product Safety Division's strategic objective is to "Protect Australians from harmful products and practices". We aim to achieve this through strong enforcement, active monitoring, educating businesses, informing consumers and taking timely intervention.

We use an intelligence-led and strategic approach to assess current and emerging consumer product safety risks and, where warranted, take action. We apply our Product Safety Priorities, and the broader ACCC Compliance and Enforcement Policy, to prioritise and address consumer product safety risks.

The advertised positions are in the Risk Management and Policy Branch (Standards Reform team, E-micromobility team and our Governance and Coordination team). The merit list from this recruitment may also be used to fill ongoing and non-ongoing positions across the Consumer Product Safety Division and broader ACCC.

As a **Senior Compliance Officer** at the APS6 level in the Standards Reform Team or the E-micromobility Devices Team, your work will involve supporting managers to deliver the following activities:

- Regulatory interventions – making recommendations to the Minister for regulatory action, including to issue or substantially update a product safety standard.
- Project management – designing, executing and evaluating initiatives within budgets and timeframes aimed at addressing a product safety hazard or internal business need.
- Research – undertaking research, analysis and consultation to prepare reports and recommendations that inform risk mitigation strategies to address product safety hazards
- Stakeholder engagement– working collaboratively with stakeholders across a diverse range of stakeholder groups (including consumer and health advocates, industry associations, legal experts, academia and government) to address product safety issues.

As a **Senior Governance Officer** at the APS6 level in the Governance and Coordination Team, your work will involve supporting managers to deliver the following activities:

- Corporate management, governance and support – corporate planning and reporting, briefs, budget management, executive and business support, divisional communications, and secretariat services for key internal and external committees
- Workforce capability - knowledge management, data and systems, learning and development, recruitment, census related activity, vicarious trauma management framework, enforcement coordination
- Uplift projects –corporate initiatives that strengthen operations and capability.

All APS6 roles are expected to exemplify team leadership and contribute to a professional, collaborative and supportive team culture by role modelling leadership behaviours, supporting staff development, promoting wellbeing and coaching others.

Eligibility

All candidates are expected to meet the APS Integrated Leadership Profile (ILS) for the APS6 classification. Follow the link for more information on the ILS.

Senior Compliance Officers in the Standards Reform Team or the E-micromobility Devices Team are expected to meet the following criteria:

- A demonstrated understanding, or an ability to quickly acquire an understanding, of the ACCC's product safety functions, role, purpose and objectives, and knowledge of the Australian Consumer Law.
- A demonstrated ability to:

- Undertake objective, systemic research, analyse complex issues and make recommendations to support decision making (ideally in matters involving product safety risks).

- Communicate clearly and persuasively to internal and external audiences. This includes preparing briefing materials, reports, correspondence and external facing materials such as consumer and industry guidance.

- Build positive working relationship and effectively engage and work with both internal and external stakeholders to deliver outcomes.

- Plan, organise and prioritise a demanding workload, ensuring quality work with timely delivery.

- Guide and develop staff where required.

The following job specific criteria are also highly desirable:

- Technical, policy or sector knowledge of product safety, consumer affairs and/or small business issues.

Senior Governance Officers in the Governance and Coordination Team are expected to meet the following criteria:

- A demonstrated understanding of, or ability to take steps to acquire knowledge of, the ACCC's product safety functions, role, purpose and objectives, and knowledge of the Australian Consumer Law
- Work under limited direction, apply sound judgement and analytical thinking, and manage competing priorities in a fast-paced environment
- Deliver high-quality governance, secretariat, project and business support, including identifying and recommending improvements to processes and systems.
- Communicate clearly and confidently, both verbally and in writing, with a focus on key issues and practical outcomes.
- Demonstrate professionalism, discretion, attention to detail and a strong understanding of relevant policies, procedures and APS obligations.
- Confidently use office technologies and agency systems to support divisional operations, data quality and workflow management.

To find out more about us and the role, please read the Candidate Kit.

The nature of this role may involve reviewing and analysing materials that could be disturbing. This includes graphic photos or detailed descriptions of the injuries or deaths of people associated with consumer products.

The Consumer Product Safety Division has processes in place to help minimise and manage the impact of vicarious trauma. However, it is important that you consider if the advertised role is the right fit for you as exposure to this type of content may be an unavoidable part of the role.

Please reach out to the contact officer for the advertised role if you would like more information.

Notes

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About the Australian Competition and Consumer Commission

The ACCC is an independent statutory authority that administers the Competition and Consumer Act 2010 and other Acts. The ACCC works to promote effective competition and fair trading in the market place to benefit consumers, business and the

community, and efficiency in the delivery of certain infrastructure services. The AER is a part of the ACCC. The AER is Australia's national energy market regulator and has an independent board. The AER shares employees, resources and facilities with the ACCC.

To Apply

Position Contact	Graziella Campana, 03 9977 1861
Agency Recruitment Site	https://accc.bigredsky.com/page.php?pageID=106

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Vacancy VN-0772090

Australian Competition and Consumer Commission

Closing Date:Sunday 06 September 2026

Corporate
People People Connect

Job Title	Assistant Director People Connect
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Townsville QLD, Sydney NSW
Salary	$127,908 - $141,555
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Employees are able to work for home up to 3 days per week.
Classification	Executive Level 1
Position Number	EA2026/180
Agency Website	https://www.accc.gov.au/

Job Description

https://accc.bigredsky.com/page.php?pageID=106

- **Do you want to work at an agency where each day reveals new opportunities to work on some of the biggest issues facing consumers and businesses and have opportunities to pursue new and exciting pathways?**
- **Do you want to work at a place where smart and dedicated people from all walks of life collaborate to work on meaningful matters?**
- **Do you want to lead a high-performing HR service centre team that shape HR employee-focused support?**

Then this is the place for you! At the ACCC, we're proud of the impact we can make together. We understand the responsibilities and challenges that come with a fast moving and ever-changing environment. Our high performing culture is built on a foundation of care, support and inclusion. It's why we're driven by connection and collaboration, sharing our skills, knowledge and support with each other freely and frequently. It's why we prioritise the wellbeing of our people and empower them to work autonomously, flexibly and courageously. At the ACCC, we believe the best version of you is the one that's true to who you are – and that's the you we want working alongside us.

We value flexibility, and all roles can be performed from any capital city in a state or territory or Townsville and are available on a full-time, part-time or job-share basis.

Applicants from diverse backgrounds including First Nations peoples, people with disability and those from different cultural backgrounds are encouraged to apply.

Duties

What you will do as the Assistant Director People Connect

As the **Assistant Director, People Connect** will play a key role in managing the uptake and effective use of ServiceNow across People Branch. The role will focus on embedding consistent ways of working, improving system knowledge and confidence, using data to inform service delivery and ensuring the system continues to support branch priorities and a positive employee experience.

Working under broad direction, you will exercise a considerable degree of independence in leading a strategically important function within People Branch. Your role will involve recruiting, coaching, mentoring and managing the performance of a team of APS employees. It will also include strengthening stakeholder relationships, driving adoption of ServiceNow, improving the quality and use of service data, and embedding continuous improvement practices across the People Connect function. You will:

- Set strategic priorities for People Connect, aligning team priorities with broader branch and agency objectives.
- Lead and manage a high performing team, maintaining team cohesion, and ensuring quality of outputs.
- Establish and manage relationships with stakeholders across the branch and agency to support effective ServiceNow use and improved service outcomes.
- Lead activities that build uptake, confidence and capability in ServiceNow, including process improvement, user guidance, branch engagement and change support.
- Maintain and improve tiered support models for people-related queries, ensuring service excellence and compliance with legislative and policy frameworks, government decision-making processes and agency guidelines and regulations.
- Use ServiceNow data and reporting to identify trends, monitor service performance, improve data quality and support evidence-based decision making across People Branch.

Eligibility

In order to succeed in the role, you will have:

- demonstrated experience scoping, planning and implementing new or changes to the ServiceNow platform.
- extensive experience leading teams in a complex, high pressure HR service centre operating environment and demonstrated high levels of resilience, in an APS or similar environment.
- relevant tertiary qualifications in HR, AHRI accreditation and minimum 10 years HR generalist experience.
- a proven track record of developing and maintaining process documentation to support training, development and knowledge management of business processes.

- demonstrated experience managing and building capability in others by modelling positive behaviours, providing a professional and harmonious working environment, coaching, giving performance feedback, resolving conflict and facilitating career development.
- extensive experience engaging with stakeholders and managing complex projects or problems.
- demonstrated ability to contribute to large scale change initiatives.

To find out more about us and the role, please read the Candidate Kit.

Notes

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To Apply

Position Contact	Vanessa Harris, vanessa.harris@accc.gov.au
Agency Recruitment Site	https://accc.bigredsky.com/page.php?pageID=106

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Vacancy VN-0772003

Australian Electoral Commission

Closing Date:Monday 07 September 2026

Service Delivery Group
Communication Education and Engagement Branch Strategic Communication and Engagement

Job Title	Strategic Communication Specialist, Strategic Communication and Engagement
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$122,163 - $137,665
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	Executive Level 1
Position Number	2026-141 17527
Agency Website	https://www.aec.gov.au/

Job Description

https://candidate.aurion.cloud/aec/production/

The Communication, Education and Engagement Branch is a specialist team of skilled practitioners in the field with extensive electoral experience. The Branch is responsible for the delivery of communication, education and community engagement products and activities that are engaging, accurate and inclusive.

Duties

If you're passionate about Australia's democracy and using your communication expertise to help Australians enrol and vote, we have the job for you!

We are seeking an experienced communication professional to lead and deliver strategic communication across some of the government's most visible and impactful activities.

Reporting to a Director (EL2), you will lead significant communication projects, from planning through to implementation and evaluation, working with stakeholders across the agency to deliver communication outcomes that support AEC priorities. You will also contribute to team leadership by mentoring and developing staff, sharing expertise, and helping build communication capability across the function.

The role operates in a dynamic and complex environment, requiring sound judgement, strong communication expertise and the ability to deliver high-quality outcomes to tight timeframes. We're looking for someone who takes ownership, proactively identifies opportunities and issues, and is comfortable driving work forward in a fast-paced stakeholder environment.

To excel you'll have:

We are seeking a motivated and capable professional who can demonstrate the skills, knowledge and experience required to perform successfully in this role.

- Demonstrated experience leading complex communication projects from planning through to implementation and evaluation.
- Proven ability to provide trusted strategic communication advice to senior stakeholders and navigate competing priorities to achieve organisational outcomes.
- Exceptional written communication skills, with the ability to develop clear, concise and compelling content tailored to diverse audiences and channels.
- Strong experience developing communication strategies, plans and approaches informed by audience insights, research and organisational objectives.
- Demonstrated ability to manage multiple priorities and deliver high-quality work in a fast-paced environment and within tight timeframes.
- Proven ability to use data, research and evaluation to measure communication effectiveness and inform continuous improvement.
- Experience managing external suppliers and procurement activities to achieve value for money and quality outcomes.
- Strong stakeholder engagement and relationship management skills, with the ability to influence and collaborate effectively without direct authority.
- Demonstrated sound judgement and resilience when managing complex, sensitive or high-profile issues.
- Proven ability to lead and develop others through coaching, mentoring and fostering a positive team culture.
- A minimum of five years' experience delivering strategic communication outcomes within a complex organisational environment.

Eligibility

- AEC employees must be Australian citizens.
- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

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To Apply

Position Contact	Elena Dimcevska, elena.dimcevska@aec.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0772018

Australian Electoral Commission

Closing Date:Sunday 06 September 2026

Indigo Division
Enterprise Transformation Branch Enterprise Change Management Office

Job Title	Change Management Support Officer, Enterprise Change Management
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Brisbane QLD, Melbourne VIC
Salary	$79,231 - $86,825
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA, Brisbane, Melbourne
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	APS Level 4
Position Number	2026-142 16475
Agency Website	https://www.aec.gov.au/

Job Description

https://candidate.aurion.cloud/aec/production/

The Enterprise Change Management Office (ECMO) provides support and advice to AEC staff to help prepare for, adopt and sustain organisational change and transformation, and strives to be the AEC's change management centre of excellence.

The ECMO supports the AEC to achieve its full potential by realising organisational benefits through a strong focus on the people side of change. This is achieved by providing the frameworks, guidance and support needed to build sustainable change management capability and maturity across the agency. The ECMO contributes to a positive workplace culture that supports increased productivity, successful project delivery, effective change adoption and benefits realisation.

Duties

This is an exciting opportunity to join the AEC and contribute to work that has a direct impact on Australia's democratic processes.

We are seeking a Change Management Support Officer to provide high-quality administrative, operational and project support to the Enterprise Change Management Office, working closely with change and communications specialists.

The position is also responsible for providing project and operational support across the team as required. This includes delivering day-to-day operational activities aligned with team priorities, undertaking work within established frameworks and escalating risks and issues appropriately.

This is not a technical role. Instead, it focuses on supporting the implementation of change initiatives and the delivery of team outcomes.

The ECMO places a strong emphasis on collaboration, trust, continuous improvement and high performance within an inclusive workplace culture. We are seeking someone who will contribute positively to this environment and support our collaborative ways of working. Alongside the AEC Values, staff are committed to upholding the APS Values of being impartial, committed to service, accountable, respectful and ethical.

To excel you'll have:

We are seeking a motivated and capable professional who can demonstrate the skills, knowledge and experience required to perform successfully in this role.

- Demonstrated organisational and communication skills, including the ability to manage competing priorities, coordinate workflow and deliver work accurately and on time.
- Demonstrated sound judgement, discretion and integrity when handling confidential or sensitive matters, while achieving outcomes within legislative and policy frameworks.
- Experience preparing high-quality written communications and the ability to engage and collaborate effectively with internal and external stakeholders across a range of levels.
- Demonstrated ability to work collaboratively within a team environment, contribute to a positive workplace culture and support shared objectives, while exercising initiative and working autonomously when required.
- Ability to demonstrate a positive and adaptable approach, including a commitment to continuous improvement and a willingness to seek, receive and apply feedback.
- Experience using Microsoft 365 applications, including Word, PowerPoint, Excel and Outlook, and collaboration platforms such as SharePoint and Microsoft Teams.

Desirable

- Experience working in, or supporting, Agile project environments, including an understanding of Agile delivery approaches and/or supporting change management communications within an Agile environment.
- Basic understanding of change management principles and practices, or the willingness and capability to develop knowledge in this area.

Eligibility

- AEC employees must be Australian citizens.
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- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

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To Apply

Position Contact	Rebecca Griffin, rebecca.griffin@aec.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0772067

Australian Electoral Commission

Closing Date:Monday 07 September 2026

Service Delivery Group
Event Workforce, Property and Supply Chain Branch Event Property and Capital Works

Job Title	Capital Works Officer, Event Property and Capital Works
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	$79,231 - $86,825
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	APS Level 4
Position Number	2026-143 17895
Agency Website	https://www.aec.gov.au/

Job Description

https://candidate.aurion.cloud/aec/production/

The Event Property and Capital Works Team is responsible for planning, coordinating and delivering capital works projects that support the Australian Electoral Commission's national operations and election readiness requirements. Managing a diverse property portfolio, the team delivers office fit outs, warehouse upgrades, infrastructure improvements and asset replacement programs across the AEC.

Working closely with internal stakeholders, contractors, consultants and service providers, the team ensures projects are delivered safely, efficiently and in accordance with Commonwealth governance and procurement requirements. The team plays an important role in maintaining facilities and infrastructure that support the AEC's operational capability and long-term property objectives.

Duties

This is an exciting opportunity to join the AEC and contribute to work that has a direct impact on Australia's democratic processes.

The Capital Works Officer provides project coordination and administrative support for the delivery of capital works programs and infrastructure projects across the AEC. Working under the direction of the Assistant Director, Capital Works, the role supports project planning, procurement, contract administration, governance and stakeholder engagement activities to help ensure projects are delivered on time, within budget and to required quality standards.

The position assists with maintaining project plans, schedules, risk registers and documentation, coordinating meetings and stakeholder engagements, and preparing reports, briefings and correspondence. The role also supports budget tracking, invoice processing, contractor performance monitoring and property governance activities, while maintaining accurate records and contributing to the continuous improvement of project management practices.

The successful applicant will be organised, proactive and able to manage competing priorities while building strong stakeholder relationships. They will demonstrate sound project coordination and administrative skills, attention to detail, and a commitment to delivering high-quality outcomes in a collaborative environment.

To excel you'll have:

We are seeking a motivated and capable professional who can demonstrate the skills, knowledge and experience required to perform successfully in this role.

- Demonstrated experience providing project, contract or administrative support within a project delivery environment.
- Strong organisational skills with the ability to manage competing priorities and meet deadlines in a fast-paced environment.
- Proven ability to maintain project documentation, prepare reports and support governance and administrative processes.
- Well-developed written and verbal communication skills, with the ability to prepare clear and concise correspondence and engage effectively with stakeholders.
- Strong stakeholder engagement and customer service skills, with the ability to build productive working relationships across a range of internal and external groups.
- Proficiency in Microsoft Office applications, including Word, Excel, Outlook and Teams.
- Demonstrated ability to handle sensitive information with discretion, professionalism and sound judgement.

Desirable

- Experience supporting construction, infrastructure, property or capital works projects.
- Understanding of project management methodologies and project governance processes.
- Knowledge of procurement and contract management principles.
- Experience working within the Australian Public Service or similar governance environment.
- Familiarity with project management systems, reporting tools and financial management systems such as Tech One.

Eligibility

- AEC employees must be Australian citizens.
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- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
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Notes

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To Apply

Position Contact	Anthony Virzi, anthony.virzi@aec.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0772068

Australian Electoral Commission

Closing Date:Sunday 06 September 2026

Operations Group
Cyber Security & Assurance

Job Title	Business Continuity and Resilience Specialist, Operations Group
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	$122,163 - $126,075
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	Executive Level 1
Position Number	2026-144 17850
Agency Website	https://www.aec.gov.au/

Job Description

https://candidate.aurion.cloud/aec/production/

The Resilience team sits within the Cyber Security and Assurance section and supports the agency's commitment to strengthening the resilience of the AEC’s election management systems and processes.

The team will work across the AEC and with external stakeholders to identify vulnerabilities, strengthen preparedness and uplift the AEC’s electoral event resilience posture against cyber breaches, outages to critical systems and infrastructure, natural disasters and other disruptive events.

Duties

This is an exciting opportunity to join the AEC and contribute to work that has a direct impact on Australia's democratic processes.

The Resilience and Business Continuity Specialist will support the AEC’s work to strengthen the resilience of election management systems and critical electoral event processes.

The role will lead business continuity and resilience activities that help identify vulnerabilities, strengthen preparedness and support practical improvements working closely with cyber security, operational, risk, incident, crisis and emergency management functions.

Working with a high degree of independence, the role will provide specialist advice and oversight of resilience assessments and assurance activities and ensure outcomes are effectively integrated into electoral event planning and delivery.

You will be required to:

- Lead business continuity and resilience planning for election management systems and critical electoral event processes.
- Develop and maintain practical frameworks, policies, standards and guidance that support business continuity, preparedness and resilience uplift.
- Lead resilience assessments and assurance activities to identify vulnerabilities, risks and improvements across critical systems, infrastructure and operational processes.
- Manage discrete workstreams and projects, including forward work planning, prioritisation, delivery tracking and reporting.
- Provide clear advice and reporting to executive committees and governance forums on resilience risks, preparedness activities and improvement priorities.
- Build productive relationships across the AEC and with relevant government stakeholders to support integrated resilience outcomes.
- Lead working groups, coordinate secondees and subject matter experts, and build organisational capability through coaching, mentoring and knowledge sharing.
- Promote APS values, AEC values and commitments, political neutrality, sound governance and safe working practices.

To excel you’ll have:

We are seeking a motivated and capable professional who can demonstrate the skills, knowledge and experience required to perform successfully in this role.

- Demonstrated ability to lead complex analysis and translate findings into practical advice, priorities and actions that support decision-making.
- Demonstrated experience establishing and managing work programs, setting priorities and delivering outcomes in complex and changing environments.
- Demonstrated ability to influence stakeholders, including senior executives, governance forums and external stakeholders on complex or sensitive issues.
- Demonstrated ability to identify emerging risks, assess complex issues and provide sound advice to senior decision-makers.
- Excellent written and verbal communication skills, including the ability to prepare clear advice, briefs and reporting for senior executives, committees and governance forums.
- Strong strategic thinking skills, including the ability to understand the agency's objectives and align business continuity and resilience activities to operational delivery.
- Personal drive, integrity and sound judgement, including the ability to work with limited direction and manage competing priorities within legislative, policy and budget parameters.

Desirable

- Demonstrated experience in business continuity, organisational resilience, crisis management, emergency management, incident management, risk management or a closely related discipline.
- Knowledge of, or ability to quickly gain knowledge of, Australian electoral law and practice.

- Knowledge of, or ability to quickly gain knowledge of, Australian Government security, risk and protective security frameworks.
- Experience with process modelling, requirements gathering, workshop facilitation, impact assessment, business impact analysis or resilience assurance activities.

Eligibility

- AEC employees must be Australian citizens.
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- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
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To Apply

Position Contact	Andrew Brooks, andrew.brooks@aec.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0772073

Australian Electoral Commission

Closing Date:Sunday 06 September 2026

Operations Group
Cyber Security & Assurance

Job Title	Business Analyst, Resilience Team, Operations Group
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	APS Level 6
Position Number	2026-145 17851
Agency Website	https://www.aec.gov.au/

Job Description

https://candidate.aurion.cloud/aec/production/

The Resilience team sits within the Cyber Security and Assurance section and supports the agency's commitment to strengthening the resilience of the AEC’s election management systems and processes.

The team will work across the AEC and with external stakeholders to identify vulnerabilities, strengthen preparedness and uplift the AEC’s electoral event resilience posture against cyber breaches, outages to critical systems and infrastructure, natural disasters and other disruptive events.

Duties

The Business Analyst supports the AEC’s work to strengthen the resilience of election management systems and critical electoral event processes.

The role provides business analysis and resilience expertise to stakeholders across the AEC and contributes to the design, development and implementation of resilience and business continuity activities.

Working with reasonable autonomy, the role undertakes complex analysis, develops evidence-based recommendations and supports decision-making in a dynamic operational environment.

You will be required to:

- Conduct business continuity and resilience analysis for election management systems and critical electoral event processes.
- Review and enhance business continuity documentation, including business impact analyses, process dependency mapping, continuity strategies, exercise findings and improvement plans.
- Facilitate workshops and consultation activities to identify vulnerabilities, resilience requirements and improvement opportunities.
- Analyse operational, cyber security, technology, infrastructure and environmental risks that may affect electoral event delivery.
- Support preparedness, exercises, assurance activities and lessons management activities across the AEC.
- Prepare high-quality advice, reports, briefs and governance documentation.
- Build productive relationships across the AEC and with relevant government stakeholders to support integrated resilience outcomes.
- Promote APS Values, AEC Values and Commitments, political neutrality, sound governance and safe working practices.

To excel you’ll have:

We are seeking a motivated and capable professional who can demonstrate the skills, knowledge and experience required to perform successfully in this role.

- Proven ability to undertake complex analysis, draw evidence-based conclusions, identify risks and opportunities and provide practical advice in a complex operational environment.
- Experience planning, coordinating and delivering work activities that achieve practical outcomes in a complex environment.
- Excellent written and verbal communication skills, including the ability to prepare clear advice, reports and briefing material and influence stakeholders at all levels.
- Strong analytical and problem-solving skills, including the ability to understand organisational objectives and apply them to business continuity and resilience activities.
- Demonstrated ability to build productive relationships, work collaboratively across business areas and influence stakeholders to achieve practical outcomes.
- Personal drive, integrity and sound judgement, including the ability to work with limited direction and manage competing priorities within legislative, policy and budget parameters.

Desirable

- Knowledge of, or ability to quickly gain knowledge of, Australian electoral law and practice.

- Knowledge of, or ability to quickly gain knowledge of, Australian Government security, risk and protective security frameworks.
- Experience with process modelling, requirements gathering, workshop facilitation, impact assessment, business impact analysis or resilience assurance activities.

Eligibility

- AEC employees must be Australian citizens.
- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Electoral Commission

The Australian Electoral Commission (AEC) is at the heart of Australian democracy. The AEC is responsible for conducting federal elections and referendums, maintaining the Commonwealth electoral roll and making sure the Australian public is informed about all electoral matters. Our goal is to see that all eligible Australians actively participate in our democracy. The AEC values of electoral integrity through quality, agility and professionalism drive strategic and corporate planning and assist in organising the agency in a way that will effectively deliver the business into the future. The AEC is an equal opportunity employer which upholds the APS employment principles and actively encourages a diverse and inclusive workplace. The AEC's statutory functions in relation to the conduct of elections and referendums require that the AEC and its employees must be, and must be seen to be, impartial and politically neutral. As a result, the AEC Enterprise Agreement and Political Neutrality Policy state that it is an inherent requirement of AEC employment that employees, and prospective employees, are not publicly active in any political affairs and do not publicly engage in such activities. This includes advocating any issues associated with a referendum. Should a prospective employee fail to meet this inherent requirement, they will be ineligible for employment with the AEC.

To Apply

Position Contact	Andrew Brooks, Andrew.brooks@aec.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0772074

Australian Electoral Commission

Closing Date:Sunday 06 September 2026

Operations Group
Cyber Security and Assurance

Job Title	Secretariat Officer, Resilience Team, Operations Group
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	$88,834 - $96,848
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	APS Level 5
Position Number	2026-146 17852
Agency Website	https://www.aec.gov.au/

Job Description

https://candidate.aurion.cloud/aec/production/

The team is responsible for (describe primary responsibilities or areas of focus) and works closely with [internal/external stakeholders] to deliver outcomes that support the integrity, effectiveness and continuous improvement of Australia's electoral system.

The Resilience Team sits within the Cyber Security and Assurance Section and supports the agency's commitment to strengthening the resilience of the AEC’s election management systems and processes.

The team works across the AEC and with external stakeholders to identify vulnerabilities, strengthen preparedness and uplift the AEC’s electoral event resilience posture against cyber breaches, outages to critical systems and infrastructure, natural disasters and other disruptive events.

Duties

This is an exciting opportunity to join the AEC and contribute to work that has a direct impact on Australia's democratic processes.

The Secretariat Officer provides governance, coordination and secretariat support to the Resilience team, contributing to the delivery of its resilience work program.

You will be required to:

- Provide secretariat support for governance forums, workshops, stakeholder meetings, including coordinating agendas, papers, minutes and action items.
- Prepare meeting records, briefing materials, correspondence and reports to support decision-making and governance processes.
- Liaise with internal and external stakeholders to support engagement activities and collaborative working relationships.
- Contribute to the coordination and delivery of initiatives that strengthen the resilience of the AEC's election management systems and processes.

To excel you'll have:

We are seeking a motivated and capable professional who can demonstrate the skills, knowledge and experience required to perform successfully in this role.

- Demonstrated ability to build and maintain productive working relationships with internal and external stakeholders.
- Highly developed verbal and written communication skills, including experience preparing meeting records, briefing materials, reports and correspondence.
- Experience providing governance coordination or secretariat support, including the management of meeting documentation, records and action items.
- Sound judgement, attention to detail and the ability to work independently while contributing positively to team outcomes.
- Well-developed organisational skills, with the ability to coordinate multiple tasks, manage competing priorities and deliver quality outcomes within established timeframes.
- The ability to quickly acquire knowledge of Australian electoral practices and security environment.

Eligibility

- AEC employees must be Australian citizens.
- Any person who is, and seen to be active in political affairs, and intends to publicly carry on this activity, may compromise the strict neutrality of the AEC and cannot be considered.
- Applicants are required to consent to, undergo, obtain and maintain a character clearance.
- Applicants are required to consent to, undergo, obtain and maintain the security clearance required for this role.

Notes

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requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Electoral Commission

The Australian Electoral Commission (AEC) is at the heart of Australian democracy. The AEC is responsible for conducting federal elections and referendums, maintaining the Commonwealth electoral roll and making sure the Australian public is informed about all electoral matters. Our goal is to see that all eligible Australians actively participate in our democracy. The AEC values of electoral integrity through quality, agility and professionalism drive strategic and corporate planning and assist in organising the agency in a way that will effectively deliver the business into the future. The AEC is an equal opportunity employer which upholds the APS employment principles and actively encourages a diverse and inclusive workplace. The AEC's statutory functions in relation to the conduct of elections and referendums require that the AEC and its employees must be, and must be seen to be, impartial and politically neutral. As a result, the AEC Enterprise Agreement and Political Neutrality Policy state that it is an inherent requirement of AEC employment that employees, and prospective employees, are not publicly active in any political affairs and do not publicly engage in such activities. This includes advocating any issues associated with a referendum. Should a prospective employee fail to meet this inherent requirement, they will be ineligible for employment with the AEC.

To Apply

Position Contact	Andrew Brooks, Andrew.brooks@aec.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0772130

Australian Electoral Commission

Closing Date:Sunday 06 September 2026

Service Delivery Group
Communications, Education & Engagement Branch Communications

Job Title	Senior Graphic Designer, Communications
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	The AEC support flexible workplace arrangements as per operational requirements.
Classification	APS Level 6
Position Number	2026-140 11414
Agency Website	https://www.aec.gov.au/

Job Description

https://candidate.aurion.cloud/aec/production/

Reporting to the Design Communication Manager, the Senior Graphic Designer works in a dynamic, collaborative team of professional designers alongside communications professionals responsible for the internal and external communication requirements of the AEC.

Duties

This is an exciting opportunity to join the AEC and contribute to work that has a direct impact on Australia's democratic processes.

As a Senior Graphic Designer, you will develop and deliver high-quality design solutions across a broad range of internal and external communication projects that support the delivery of the next federal election.

This role is ideal for an experienced designer who combines strong creative and technical expertise with a passion for producing engaging, accessible and effective visual communications. You will work within a small, supportive team committed to helping the AEC deliver world-class electoral services.

Success in this role requires exceptional attention to detail, strong visual design capability, and highly developed organisational skills to manage multiple projects with competing priorities and

deadlines. Strong communication and stakeholder engagement skills are also essential, enabling you to effectively partner with internal clients and coordinate external service providers.

The role involves undertaking complex and sensitive work under broad direction, applying specialist expertise and professional knowledge in graphic design and production. During electoral events, you will contribute to the delivery of critical election activities within a fast-paced, high-pressure environment.

To excel you'll have:

We are seeking a motivated and capable professional who can demonstrate the skills, knowledge and experience required to perform successfully in this role.

- Demonstrated high-level graphic design capability, delivering creative and technically sound design solutions.
- Experience interpreting client briefs, incorporating feedback constructively, and delivering effective visual communication solutions that meet objectives, timelines and quality standards.
- Expert proficiency in graphic design tools, particularly Adobe Creative Cloud, and strong capability using Microsoft Office products for print and digital outputs.
- Demonstrated ability to analyse and translate complex information, data or processes into clear, engaging and effective visual design solutions.
- Experience managing multiple projects simultaneously, with strong organisational skills, attention to detail and a track record of delivering quality results within tight timeframes and competing priorities.
- Ability to build and maintain productive working relationships, communicating effectively and collaborating with colleagues, business areas and external stakeholders at varying levels of seniority.
- Demonstrated capacity to contribute positively within a team environment while working independently when required to achieve agreed outcomes.
- Ability to remain resilient and adaptable in high-pressure situations, maintaining a positive approach and commitment to achieving results.

Eligibility

- AEC employees must be Australian citizens.
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Notes

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To Apply

Position Contact	Kathryn Wright, kathryn.wright@aec.gov.au
Agency Recruitment Site	https://candidate.aurion.cloud/aec/production/

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Vacancy VN-0772097

Australian Signals Directorate

Closing Date:Sunday 13 September 2026

Job Title	ASD 6 & EL1 Solution Architects
Job Type	Full-Time;Part-Time, Ongoing
Location	Brisbane QLD, Canberra ACT, Melbourne VIC
Salary	$106,835 - $147,387
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	As per the Information Pack
Classification	APS Level 6;Executive Level 1
Position Number	ASD/04881/26
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

The Opportunity

An ASD 6 and EL1 Solutions Architect may lead a team and will be accountable for the outcomes of the teams work through appropriate use of resources to produce and achieve outcomes. An EL1 Solutions Architect will also be responsible for actively managing key stakeholder relationships.

Key Duties:

- Work collaboratively with delivery divisions to develop designs, policies, standards and frameworks to support a broad range of business use cases, ensuring consistency across the organisation, and compliance with security standards.
- Ensures appropriate tools and methods are identified, understood and employed in architecture development. In order to retain consistency with specified requirements across projects or programs.
- Facilitate the review and evaluation of proposals against existing architectural standards, guidelines, principles, design patterns and technical reference models.
- Act as a subject matter expert and a source of guidance for projects to ensure architectural designs and solutions align with ASD’s Enterprise Architectures.
- Demonstrate detailed research and analysis skills in support of the solution design activities and the development of options to achieve the required business needs.

- Represent the interests of the ASD on a range of internal and external forums and committees.
- Draw upon project management knowledge to contribute to project plans and documentation.
- Actively manage key stakeholder relationships and be required to identify relevant stakeholders' expectations and concerns to develop and communicate methodologies and practices to achieve outcomes.

Further information can be found at: I'm changing my career | Australian Signals Directorate (asd.gov.au).

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Duties

We are looking for applicants with the ability to think critically, those who are able to communicate with both technical and non-technical people, and who are motivated to learn and develop their skills. Our Ideal candidates will:

- Have the ability to be innovative, team orientated and have a passion for building or supporting strategically important ASD capability.
- Be able to exercise good judgement, demonstrate initiative and have a focus on continuous improvement.
- Be team players, great communicators and have a high level of emotional intelligence to work within our growing team and bring others on the journey as we mature ASD's enterprise architecture practice.
- Have a passion for providing excellent support to business stakeholders, senior leadership and the organisation as a whole.
- Value the importance of being part of a diverse and inclusive team to deliver results in support of broader organisational goals and aims in a fast-paced environment.
- Have the ability to think critically, communicate with both technical and non-technical people, and who are motivated to learn and develop their skills.
- Embrace the challenge of joining an organisation undergoing rapid growth and transformation, and supporting outcomes to further Australia's national interest.

Eligibility

To be eligible for employment with ASD, you must meet all of the following eligibility criteria:

- **Australian Citizenship -** Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waivered.

- **Organisational Suitability Assessment -** The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).

- **Security Clearance -** It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.

- **Health Assessment -** The preferred applicant may be required to undergo a medical examination conducted by the Agency's preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in this Information Pack prior to submitting an application.

Notes

Desirable Qualifications, Experience or Training

- Relevant tertiary degree in an ICT, business, organisational change management, information systems, computer science, computer engineering, data engineering, software engineering, cyber security or related fields.
- Industry certifications in relevant architectural and security frameworks, methodologies or notations. (e.g. TOGAF and/or Archimate Enterprise Architecture certifications, Business Process Modelling Notation, SABSA, CISSP, BCS Enterprise Architecture).
- Industry Architecture certifications related to large scale cloud providers (AWS, Azure).
- Cloud infrastructure and systems, Customer Relationship Management systems, and/or experience with cloud migrations, and telephony call centre integration.
- Contribute or develop solution architecture documentation and artefacts, solution designs, architecture diagrams, integration/data flows, technical decisions and implementation guidance.
- Certifications in portfolio, program and project methodologies. (Agile, Prince 2, PMP, Lean Six Sigma).
- Demonstrated ability to perform against relevant SFIA 9 skill categories STPL, ARCH.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@horizonone.com.au
Agency Recruitment Site	www.asd.gov.au/careers

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Vacancy VN-0772170

Australian Signals Directorate

Closing Date:Sunday 13 September 2026

Job Title	ASD 4, 5 & 6 Data Centre Technicians
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Bendigo VIC, Canberra ACT, Perth WA
Salary	$85,993 - $119,654
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	APS Level 4;APS Level 5;APS Level 6
Position Number	ASD/04975/26
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

The Opportunity

The Mission Capability Division (MCDiv) is responsible for the implementation, management, and day-to-day operation of a complex ICT system. This includes overseeing all aspects of the hardware lifecycle and end-to-end assurance of the system's operational functions. It also includes configuration and optimisation of the system, critical aspects of service management, and continual development of business process and documentation.

The Enterprise Technology Division (ETD) is responsible for the day-to-day management of ASD's Enterprise Data Centre facilities and infrastructure. This day-to-day management includes overseeing the entire ASD enterprise data centre environment, production of policies and documents, configuration of systems, administration of documentation and configuration of data centre infrastructure and systems.

Data Centre Technicians will be responsible for planning, deploying and maintaining a range of diverse hardware in a complex ICT system. Informed by their knowledge of Technical/ICT solutions, they will be responsible for ensuring project and operational requirements are met, and assuring the health and performance of the system.

Key Duties:

ASD 4 & 5 Data Centre Technician: Under direction…

- Perform ICT hardware deployment, integration and decommissioning activities, and support related planning;
- Support hardware lifecycle activities;
- Support the investigation, diagnosis and resolution of infrastructure faults and problems; and
- Contribute to documentation and continuous improvement.

ASD 6 Data Centre Technician: Under limited direction…

- Assist in the planning and execution of ICT hardware deployment, integration and decommissioning;
- Manage and support the hardware inventory, from procurement to disposal;
- Assist with the investigation, diagnosis and resolution of infrastructure faults and problems; and
- Monitor work practices and documented processes for continuous improvement.

Further information can be found at: I'm changing my career | Australian Signals Directorate (asd.gov.au).

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Duties

- Experience in a range of ICT hardware infrastructure and/or data centre activities.
- Capable of working with complex ICT systems and requirements.
- Values and can apply ICT service management principles.
- Values and actively participates in continual improvement, documentation and knowledge sharing.
- Works productively, both independently and collaboratively.
- Communicates effectively, by all modes of communication.
- Manages their time and priorities effectively and negotiates conflicts.
- Willing and able to travel.
- Previous data centre work experience

Eligibility

To be eligible for employment with ASD, you must meet all of the following eligibility criteria

- **Australian Citizenship** - Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waivered.
- **Organisational Suitability Assessment** – The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- **Security Clearance** - It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.
- **Health Assessment** - The preferred applicant may be required to undergo a medical examination conducted by the Agency’s preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in the Information Pack prior to submitting an application.

Notes

Desirable Qualifications, Experience or Training

Relevant tertiary qualifications or industry certifications is highly desirable with demonstrated experience in any combination of the following:

- Installation, maintenance and decommissioning of enterprise ICT hardware infrastructure.
- IT Service Management methodologies (such as ITIL) and their application to complex ICT systems.
- Data Centre Enterprise, Hyperscale, COLO/ICT environments and other ICT facilities.

Practical knowledge of any combination of the following is favourable:

- Network fundamentals, such as protocols, architectures, devices, topologies and standards.
- Practical Linux skills.
- Optical fibre and Cat6 applications.
- Data centre design.
- Data transmission networks and experience with installations and upgrades.
- Data centre system administration, process and procedures.
- Project management.
- Data centre power and cooling including generators and UPS
- Knowledge of data centre DCIM tools and BMS.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@horizonone.com.au
Agency Recruitment Site	www.asd.gov.au/careers

Job Title	ASD EL1 Infrastructure Engineer
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Darwin NT
Salary	$130,662 - $147,387
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	Executive Level 1
Position Number	ASD/04985/26
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

The Opportunity

The Mission Capability Division (MCDiv) is responsible for delivering and sustaining critical intelligence capabilities that support ASD's mission objectives. The division manages the implementation, operation, maintenance and continual enhancement of complex ICT and technical systems, ensuring their reliability, security and operational effectiveness. This includes end-to-end lifecycle management of infrastructure and capabilities, service assurance, systems engineering, configuration and optimisation, and the development of supporting processes and documentation.

MCDiv brings together multidisciplinary teams of analysts, engineers, developers, technicians and project specialists who work collaboratively to solve complex access and intelligence challenges, deliver new capabilities, and maintain critical operational systems. The division also oversees the operation and sustainment of ASD's remote intelligence facilities, providing unique technical, operational and engineering services that contribute to Australia's national security outcomes. ASD is comprised of members of diverse skills and disciplines who work together to deliver our vital mission capabilities and operations.

Key Duties:

- Lead and coordinate the delivery, operation and sustainment of critical ICT and technical infrastructure, ensuring systems remain reliable, secure and fit for purpose.

- Oversee the lifecycle management of hardware and infrastructure assets, including planning, deployment, maintenance, upgrades, inventory management and decommissioning.
- Manage and optimise infrastructure resources, including facilities, power, cooling, and space utilisation to maintain operational effectiveness and support future capability requirements.
- Coordinate the monitoring, investigation and resolution of infrastructure incidents, faults and service issues, working collaboratively with technical teams and stakeholders to minimise operational impacts.
- Provide technical leadership, guidance and advice to multidisciplinary teams, fostering a culture of safety, collaboration, continuous improvement and operational excellence.
- Develop and maintain documentation, procedures, asset records and operational artefacts to support governance, assurance and effective service delivery.
- Build and maintain productive relationships with internal and external stakeholders, including vendors and service providers, to support capability delivery, maintenance and operational outcomes.
- Support security, compliance and assurance activities by adhering to relevant standards, policies and governance requirements.
- Monitor infrastructure performance, capacity and utilisation trends, providing recommendations and planning support for future operational and business needs.
- Drive continuous improvement initiatives by reviewing work practices, identifying opportunities for optimisation, and implementing enhancements to systems, processes and service delivery.

Further information can be found at: I'm changing my career | Australian Signals Directorate (asd.gov.au).

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Duties

Your knowledge and experience will contribute to the delivery, sustainment and continuous improvement of critical capabilities and services. The successful candidate will support a combination of strategic initiatives, project delivery and operational activities, applying their expertise to analyse, resolve and improve complex technical and business challenges while contributing to future capability outcomes.

Our ideal candidate will:

- Have experience in leading ICT hardware infrastructure and/or data centre activities in a complex ICT environment.
- Capable of quickly comprehending complex ICT systems and requirements.
- Value and work proactively to apply ICT service management principles.
- Have strong organisational skills, attention to detail and a commitment to maintaining accurate documentation, records and processes.
- Works productively, both independently and collaboratively, and delegates work appropriately.
- Ability to apply sound judgement and contribute to continuous improvement initiatives in a dynamic operational environment.
- Strong analytical, problem-solving and troubleshooting skills, with the ability to investigate, diagnose and resolve technical and operational issues.

- Communicates effectively, by all modes of communication.
- Manages their time and priorities effectively and negotiates conflicts.
- Seek out and ensures use of industry best practice to ensure plans are aligned to meet corporate sustainability targets.

Eligibility

To be eligible for employment with ASD, you must meet all of the following eligibility criteria:

- **Australian Citizenship** - Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waivered.
- **Organisational Suitability Assessment** – The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- **Security Clearance** - It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.
- **Health Assessment** - The preferred applicant may be required to undergo a medical examination conducted by the Agency’s preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in the Information Pack prior to submitting an application.

Notes

Desirable Qualifications, Experience or Training

Relevant tertiary qualifications, industry certifications or equivalent practical experience are highly regarded, together with experience in one or more of the following areas:

- Enterprise ICT infrastructure, systems administration, network operations or technical support.
- Data centre, communications, facilities or other critical technology environments.
- ICT hardware lifecycle management, including deployment, sustainment, asset management and decommissioning.
- IT Service Management frameworks and methodologies (such as ITIL) and their application in complex environments.
- Network fundamentals, transmission technologies and communications infrastructure.
- Systems monitoring, incident management and service assurance.
- Infrastructure, facilities or capability planning and optimisation.
- Project delivery, coordination or technical implementation activities.
- Linux, Windows or other enterprise technology platforms.
- Relevant industry certifications and professional development in ICT, infrastructure, engineering or project management disciplines.

Relevant tertiary qualifications, professional certifications and experience working in secure, operational or mission-critical environments will be highly regarded.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@horizonone.com.au
Agency Recruitment Site	www.asd.gov.au/careers

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- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Vacancy VN-0772198

Australian Signals Directorate

Closing Date:Sunday 13 September 2026

Job Title	ASD EL1 Technical Leads - Cyber Security Assessor, Supply Chain Security, IT Security Advice
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Melbourne VIC
Salary	$130,662 - $147,387
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	Executive Level 1
Position Number	ASD/04980/26
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

Information Security Branch is part of the Australian Signals Directorate's Security, Finance and Property Division. Alongside Security and Integrity Branch, it delivers shared security services to ASD and the Defence Intelligence Agencies. The Branch protects ASD's electronic information, systems and people through integrated security advice, assessment, monitoring, response, assurance and capability services.

IT Security is seeking to recruit for the following EL1 positions:

Assistant Technical Director - Lead Cyber Security Assessor

- Lead resources, priorities and workflows for complex system security assessments.
- Lead lifecycle risk assessments, threat modelling, business impact analysis and control assessments.
- Analyse architectures, configurations and evidence to identify vulnerabilities, control gaps and systemic risks.
- Determine residual risk and treatments, producing authoritative assessment reports, briefs and decision records.
- Set evidence and review standards and define triggers for reassessment or escalation.
- Advise stakeholders, mentor practitioners and improve assessment policy, methods, tools and reporting.
- Canberra based only.

Technical Lead - Lead Supply Chain Security Specialist

- Lead the cyber supply chain security function, resources, priorities and delivery.• Develop and improve supply chain security frameworks, processes, standards and reporting.
- Lead risk-based assessments and due diligence of suppliers, products, services and dependencies.
- Embed security requirements, assurance evidence and contractual protections into procurement.
- Advise decision-makers and establish lifecycle assurance for higher-risk suppliers and services.
- Identify systemic risks, drive organisational and supplier uplift, and represent ASD in relevant forums.
- Melbourne based only

Assistant Technical Director - Lead IT Security Advice Specialist

- Lead and develop security practitioners and manage priorities, workflows and service quality.
- Provide authoritative lifecycle advice by translating legislation, the PSPF, ISM and ASD policy into practical outcomes.
- Lead risk analysis, coordinate stakeholders and resolve or escalate complex security issues.
- Oversee ICT security approvals and the IT Security Officer program, including decision records and secure asset handling.
- Develop and maintain security policy, guidance, templates and self-service resources.
- Develop, maintain and uplift organisational and specialist ICT security training and awareness.

Further information can be found at: [I’m changing my career | Australian Signals Directorate (asd.gov.au)]

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner’s Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Duties

Candidates are not expected to demonstrate specialist expertise

- Strong and current expertise in at least one of the advertised disciplines: cyber security assessment and assurance, cyber supply chain security, or IT security advice.
- Demonstrated ability to lead very complex cyber security work under broad direction, exercise sound independent judgement and remain accountable for the quality and timeliness of outcomes.
- Ability to analyse relevant technical, threat, business, control and supplier information and convert it into clear, defensible risk positions and proportionate treatments.

- A strong understanding of applicable legislation, Australian Government security frameworks and ASD policy, with the ability to apply policy intent pragmatically in complex operational environments.
- Demonstrated ability to manage resources, priorities and workflows, respond to changing demands and continuously improve services, methods, standards and guidance.
- Highly developed written and verbal communication skills, including the ability to explain complex technical, policy, commercial and risk matters to technical, non-technical and senior audiences.
- Strong stakeholder engagement and influencing skills, with the confidence to challenge constructively, resolve competing priorities and build productive internal and external relationships.
- A positive and inclusive leadership approach, with demonstrated ability to set clear expectations, assure quality, share expertise, coach and mentor staff and build team capability.
- A commitment to professional development, collaboration and maintaining contemporary knowledge of cyber security threats, technologies, vulnerabilities and risk management practices.

Eligibility

To be eligible for employment with ASD, you must meet all of the following eligibility criteria:

- **Australian Citizenship** - Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waivered.
- **Organisational Suitability Assessment** – The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- **Security Clearance** - It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.
- **Health Assessment** - The preferred applicant may be required to undergo a medical examination conducted by the Agency’s preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in the Information Pack prior to submitting an application.

Notes

Desirable experience includes:

- Relevant tertiary qualifications, professional certifications or formal training in cyber security, ICT, information systems, risk management, procurement, supply chain management or a related discipline will be highly regarded.
- Substantial experience in at least one of the advertised disciplines: cyber security assessment and assurance, cyber supply chain security, or IT security advice.
- Practical experience applying Australian Government security frameworks, including the PSPF, ISM and relevant policies.
- Leading and quality-assuring complex cyber security risk assessments, advice, policy, standards or assurance activities.

- Translating technical, business, supplier and threat information into clear risk positions and proportionate treatments.
- Working collaboratively with technical, business, procurement, commercial, legal and governance stakeholders.
- Leading teams, managing competing priorities, mentoring staff and improving security services and practices.
- Working in classified, sensitive or mission-critical environments.

Candidates are not expected to hold qualifications or demonstrate specialist experience across all three disciplines.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@horizonone.com.au
Agency Recruitment Site	www.asd.gov.au/careers

Vacancy VN-0772209

Job Title	ASD 4, 5 & 6 Cyber Security Assessors & Information Security Analysts
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Melbourne VIC
Salary	$85,993 - $119,654
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	As per the Information Pack
Classification	APS Level 4;APS Level 5;APS Level 6
Position Number	ASD/04958/26
Agency Website	https://www.asd.gov.au/careers

Job Description

www.asd.gov.au/careers

Information Security Branch is part of the Australian Signals Directorate's Security, Finance and Property Division. Alongside Security and Integrity Branch, it delivers shared security services to ASD and the Defence Intelligence Agencies. The Branch protects ASD's electronic information, systems and people through integrated security advice, assessment, monitoring, response, assurance, and capability services.

ASD 4, 5, & 6 Cyber Security Assessor

- Support, conduct or lead system security risk and control assessments, commensurate with classification.
- Review system architectures, data flows, configurations and security evidence against the PSPF, ISM and ASD policy.
- Identify threats, vulnerabilities, control gaps and business impacts, and determine residual risk.
- Recommend proportionate risk treatments and work with stakeholders to resolve security issues.
- Prepare clear assessment findings, security advice and system authorisation briefs.
- Monitor actions, maintain assessment records and escalate significant risks or evidence gaps.
- Contribute to peer review, staff development and continuous improvement of assessment practices.

ASD 4, 5, & 6 Information Security Analyst (Assurance)

- Support, conduct or lead continuous security monitoring and assurance activities, commensurate with classification.
- Collect, validate and correlate asset, vulnerability, configuration, incident, system change and remediation information.
- Identify, triage and assess vulnerabilities, misconfigurations, control exceptions and emerging risks.
- Evaluate exposure, business impact and control effectiveness to prioritise remediation and escalation.
- Work with system owners and technical teams to agree actions and verify evidence-based closure.
- Provide advice on remediation, residual risk, risk acceptance and reassessment requirements.
- Produce security posture, trend and executive assurance reporting to support risk and authorisation decisions.
- Contribute to quality assurance, staff development and improvement of assurance methods, data, tools and reporting.

ASD 4, 5, & 6 Information Security Analyst (Advice)

- Support, provide or lead IT security advice, commensurate with classification.
- Triage security requests and obtain the business and technical information needed to assess them.
- Interpret legislation, the PSPF, ISM and ASD policy, translating requirements into practical controls and recommendations.
- Assess security risks associated with systems, architectures, projects, changes and operational activities across the ICT lifecycle.
- Prepare defensible security advice, approval recommendations, conditions and decision records.
- Support threat and risk workshops, design reviews, and security assessments.
- Communicate risks and treatment options clearly to technical, business and senior stakeholders.
- Develop, maintain, and uplift organisational ICT security awareness, specialist training, guidance and self-service resources.
- Contribute to quality assurance, staff development, and continuous service improvement.

ASD 5 Information Security Analyst (Monitoring and Response)

The role is responsible for monitoring Security situational awareness and automation tools for security events and alerts, with a greater degree of autonomy than expected from an ASD 4 Analyst.

The ASD 5 Analysts perform the following tasks:

- Investigate information security incidents in line with broad direction set out by senior staff, while ensuring that incident response processes are being followed.
- Analyse and resolve identified security incidents in accordance with established procedures and recommend any required actions.
- Contribute to digital forensic investigations by processing and analysing evidence and artefacts in line with policy, standards and guidelines and support production of forensics findings and reports.
- Utilise a diverse set of capabilities, including various SIEM and investigation capabilities, to investigate cyber security and insider threat incidents. Be able to develop skills in new capabilities as required as part of investigations.
- Provide assistance with the development of a technical remediation plan and deliver findings to system owners and stakeholders.
- Communicate technical findings and recommendations through formal reporting, briefs, emails and verbal advice in accordance with the Australian Signals Directorate writing standards.
- Collaborate with organisations and stakeholders to provide remediation advice/plan to system owners and managers in order to improve system security posture.
- Build and sustain effective working relationships with team members and actively participate in teamwork and group activities.
- Facilitate appropriate direction, including technical direction, for their employees by clearly communicating goals and objectives.

ASD 6 Information Security Analyst (Monitoring and Response)

The ASD 6 Analysts are employed in either the Security Operations Centre (SOC) or Protective Monitoring teams. These teams are responsible for analysing information from multiple sources to protect ASDs people, resources and capability. The SOC is responsible for monitoring for external threats, and Protective Monitoring is responsible for monitoring risks associated with ASD and DIA employees.

The ASD 6 Analysts perform the following tasks:

- Monitor incoming alert queues for potential security incidents
- Perform initial investigation analysis and triage of alerts, documenting findings in the Incident Management platform
- Provide Subject Matter Expertise (SME) when performing investigation analysis and the development of new security use-cases
- Manage the implementation of security use-cases in SIEM and Automation platforms.
- Review security use-cases in development and provide an approval gateway at each step of the development lifecycle.

- Sustain effective working relationships with team members and actively participate in teamwork and group activities
- Facilitate appropriate direction, including technical direction, for their employees by clearly communicating goals and objectives.
- Communicate technical findings and recommendations through formal reporting, briefs, emails and verbal advice in accordance with the Australian Signals Directorate writing standards
- Utilise a diverse set of capabilities, including various SIEM and investigation capabilities, to investigate cyber security incidents. Be able to develop skills in new capabilities as required as part of investigations

Security Operations Centre (SOC) Team specific

- Escalation point for security Incidents
- Contribute to digital forensic investigations by processing and analysing evidence and artefacts in line with policy, standards and guidelines and support production of forensics findings and reports
- Collaborate with organisations and stakeholders to provide remediation advice/plan to system owners and managers in order to improve system security posture

Protective Monitoring Team specific

- Analyse and report on security-relevant data for Personnel Security investigations
- Maintain use-case playbooks, checklists and analyst Standard Operating Procedures (SOPs)
- Develop and maintain automated reports
- Support Personnel Security activities as required, including the case management process

Further information can be found at: I'm changing my career | Australian Signals Directorate (asd.gov.au)

ASD is seeking applicants to fill current and anticipated vacancies and to create a merit pool for future vacancies. In line with the Australian Public Service Commissioner's Direction 2022, upon completion of the recruitment activity, the merit pool will be available to locations across Australia.

Duties

We are looking for curious, analytical and service-oriented security practitioners. Candidates may bring experience in assessment, continuous assurance, advice, security operations, protective monitoring and are not expected to demonstrate specialist expertise across all streams. Appointment level will reflect the complexity of work performed, degree of independence, judgement and leadership demonstrated.

Technical and analytical capability appropriate to the classification, with experience assessing systems, controls, vulnerabilities or security evidence and converting findings into defensible risk positions.

Practical knowledge of cyber security principles and the ability to interpret and apply the PSPF, ISM, organisational policy and risk management practices to real-world ICT environments.

Clear written and verbal communication, sound judgement and a service-oriented approach, including the ability to build productive relationships and tailor advice for technical and non-technical audiences.

A collaborative and accountable approach to delivery, continuous learning and improvement; ASD 6 candidates should also demonstrate the ability to guide work, assure quality and build team capability.

Eligibility

- **Australian Citizenship** - Applicants must be an Australian citizen. Only in exceptional circumstances can this requirement be waivered.
- **Organisational Suitability Assessment** – The preferred applicant will be required to undergo an Organisational Suitability Assessment (see Organisational Assessment section).
- **Security Clearance** - It is a condition of employment that applicants are willing and able to obtain and maintain the requisite security clearance for the duration of their employment with ASD.
- **Health Assessment** - The preferred applicant may be required to undergo a medical examination conducted by the Agency’s preferred medical provider.

Please ensure that you meet the eligibility requirements outlined in this Information Pack prior to submitting an application.

Notes

Desirable experience includes:

- Relevant tertiary qualifications, professional certifications or formal training in cyber security, ICT, information systems, risk management or a related discipline.
- Experience in at least one advertised stream: system security assessment and authorisation, continuous security assurance, IT security advice, protective monitoring and response, security operations, or incident response.
- Experience analysing system designs, security controls, vulnerabilities, configurations or other technical evidence using relevant methods and tools.
- Practical experience applying Australian Government security frameworks.
- Experience working collaboratively in classified, sensitive, regulated or mission-critical ICT environments.

Candidates are not expected to hold qualifications or demonstrate specialist experience across all three streams.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Signals Directorate

To Apply

Position Contact	Name Withheld, asdcareers@horizonone.com.au
Agency Recruitment Site	www.asd.gov.au/careers

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Vacancy VN-0771967

Australian Submarine Agency

Closing Date:Monday 07 September 2026

Australian Submarine Agency
Chief Operating Officer

Job Title	Work Health and Safety Specialist
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$124,393 - $140,315
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit Pool used for vacancies at any location supporting flexibility.
Classification	Executive Level 1
Position Number	ASA/04247/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description

https://defencecareers.nga.net.au/?jati=F52DA406-1995-421A-4B24-ED363952553C

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia’s economic and national security landscape for decades to come.

The EL 1 Work Health Safety Specialist works within Chief Operating Officer Division to perform complex work health and safety work within an integrated environment. They require an in-depth knowledge of and compliance with legislative frameworks, government decision-making and policy requirements in the context of the ASA’s mission.

The EL 1 Work Health Safety Specialist will:

- Lead and contribute to the governance, implementation and continuous improvement and assurance of the Agency’s safety management system.
- Provide oversight of incident management, investigations and corrective action to support effective organisational learning and learning events. Analyse safety performance, trends, and risk information to provide safety intelligence, performance reporting and data-driven advice to inform decision-making.
- Assess, evaluate and provide advice on safety strategies, policies, frameworks and initiatives to ensure compliance and support best practice outcomes. Work across the broader ASA safety network to develop safe

systems of work and accompanying performance measures that are supported by policy, and establish safety assurance mechanisms.
- Apply human performance principles to identify systemic contributors to risk and strengthen outcomes.
- Build leadership capability and foster a positive safety culture through collaborative engagement, coaching and expert advice.
- Engage in complex problem solving and issues management and may coordinate and perform detailed or sensitive projects to support achievement of ASA outcomes.

About our Team

As part of the Australian Submarine Agency, you will play a key role in supporting the safe delivery of one of Australia's most significant national capability programs. Working alongside highly skilled and diverse professionals, you will contribute expert Work Health and Safety leadership to ensure the wellbeing of our workforce and the integrity of our operations.

We foster an inclusive and collaborative culture built on respect, professionalism, safety and security, recognising that our people are our greatest asset. We offer professional development, flexible working arrangements, and unique opportunities to build your career.

Our Ideal Candidate

We are a dynamic organization seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

Our ideal candidates will bring the following attributes and skills to the role:

- Strong background and experience in specialist work, health and safety functions.
- Extensive experience in analysing and reporting on complex safety issues.
- Demonstrate a sound understanding of compliance with legislative frameworks, government direction, and policy requirements.
- Knowledge of and experience in safety systems.
- Ability to communicate effectively with various stakeholders, including work health and safety subject matter experts in an integrated workforce.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia's nuclear-powered submarine program. Australia's acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	Steve Hickie, stephen.hickie2@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=F52DA406-1995-421A-4B24-ED3

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Vacancy VN-0772000

Australian Submarine Agency

Closing Date:Monday 07 September 2026

Australian Submarine Agency
Chief Operating Officer

Job Title	Work Health and Safety and Environmental (WHSE) Specialist
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$99,733 - $112,431
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit Pool used for vacancies at any location supporting flexibility.
Classification	APS Level 6
Position Number	ASA/04811/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description

https://defencecareers.nga.net.au/?jati=6E41DE63-2529-D8F5-ECD1-ED36AC409702

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia’s economic and national security landscape for decades to come.

The APS 6 Work Health Safety and Environment (WHSE) Specialist works within the Chief Operating Officer Division to perform complex work health safety and environment specialist work within an integrated workforce. They work within a team and are to apply their specialist knowledge and understanding of WHSE, legislation, regulations and codes of practice to support activities within the Australian Submarine Agency (ASA).

The APS 6 Work Health Safety Specialist will:

- Contribute to the development, implementation, maintenance and continuous improvement of ASA safety management system, governance, policies and procedures..
- Provide specialist advice and support across safe systems or work, governance, assurance, risk, incident management and organisational learning activities.
- Collect, analyse, interpret and report on data to support decision making and continuous improvement..

- Support assurance activities, audits, risk assessments, investigations, corrective actions and governance reporting.
- Work collaboratively across the broader internal and external WHSE community and with other work health and safety specialists to provide good outcomes.
- Engage with internal and external stakeholders on complex WHSE matters, anticipating and responding to stakeholders' needs and expectations to achieve work unit and ASA outcomes.
- Evaluate activities and processes for compliance with WHS and Environmental legislation, policies and procedures relevant to the ASA. Coordinate and manage the development, implementation, monitoring and performance reporting of WHSE statistics.

About our Team

As part of the Australian Submarine Agency, you will play a key role in supporting the safe delivery of one of Australia's most significant national capability programs. Working alongside highly skilled and diverse professionals, you will contribute expert Work Health and Safety leadership to ensure the wellbeing of our workforce and the integrity of our operations.

We foster an inclusive and collaborative culture built on respect, professionalism, safety and security, recognising that our people are our greatest asset. We offer professional development, flexible working arrangements, and unique opportunities to build your career.

Our Ideal Candidate

We are a dynamic organization seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

Our ideal candidates will bring the following attributes and skills to the role:

- Ability to interpret and apply WHS and Environmental legislation, regulatory s requirements and safety management system principles within a complex operating environment.
- Assist with the development and implementation of safety management plans.
- Knowledge of and experience in continuous improvement as it relates to WHSE.
- Ability to carry out WHS and Environmental audits, support WHSE Workplace Inspections and support WHSE education.
- Ability to undertake job safety analysis to develop safe working procedures.
- Assist with the development of a WHS Risk Management Register.
- Highly developed inter-personal skills.
- Ability to communicate with a variety of stakeholders.
- The ability to think critically with well-developed problem solving skills.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia’s nuclear-powered submarine program. Australia’s acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	Steve Hickie, stephen.hickie2@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=6E41DE63-2529-D8F5-ECD1-ED

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Vacancy VN-0772062

Australian Submarine Agency

Closing Date:Monday 07 September 2026

Australian Submarine Agency
Chief Operating Officer

Job Title	HR Officer
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Canberra ACT, Melbourne VIC, Rockingham WA
Salary	$99,733 - $112,431
Future Merit Locations	Adelaide, Canberra, Melbourne, Rockingham
Office Arrangement	Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit pool used for vacancies at any location supporting flexibility.
Classification	APS Level 6
Position Number	ASA/04856/26
Agency Website	https://www.defence.gov.au/about/taskforces/aukus

Job Description

https://defencecareers.nga.net.au/?jati=6CCB23E9-C06B-2369-873F-ED36EAA409A5

Duties

The Role

The acquisition of conventionally-armed, nuclear-powered submarines is an historic and transformative endeavour for Australia. The whole-of-nation effort to safely and securely deliver the cutting edge nuclear-powered submarine program will transform Australia’s economic and national security landscape for decades to come.

As an APS 6 HR Officer within the Australian Submarine Agency (ASA), you will contribute to the delivery of one of Australia's most significant national capability programs through the AUKUS Optimal Pathway.

You will provide high-quality HR advice and deliver workforce initiatives that support the establishment and sustainment of Australia's conventionally armed, nuclear-powered submarine workforce.

Working under broad direction, you will build strong relationships with stakeholders across the Agency, providing evidence-based advice and influencing outcomes to achieve business objectives.

You will work collaboratively within multidisciplinary teams, while contributing to continuous improvement, team capability and high-quality HR service delivery.

There are currently vacancies in two key areas:

- Workplace Relations & People Policy – this includes bargaining, policy development, remuneration and change management.
- Talent Management Development – this includes learning & development, graduate & early career programs, and workforce capability, development & professionalisation.

About our Team

People Services Branch within the Chief Operating Officer Division, is responsible for developing and implementing key people strategies, policies and programs that support delivery of the nuclear-powered submarine program. This involves functions such as strategic workforce planning, workplace relations and policy, culture, career and talent development, and workplace health and safety.

The Branch is seeking to fill multiple APS 6 positions and is looking for high-performing professionals who are adaptable, resilient and thrive in a dynamic environment. Successful candidates will demonstrate the ability to work across a range of HR functions, provide expert advice on complex workforce matters, and deliver quality outcomes in a fast-paced and evolving operational context.

Our Ideal Candidate

We are a dynamic organization seeking employees who are agile, innovative and energised by high-paced work. We are seeking highly motivated and collaborative minded people who will have the opportunity to contribute to a once in a lifetime program.

We are seeking agile, collaborative and outcomes-focused professionals with experience in one or more of a range of people-related disciplines. Our ideal candidate will thrive in a complex and fast-paced environment and demonstrate strong stakeholder engagement, communication, analytical and problem-solving skills.

Our ideal candidate will bring the below skills and experience to the role:

- Demonstrate experience providing high-quality HR advice on complex people matters, applying relevant legislation, policies and HR frameworks.
- Build and maintain effective relationships with a diverse range of stakeholders, using strong communication and influencing skills to achieve outcomes.
- Show initiative, sound judgement and a proactive approach to problem solving, identifying practical and innovative workforce solutions.
- Have the ability to coordinate activities, manage competing priorities and deliver quality outcomes with minimal direction.
- Use data, research and analysis to inform recommendations, support decision-making and contribute to continuous improvement of HR services, policies and processes.
- Work collaboratively within multidisciplinary teams, sharing knowledge, supporting colleagues and contributing to a positive and inclusive workplace culture.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Submarine Agency

The Australian Submarine Agency was established on 1 July 2023 and is responsible and accountable for the management and oversight of Australia’s nuclear-powered submarine program. Australia’s acquisition of conventionally-armed, nuclear-powered submarines through the AUKUS partnership will be critical to ensuring our Defence Force has the capabilities needed to keep Australians safe. The Australian Submarine Agency operates under the Defence portfolio and maintains strong linkages with the Department of Defence. Our workforce comprises a mixture of Australian Public Servants, Australian Defence Force members and contractors. At the Australian Submarine Agency, you will enjoy experiences and opportunities that, as an APS employee, you simply would not get in any other organisation. You are able to undertake interesting, challenging and unique work. This ranges from intelligence and strategic policy right through to human resources, communications, infrastructure and engineering, and information technology. As part of the Australian Submarine Agency you will be working at the cutting edge of capability delivery, supported by professionalisation pathways so you can continue to develop, along with unique and varied career opportunities. Our people are capable, committed and diverse. We support an inclusive culture that emphasises respect and collaboration and prioritises safety and security. Our greatest asset is our people. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

To Apply

Position Contact	ASA Recruitment, asa.recruitment@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=6CCB23E9-C06B-2369-873F-ED

- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
- applicants found suitable may be offered similar employment opportunities by other Australian Public Service agencies

Vacancy VN-0771846

Defence Housing Australia

Closing Date:Sunday 06 September 2026

Governance
Enabling Services Governance Operations

Job Title	Senior Protective Security Officer
Job Type	Full-Time;Part-Time, Ongoing
Location	Gungahlin ACT
Salary	$104,793 - $120,411
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements may be negotiated in accordance with the DHA Enterprise Agreement
Classification	APS Level 6
Position Number	493975
Agency Website	https://www.dha.gov.au/

Job Description

https://careers.dha.gov.au/

Make an impact in security and governance. Join DHA as a Senior Protective Security Officer and grow your career.

About us

DHA was established in 1988 following passage of the Defence Housing Australia Act 1987 (DHA Act) to provide adequate and suitable housing for, and housing related services to, members of the Australian Defence Force (ADF) and their families. We remain committed to our purpose of providing housing, and housing related services, to ADF members and their families to support Defence’s operational needs.

DHA manages an expanding portfolio of housing solutions and provides housing for over 17,200 ADF members and their families and administers rent allowance for more than 16,000 ADF members and their families in private rental accommodation. DHA provides housing related services advising on eligibility, providing posting support, and managing bookings and allocation services for all DHA provisioned housing and on-base accommodation to approximately 60,000 ADF members.

To find out more about DHA, please refer to our website or read our latest Annual Report.

Duties

About your team

Join a team that helps shape the integrity and performance of DHA. The Governance Group plays a critical role in ensuring DHA meets its legislative obligations and maintains strong governance practices across the organisation. Working in a fast-paced and evolving environment, the team leads a range of initiatives that strengthen organisational capability, accountability and performance. When you join the Governance Group, you will become part of an energetic, collaborative and highly professional team committed to fostering a culture of integrity, ethical decision-making and responsible conduct, while building strong relationships and delivering high-quality service to customers and stakeholders. This is an exciting opportunity to contribute to meaningful organisational outcomes and help drive continuous improvement across DHA.

About the role

We are seeking an experienced Senior Protective Security Officer to play a key role in strengthening DHA's protective security capability. In this rewarding position, you will support personnel security, physical security and security governance activities, working closely with stakeholders across the organisation to provide trusted advice, drive security initiatives and enhance security maturity. This is an excellent opportunity for a security professional with a strong background in protective security to contribute to meaningful organisational outcomes while building their career in a dynamic and collaborative environment.

Eligibility

Employment with DHA is conditional on successful applicants demonstrating that they are an Australian citizen, meeting the required medical standards, and obtaining and maintaining a security clearance at the required level.

Notes

Benefits for working at DHA include:

- 15.4% superannuation
- Generous leave entitlements, including 18 days personal leave and 20 days annual leave per year
- Work-life balance and flexible working options
- A positive workplace culture where you can bring your whole self to work
- Opportunities to broaden your industry knowledge and experience
- Career progression and opportunities

- A dedicated Employee Assistance Program for you and your family to access in times of need
- ADF partner employment conditions when posting to a new location

For information on DHA's Employee Value Proposition, visit our website.

How to apply

Apply now with your current resume and a 500-word one page pitch, addressing the requirements of the role. We recommend you read the Australian Public Service Commission's Cracking the Code guidance on how to write your response. Additionally, you should consider the expected behaviours described in the Australian Public Service Commission's Integrated Leadership System at this role's level.

For further information on the position, please refer to the Candidate Information Pack through the online careers site.

Applications close: 11:55pm AEST 06 September 2026

Any questions? Please contact Cherelle Power – Director Governance Operations

02 6268 3779 / cherelle.power@dha.gov.au

Order of Merit

A merit pool will be established from this process which will be valid for 18 months from the date of advertising. This merit pool may be used throughout this period to fill similar positions in the event positions become vacant.

Inclusion and Diversity

DHA is committed to building an inclusive and diverse workforce. We welcome applications from across our community including, Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, ex-defence members, mature-aged employees and carers.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Defence Housing Australia

At Defence Housing Australia, we provide quality housing and related services to Defence members and families. In doing this, we support the operational, recruitment and retention goals of the Department of Defence. To meet our Defence housing obligations, we are active in Australian residential housing markets, acquiring and developing land, and constructing and purchasing houses. Our staff are located in 19 offices in regional centres and nearby Defence outposts throughout Australia.

To Apply

Position Contact	Cherelle Power, 02 6268 3779
Agency Recruitment Site	https://careers.dha.gov.au/

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Vacancy VN-0772094

Department of Finance

Closing Date:Tuesday 08 September 2026

Corporate
Human Resources People Capability, Diversity & Inclusion

Job Title	Indigenous Liaison Officer - Affirmative Measure
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$101,355 - $123,702
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Finance supports flexible workplace arrangements as per operational requirements
Classification	APS Level 6
Position Number	2026/177
Agency Website	www.finance.gov.au

Job Description

https://financejobs.nga.net.au/?jati=E726E761-B1A0-D9FC-29AD-ED37D9B9F095

ABOUT THE BRANCH & TEAM

The Human Resources Branch delivers strategic and operational people services that support the Department of Finance to attract, develop and retain a capable, high-performing workforce. Through workforce planning, recruitment, learning and development, employee relations, wellbeing, and diversity and inclusion initiatives, the branch helps create a positive and inclusive workplace culture.

Within the branch, the People Capability, Diversity and Inclusion team leads initiatives that strengthen workforce capability, inclusion and employee experience. The Indigenous Liaison Officer plays a key role in advancing the department's Reconciliation Action Plan (RAP) and Aboriginal and Torres Strait Islander workforce priorities through cultural advice, employee support, stakeholder engagement and the delivery of inclusion initiatives.

Duties

ABOUT THE OPPORTUNITY

Indigenous Liaison Officers are responsible for providing specialist advice, coordination and support to advance the department’s commitment to Aboriginal and Torres Strait Islander

employment, wellbeing and cultural safety. The role focuses on the development, implementation and delivery of initiatives under the department's Reconciliation Action Plan (RAP), Diversity and Inclusion Strategy and related Aboriginal and Torres Strait Islander workforce priorities.

The Indigenous Liaison Officer provides trusted cultural advice and pastoral support to Aboriginal and Torres Strait Islander employees and their managers across the employee lifecycle, including recruitment, onboarding, career development, performance management and wellbeing. The role supports the creation of a culturally safe and inclusive workplace and contributes to strategies to improve the recruitment, retention and progression of Aboriginal and Torres Strait Islander staff.

The Indigenous Liaison Officer works closely with the Aboriginal and Torres Strait Islander Staff Network, RAP Working Group and HR stakeholders, and represents the department in relevant whole of government and external Indigenous employment and cultural networks. Through collaboration, advocacy and practical support, the role contributes to strengthening cultural capability and enhancing workplace culture across the department.

DETAILED VACANCY INFORMATION

For detailed information about this role, including the job specific capabilities, please refer to the downloadable vacancy pack, which can be accessed by clicking the hyperlink at the bottom of this page.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.
- Successful applicants will be required to undergo the process to obtain and maintain, or continue to hold the required security clearance level for the role as indicated in the downloadable job pack. All Finance staff are required to have a minimum baseline security clearance prior to commencement.
- Applicants applying under the Affirmative Measures - Indigenous will need to provide evidence they meet the eligibility for this vacancy should they be found suitable and prior to being made a formal offer of employment. Please attach evidence with your CV, noting this is in addition to the 2-3 page requirement
- We encourage and welcome applications from Aboriginal and Torres Strait Islander peoples, people with Disability, LGBTQI+ people, people from culturally and linguistically diverse backgrounds and mature aged people.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Finance

As a central agency of the Australian Government, the Department of Finance (Finance) plays an important role in assisting government across a wide range of policy areas to ensure its outcomes are met. Finance supports the government's ongoing priorities through the Budget process and fosters leading practice through the public sector resource management, governance and accountability frameworks. Finance plays a leading role in advising the government on many of its strategic priorities. We do this through our professional and considered approach to providing advice, developing policy, delivering services and engaging with our clients and stakeholders. Finance's key areas of focus are: - Budget - Business Enabling Services - Commercial - Governance and Resource Management

To Apply

Position Contact	Anita McCarthy, 02 6215 1510
Agency Recruitment Site	https://financejobs.nga.net.au/?jati=E726E761-B1A0-D9FC-29AD-ED37D

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Vacancy VN-0772123

Department of Finance

Closing Date:Wednesday 09 September 2026

Property and Construction
Property Frameworks and Services PSCP Contract Management Team

Job Title	Director
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$160,177 - $188,578
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Finance supports flexible workplace arrangements as per operational requirements
Classification	Executive Level 2
Position Number	2026/178
Agency Website	www.finance.gov.au

Job Description

https://financejobs.nga.net.au/cp/index.cfm?event=jobs.jati&returnToEvent=jobs.home&jobID=621DB4EE-8A71-22

ABOUT THE BRANCH AND TEAM

The Property Frameworks and Services Branch is responsible for policy, guidance and advice on whole-of-government property policy and legislation. This includes the Commonwealth Property Management Framework (RMG 500), the Lands Acquisition Framework (RMG 501), Commonwealth Property Disposal Policy, and the Lands Acquisition Act 1989 and Public Works Committee Act 1969.

The branch also manages the Whole-of-Government Property Services Coordinated Procurement (PSCP) Arrangements that cover leasing and facilities management services for Commonwealth domestic office accommodation and shopfronts.

The PSCP Contract Management Team leads Finance’s day-to-day oversight of the PSCP Arrangements. The team works closely with Property Service Providers, Commonwealth entities, internal Finance teams and specialist advisers to support the effective delivery of property services across the Commonwealth’s domestic office accommodation and shopfront footprint.

The team manages a broad program of contract administration, performance monitoring, governance, relationship management, issue resolution, reporting, data and systems assurance, security clearance processes, and continuous improvement activities. The Director provides direction across these functions and ensures the team remains focused on delivering practical, defensible and value-for-money outcomes for Finance, entities and the Australian Government.

Duties

ABOUT THE OPPORTUNITY

- Lead the Contract Management Team and set a clear strategic direction for contract management, governance, performance and stakeholder engagement activities under the Property Services Coordinated Procurement Arrangements.
- Oversee the administration and performance management of Property Service Providers, including monitoring service delivery, managing material risks and issues, and ensuring appropriate escalation and resolution of significant matters.
- Provide high-quality, evidence-based advice to senior executives on complex contract, commercial, governance, risk and stakeholder matters.
- Lead senior stakeholder engagement with Commonwealth entities, Property Service Providers, internal Finance teams and external advisers to support effective whole-of-government property outcomes.
- Drive continuous improvement in contract management practices, including reporting, meeting governance, data quality, security clearance processes, guidance material and assurance activities.
- Exercise sound judgement and political awareness in managing competing priorities, sensitive issues and complex stakeholder interests.
- Build and sustain a high-performing, inclusive and resilient team culture that supports capability uplift, clear accountability, professional development and delivery under pressure.
- Ensure the team’s advice, records, decisions and governance processes are consistent with relevant public sector obligations, including the Public Governance, Performance and Accountability framework, Commonwealth Procurement Rules, Finance policies and applicable contractual obligations.

DETAILED VACANCY INFORMATION

For detailed information about this role, including the job specific capabilities, please refer to the downloadable vacancy pack, which can be accessed by clicking the hyperlink at the bottom of this page.

Eligibility

- Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.
- Successful applicants will be required to undergo the process to obtain and maintain, or continue to hold the required security clearance level for the role as indicated. All Finance staff are required to have a minimum baseline security clearance prior to commencement.
- RecruitAbility applies to this vacancy. Under the RecruitAbility scheme, you will be invited to participate in further assessment activities for the vacancy if you choose to opt-in to the

scheme, declare you have a disability and meet the minimum requirements for the vacancy. All requests for reasonable adjustments will be considered and managed in consultation with you. Further information can be found at https://www.apsc.gov.au/recruitability.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Finance

As a central agency of the Australian Government, the Department of Finance (Finance) plays an important role in assisting government across a wide range of policy areas to ensure its outcomes are met. Finance supports the government's ongoing priorities through the Budget process and fosters leading practice through the public sector resource management, governance and accountability frameworks. Finance plays a leading role in advising the government on many of its strategic priorities. We do this through our professional and considered approach to providing advice, developing policy, delivering services and engaging with our clients and stakeholders. Finance's key areas of focus are: - Budget - Business Enabling Services - Commercial - Governance and Resource Management

To Apply

Position Contact	Suzanne Hinchcliffe, 0436 848 184
Agency Recruitment Site	https://financejobs.nga.net.au/cp/index.cfm?event=jobs.jati&returnToEve

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Vacancy VN-0771628

Department of Home Affairs

Closing Date:Sunday 06 September 2026

Business Enabling Services
Property National Facilities

Job Title	Senior Facilities Officer
Job Type	Full-Time, Ongoing
Location	Various locations - WA WA
Salary	$88,834 - $96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 5
Position Number	141909
Agency Website	www.homeaffairs.gov.au

Job Description

https://jobs.homeaffairs.gov.au/job-invite/141909/

About our team

A career in the Department of Home Affairs Property Branch is an opportunity to be part of a diverse and dynamic team delivering work with real purpose. Our work supports critical government operations and offers the chance to contribute to meaningful, transformational outcomes while developing a rewarding and varied career.

We welcome applications from those who enjoy problem-solving, have sound judgement and are confident in making informed decisions. Excellent organisational skills, time management and attention to detail are essential, along with highly developed interpersonal skills and a genuine enjoyment of working with people. The successful applicant will be an experienced practitioner who is ready to hit the ground running, with demonstrated experience in Facilities Management, Asset Management, Property, or a relevant trade background.

You will be comfortable working autonomously while also collaborating with others, using your consulting, negotiation and stakeholder management skills to achieve positive outcomes. Resilient, adaptable and proactive, you will thrive in an environment where planning, perseverance and initiative are valued. In return, you will be supported to continually develop your knowledge, skills and career.

Please visit our website for more information about the Department of Home Affairs or Australian Border Force.

Our ideal candidate

- Strong communication and stakeholder engagement skills, with the ability to build productive relationships with contractors, service providers and internal clients.
- Sound judgement and decision-making ability, with the confidence to assess issues, prioritise tasks and implement practical solutions.
- Demonstrated organisational and project coordination skills, with the ability to manage competing priorities and meet deadlines in a dynamic environment.
- A proactive and customer-focused approach, with a commitment to delivering high-quality facilities services and continuous improvement outcomes.

Duties

- Coordinate preventative maintenance activities and manage facilities work orders to ensure assets and infrastructure remain safe, functional and compliant.
- Monitor and support building compliance programs, ensuring facilities meet government, environmental, health and safety requirements.
- Oversee contractor performance and identify, report and resolve property and service delivery issues under the Whole of Australian Government Property Services Contract.
- Manage minor asset replacement activities and contribute to asset management planning and lifecycle oversight.
- Support property accommodation and facilities projects, including space planning, site decommissioning, data management and the delivery of national and regional initiatives.
- Present information in a clear and effective manner through oral and written communication.
- Escorting of uncleared contractors.

Additional information

- Previous experience or qualifications in Facilities/Asset Management, property services, or a relevant Trades background is preferred.
- Due to the dynamic and challenging nature of the work, personal resilience, flexibility and adaptability, whilst assessing and managing any potential risks are key requirements for all officers.
- Willingness to travel to and work from alternate sites.
- Ability to learn and use relevant computer software.

Eligibility

To be eligible for the position you must be an Australian Citizen.

The successful candidate will be required to obtain and maintain a Baseline Vetting (AGSVA) security clearance, and:

- ABF Workers will also be required to obtain and maintain an Employment Suitability Clearance (ESC).
- Home Affairs Workers will also be required to obtain and maintain an Onboarding Check.

In certain circumstances, an Employment Suitability Clearance (ESC) may be required in addition to, or in lieu of, an Onboarding Check, which will be determined by the delegate as necessary.

Notes

The Department of Home Affairs offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position.

The Department may provide relocation assistance to eligible APS employees required to relocate. The level of assistance will vary depending on the reason for relocating and your personal circumstances. For further information please enquire with the contact officer listed in the advertisement.

AI tools may be used to support parts of this recruitment process. The selection panel will disclose where and how AI is used.

Information about employment and advice on how to apply for vacancies can be obtained from the Department's website at https://www.homeaffairs.gov.au/about-us/careers.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Home Affairs

The Department of Home Affairs is responsible for central coordination, and strategy and policy leadership in relation to cyber and critical infrastructure resilience and security, immigration, border security and management, counter-terrorism, the protection of our sovereignty, citizenship and social cohesion. The Department implements a strategically coordinated approach to the cyber security and resilience of all Australians through the appointment of a Cyber Security Coordinator and continues to enable rapid responses to threats of foreign interference through the dedicated Counter Foreign Interference Coordinator. Additionally, the Department contributes to Australia's prosperity and unity through the management and delivery of the migration, humanitarian and refugee programs. The Department also promotes social cohesion through multicultural programs, providing settlement services and through managing and conferring citizenship. We encourage applications from Indigenous Australians, people with disability

and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential. For more information www.homeaffairs.gov.au/about-us/careers/working-with-us/workplace-diversity

To Apply

Position Contact	John Linn, 08 9415 9563
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/141909/

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Vacancy VN-0771629

Department of Home Affairs

Closing Date:Sunday 06 September 2026

Business Enabling Services
Property National Facilities

Job Title	Regional Facilities Manager
Job Type	Full-Time, Ongoing
Location	Various locations - NSW NSW
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational requirements of the role.
Classification	APS Level 6
Position Number	141926
Agency Website	www.homeaffairs.gov.au

Job Description *https://jobs.homeaffairs.gov.au/job-invite/141926/*

About our team

A career in the Department of Home Affairs Property Branch is an opportunity to be part of a diverse and dynamic team delivering work with real purpose. Our work supports critical government operations and offers the chance to contribute to meaningful, transformational outcomes while developing a rewarding and varied career.

We welcome applications from those who enjoy problem-solving, have sound judgement and are confident in making informed decisions. Excellent organisational skills, time management and attention to detail are essential, along with highly developed interpersonal skills and a genuine enjoyment of working with people. The successful applicant will be an experienced practitioner who is ready to hit the ground running, with demonstrated experience in Facilities Management, Asset Management, Property, or a relevant trade background.

You will be comfortable working autonomously while also collaborating with others, using your consulting, negotiation and stakeholder management skills to achieve positive outcomes. Resilient, adaptable and proactive, you will thrive in an environment where planning, perseverance and initiative are valued. In return, you will join a supportive team that values continuous learning and development, providing opportunities to expand your knowledge, skills and career in facilities management.

Please visit our website for more information about the Department of Home Affairs or Australian Border Force.

Our ideal candidate

We are seeking a proactive and resilient professional who thrives in a dynamic environment and can adapt to changing priorities. You will be a confident communicator with strong interpersonal skills and the ability to build and maintain productive relationships with a diverse range of stakeholders. A highly client-focused approach, excellent customer service skills and a commitment to delivering positive outcomes are essential.

The successful candidate will be a motivated self-starter who can work independently while contributing effectively as part of a collaborative team. You will demonstrate sound judgement, initiative and a practical approach to problem-solving, with the ability to manage competing priorities and deliver results in a fast-paced environment.

Duties

Manage and co-ordinate day-to-day facilities activities including, but not limited to:

- Maintaining spaces, structures, and infrastructure in operating condition in a routine, scheduled, or predictable fashion to prevent failure and/or degradation.
- Escalation and management of Cushman & Wakefield work orders.
- Ensuring building facilities comply with government regulations and environmental, health and security standards.
- Oversee annual compliance program.
- Monitoring and reporting issues and deficiencies on the WoAG Property Services Contract.
- Minor asset replacement and asset management oversight.
- Assist with the management of regional property space including allocation of space, block, and stack exercises, decommissioning of sites, and updating spatial accommodation data bases.
- Support the delivery of national or local projects, under direction of National Office team and regional supervisor.
- Present information in a clear and effective manner through oral and written communication.
- Provide expert advice and interpretation within technical or professional areas, including preparing relevant strategic advice where appropriate.
- Staff supervision and performance management.
- Escort uncleared contractors as required.

Additional information

Due to the dynamic and challenging nature of the work, personal resilience, flexibility, and adaptability, whilst assessing and managing any potential risks are key requirements for all officers.

Other role responsibilities/preferred characteristics include:

- Previous experience or qualifications in Facilities/Asset Management, property services, or a relevant Trades background is preferred.
- Willingness to travel to and work from alternate sites.
- Ability to learn and use relevant computer software.
- Make decisions using good judgement, expertise, and knowledge, under limited guidance - ensure decisions are governed by the application of regulations, best practice principles or the agency's operating instructions and procedures.
- Perform research and analysis to make decisions that involve complex or escalated issues, longer-term planning, and liaison with other sections on policy, project, or operational issues.
- Maintain awareness of the longer-term strategic, political, or operational outcomes for the agency/program and impacts on the work area.
- Provide expertise and technical knowledge in specialist areas across a range of programs or activities for the agency.

- Ensure knowledge of and compliance with legislative, financial, and administrative frameworks, government decision-making processes and agency guidelines and regulations.
- Contribute to managing change and uncertainty in the workplace.
- Propose and facilitate innovation initiatives and contribute to business improvement strategies and to change in workplace practices.

Eligibility

To be eligible for the position you must be an Australian Citizen.

The successful candidate will be required to obtain and maintain a Baseline Vetting (AGSVA) security clearance, and:

- ABF Workers will also be required to obtain and maintain an Employment Suitability Clearance (ESC).
- Home Affairs Workers will also be required to obtain and maintain an Onboarding Check.

In certain circumstances, an Employment Suitability Clearance (ESC) may be required in addition to, or in lieu of, an Onboarding Check, which will be determined by the delegate as necessary.

Notes

The Department of Home Affairs offers an attractive remuneration package, including salary, superannuation benefits and flexible working conditions appropriate to the level of the position.

The Department may provide relocation assistance to eligible APS employees required to relocate. The level of assistance will vary depending on the reason for relocating and your personal circumstances. For further information please enquire with the contact officer listed in the advertisement.

AI tools may be used to support parts of this recruitment process. The selection panel will disclose where and how AI is used.

Information about employment and advice on how to apply for vacancies can be obtained from the Department’s website at https://www.homeaffairs.gov.au/about-us/careers.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Home Affairs

The Department of Home Affairs is responsible for central coordination, and strategy and policy leadership in relation to cyber and critical infrastructure resilience and security, immigration, border security and management, counter-terrorism, the protection of our sovereignty, citizenship and social cohesion. The Department implements a strategically coordinated approach to the cyber security and resilience of all Australians through the appointment of a Cyber Security Coordinator and continues to enable rapid responses to threats of foreign interference through the dedicated Counter Foreign Interference Coordinator. Additionally, the Department contributes to Australia's prosperity and unity through the management and delivery of the migration, humanitarian and refugee programs. The Department also promotes social cohesion through multicultural programs, providing settlement services and through managing and conferring citizenship. We encourage applications from Indigenous Australians, people with disability and people from other diverse backgrounds. We are committed to providing a working environment that values diversity and inclusion and supports staff to reach their full potential. For more information www.homeaffairs.gov.au/about-us/careers/working-with-us/workplace-diversity

To Apply

Position Contact	Dale Jones, 0408 012 304
Agency Recruitment Site	https://jobs.homeaffairs.gov.au/job-invite/141926/

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Vacancy VN-0772116

Department of the Senate

Closing Date:Sunday 13 September 2026

Procedure Office
Legislative Scrutiny Unit

Job Title	Principal Research Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Barton ACT
Salary	$135,665 - $151,964
Future Merit Locations	Barton
Office Arrangement	On Site
Office Arrangement Details	Employees are entitled to request flexible working arrangements under the department's enterprise agreement
Classification	Executive Level 1
Position Number	30
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_De

Job Description

https://recruitmentsenate.nga.net.au/cp/index.cfm?event=jobs.listJobs&jobListid=22fc4f47-e994-46a3-b8c9-9bc90

The Department of the Senate is seeking applications from those interested in joining the Legislative Scrutiny Unit within the Procedure Office, in the role of Principal Research Officer.

This recruitment process may be used to fill future vacancies in the Legislative Scrutiny Unit as they arise.

The Principal Research Officer is responsible for major legislative analysis, research and writing tasks supporting the work of the Senate Scrutiny of Bills Committee. This includes high-level legislative scrutiny of bills or legislative instruments, analysis and research as well as preparing complex reports and briefs for consideration by the chair and the committees.

The Principal Research Officer is expected to take carriage of the preparatory work for meetings of the committees, assist with other committee business, and is responsible for the supervision of lower level employees.

The Principal Research Officer may also be required to act as secretary to the committee on occasions and has a well-developed understanding of parliamentary processes and of the role played by parliamentary committees.

On occasion, the Principal Research Officer may support the work of the secretariat of the Parliamentary Joint Committee on Human Rights and the Senate's Scrutiny of Delegated Legislation Committee.

Duties

1. Undertake major legislative scrutiny, analysis and research for the legislative scrutiny committees, including producing draft reports, briefing papers and background material.
2. Assist the committee secretary in the planning and management of the work of the Legislative Scrutiny Unit, including scrutiny work, meeting preparation and reporting to the Parliament.
3. Manage individual aspects of committee business under limited direction and help lead a small team in the provision of secretariat services to the committees.
4. Act as committee secretary when required, and support other Legislative Scrutiny Unit committee secretariats, as required.
5. Provide advice and information to committees, including at committee meetings and, as needed, liaise with officials and the general public on committee business.
6. Develop and maintain knowledge of Senate procedure and parliamentary law and practice, particularly in relation to the work of committees.
7. Complete corporate and administrative tasks in a timely manner.

Eligibility

Desirable

- Relevant tertiary qualifications (or progress towards relevant tertiary qualifications).
- Familiarity with, and knowledge of, legislation and legislative processes.
- Understanding of administrative law and rule of law principles.

Notes

To apply, you are asked to provide a one-page pitch detailing your suitability to perform the duties of the position with reference to the selection criteria. You are also asked to provide a copy of your CV or résumé.

The Department of the Senate is committed to being an inclusive employer. We aim to provide a supportive, flexible, and fair workplace that recognises the diversity within the Australian community, where all employees feel respected, valued and supported to best contribute to our work. We encourage applications from First Nations’ people, people with disabilities, neurodivergent people, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQA+, mature aged employees and people with caring responsibilities.

About the Department of the Senate

The Department of the Senate provides the secretariat to the Senate – enabling its legislative and accountability activities – and to dozens of parliamentary committees, whose work encompasses the Senate's scrutiny functions and its exercise of Parliament's broad inquiry powers. In doing so, departmental officers provide the Senate, its committees, the President and other senators expert, impartial advice about Senate and committee operations. We publish the Senate's records, and produce an array of information resources so that people may understand and engage in its work. With our colleagues across the Parliamentary Service we also provide specialised advice and logistical support to senators so they may undertake their duties.

To Apply

Position Contact	Human Resource Management, 02 6277 5924
Agency Recruitment Site	https://recruitmentsenate.nga.net.au/cp/index.cfm?event=jobs.listJobs&jo

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Vacancy VN-0771911

Director of Public Prosecutions

Closing Date:Sunday 06 September 2026

Enabling Services Group

Job Title	Chief Governance and Risk Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Canberra ACT, Melbourne VIC
Salary	$227,116 - $293,139
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible work arrangements including work from home arrangements may be considered on a case-by case-basis.
Classification	Senior Executive Service Band 1
Position Number	26_66
Agency Website	

Job Description

https://cdppcareers.nga.net.au/cp/

As the Chief Governance and Risk Officer, you will oversee the Governance, Audit and Risk, Project Management Office, Communication Services and Parliamentary functions for the Office of the Director of Public Prosecutions (Cth) (**CDPP**).

Reporting to the Chief Operating Officer, you will provide expert guidance and support to the CDPP Executive Leadership team on all aspects of public sector governance and risk management, ensuring compliance with relevant legislation, government frameworks, policies, and procedures.

This role influences the CDPP's strategic direction by ensuring governance frameworks enable the effective achievement of outcomes, support informed decision-making and reflect the highest standards of integrity and accountability.

Your highly developed leadership, management, analytical and communication skills will be critical when leading the Branch to successfully manage projects from initiation to completion, while ensuring timely delivery within scope and budget. You will apply sound judgement and develop productive relationships, including with the Director, Deputy Director, Commonwealth Solicitor, Audit and Risk Committee Chairperson and Members, and CDPP senior executives.

Duties

Role functions

- manage the delivery of Senate Estimates Briefs, Questions on Notice, the Annual Report, the Corporate Plan, and Business Action Plans;
- provide high-level strategic advice on policy, legislation, systems, and processes, managing a range of sensitive and complex matters within the area of responsibility;
- manage the Communications function, providing strategic, operational and technical advice and support to the CDPP;
- manage the audit and risk functions ensuring alignment with Government policies, legislative requirements and the CDPP's broader strategic objectives;
- deliver high-level advice to the CDPP's Executive Leadership on audit findings and emerging risks;
- consult widely, drawing insights from diverse internal and external sources to identify emerging risks, threats, and opportunities which support informed decision making; and
- build, maintain, and strengthen relationships with key internal and external stakeholders to enhance collaboration and influence positive outcomes.

Leadership

- set the strategic direction for the Branch, communicating objectives and expectations to create a shared sense of purpose and engender a commitment to achieving results. Bring people together and encourage information sharing, collaboration, cooperation and teamwork, capitalising on the diversity of team members to achieve enhanced outcomes;
- set clear performance standards, nurture talent, give timely praise, deliver constructive feedback and manage underperformance;
- maintain a high level of morale, motivating individuals and teams to achieve positive results; and
- develop appropriate succession planning, delegate effectively and mentor, coach and encourage individuals in their delivery of outcomes and professional development.

Eligibility

- **Australian Citizenship**;
- The ability to obtain and maintain **AGSVA NV2** security clearance is required; and
- Graduate or post graduate qualifications in a related field.

Notes

Why join us?

This is an opportunity to influence the future direction of the CDPP in delivering Australia's independent prosecution service and contribute to the safety of the Australian community. As a member of the senior executive team, you will play a key role in shaping the CDPP's organisational strategy, strengthening governance maturity and driving sustainable improvements

to people, systems and processes. This role provides the opportunity to lead components of the modernisation of the CDPP internal service model to support organisational needs and high-quality outcomes.

The CDPP is committed to creating a workplace where collaboration, inclusion and innovation are valued, and where leaders contribute to promoting respectful cultures, workplaces, programs and policies that empower people.

If you are motivated by contributing to and leading in a workplace committed to continuous improvement, compliance with legislation and leading a collaborative team focused on driving innovation, we encourage you to apply.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Director of Public Prosecutions

To Apply

Position Contact	Veronica Goudie, 6206 5666
Agency Recruitment Site	https://cdppcareers.nga.net.au/cp/

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Vacancy VN-0771959

Federal Circuit and Family Court of Australia

Closing Date:Monday 07 September 2026

Federal Circuit and Family Court of Australia
Judicial Support

Job Title	Deputy Associate to Judge Kaur-Bains
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW
Salary	$79,125 - $86,426
Future Merit Locations	Sydney
Office Arrangement	On Site
Office Arrangement Details	Onsite
Classification	APS Level 4
Position Number	0577-08-26
Agency Website	https://www.fcfcoa.gov.au/

Job Description

https://www.fcfcoa.gov.au/careers

Position Overview

This Deputy Associate position is for an upcoming vacancy in the Chambers of Judge Kaur-Bains.

The Deputy Associate is part of a small team who assist the Judge in the day-to-day management of Chambers and Court. This role also assists with the preparation of materials for the Judge and involves undertaking legal research and assisting with judgment preparation as required.

Please note that her Honour sits predominantly in general federal law, including migration and other administrative law review, bankruptcy, human rights and industrial law, while also hearing some matters in family law.

Duties

Position Duties

1. Assist in the conduct of Court proceedings, including the transcription of orders, ensuring the orderly conduct of matters and general Courtroom management;

2. Assist her Honour's Associate in the day-to-day management of Chambers including responding to enquiries and as required, managing the Associate inbox on behalf of the Judge and appropriate correspondence with litigants and their representatives;
3. Undertake legal research as required by the Judge, including identifying relevant legislation, summarising key legal authorities and preparation and maintenance of legal research materials;
4. Assist the Judge and Associate with the management of cases and, as required, enter data into the Court's case management systems to reflect the outcomes of Court events;
5. Assist with the preparation of matters, which may include the preparation of case summaries, general file maintenance and other tasks as required;
6. Assist the Judge with the preparation and delivery of judgments, which may include undertaking complex legal research as well as editing in line with the Courts' judgments publication standards;
7. Assist with the general operation of Chambers; and
8. Other duties, as required.

Qualifications

It is mandatory that candidates have completed a qualification in law with a strong academic record.

Eligibility

Selection Criteria

1. Well-developed interpersonal skills including tact, discretion, initiative and the ability to communicate appropriately and effectively with an array of stakeholders including members of the judiciary, the legal profession, the public and other Court staff.
2. Attention to detail.
3. Ability to undertake legal research (including on-line research) and prepare reports and written correspondence.
4. Demonstrated organisational skills, including the ability to manage priorities, meet deadlines and work effectively under pressure and in a team environment.
5. Demonstrated high-level keyboard skills and ability to use relevant software applications including Microsoft Office applications.
6. The ability to adapt to changing situations and priorities and participate in collective work practices.
7. The ability to travel on circuit if required.

Notes

Artificial Intelligence (AI) in recruitment

Candidates may use AI tools to assist with their participation in this recruitment process unless otherwise advised.

Where AI tools are used, candidates are responsible for ensuring that all information submitted is transparent, accurate, and genuinely reflects their own skills, capabilities, and experience.

For more information, see: Principles for candidate use of AI in Recruitment

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

Australian citizenship – the successful applicant must hold Australian citizenship.

Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.

Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability.

First Nations peoples, LGBTIQA+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Federal Circuit and Family Court of Australia

The Federal Circuit and Family Court of Australia Act 2021 (FCFCOA Act), which came into effect on 1 September 2021, merged the Family Court of Australia and the Federal Circuit Court of Australia into a unified court system known as the FCFCOA. The FCFCOA (Division 1) is a superior court that handles the most complex family law cases and serves as the appellate court for family law matters. It operates nationwide, except in Western Australia. The FCFCOA (Division 2), a federal court, shares jurisdiction over family law and child support with Division 1, but also handles general federal law matters, such as administrative law, bankruptcy, intellectual property, and migration law. The Federal Court of Australia entity engages employees under the Public Service Act 1999 to support the Federal Court, the FCFCOA (Divisions 1 and 2), and the National Native Title Tribunal. Established by the 2016 Courts Administration Legislation Amendment Act, each court retains its own identity and judicial independence. FCFCOA employees are covered by the Federal Court Enterprise Agreement 2024–2027.

To Apply

Position Contact	Dylan Collingwood, (02) 9184 5056
Agency Recruitment Site	https://www.fcfcoa.gov.au/careers

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Vacancy VN-0772124

Federal Circuit and Family Court of Australia

Closing Date:Sunday 27 September 2026

Federal Circuit and Family Court of Australia

Job Title	Legal Associate to the Honourable Justice Johns
Job Type	Full-Time, Non-Ongoing
Location	Melbourne VIC
Salary	$79,125 - $86,426
Future Merit Locations	Melbourne
Office Arrangement	On Site
Office Arrangement Details	Onsite
Classification	APS Level 4
Position Number	0590-08-26
Agency Website	https://www.fcfcoa.gov.au/

Job Description

https://fcajobs.nga.net.au/?jati=1FC448D9-CA7E-9959-4228-ED381387B5E2

Position Overview

The primary role of Legal Associates is to support and assist judges of the Federal Circuit and Family Court of Australia (Division 1), which is a Federal Court of superior record that exercises jurisdiction exclusively in Family Law.

Legal Associates assist in researching cases, points of law, preparing matters for hearing and other related matters for judges sitting at first instance and/or in Appeals. Legal Associates are responsible for providing assistance to judicial officers during court hearings and other administrative support to judges, as required. In addition, Legal Associates perform court support duties. Legal Associates primarily provide assistance to designated judges but may be asked to assist other judges if the need arises. Some travel may be required.

Duties

Position Duties

1. Assist in the conduct of Court proceedings, including the transcription of orders, ensuring the orderly conduct of matters and general Courtroom management;
2. Assist the Associate in the day-to-day management of chambers including responding to enquiries and as required, managing the Associate inbox on behalf of the Judge;
3. Assist the Judge with the management of cases and as required, enter data into the Court's case management systems to reflect the outcomes of Court events;
4. Assist with the preparation of matters for both the Court and the Judge, which may include the preparation of case summaries, general file maintenance and other tasks as required;
5. Provides research assistance to judicial officers.
6. Assists with the preparation of matters for both the Court and the Judge, with the Judge's judgment writing as required including head notes, catch wording, and editing in line with the Court's judgments publication standards.
7. Assist with the general operation of chambers; and
8. Other duties, as required.

Qualifications

It is a mandatory that candidates have completed a qualification in law with a strong academic record.

Eligibility

Selection Criteria

Candidates should include their interest and experience in the relevant jurisdictions when addressing the selection criteria.

1. Demonstrated legal research, analysis and drafting skills underpinned by good attention to detail and accuracy. Ability to prepare briefing materials, well-drafted correspondence and case summaries.
2. Problem solving skills and the ability to evaluate a large volume of information quickly and to manage multiple tasks and priorities effectively.
3. Initiative to work autonomously and take responsibility for progressing work while also being able to work collaboratively, build and maintain positive professional relationships and deal appropriately with sensitive and confidential information.
4. Demonstrated proficiency with technology, including the use of electronic legal resources and the ability to learn and use the Court's case management systems.
5. The ability to adapt to changing situations and priorities.

6. A high standard of ethical behaviour.
7. Sound organisational skills including the ability to manage priorities, meet deadlines and work effectively under pressure in a team environment.
8. Well-developed interpersonal skills including tact, discretion, initiative and the ability to communicate effectively with members of the judiciary, the legal profession, the public and other court staff.
9. Knowledge, or ability to acquire knowledge, of Family Court functions, the organisation, practices, procedures and terminology.
10. Ability to travel when required.

Notes

Artificial Intelligence (AI) in recruitment

Candidates may use AI tools to assist with their participation in this recruitment process unless otherwise advised. Where AI tools are used, candidates are responsible for ensuring that all information submitted is transparent, accurate, and genuinely reflects their own skills, capabilities, and experience.

For more information, see: Principles for candidate use of AI in Recruitment

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

Australian citizenship – the successful applicant must hold Australian citizenship;

Security and character clearance – the successful applicant must satisfy a Police Records Check, and may also be required to complete security clearances during the court of their employment;

Health clearance – the successful applicant may be required to complete a health declaration or attend a medical assessment to confirm their fitness for duty.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability.

First Nations peoples, LGBTIQA+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

How to Apply

To apply, please complete the application form on the Court's careers portal.

As part of your application, you will be required to submit a written response to the selection criteria listed in the position description (maximum word limit 1500). Please ensure this document is attached before submitting your application with a copy of your academic transcript.

This position is to commence in the week of 18 January 2027.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Federal Circuit and Family Court of Australia

The Federal Circuit and Family Court of Australia Act 2021 (FCFCOA Act), which came into effect on 1 September 2021, merged the Family Court of Australia and the Federal Circuit Court of Australia into a unified court system known as the FCFCOA. The FCFCOA (Division 1) is a superior court that handles the most complex family law cases and serves as the appellate court for family law matters. It operates nationwide, except in Western Australia. The FCFCOA (Division 2), a federal court, shares jurisdiction over family law and child support with Division 1, but also handles general federal law matters, such as administrative law, bankruptcy, intellectual property, and migration law. The Federal Court of Australia entity engages employees under the Public Service Act 1999 to support the Federal Court, the FCFCOA (Divisions 1 and 2), and the National Native Title Tribunal. Established by the 2016 Courts Administration Legislation Amendment Act, each court retains its own identity and judicial independence. FCFCOA employees are covered by the Federal Court Enterprise Agreement 2024–2027.

To Apply

Position Contact	Rachelle Lombardo, 0447 248 599
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=1FC448D9-CA7E-9959-4228-ED381387E

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Vacancy VN-0772137

Federal Circuit and Family Court of Australia

Closing Date:Thursday 17 September 2026

Federal Circuit and Family Court of Australia (Division 2)
Registrars

Job Title	Judicial Registrar
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Perth WA
Salary	$173,816 - $180,629
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements may be considered in line with operational requirements
Classification	Executive Level 2
Position Number	0586-08-26
Agency Website	https://www.fcfcoa.gov.au/

Job Description

https://fcajobs.nga.net.au/?jati=23952C5B-74AA-B612-B2D2-ED381628D21C

Judicial Registrars support Judges in facilitating the just resolution of general federal law proceedings as quickly, inexpensively and efficiently as possible and play a key role in achieving the Court's objectives by:

- Performing delegated judicial functions at a high level from the bench;
- Conducting mediations;
- Supporting the development and implementation of the Court's policies and practices;
- Contributing to the development of practice area resources; and
- Liaising with Judges, court staff, court users and other internal and external stakeholders.

The Court is committed to supporting the professional development of all its staff and providing a career pathway within the Court. Judicial Registrars with suitable experience may be considered for national leadership roles. The Court also has an extraordinary track record of judicial

appointments being made from the ranks of its Registrars. Although primarily focused on general federal law matters, the position may also involve undertaking Judicial Registrar work in migration law matters.

Duties

Delegated judicial functions

- Exercising delegated judicial powers and functions pursuant to section 254 of the *Federal Circuit and Family Court of Australia Act 2021* (Cth) and other legislative instruments to:
  - Hear and determine general and personal insolvency proceedings under the *Bankruptcy Act 1966* (Cth), including creditor's petitions, applications to set aside Bankruptcy Notices, applications to administer deceased estates and applications for substituted service orders.
  - Hear and determine small claims under the *Fair Work Act 2009* (Cth) and the *National Consumer Credit Protection Act 2009* (Cth).
  - Hear and determine certain interlocutory applications, including applications for summary judgment, costs, discovery and subpoena objections.
  - Conduct public examinations in bankruptcy.

Case management and alternative dispute resolution

- Conducting case management hearings including directions hearings and callovers in general federal law proceedings including adverse action, human rights and Fair Work matters and providing other case management support to Judges as required.
- Conducting mediations and other alternative dispute resolution events.
- Performing urgent and duty registrar work in relation to general federal law matters, as required.

Policy and practice and leadership

- Contributing to the development and improvement of policies, processes and practice resources.
- Contributing to professional development opportunities for Judges, Registrars, Court staff and members of the profession.

Eligibility

Professional qualifications, competencies and attributes

This position requires the performance of statutory legal functions. These functions include conducting hearings (including case management hearings) and mediations. Legal qualifications and admission to the legal profession in an Australian jurisdiction is essential.

This role is suitable for lawyers at senior associate level or above with substantial civil litigation experience. A minimum of 5 years' post-admission experience is expected.

The successful applicant will be expected to be willing to undertake the necessary course and assessment modules to obtain accreditation, as arranged by the Court (unless they are already an accredited mediator). Applicants who are accredited as a mediator, or experience in conducting or participating in mediations, will be considered favourably. For suitable applicants, the Court will consider candidates who presently do not reside in Perth but are willing to relocate.

Selection criteria

1. Considerable experience in civil litigation and practice.
2. The ability to preside in court and exercise delegated judicial powers and functions.
3. Demonstrated experience in, or the ability to conduct, mediations or other ADR processes.
4. Demonstrated experience and understanding of the jurisdiction and practice of the Court in one ort more areas of general federal law.
5. Excellent analytical skills and demonstrated ability to critically evaluate large volumes of information and demonstrate sound judgment in decision-making in a high-pressure environment.
6. Highly developed communication skills, including the ability to represent the Court at a senior level, when interacting with the public and legal profession, and the ability to influence behaviour and attitudes at all levels.
7. Demonstrated ability to shape strategic thinking and implement improved and innovative practices.
8. Demonstrated proficiency with technology, including the use of electronic legal resources and the ability to learn and use the Court’s case management systems and courtroom technology.
9. Demonstrated understanding and commitment to the application of the Australian Public Service (APS) values, to abide by the APS Code of Conduct and the ability to comply with the principles of Workplace Diversity and Occupational Health and Safety.

Notes

Recruitment process

To apply, please complete the application form on the Court’s careers portal. If you have any issues with applying, please email recruitment@fedcourt.gov.au.

Applications close: **17 September 2026 at 11:30 pm (AEST) or 9:30pm (AWST)**

To be considered you will need to upload a concise expression of interest (2 page maximum) detailing how your experience and skills relate to the position description and selection criteria, and attach a current resume.

For more information, confidential enquiries can be made to Catherine Bull, Director – National Operations and Support, by email to catherine.bull@fcfcoa.gov.au.

Eligibility

Employment with the Court is subject to the conditions prescribed in the *Public Service Act 1999*, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.
2. Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.
3. Successful applicants will be subject to a probation period.

Interested applicants who have received a redundancy benefit from an APS agency are welcome to apply but cannot be engaged until their redundancy benefit period has expired.

Artificial Intelligence (AI) in recruitment

Candidates may use AI tools to assist with their participation in this recruitment process unless otherwise advised. Where AI tools are used, candidates are responsible for ensuring that all information submitted is transparent, accurate, and genuinely reflects their own skills, capabilities, and experience.

For more information, see: Principles for candidate use of AI in Recruitment

Diversity and inclusion

The Court is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from people with disability, First Nations people, LGBTIQA+ people, people from culturally and linguistically diverse backgrounds, mature age workers and young workers. The Court is committed to supporting an inter-generational workforce, gender equity and families.

The Court will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfill the inherent requirements of the role

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Federal Circuit and Family Court of Australia

The Federal Circuit and Family Court of Australia Act 2021 (FCFCOA Act), which came into effect on 1 September 2021, merged the Family Court of Australia and the Federal Circuit Court of Australia into a unified court system known as the FCFCOA. The FCFCOA (Division 1) is a superior court that handles the most complex family law cases and serves as the appellate court for family law matters. It operates nationwide, except in Western Australia. The FCFCOA (Division 2), a federal court, shares jurisdiction over family law and child support with Division 1, but also handles general federal law matters, such as administrative law, bankruptcy, intellectual property, and migration law. The Federal Court of Australia entity engages employees under the Public

Service Act 1999 to support the Federal Court, the FCFCOA (Divisions 1 and 2), and the National Native Title Tribunal. Established by the 2016 Courts Administration Legislation Amendment Act, each court retains its own identity and judicial independence. FCFCOA employees are covered by the Federal Court Enterprise Agreement 2024–2027.

To Apply

Position Contact	Catherine Bull, (03) 8638 9603
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=23952C5B-74AA-B612-B2D2-ED381628D

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Vacancy VN-0772106

Great Barrier Reef Marine Park Authority

Closing Date:Sunday 13 September 2026

Corporate Services Business Operations

Job Title	Support Officer - Program Management Office
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Townsville QLD
Salary	$79,187 - $87,314
Future Merit Locations	Canberra, Various locations - QLD, Townsville
Office Arrangement	On Site;Hybrid
Office Arrangement Details	Hybrid working arrangements are available and may be negotiated with the business area
Classification	APS Level 4
Position Number	927
Agency Website	

Job Description *https://www2.gbrmpa.gov.au/careers*

We are seeking an experienced Project Support Officer to join the Reef Authority's Business Operations section as a Program Management Office (PMO) Support Officer. This is a fast paced role requiring close collaboration with responsible officers to meet reporting and compliance requirements. Attention to detail, sound time management, and clear communication will be essential to meet agreed timeframes for deliverables and outputs.

You will work closely with internal and external stakeholders and be an active team member within the Business Operations section, contributing to the coordination, delivery, and reporting of the Annual Operating Plan and Capital Works program (as required).

The PMO Support Officer will contribute to the continuous improvement of project management and reporting practices through the development, maintenance, and enhancement of Microsoft 365 solutions. This includes leveraging Power Apps, PowerBi, Power Automate, and SharePoint Online to streamline business processes, automate workflows, improve data quality, and provide meaningful reporting and insights.

The role will support the design and maintenance of digital tools and dashboards that enable effective project governance, portfolio reporting, stakeholder engagement, and decision-making across the Reef Authority. A proactive approach to identifying opportunities for innovation and process improvement within the Microsoft ecosystem will be highly valued.

This role will also provide administrative support for a Capital Works program, contributing to effective project governance and progress reporting. Experience supporting project delivery, combined with strong organisational and communication skills, will make you an ideal candidate.

What you'll bring

- You have demonstrated experience providing project support for Capital Works or complex projects, including monitoring project schedules, budgets, and deliverables, and supporting compliance with governance and reporting requirements.
- You have well developed written communication and reporting skills, with the ability to prepare accurate, timely, and high quality project documentation, progress reports, and briefings for a range of audiences.
- You possess strong organisational and time management skills, with proven ability to manage competing priorities, meet deadlines, and maintain attention to detail in a fast paced environment.
- You have effective stakeholder engagement skills, with demonstrated capacity to liaise professionally with internal and external stakeholders and support collaborative working relationships.

- You work effectively independently and within a team, contributing positively to a Program Management Office or project office environment, supporting shared outcomes and innovative reporting frameworks.

Duties

- Provide administrative and project support (including for a Capital Works program) to maintain project records and documentation (monitoring schedules, action items and key milestones), and supporting reporting activities in accordance with established governance processes.
- Engage and liaise with internal and external stakeholders, contributing to effective communication, information flow, and coordination of program and reporting activities.
- Develop and maintain innovative project/program reporting (including reports, dashboards, and supporting materials) to deliver high-quality reporting across the Reef Authority, including Annual Operating Plan and other high-level strategic reporting.
- Contribute to continuous improvement processes and practices, working collaboratively within the PMO team (and broader Corporate Services Branch) to support innovative process improvements, creating efficiencies and streamlining processes to improve user experience.
- Develop and maintain Microsoft 365 solutions (including SharePoint, Power Automate, Power Apps and PowerBi), including but not limited to, design/executing workflows, supporting system improvements, creating reports and dashboards, and ensuring solutions remain effective, reliable and aligned with business requirements.

Eligibility

Employment with the Reef Authority is subject to:

- Conditions prescribed within the Public Service Act 1999.
- Australian Government Security Vetting Agency (AGSVA) granting a security clearance at the required level.
- Evidence of citizenship status.
- Evidence of qualifications required of the role.
- Evidence of a completed national police-check with no risks identified by the Reef Authority.
- The CEO of the Reef Authority, or their Delegate, approving a Notice of Engagement.
- The Australian Government Security Clearance Application Guide Book provides information on minimum eligibility requirements for holding a security clearance at the required level. Please ensure that you are able to provide the necessary documents if you apply for the position. More information on the security clearance vetting process is available on the AGSVA website.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Great Barrier Reef Marine Park Authority

To Apply

Position Contact	Amanda Sexton, (07) 4750 0820
Agency Recruitment Site	https://www2.gbrmpa.gov.au/careers

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Vacancy VN-0772113

Great Barrier Reef Marine Park Authority

Closing Date:Sunday 13 September 2026

Strategic Policy and Partnerships Communications

Job Title	Digital and Content Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Townsville QLD, Canberra ACT, Cairns QLD
Salary	$88,833 - $96,829
Future Merit Locations	Various locations - QLD, Townsville, Canberra, Cairns
Office Arrangement	On Site;Hybrid
Office Arrangement Details	Hybrid working arrangements are available and may be negotiated with the business area
Classification	APS Level 5
Position Number	929
Agency Website	

Job Description

https://www2.gbrmpa.gov.au/careers

We are seeking an experienced, dynamic and adaptable digital professional to join our small team at the Great Barrier Reef Marine Park Authority, Australia’s lead management agency for the Reef.

Working as part of the broader Communication section, you will provide strategic input into the Reef Authority’s digital and marketing plan, processes and reporting to ensure our digital channels remain user-focused, accessible, on-brand and continue to position the Reef Authority as the authoritative voice for the Reef.

In this position, you will play a key role in managing and enhancing the Reef Authority’s digital presence, with a strong focus on website management, GovCMS administration, graphic and multimedia design, user experience (UX), digital optimisation and emerging technologies.

You will contribute to the development of audience-focused content and graphics across our website, social media and other digital channels, while identifying opportunities to improve accessibility, discoverability, search performance and user engagement.

You will support the ongoing enhancement of the Reef Authority’s website through content management, web design, search engine optimisation (SEO), analytics and digital best practice. You will also contribute to the evaluation and implementation of AI-enabled tools and emerging technologies that improve content development, operational efficiency and user experience.

You'll know your way around content management systems, website analytics, design software, social media platforms and scheduling tools, and be able to apply your skills in digital content, graphic and multimedia design, copywriting and digital optimisation to maximise audience reach, improve user experience and deliver measurable outcomes.

The position also supports the team in providing digital advice, creative assets and communication products to internal and external stakeholders, and contributes to projects that support the broader communications strategy across the organisation.

What you'll bring

- You are an experienced digital communications professional with demonstrated experience managing websites, digital platforms and online communication channels using contemporary digital principles and best practice.
- You have experience administering content management systems (preferably GovCMS or Drupal), improving user experience, applying SEO principles and using analytics to inform digital improvements.

- You have strong graphic design, multimedia production, content design and copywriting skills, with the ability to create engaging digital assets, publications and communication products for websites, social media and other digital channels and print media.
- You are interested in emerging digital technologies, including AI-enabled tools, and can identify opportunities to improve digital services, workflows and user experience.
- You're focused, productive and know how to identify priorities, manage competing requests and deliver high-quality work within deadlines.
- You keep up to date with emerging digital trends, website technologies, accessibility standards and online communication practices.
- You work collaboratively across the organisation, with stakeholders and external suppliers to deliver high-quality digital outcomes.

Duties

- Contribute to the Reef Authority’s digital and marketing initiatives by providing strategic and practical advice, identifying opportunities to improve our digital channels, and delivering audience-focused digital experiences through contemporary website, content and marketing practices.
- Manage, maintain and enhance the Reef Authority’s corporate website through GovCMS, including content publishing, website optimisation, user experience improvements, SEO, accessibility, information architecture and content governance.
- Support the evaluation and implementation of AI-enabled tools and emerging digital technologies to improve digital services and audience experience.
- Develop engaging and accessible digital content across websites, social media and other communication channels, including written content, graphic and multimedia design, infographics, digital assets and publication design where appropriate.
- Support the planning, design and delivery of digital communication campaigns that align with organisational priorities.
- Contribute to the cooordination and management of social media platforms, including moderation, handling comments and messages, monitoring performance, and engaging with key stakeholder channels to increase awareness and support organisational objectives.
- Contribute to the ongoing enhancement of the Reef Authority's digital channels by monitoring analytics, identifying optimisation opportunities, maintaining website quality, and supporting the Digital Manager with digital strategy, reporting, website governance and continuous improvement.
- As part of the team, participate in section functions including media relations, media clips, after-hours on-call roster and media liaison.

Eligibility

Essential Requirements

- Demonstrated experience in creating content (graphic design, video, photo) and strong knowledge of related software applications such as Adobe Creative Suite.
- Experience in website content management systems.
- Be able to travel and participate in on-call media roster, including working weekends and outside core hours when required.

Notes

Employment with the Reef Authority is subject to:

- Conditions prescribed within the Public Service Act 1999.
- Australian Government Security Vetting Agency (AGSVA) granting a security clearance at the required level.
- Evidence of citizenship status.
- Evidence of qualifications required of the role.
- Evidence of a completed national police-check with no risks identified by the Reef Authority.
- The CEO of the Reef Authority, or their Delegate, approving a Notice of Engagement.
- The Australian Government Security Clearance Application Guide Book provides information on minimum eligibility requirements for holding a security clearance at the required level. Please ensure that you are able to provide the necessary documents if you apply for the position. More information on the security clearance vetting process is available on the AGSVA website.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Great Barrier Reef Marine Park Authority

To Apply

Position Contact	Braden Smith, 0433 401 907
Agency Recruitment Site	https://www2.gbrmpa.gov.au/careers

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Vacancy VN-0771274

Independent Health and Aged Care Pricing Authority

Closing Date:Tuesday 08 September 2026

Independent Health and Aged Care Pricing Authority
Pricing and Analytics Branch Aged Care Pricing Section

Job Title	Policy Manager (EL1) and Policy Officer (APS6) - Multiple Positions
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Surry Hills NSW
Salary	$101,679 - $142,509
Future Merit Locations	Surry Hills
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements by negotiation
Classification	APS Level 6;Executive Level 1
Position Number	26-IHACPADIV-31737
Agency Website	

Job Description

https://www.ihacpa.gov.au/careers

Join the Independent Health and Aged Care Pricing Authority (IHACPA) and contribute to shaping policy that influences the funding and pricing of Australia's hospital and aged care systems.

We are seeking motivated and high-performing professionals to work across our Hospital Policy and Classification Branch and Aged Care Policy Branch. These roles offer the opportunity to lead or support strategic policy development, pricing frameworks, major projects, stakeholder engagement, and high-quality advice to decision-makers.

If you are a strong communicator with sound judgement, analytical skills and a collaborative approach, we encourage you to apply.

Duties

There are many interesting and challenging roles within Hospital Policy and Classification Branch and Aged Care Policy Branch.

Roles available at each of the following classification levels:

- EL1 Level - Policy Manager
- APS6 Level - Policy Officer

This is an indicative list of roles at these levels. Similar roles may also be available.

As a **Policy Manager (EL1)**, your responsibilities may include:

• Leading the agency's key planning and reporting processes, including the development, implementation and review of the 5-year Strategic Plan, Corporate Plan, Work Program, 3-year Data Plan, and the Annual Report.

• Developing the annual pricing framework for public hospital services in consultation with key stakeholders.

• Managing the delivery of key aged care policy frameworks and projects, including but not limited to:

o the annual public consultation paper

o the annual pricing framework and accompanying consultation report

o the annual pricing advice to the Minister

o pricing model refinement projects

o funding model review projects.

• Leading the preparation of papers, briefings and technical advice for the Pricing Authority (IHACPA's governing board) and statutory advisory committees.

• Providing specialist advice to IHACPA working groups and engaging with stakeholders on technical policy and pricing issues.

• Supporting IHACPA's Executive to communicate complex technical policy and pricing matters to external stakeholders.

• Providing leadership by guiding team members, managing competing priorities, overseeing project delivery and providing strategic advice on complex issues.

As a **Policy Officer (APS6)**, your responsibilities may include:

• Contributing to the agency's key planning and reporting processes, including the development, implementation and review of the 5-year Strategic Plan, Corporate Plan, Work Program, 3-year Data Plan, and the Annual Report.

• Supporting the development of the annual pricing framework for public hospital services in consultation with key stakeholders.

• Supporting the delivery of key aged care policy frameworks and projects, including but not limited to:

o the annual public consultation paper

o the annual pricing framework and accompanying consultation report

o the annual pricing advice to the Minister

o pricing model refinement projects

o funding model review projects.

• Contributing to the preparation of papers, briefings and technical advice for the Pricing Authority (IHACPA's governing board) and statutory advisory committees.

• Providing specialist advice to IHACPA working groups and engaging with stakeholders on technical policy and pricing issues.

• Supporting IHACPA's Executive to communicate complex technical policy and pricing matters to external stakeholders.

Eligibility

To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.

An applicant's suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:

- Satisfactory completion of a criminal history check, and where relevant, a Working with Children and Vulnerable People Check,
- Completion of a medical declaration and pre-employment medical (where required),
- Providing evidence of qualifications (where required), and

To be eligible for these roles, applicants must possess the following qualifications and experience:

- tertiary qualifications in health, public policy, social sciences, communications or similar discipline (or equivalent professional experience),
- experience in policy development at a national or state level, preferably within an aged care or health care context.
- For Policy Manager roles, relevant leadership experience is also required.

Notes

Applications close 11:30pm AEST.

Applicants are asked to quote reference number 26-IHACPADIV-31737 to assist when making an enquiry.

This recruitment process is being used to fill both ongoing and non-ongoing positions.
Non-ongoing positions will be offered on a specified term basis for an initial period of up to 12 months with the possibility of being extended (this will not exceed a total of 24 months in the same or similar role).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Independent Health and Aged Care Pricing Authority

The Independent Hospital Pricing Authority (IHPA) was established under the National Health Reform Act 2011 (NHR Act) (Cwlth) to improve health outcomes for all Australians. Its primary responsibility has been to enable the implementation of national activity based funding of public hospital services through the annual determination of the national efficient price and national efficient cost. These determinations play a crucial role in calculating the Commonwealth funding contribution to Australian public hospital services, and offer a benchmark for the efficient cost of providing those services as outlined in the National Health Reform Agreement. On 12 August 2022 amendments to the NHR Act came into effect changing IHPA's name to the Independent Health and Aged Care Pricing Authority (IHACPA) and expanding its role to include the provision of costing and pricing advice on aged care to the Commonwealth Government.

To Apply

Position Contact	IHACPA Human Resources, workwithus@ihacpa.gov.au
Agency Recruitment Site	https://www.ihacpa.gov.au/careers

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Vacancy VN-0771307

Independent Health and Aged Care Pricing Authority

Closing Date:Tuesday 08 September 2026

Independent Health and Aged Care Pricing Authority
Pricing and Analytics Branch Aged Care Pricing Section

Job Title	Classification Manager (EL1) and Classification Officer (APS6) - Multiple Positions
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Surry Hills NSW
Salary	$101,679 - $142,509
Future Merit Locations	Surry Hills
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements by negotiation
Classification	APS Level 6;Executive Level 1
Position Number	26-IHACPADIV-31736
Agency Website	

Job Description

https://www.ihacpa.gov.au/careers

Play a key role in shaping Australia's health system.

The Independent Health and Aged Care Pricing Authority (IHACPA) is looking for talented professionals to join our Hospital Policy and Classifications Branch, where you will help develop and maintain classification systems that support national hospital and aged care pricing.

Working with complex datasets, technical experts and senior stakeholders, you will contribute to evidence-based policy, provide specialist advice and help drive improvements to classifications that reflect contemporary clinical practice and service delivery.

Duties

There are many interesting and challenging roles with the Hospital Policy and Classification Branch.

Roles are available at each of the following classification levels:

- EL1 Level - Classification Manager
- APS6 Level - Classification Officer

This is an indicative list of roles at these levels. Similar roles may also be available within this branch.

As a **Classification Manager (EL1)**, your responsibilities may include:

• Leading the design and evaluation of classification systems for hospital and aged care services, ensuring they reflect clinical practice, resource use, and service delivery models.

• Overseeing the assessment of classifications structures to ensure they are fit for purpose and enable accurate pricing.

• Supporting the interpretation of data collected from public and private hospitals, aged care facilities, and relevant government agencies to answer complex policy questions.

• Developing technical papers for the Pricing Authority (IHACPA’s governing board) and statutory advisory committees.

• Providing specialist advice to IHACPA working groups and working with stakeholders on technical issues.

• Supporting IHACPA’s Executive in explaining technical issues to external stakeholders

• Providing leadership by guiding team members, managing competing priorities, overseeing project delivery and providing strategic advice on complex issues.

As a **Classification Officer (APS6)**, your responsibilities may include:

• Supporting the design and evaluation of classification systems for hospital and aged care services, ensuring they reflect clinical practice, resource use, and service delivery models.

• Supporting the assessment of classifications structures to ensure they are fit for purpose and enable accurate pricing.

• Supporting the interpretation of data collected from public and private hospitals, aged care facilities, and relevant government agencies to answer complex policy questions.

• Developing technical papers for the Pricing Authority (IHACPA’s governing board) and statutory advisory committees.

• Providing specialist advice to IHACPA working groups and working with stakeholders on technical issues.

• Supporting IHACPA’s Executive in explaining technical issues to external stakeholders.

Eligibility

To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.

An applicant’s suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:

- Satisfactory completion of a criminal history check, and where relevant, a Working with Children and Vulnerable People Check,
- Completion of a medical declaration and pre-employment medical (where required),
- Providing evidence of qualifications (where required).

To be eligible for these roles, applicants must possess the following qualifications, skills, and experience:

- Bachelor’s degree or higher qualification in a relevant discipline.
- Knowledge of the Australian health system.
- Understanding of health classification systems (DRGs, AN-SNAP, aged care classifications).
- Experience in clinical classification development or practical application.
- Experience leading or contributing to projects in a dynamic, stakeholder environment, and delivering successful outcomes.

Notes

Applications close 11:30pm AEST.

Applicants are asked to quote reference number 26-IHACPADIV-31736 to assist when making an enquiry.

This recruitment process is being used to fill both ongoing and non-ongoing positions.
Non-ongoing positions will be offered on a specified term basis for an initial period of up to 12 months with the possibility of being extended (this will not exceed a total of 24 months in the same or similar role).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	IHACPA Human Resources, workwithus@ihacpa.gov.au
Agency Recruitment Site	https://www.ihacpa.gov.au/careers

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Vacancy VN-0771359

Independent Health and Aged Care Pricing Authority

Closing Date:Tuesday 08 September 2026

Independent Health and Aged Care Pricing Authority
Costing and Data Infrastructure Branch Aged Care Pricing Section

Job Title	Project Manager (EL1) and Project Officer (APS6) - Multiple Positions
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Surry Hills NSW
Salary	$101,679 - $142,509
Future Merit Locations	Surry Hills
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements by negotiation
Classification	APS Level 6;Executive Level 1
Position Number	26-IHACPADIV-31735
Agency Website	

Job Description

https://www.ihacpa.gov.au/careers

The Independent Health and Aged Care Pricing Authority (IHACPA) is looking for talented professionals to join our Costing, Data and Infrastructure Branch. We are seeking APS6 Project Officers and EL1 Project Managers to contribute to projects that support the evidence-based costing of hospital and aged care services, helping inform national pricing and funding arrangements across Australia.

These roles offer the opportunity to work on complex and meaningful projects involving data, policy and stakeholder engagement.

You will collaborate with a diverse range of experts, provide high-quality advice, support project delivery and contribute to improving the health and aged care system through robust analysis, governance and evidence-based decision-making.

Duties

There are many interesting and challenging roles within the Costing and Data Infrastructure Branch.

Roles are available at each of the following classification levels:

• Executive Level 1 - Project Manager

• APS Level 6 - Project Officer

This is an indicative list of roles at these levels. Similar roles may also be available.

As a **Project Manager (EL1)**, your responsibilities may include:

• Leading the planning, management and review of projects that contribute to the evidence-based costing of hospital and aged care services.

• Providing leadership by guiding team members, managing competing priorities, overseeing project delivery and providing strategic advice on complex issues.

• Identifying project risks, dependencies and issues, and supporting timely resolution

• Overseeing the coordination of data collection, validation, quality assurance and reporting activities.

• Supporting costing studies, data analysis and the development of technical advice.

• Preparing project plans, status reports, briefs and other written material.

• Engaging with internal and external stakeholders, including government agencies, service providers, consultants and advisory committees.

• Supporting contract management, procurement activities and oversight of external providers

• Contributing to data governance, privacy, confidentiality, data security, policy and standards development.

• Supporting IHACPA’s Executive and committees by explaining technical issues clearly and providing evidence-based advice.

• Developing technical papers for the Pricing Authority (IHACPA’s governing board) and statutory advisory committees.

• Providing specialist advice to IHACPA working groups and working with stakeholders on technical issues.

• Supporting IHACPA’s Executive in explaining technical issues to external stakeholders.

As a **Project Officer (APS6)**, your responsibilities may include:

• Supporting the planning, management and review of projects that contribute to the evidence-based costing of hospital and aged care services.

• Assisting with the coordination of data collection, validation, quality assurance and reporting activities.

• Supporting costing studies, data analysis and the development of technical advice.

• Assisting with the preparation of project plans, status reports, briefs and other written material.

• Assisting with the engagement of internal and external stakeholders, including government agencies, service providers, consultants and advisory committees.

• Supporting contract management, procurement activities and oversight of external providers

• Contributing to data governance, privacy, confidentiality, data security, policy and standards development.

• Providing support to IHACPA’s Executive and committees by explaining technical issues clearly and providing evidence-based advice.

• Developing or contributing to technical papers for the Pricing Authority (IHACPA’s governing board) and statutory advisory committees.

• Providing or supporting specialist advice to IHACPA working groups and working with stakeholders on technical issues.

• Supporting IHACPA’s Executive in explaining technical issues to external stakeholders.

Eligibility

To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.

An applicant's suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:

• Satisfactory completion of a criminal history check, and where relevant, a Working with Children and Vulnerable People Check,

• Completion of a medical declaration and pre-employment medical (where required),

• Providing evidence of qualifications (where required).

To be eligible for these roles, applicants must possess the following qualifications and experience:

• Tertiary qualifications in a relevant discipline (or equivalent professional experience).

• Experience in project management, preferably within a health care or aged care context that involved data collection and analysis, stakeholder engagement, procurement, and contract management.

Notes

Applications close 11:30pm AEST.

Applicants are asked to quote reference number 26-IHACPADIV-31735 to assist when making an enquiry.

This recruitment process is being used to fill both ongoing and non-ongoing positions.
Non-ongoing positions will be offered on a specified term basis for an initial period of up to 12 months with the possibility of being extended (this will not exceed a total of 24 months in the same or similar role).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Independent Health and Aged Care Pricing Authority

The Independent Hospital Pricing Authority (IHPA) was established under the National Health Reform Act 2011 (NHR Act) (Cwlth) to improve health outcomes for all Australians. Its primary responsibility has been to enable the implementation of national activity based funding of public hospital services through the annual determination of the national efficient price and national efficient cost. These determinations play a crucial role in calculating the Commonwealth funding contribution to Australian public hospital services, and offer a benchmark for the efficient cost of providing those services as outlined in the National Health Reform

Agreement. On 12 August 2022 amendments to the NHR Act came into effect changing IHPA's name to the Independent Health and Aged Care Pricing Authority (IHACPA) and expanding its role to include the provision of costing and pricing advice on aged care to the Commonwealth Government.

To Apply

Position Contact	IHACPA Human Resources, workwithus@ihacpa.gov.au
Agency Recruitment Site	https://www.ihacpa.gov.au/careers

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Vacancy VN-0771364

Independent Health and Aged Care Pricing Authority

Closing Date:Tuesday 08 September 2026

Independent Health and Aged Care Pricing Authority
Costing and Data Infrastructure Branch Aged Care Pricing Section

Job Title	Data Manager / Data Engineer Manager (EL1) and Data Analyst / Data Engineer (APS6) - Multiple Positions
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Surry Hills NSW
Salary	$101,679 - $142,509
Future Merit Locations	Surry Hills
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements by negotiation
Classification	APS Level 6;Executive Level 1
Position Number	26-IHACPADIV-31734
Agency Website	

Job Description *https://www.ihacpa.gov.au/careers*

The Independent Health and Aged Care Pricing Authority (IHACPA) is seeking APS6 Data Analysts and Data Engineers, and EL1 Data Managers and Data Engineers to join our Costing, Data and Infrastructure Branch. These roles provide an opportunity to contribute to the management, engineering and analysis of nationally significant health and aged care data that supports evidence-based pricing, funding and policy decisions.

Working in a collaborative and innovative environment, you will help deliver high-quality data solutions, strengthen data governance and reporting practices, and contribute to projects that improve health and aged care outcomes for Australians. We are looking for professionals with strong technical, analytical and stakeholder engagement skills who are committed to delivering quality outcomes.

Duties

We are seeking candidates to work in the field of data management, data engineering and data analysis.

Depending on the focus and level of the role, your responsibilities may include:

The responsibilities of roles at the **Executive Level 1** level may include:

• Managing IHACPA’s data collections and associated processes, including data acquisition, analysis, validation, monitoring, information security and reporting for internal and external stakeholders.

• Overseeing data submission activities within IHACPA’s Secure Data Management System, including submission automation, data quality management and data realignment activities as required.

• Developing, maintaining and improving technical tools, processes and documentation to support data validation, quality assurance and efficient data management practices.

• Designing, developing and maintaining cloud-based data pipelines, data models and analytical workflows to support data integration, reporting and advanced analytics requirements.

• Supporting the modernisation of existing analytics and data processing solutions by implementing cloud-based technologies, improving documentation, and providing technical guidance and support to stakeholders during system and process changes.

• Working with stakeholders to implement data standards, business rules and guides so data is properly captured and interpreted by the end user for reporting and analysis.

• Contributing to the development and implementation of data management policies, procedures, standards and work practices that support IHACPA’s data governance objectives.

• Working closely with internal and external stakeholders to deliver data products, reporting requirements and business outcomes across a range of projects and initiatives.

The responsibilities of roles at the **APS Level 6** level include:

• Supporting the end-to-end data lifecycle, including data acquisition, extraction, transformation, validation, storage, analysis and secure delivery of high-quality datasets.

• Developing, maintaining and enhancing data solutions, including cloud-based data pipelines, data models, analytical workflows, and SAS/SQL processes that support reporting and business requirements.

• Performing data quality assurance and monitoring activities, ensuring the accuracy, completeness, integrity and reliability of IHACPA's data holdings and services.

• Contributing to the development and implementation of data warehouse capabilities, data management frameworks, metadata standards and technical documentation.

• Providing technical support and advice to internal and external stakeholders on data management, reporting, analytics, information security and governance requirements.

• Preparing, validating and securely delivering approved datasets and data products, supporting organisational project, policy and reporting needs.

• Applying IHACPA’s governance frameworks and policies.

Eligibility

To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.

An applicant’s suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:

• Satisfactory completion of a criminal history check, and where relevant, a Working with Children and Vulnerable People Check,

• Completion of a medical declaration and pre-employment medical (where required),

• Providing evidence of qualifications (where required).

To be eligible for these roles, applicants must possess the following qualifications and experience:

• Tertiary qualification in data management, data engineering or related discipline.

• Experience in programming languages and tools, such as SAS, SQL or Python. OR

• Experience with cloud-based services, preferably with AWS data services including Amazon Redshift and AWS Glue: OR

• Experience working with large and complex data sets to manage and support scalable data solutions, in a health care or aged care context.

Notes

Applications close 11:30pm AEST.

Applicants are asked to quote reference number 26-IHACPADIV-31734 to assist when making an enquiry.

This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions will be offered on a specified term basis for an initial period of up to 12 months with the possibility of being extended (this will not exceed a total of 24 months in the same or similar role).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Independent Health and Aged Care Pricing Authority

The Independent Hospital Pricing Authority (IHPA) was established under the National Health Reform Act 2011 (NHR Act) (Cwlth) to improve health outcomes for all Australians. Its primary responsibility has been to enable the implementation of national activity based funding of public hospital services through the annual determination of the national efficient price and national efficient cost. These determinations play a crucial role in calculating the Commonwealth funding contribution to Australian public hospital services, and offer a benchmark for the efficient cost of providing those services as outlined in the National Health Reform Agreement. On 12 August 2022 amendments to the NHR Act came into effect changing IHPA's name to the Independent Health and Aged Care Pricing Authority (IHACPA) and expanding its role to include the provision of costing and pricing advice on aged care to the Commonwealth Government.

To Apply

Position Contact	Human Resources, workwithus@ihacpa.gov.au
Agency Recruitment Site	https://www.ihacpa.gov.au/careers

- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
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Vacancy VN-0771372

Independent Health and Aged Care Pricing Authority

Closing Date:Tuesday 08 September 2026

Independent Health and Aged Care Pricing Authority
Pricing and Analytics Branch Aged Care Pricing Section

Job Title	Technical Manager (EL1) and Technical Analyst (APS6) - Multiple Positions
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Surry Hills NSW
Salary	$101,679 - $142,509
Future Merit Locations	Surry Hills
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements by negotiation
Classification	APS Level 6;Executive Level 1
Position Number	26-IHACPADIV-31730
Agency Website	

Job Description

https://www.ihacpa.gov.au/careers

The Independent Health and Aged Care Pricing Authority (IHACPA) is seeking talented APS6 and EL1 professionals to join our **Pricing and Analytics Branch**. These roles provide an opportunity to apply data science, analytics and modelling expertise to support the pricing of Australian hospital and aged care services, helping to inform nationally significant funding and policy decisions.

Working in a collaborative and intellectually rewarding environment, you will contribute to the development of complex analytical models, generate insights from large and diverse datasets, and provide evidence-based advice to support decision-making. You will engage with a range of stakeholders and help translate technical findings into practical outcomes that improve Australia's health and aged care systems.

Duties

There are many interesting and challenging roles within the Pricing and Analytics Branch.

Roles are available at each of the following classification levels:

• Executive Level 1 - Technical Manager.

• APS Level 6 - Technical Analyst.

As a **Technical Manager (EL1)** in data science and analytics, your responsibilities may include:

• Developing or refining complex models for costing and pricing Australian health and aged care services.

• Analysing data collected from public and private hospitals, aged care facilities, and relevant government agencies to produce practical insights that answer complex policy questions and inform evidence-based decisions.

• Developing technical papers for the Pricing Authority (IHACPA’s governing board) and statutory advisory committees.

• Providing specialist advice to IHACPA working groups and working with stakeholders on technical issues.

• Supporting IHACPA’s Executive in explaining model results and other technical issues to external stakeholders

• Providing leadership by guiding team members, managing competing priorities, overseeing delivery of work program, and providing strategic advice on complex issues.

As a **Technical Analyst (APS6)** in data science and analytics, your responsibilities may include:

• Contributing to the development or refinement of complex models for costing and pricing Australian health and aged care services.

• Supporting the analysis of data collected from public and private hospitals, aged care facilities, and relevant government agencies to produce practical insights that answer complex policy questions and inform evidence-based decisions.

• Developing or contributing to technical papers for the Pricing Authority (IHACPA’s governing board) and statutory advisory committees.

• Providing or contributing to specialist advice to IHACPA working groups and working with stakeholders on technical issues.

• Supporting IHACPA’s Executive in explaining model results and other technical issues to external stakeholders.

(This is an indicative list of roles at these levels. Similar roles may also be available in this branch or other branches within the agency.)

Eligibility

To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.

An applicant's suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:

• Satisfactory completion of a criminal history check, and where relevant, a Working with Children and Vulnerable People Check,

• Completion of a medical declaration and pre-employment medical (where required),

• Providing evidence of qualifications (where required).

To be eligible for these roles, applicants must possess the following qualifications, skills, and experience:

• Bachelor's degree or higher qualification in a quantitative discipline.

• Strong technical and analytical skills with a high level of accuracy and attention to detail.

• Proficiency in producing analytical code using tools such as SAS, SQL, or Python.

• Background in statistical methods and quantitative analysis to generate data insights and contribute to development and refinement of complex models.

Notes

Applications close 11:30pm AEST.

Applicants are asked to quote reference number 26-IHACPADIV-31730 to assist when making an enquiry.

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About the Independent Health and Aged Care Pricing Authority

The Independent Hospital Pricing Authority (IHPA) was established under the National Health Reform Act 2011 (NHR Act) (Cwlth) to improve health outcomes for all Australians. Its primary responsibility has been to enable the implementation of national activity based funding of public hospital services through the annual determination of the national efficient price and national efficient cost. These determinations play a crucial role in calculating the Commonwealth funding contribution to Australian public hospital services, and offer a benchmark for the efficient cost of providing those services as outlined in the National Health Reform Agreement. On 12 August 2022 amendments to the NHR Act came into effect changing IHPA's name to the Independent Health and Aged Care Pricing Authority (IHACPA) and expanding its role to include the provision of costing and pricing advice on aged care to the Commonwealth Government.

To Apply

Position Contact	Human Resources, workwithus@ihacpa.gov.au
Agency Recruitment Site	https://www.ihacpa.gov.au/careers

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Vacancy VN-0772053

Indigenous Land and Sea Corporation

Closing Date:Thursday 10 September 2026

Western Division
Perth Program Delivery

Job Title	Project Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Perth WA
Salary	-
Future Merit Locations	Perth
Office Arrangement	Flexible
Office Arrangement Details	Hybrid
Classification	APS Level 5
Position Number	0001
Agency Website	

Job Description

https://www.ilsc.gov.au/our-opportunities/careers/project-officer

- 1 Full time, ongoing & 1 Full time, non-ongoing contract opportunity based in Perth
- Indigenous Identified opportunity - open to Indigenous applicants only
- Not for Profit Salary Packaging

The ILSC is currently recruiting 2 Project Officer's (Identified) to join the Program Delivery Team. We are offering 1 Full time, ongoing & 1 Full time, non-ongoing contract opportunity in Western Division Office, based in Perth.

Duties

Under the direction of the Operations Manager,in line with legislative and programobjectivesand criteria, this role willassistas part of a project team toidentify,developand implement projects that deliver economic, environmental,socialor cultural benefits to Indigenous Australians.

Specifically, the Project Officer will, under general supervision,assistin:

- Managing land and water assets with the intention of divesting the assets to Indigenousorganisations.

- Developing projects that support the aspirations of Indigenous people andmaximisethe productivity of their assets.

- Providing reports, liaising with partners, and ensuring the performance of contractual obligations relating to scheduled works and lease agreements.

Eligibility

Completion or progress towards an appropriate qualification will be highly regarded

Notes

At the ILSC we offer:

More than just a job. We offer you the opportunity to make a real, positive difference to the lives of First Nations peoples. When we return land and water Country to Indigenous ownership, or fund a new Indigenous enterprise or management project, we strengthen and deepen Indigenous connection to Country and advance progress towards self-determination.

Generous leave entitlements and work conditions, including:

- 15.4% superannuation on top of your salary
- Flexible hybrid work environment
- Not-For-Profit salary packaging
- Paid leave over the Christmas and New Year’s period
- Access to generous parental leave
- Training and development opportunities
- Generous Studies Assistance program

Health and wellbeing programs:

- Healthy Employment Scheme (HES) – An annual allowance towards your wellbeing
- Screen Based Equipment Scheme – Includes eye testing and an allowance towards spectacles
- Free Skin Checks

If you have a passion to drive change and want your work to align with your values to make a real difference, we invite you to apply now and start the conversation.

The preferred applicant will be engaged under the provisions of the ILSC Enterprise Agreement.

Identified Vacancy - The filing of this employment opportunity is intended to constitute a special measure under subsection 8 (1) of the Racial Discrimination Act 1975. This vacancy is only available to Aboriginal and/or Torres Strait Islander people.

Applications are to include a current CV and covering letter (covering letter to be maximum 2 pages detailing how your skills and experience align with the position profile and selection criteria). Further information may be requested if you are selected for interview. You must be an Australian resident to apply for this role.

If you'd like to find out more, please contact **Darryl Millington – A/General Manager** Western Division on 08 9420 6308 or **Verity Sebire – Operations Manager** – on 08 9420 6310

For the position profile and to apply please visit the ILSC Careers page at:
https://www.ilsc.gov.au/careers/

Applications close **Thursday 10 September 2026**.

At the ILSC we're committed to building a diverse and inclusive workplace to ensure our workforce is representative of the communities we support.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

About the Indigenous Land and Sea Corporation

The Indigenous Land and Sea Corporation (ILSC) is a corporate Commonwealth entity established under the ATSI Act and subject to the PGPA Act. The ILSC assists Aboriginal and Torres Strait Islander people to realise economic, social, cultural and environmental benefits that the ownership and management of land, water and water related rights can bring. The ILSC provides this assistance through the acquisition and management of rights and interests in land, salt water and freshwater country.

To Apply

Position Contact	Verity Sebire, 08 9420 6310
Agency Recruitment Site	https://www.ilsc.gov.au/our-opportunities/careers/project-officer

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Vacancy VN-0772135

Murray-Darling Basin Authority

Closing Date:Sunday 13 September 2026

Job Title	University Vacation Employment Program 2027
Job Type	Casual, Non-Ongoing
Location	Mildura VIC, Adelaide SA, Albury NSW, Canberra ACT, Griffith NSW, Murray Bridge SA, Goondiwindi QLD
Salary	$64,562 - $70,261
Future Merit Locations	Mildura, Adelaide, Albury, Canberra, Griffith, Murray Bridge, Goondiwindi
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be negotiated in accordance with our Enterprise Agreement and the operational requirements of this role
Classification	APS Level 2
Position Number	TBC
Agency Website	

Job Description

https://www.mdba.gov.au/about-us/people-and-jobs/university-employment-programs

Here at the MDBA we're the steadfast stewards of the Murray-Darling Basin's rivers. We work towards a resilient Basin through the extremes of our changing climate, and whose communities are ready for their future.

Join us in our stewardship to shape the future of the Basin for the benefit of all Australians.

We are seeking people who are committed to taking a whole-of-Basin view to ensure all social, economic, environmental and cultural perspectives are considered as we protect our rivers for generations.

Duties

The Murray–Darling Basin Authority (MDBA) is looking for students who are keen to gain experience in the integrated management of the water resources of the Murray–Darling Basin, in collaboration with state governments, industries and communities.

The University Vacation Employment Program (UVEP) offers paid employment on a casual, intermittent basis for a period of up to 12 months, designed to provide an opportunity for university students to gain work experience in a government setting while completing their studies.

Placements will commence between November 2026 and February 2027, with fulltime hours for up to 6 weeks upon commencement, and the possibility of intermittent hours around tertiary study for the remainder of the term.

The following placements are indicative of what may be included in the University Vacation Employment Program:

Basin Plan Division

Students placed within the Basin Plan Division may contribute to work that supports the implementation, monitoring and ongoing development of the Murray-Darling Basin Plan. Placements may provide exposure to policy development, regulatory and compliance activities, water resource planning, water accounting, program evaluation, research and stakeholder engagement. Students will have the opportunity to work on projects that help ensure the Basin's water resources are managed sustainably for the benefit of communities, industries and the environment.

River Management Division

Students placed within the River Management Division may gain experience in the planning, coordination and delivery of River Murray operations. Opportunities may include supporting projects related to river operations, environmental water management, infrastructure planning and management, data analysis, operational decision making, and collaboration with Basin state governments and other partners. Students will contribute to work that supports the efficient and sustainable management of one of Australia's most significant river systems.

Basin Science and Knowledge Division

Students placed within the Basin Science and Knowledge Division may support the application of science, data and evidence to inform water management decisions across the Basin. Placements could involve environmental science, hydrology, data analysis, research, modelling, knowledge management, stakeholder engagement, communications, and First Nations engagement activities. Students will gain insight into how scientific information supports policy development, river management and long-term Basin outcomes.

Business Services Division

Students placed within the Business Services Division may work across a variety of corporate and enabling functions that support the MDBA's operations. Depending on business needs and the student's field of study, opportunities may be available in areas such as finance, procurement, human resources, information technology, project management, governance, legal services, communications, stakeholder engagement, data management and business support. Students will gain valuable experience working in a professional government environment while contributing to the delivery of organisational priorities.

Eligibility

To be eligible for the Program, you must:

- be an Australian citizen
- be completing an undergraduate or postgraduate degree (applications from students in their final years of study are preferred)
- be available to commence between November 2026 – February 2027 (as negotiated)
- be able to attend one of our offices in person
- be available for an initial period of up to 6 weeks fulltime, with the option for intermittent hours around your studies for the duration of the 12 month term
- satisfy all other MDBA engagement requirements, including health and character clearance.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Murray-Darling Basin Authority

To Apply

Position Contact	People & Culture, Not Provided
Agency Recruitment Site	https://www.mdba.gov.au/about-us/people-and-jobs/university-employme

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Vacancy VN-0772136

Murray-Darling Basin Authority

Closing Date:Sunday 13 September 2026

Job Title	Oscar Mamalai University Vacation Employment Program 2027
Job Type	Casual, Non-Ongoing
Location	Canberra ACT
Salary	$64,562 - $70,261
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be negotiated in accordance with our Enterprise Agreement and the operational requirements of this role
Classification	APS Level 2
Position Number	TBC
Agency Website	

Job Description

https://www.mdba.gov.au/about-us/people-and-jobs/university-employment-programs

Here at the MDBA we're the steadfast stewards of the Murray-Darling Basin's rivers. We work towards a resilient Basin through the extremes of our changing climate, and whose communities are ready for their future.

Join us in our stewardship to shape the future of the Basin for the benefit of all Australians.

We are seeking people who are committed to taking a whole-of-Basin view to ensure all social, economic, environmental and cultural perspectives are considered as we protect our rivers for generations.

Duties

The Murray–Darling Basin Authority (MDBA) is looking for an Australian National University (ANU) student who is keen to gain experience in the integrated management of the water resources of the Murray Darling Basin, in collaboration with state governments, industries and communities.

The Oscar Mamalai University Vacation Employment Program offers paid employment on a casual, intermittent basis for a period of up to 12 months, designed to provide an opportunity for ANU students to gain work experience in a government setting while completing their studies.

Placements will commence between November 2026 and February 2027, with the possibility of fulltime hours for up to 6 weeks upon commencement, and intermittent hours around tertiary study for the remainder of the term.

The following placements are currently available for the Oscar Mamalai University Vacation Employment Program:

Basin Plan Division

Students placed within the Basin Plan Division may contribute to work that supports the implementation, monitoring and ongoing development of the Murray-Darling Basin Plan. Placements may provide exposure to policy development, regulatory and compliance activities, water resource planning, water accounting, program evaluation, research and stakeholder engagement. Students will have the opportunity to work on projects that help ensure the Basin's water resources are managed sustainably for the benefit of communities, industries and the environment.

River Management Division

Students placed within the River Management Division may gain experience in the planning, coordination and delivery of River Murray operations. Opportunities may include supporting projects related to river operations, environmental water management, infrastructure planning and management, data analysis, operational decision making, and collaboration with Basin state governments and other partners. Students will contribute to work that supports the efficient and sustainable management of one of Australia's most significant river systems.

Basin Science and Knowledge Division

Students placed within the Basin Science and Knowledge Division may support the application of science, data and evidence to inform water management decisions across the Basin. Placements could involve environmental science, hydrology, data analysis, research, modelling, knowledge management, stakeholder engagement, communications, and First Nations engagement activities. Students will gain insight into how scientific information supports policy development, river management and long-term Basin outcomes.

Business Services Division

Students placed within the Business Services Division may work across a variety of corporate and enabling functions that support the MDBA's operations. Depending on business needs and the student's field of study, opportunities may be available in areas such as finance, procurement, human resources, information technology, project management, governance, legal services, communications, stakeholder engagement, data management and business support. Students will gain valuable experience working in a professional government environment while contributing to the delivery of organisational priorities.

Eligibility

To be eligible for the Program, you must:

- be an Australian citizen
- be a current Australian National University student
- be completing an undergraduate or postgraduate degree (applications from students in their final years of study are preferred)
- be available to commence between November 2026 – February 2027 (as negotiated)
- be able to attend one of our offices in person
- be available for an initial period of up to 6 weeks fulltime, with the option for intermittent hours around your studies for the duration of the 12 month term
- satisfy all other MDBA engagement requirements, including health and character clearance.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Murray-Darling Basin Authority

To Apply

Position Contact	People & Culture, Not Provided
Agency Recruitment Site	https://www.mdba.gov.au/about-us/people-and-jobs/university-employme

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Vacancy VN-0772010

National Library of Australia

Closing Date:Thursday 03 September 2026

Collaboration

Job Title	SES Band 1 - Assistant Director General, Collaboration
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Parkes ACT
Salary	-
Future Merit Locations	Various locations - ACT, Parkes
Office Arrangement	Flexible
Office Arrangement Details	Flexibility may be negotiated with the successful candidate
Classification	Senior Executive Service Band 1
Position Number	109003
Agency Website	

Job Description

nla.nga.net.au

As a world leading library, the National Library of Australia offers an innovative and collaborative workplace where exceptional team players and technical specialists can flourish. As part of the Library's team, you will help support organisational reform, working collaboratively with your team to shape the Library's future.

Duties

The Library is seeking a high-performing leader to fill the ongoing role of **Assistant Director-General, Collaboration (SES Band 1).**

As a member of the National Library Executive, the Assistant Director-General is responsible for the strategic leadership and management of the Collaboration Branch, which enables national collaboration across the Galleries, Libraries, Archives and Museums (GLAM) sector and delivers some of Australia's most significant digital cultural services including the Library's high profile Trove service.

Leading a number of diverse programs, partnerships and services you will engage with senior stakeholders across government, cultural institutions, academia and the broader community to diversify the breadth and depth of the Library's digital services and community.

You will provide strategic advice, steward major investments and drive innovation in digital access, discovery and engagement. Success in this role requires a strong understanding of Australian history, society, politics and culture, combined with the ability to apply this knowledge in a national collections discovery context.

As an SES leader, you will demonstrate the APS-wide DRIVE leadership behaviours and embody the APS Values.

Through visible leadership and strategic influence, the Assistant Director-General, Collaboration will help shape the future of Australia's national digital cultural infrastructure, connecting communities with Australia's collections, stories and voices.

Eligibility

Applicants must be Australian citizens to be eligible for APS employment.

The preferred applicant will be required to successfully undergo a police record check and must be willing to disclose all relevant and required information.

The preferred applicant must be able to obtain and maintain a Negative Vetting 1 security clearance.

Notes

We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander peoples, LGBTIQA+ people, people from culturally and linguistically diverse backgrounds and mature age people.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable

where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Library of Australia

To Apply

Position Contact	Alison Dellit, (02) 6262 1390
Agency Recruitment Site	nla.nga.net.au

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Vacancy VN-0772128

National Library of Australia

Closing Date:Sunday 06 September 2026

Digital Strategy and Architecture

Job Title	EL1 - Assistant Director, Solution Architect
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Parkes ACT
Salary	$121,755 - $141,555
Future Merit Locations	Various locations - ACT, Parkes
Office Arrangement	Flexible
Office Arrangement Details	Flexibility may be negotiated, some onsite attendance required
Classification	Executive Level 1
Position Number	107042
Agency Website	

Job Description

https://nla.nga.net.au/cp/

As a world leading library, the National Library of Australia offers an innovative and collaborative workplace where exceptional team players and technical specialists can flourish. As part of the Library's team, you will help support organisational reform, working collaboratively with your team to shape the Library's future.

Duties

The Library is seeking to fill a ongoing **EL1 Assistant Director, Solution Architect** role in the Strategy and Architecture Section of the Digital Branch.

The Assistant Director, Solution Architect provides a dedicated point of technical leadership between business needs and delivery. The role helps ensure technology decisions are made consistently, risks are identified early and delivery teams have clear direction before implementation begins.

We are looking for an experienced solution architect who can work confidently across business and technical teams, exercise sound judgement and turn complex problems into practical, supportable solutions. The ideal applicant will be collaborative, pragmatic and comfortable influencing decisions without over-engineering, with strong experience across applications, integration, cyber and modern technology environments.

To succeed in this role:

- Experience across integration, APIs, cloud and hybrid environments, cyber security and digital storage is desirable, along with familiarity with recognised architecture frameworks.
- The ideal applicant will bring strong technical judgement, practical delivery experience and the ability to communicate clearly with business and technical stakeholders.

Eligibility

- Applicants should be Australian citizens to be eligible for APS employment.
- The preferred applicants will be required to successfully undergo a police record check and must be willing to disclose all relevant and required information.
- The preferred applicant must be able to obtain and maintain a baseline security clearance (with the ability to apply for a NV1 security clearance).

Notes

We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander peoples, LGBTIQA+ people, people from culturally and linguistically diverse backgrounds and mature age people.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Library of Australia

To Apply

Position Contact	Bas Wilson, (02) 6262 1150
Agency Recruitment Site	https://nla.nga.net.au/cp/

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Vacancy VN-0771875

National Native Title Tribunal

Closing Date:Monday 07 September 2026

National Native Title Tribunal
Applications & Registrations

Job Title	Legal Advisor
Job Type	Part-Time, Non-Ongoing
Location	Brisbane QLD, Cairns QLD, Melbourne VIC, Perth WA, Sydney NSW
Salary	$121,755 - $132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 1
Position Number	0566-08-26
Agency Website	https://www.nntt.gov.au/Pages/Home-Page.aspx

Job Description

https://fcajobs.nga.net.au/?jati=2DAB4CA5-3CB1-D43A-8C3E-ED354971F835

Position Overview

The Legal Advisor position is situated within the Legal and Compliance (LAC) team of the NNTT. The Legal Advisor reports directly to the Native Title Registrar and provides high-level legal advice to the NNTT President, Registrar and Executive Team.

The Legal Advisor supports the exercise of the Registrar's statutory functions and delegated powers under the Native Title Act 1993 (Cth), including the provision of legal advice, quality assurance and decision-support in relation to registration, notification and other Registrar functions. The position plays a critical role in ensuring that statutory decision-making is lawful, consistent, well-reasoned and compliant with legislative requirements.

The Legal Advisor will support the LAC team to review, maintain and continuously improve policies, procedures and business guides relating to the statutory functions of the Registrar and Tribunal. The Legal Advisor will demonstrate excellence in legal analysis, statutory interpretation, decision-making support, stakeholder engagement and project management. The position

provides critical assistance to the NNTT President, Registrar and Executive Team to support the quality and integrity of the NNTT's work and ensure compliant business operations.

Duties

Position Duties

- Provide legal advice and support to the Native Title Registrar in the exercise of statutory functions and delegated powers under the Native Title Act 1993 (Cth) and other relevant legislation.
- Support registration-related functions managed by the LAC team, including the legal review and quality assurance of registration test recommendations, registration decisions, notification decisions and associated statutory processes.
- Prepare legal briefings, analysis and decision-support materials to assist the Registrar and Tribunal regarding competent administrative decision-making and best practice organisational policy and procedure.
- Monitor and analyse developments in native title law, administrative law and relevant legal decisions to ensure the lawful and consistent exercise of statutory functions.
- Undertake quality assurance activities to promote consistency, legal compliance and best practice in statutory decision-making across the organisation.
- Prepare and deliver training internally and externally as required.

Eligibility

Competencies & Attributes

- Demonstrated expertise in the practice of native title law, administrative law or statutory decision-making, including a sound understanding of the Native Title Act 1993 (Cth), relevant legislation, regulations and the statutory functions of the Registrar and the National Native Title Tribunal.
- Proven experience as a legal practitioner or advisor, with the ability to apply complex legislative, procedural and administrative frameworks to support high-level decision-making, problem solving and organisational outcomes.
- Demonstrated understanding of issues affecting Aboriginal and Torres Strait Islander peoples, together with the ability to communicate and engage sensitively, respectfully and effectively with Aboriginal and Torres Strait Islander communities, organisations and stakeholders.
- Highly developed analytical, legal research and advisory skills, including the ability to prepare high-quality legal advice, briefs, reasons for decision, policy documents and written communications tailored to a range of audiences.
- Strong interpersonal, negotiation and stakeholder engagement skills, with the ability to build productive relationships and influence outcomes while exercising sound judgement, discretion and professionalism.
- Demonstrated ability to support strategic priorities, manage competing demands, contribute to policy and business improvement initiatives, and deliver high-quality outcomes within tight timeframes.
- Ability to represent the NNTT in internal and external forums with integrity, professionalism and credibility, while maintaining a strong client-service focus.
- Demonstrated commitment to the APS Values, Employment Principles and Code of Conduct, and the ability to model ethical behaviour, accountability and continuous improvement.

Qualifications

- Bachelor of Laws (LLB), Juris Doctor (JD) or equivalent legal qualification.
- Admission, or eligibility for admission, as a legal practitioner in an Australian State or Territory is highly desirable.
- Experience in native title law, public law, administrative law or a related legal practice area will be highly regarded.

Notes

Artificial Intelligence (AI) in recruitment

Candidates may use AI tools to assist with their participation in this recruitment process unless otherwise advised.

Where AI tools are used, candidates are responsible for ensuring that all information submitted is transparent, accurate, and genuinely reflects their own skills, capabilities, and experience.

For more information, see: Principles for candidate use of AI in Recruitment

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

Australian citizenship – the successful applicant must hold Australian citizenship.

Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.

Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability.

First Nations peoples, LGBTIQA+ people, people from Culturally and Linguistically Diverse backgrounds, Mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum

requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Native Title Tribunal

The National Native Title Tribunal (NNTT) is an authority established by the Native Title Act 1993 (Cth) (NTA) which has offices in four Australian States. The NNTT comprises a President and members, who are appointed by the Governor General under the NTA to make decisions, conduct inquiries, reviews, and mediations, and assist various parties. The NNTT is supported by the Native Title Registrar (Registrar), who has separate and specific functions and responsibilities to perform under the Native Title Act, including considering native title claimant applications (claims) and indigenous land use agreements (ILUAs) for registration. The Federal Court of Australia entity engages employees under the Public Service Act 1999 to support the Federal Court, the FCFCOA (Divisions 1 and 2), and the National Native Title Tribunal. Established by the 2016 Courts Administration Legislation Amendment Act, each court retains its own identity and judicial independence.

To Apply

Position Contact	Kathleen McCunnie, (07) 3052 4095
Agency Recruitment Site	https://fcajobs.nga.net.au/?jati=2DAB4CA5-3CB1-D43A-8C3E-ED354971

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Vacancy VN-0772085

National Portrait Gallery of Australia

Closing Date:Thursday 17 September 2026

External Relations

Job Title	Marketing and Events Coordinator
Job Type	Full-Time, Ongoing
Location	Parkes ACT
Salary	$89,239 - $96,829
Future Merit Locations	Parkes
Office Arrangement	On Site;Hybrid
Office Arrangement Details	This position is based at the Gallery in Canberra. Flexible work arrangements will be considered.
Classification	APS Level 5
Position Number	6018
Agency Website	https://www.portrait.gov.au/

Job Description

https://www.portrait.gov.au/content/employment/

Reporting to the Manager, Marketing and Partnerships, the role sits within the External Relations section, which drives the Gallery's brand, marketing, media, corporate partnerships, advertising, social media, publications, philanthropy, design and merchandise. The occupant of this role is specifically responsible for coordination of marketing and event activities as well supporting the delivery of partnerships benefits. To be successful in this role the occupant will be personable, possess the ability to represent the Portrait Gallery to partners and stakeholders, and have an interest in the cultural sector. They must have the capacity to show initiative, contribute ideas, be organised, and comfortable managing competing priorities in a busy work environment.

Duties

Under general direction from the Manager, Marketing and Partnerships, the successful applicant will:

- Assist with the planning, coordination and implementation of marketing strategies for Gallery exhibitions, events and programs.
- Coordinate the planning and execution of exhibition launches and marketing events, and contribute ideas to event conception.
- Assist with the management of the Gallery's corporate sponsors, including coordinating tracking and delivery of benefits, assisting with event and content development and delivery, developing reports and research partnership prospects.
- Assist in developing and implementing media buys, booking ads, coordinating design requirements and managing deadlines.
- Assist with digital marketing requirements including editing images and undertaking minor design tasks.

Eligibility

Selection Criteria

1. Excellent interpersonal skills with the ability to maintain productive working relationships with a range of stakeholders, clients and staff, and operate professionally.
2. Demonstrated experience in delivering events including managing logistics, suppliers, internal and external stakeholders.
3. Demonstrated experience in a marketing role and the ability to deliver tailored key messages about the Gallery's events, programs and exhibitions.
4. Demonstrated ability to communicate effectively both verbally and in writing, including the ability to prepare high quality and accurate reports and pitch documents.
5. Excellent administration skills, with the ability to prioritise, plan and organise work to meet deadlines. The ability to work independently and be accountable for work output.
6. Experience in using, or the ability to learn, digital suites to develop presentations and undertake minor digital design tasks; effective use of a Customer Relationship Management system.

Industry specific - desirable:

- A tertiary qualification in Marketing or three years' experience in a marketing, events or partnerships role will be well regarded.
- Experience in Tessitura.

Notes

Applicant information

In no more than two A4 pages, please tell us how your skills, knowledge, experience and qualifications make you the best person for this job.

Email your application, a current CV and the application coversheet to hrservices@npg.gov.au by the deadline listed below.

If you need more information, please get in touch with Trish Kevin, Manager, Marketing and Partnerships, 02 6102 7004 or by email at Patricia.Kevin@npg.gov.au.

Applications close midnight Thursday 17 September 2026.

About the National Portrait Gallery of Australia

We acknowledge the Ngunnawal and Ngambri peoples, the Traditional Custodians of the Canberra region, upon whose lands the National Portrait Gallery stands. The National Portrait Gallery reflects the face of Australia and increases understanding and appreciation of Australian people and their stories through the art of portraiture. Guided by our values of creativity, innovation, inclusivity and integrity, our purpose is to develop a national portrait collection and provide the broadest possible access to all Australians. We do this through presenting engaging exhibitions and live and educational programs onsite in our award-winning building in Canberra, offsite across Australia, and on demand. The Gallery is a dynamic and inclusive workplace and recognises

the great contribution of our team. We're committed to the health, safety and wellbeing of our team and our visitors, and to sustaining a safe workplace and inclusive culture. We support flexible working practices, including working from home, and respect family and caring responsibilities. The Gallery is committed to equal opportunity and diversity. We welcome applications from First Nations people, LGBTQIA+ people, people with a disability, and people from culturally and linguistically diverse backgrounds.

To Apply

Position Contact	Trish Kevin, 02 61027004
Agency Recruitment Site	https://www.portrait.gov.au/content/employment/

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Vacancy VN-0772065

Sport Integrity Australia

Closing Date:Sunday 06 September 2026

Corporate
Corporate Legal

Job Title	EL1 Senior Lawyer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$125,820 - $137,127
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 1
Position Number	2004878
Agency Website	www.sportintegrity.gov.au

Job Description *https://www.sportintegrity.gov.au/about-us/employment*

As a Senior Lawyer you will be responsible for providing high quality and timely legal advice to Sport Integrity Australia's operational and support teams, as well as for the conduct of anti-doping matters. The successful applicant will have extensive experience in one or more of the following practice areas i.e. administrative law (e.g. freedom of information and privacy), anti-doping, commercial law, integrity and managing litigation in a government regulatory environment. As a Senior Lawyer, you will also be expected to mentor more junior staff in the Legal team.

Duties

The Senior Lawyer will perform a range of duties including, but not limited to:

- Advising and acting for one or more of the areas of administrative law (e.g. freedom of information and privacy), antidoping, commercial law, integrity and managing litigation in a government regulatory environment.
- Preparing submissions for the Chief Executive Officer, including recommendations as to the exercise of the CEO's statutory functions under the National Anti-Doping scheme in relation to possible anti-doping rule violations.
- Providing, and supervising the provision of, high quality legal advice to other areas of Sport Integrity Australia on a range of matters affecting the agency's operations, including the Sport Integrity Australia Act 2020 (Cth) and Regulations, sports policies, the World Anti-Doping Code and supporting guidelines and documents and the National Integrity Framework.
- Working collaboratively with the other operational and support areas of Sport Integrity Australia, and with external stakeholders including athletes, sporting organisations, and with other national anti-doping organisations globally including the World Anti-Doping Agency, to achieve agency objectives.
- Drafting and reviewing agreements and contracts where required, including cooperation agreements with other relevant bodies and law enforcement bodies both locally and internationally.
- Working in legal policy development, including providing advice on regulatory or legislative proposals relevant to Sport Integrity Australia.
- Supervising and mentoring junior staff and providing legal training to other areas of Sport Integrity Australia.

The Senior Lawyer accountabilities including, but not limited to:

- Providing, and managing the provision of, high quality advice on a range of complex matters within tight timeframes.
- Balancing unpredictable workloads and work timetables.
- Ensuring all potential anti-doping rule violations are managed in compliance with Sport Integrity Australia's legislative framework, the World Anti-Doping Code and associated standards, and sports anti-doping policies.
- Ensuring all potential business support matters (such as procurement and Freedom of Information requests) are managed in compliance with relevant legislation and Government policies.

- Operating in a position of trust by handling sensitive information and maintaining confidentiality at all times.
- Assisting in the development and maintenance of relevant policies, procedures, guidelines, high-level documents, papers and correspondence.
- Use AI-enabled tools in accordance with agency policies, professional obligations, and privacy requirements to assist with legal research, drafting, and administrative tasks.
- Ensuring compliance with the Sport Integrity Australia Act 2020 and Sport Integrity Australia Regulations 2020 and complying with the APS Values and Code of Conduct, relevant legislation and Sport Integrity Australia work health and safety policies, procedure

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).

All applicants offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check involves reviewing your background & personal circumstances to minimise risks in giving access to Sport Integrity Australia information/resources. This screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

The successful applicant must be willing to disclose all relevant and required information.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Sport Integrity Australia

Sport Integrity Australia leads the Australian government’s efforts to protect sport against threats to its integrity – doping, competition manipulation and the mistreatment and abuse of sports participants. Sport Integrity Australia is the cornerstone of the government's comprehensive sport integrity strategy: Safeguarding the Integrity of Sport. Our role is to provide advice and assistance to counter the use of prohibited substances and methods in sport, stop the abuse of children and other persons in a sporting environment, cease manipulation of sporting competitions and to protect members of sporting organisations and other persons in a sporting environment from bullying, intimidation, discrimination or harassment. Sporting organisations, and other stakeholders, benefit from the ability to deal with a single nationally coordinated organisation to address all sport integrity issues. Sport Integrity Australia offers guidance on integrity matters to sports that don’t have developed integrity capabilities. Our focus is policy development, intelligence, investigations (primarily of doping cases), education, outreach and capability building. We are Australia's National Anti-Doping Organisation.

To Apply

Position Contact	Emily Fitton, Emily.Fitton@sportintegrity.gov.au
Agency Recruitment Site	https://www.sportintegrity.gov.au/about-us/employment

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Agriculture, Water and the Environment

Vacancy VN-0772162

Australian Pesticides and Veterinary Medicines Authority

Closing Date:Thursday 17 September 2026

APVMA
Office of the Executive General Counsel Governance Risk and Assurance

Job Title	Senior Quality and Risk Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Armidale NSW
Salary	$108,510 - $122,184
Future Merit Locations	Canberra, Armidale
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements (including working from home) are outlined under the APVMA's Enterprise Agreement 2024-27.
Classification	APS Level 6
Position Number	01226
Agency Website	https://apvma.gov.au/node/1063

Job Description

https://candidate.aurion.cloud/apvma/production/

Are you passionate about playing a key role in building and operationalising strategies, frameworks and policies, which support leading governance functions? Are you excited to contribute to strengthening operational capability and enable transparent engagement and communications?

The APVMA’s Office of the Executive General Counsel program is seeking applications for a Senior Quality and Risk Officer in our Governance Risk and Assurance section. This section plays a key role in building and operationalising strategies, frameworks and policies which support planning, governance, risk management, assurance and public transparency and accountability for the Australian Pesticides and Veterinary Medicines Authority (APVMA). The section works to

support the APVMA achieve its purpose, vision and strategic objectives and to be a fit for purpose second line of defence across its full range of functions.

Located in either Canberra ACT or regional Armidale NSW, you will gain experience in the Australian Public Service, have access to a variety of flexible working arrangements, and expand your skills in Enterprise risk management, quality management, legislative compliance, business continuity and security (governance and physical security).

Working under limited direction, the Senior Quality and Risk Officer uses their technical expertise to contribute to the delivery of functions and the achievement of outcomes for which their team is responsible. They work as part of a small team in a multidisciplinary environment, possess an outcome focused mindset, embody a proactive approach to achieving results and exhibit strong professional ethics and judgement. They may also be asked to undertake work which contributes towards broader priorities and projects of the section.

Duties

Key responsibilities may include:

- Actively contributes to the work of the Quality and Risk team to help ensure the delivery of its functions and the achievement of outcomes for which it is responsible.
- Supports a culture across the agency which advances the agency's aspiration to be an exemplar of good governance within the Commonwealth public sector.
- Actively contributes to the development and maintenance of an appropriate suite of plans, frameworks, policies and procedures which support the effective delivery of functions for which the team is responsible, with a particular focus on quality management and assurance.
- Develops and supports a range of internal and external stakeholder relationships, engaging with stakeholders on their needs and expectations and to achieve agency outcomes.
- Proposes and facilitates the adoption of innovative approaches and change which improves the delivery of the team's functions.
- Contributes to the handling of complex and/or sensitive issues with tact, discretion, efficiency and professionalism.

Eligibility

To be a strong contender for the role, you will have:

Essential:

1. Demonstrated experience in supporting processes and projects relating to quality management and legislative compliance, including the coordinating and conducting quality assurance audits.
2. Demonstrated experience working as part of a team to effectively deliver services/functions and achieve outcomes for which it is responsible.

3. Demonstrated ability to manage competing priorities in a rapidly changing environment, while applying strong organisational skills and a high level of attention to detail to consistently deliver high quality outcomes.
4. Excellent written and oral communication skills, and the ability to build and maintain productive working relationships across a range of stakeholders.
5. Strong research, analytical, critical thinking and problem-solving skills.
6. Demonstrated ability to self-motivate, work independently and display initiative and confidence.

Desirable:

- Tertiary qualifications in quality management, risk management, assurance, auditing or a related field.
- Experience in the public sector and/or regulator operations.

Notes

Please note that this role is being advertised as either non-ongoing or ongoing. If an offer of non-ongoing employment is made, the successful applicant could be employed in accordance with subsection 333E (1) of the Fair Work Act 2009. The merit pool established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised, may also be used to fill future similar ongoing and non-ongoing vacancies.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Pesticides and Veterinary Medicines Authority

To Apply

Position Contact	Danielle Powell, +61 2 6770 2516
Agency Recruitment Site	https://candidate.aurion.cloud/apvma/production/

Agriculture, Water and the Environment

Vacancy VN-0772177

Australian Pesticides and Veterinary Medicines Authority

Closing Date:Sunday 20 September 2026

APVMA
Veterinary Medicines Veterinary Medicines 2

Job Title	Senior Risk Manager
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Armidale NSW
Salary	$108,510 - $122,184
Future Merit Locations	Canberra, Armidale
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements (including working from home) are outlined under the APVMA's Enterprise Agreement 2024-27.
Classification	APS Level 6
Position Number	10260
Agency Website	https://apvma.gov.au/node/1063

Job Description

https://candidate.aurion.cloud/apvma/production/

Do you get excited about applying robust risk assessment methods to evaluate product safety, efficacy, environmental impact, and trade implications, incorporating critical risk mitigation measures into product labelling? Are you a looking to broaden your technical expertise in regulatory science?

The APVMA’s Veterinary Medicines program is seeking applications for an APS6 Senior Risk Manager to manage and coordinate a diverse portfolio of registration, variation and permit applications.

Located in either Canberra ACT or regional Armidale NSW, you will gain experience in the Australian Public Service, have access to a variety of flexible working arrangements, and contribute to the ongoing safety and availability of veterinary medicines in Australia.

Working within established legislative and policy frameworks, the Senior Risk Manager will apply expertise and technical knowledge within the Veterinary Medicines 2 team to manage/coordinate the workflow of registration, variation or permit applications to evaluate the safety, efficacy, trade impact and labelling, as relevant, of regulated veterinary chemical products within legislative timeframes. In undertaking this role, you will work on applications of varying complexity, be required to liaise and consult with internal and external stakeholders, and take the risks and requirements of public health, work health and safety, animal safety, efficacy, trade risks and environmental safety into consideration.

Duties

The key functions and responsibilities of this position will include:

- Analysing and evaluating scientific and/or technical information associated with veterinary medicines registration, variation or permit applications.
- Applying risk assessment and management principles to applications of varying complexity.
- Considering scientific advice and the legislative framework to make recommendations to the decision maker on applications for registration, variation or permits of veterinary chemical products.
- Ensuring knowledge of, and compliance with, legislative frameworks and agency guidelines.
- Preparing high quality written documents and correspondence incorporating scientific and technical information for decision makers, applicants, and other stakeholders.
- Liaising with internal and external stakeholders to resolve application issues in an appropriate and timely manner.
- Building and sustaining positive relationships with team members and stakeholders.
- Maintaining an understanding of the role and responsibilities of the APVMA, including an understanding of the Australian Public Service operating environment more broadly.
- Adhering to confidential commercial information (CCI) provisions at all times.

Eligibility

To be a strong contender for the role, you will have:

Essential:

1. Tertiary qualifications and/or demonstrated work experience in a relevant scientific discipline such as veterinary medicine, pharmacology and therapeutics, zoology, biology, animal science, physiology, medicines development/ manufacture or chemical regulation.
2. A well-developed working knowledge of, or ability to quickly develop, the regulation of veterinary chemicals, specifically the pre-market registration and/or approval of permits of veterinary medicines in Australia.
3. Strong analytical and problem-solving skills, with the ability to evaluate and provide pragmatic advice on complex scientific information.
4. Ability to work independently and prioritise a complex workload, based on importance and urgency while maintaining a high standard of accuracy and meeting timeframes.
5. Effective oral and written communication skills, with the ability to communicate clearly and confidently, develop and support complex relationships, and represent the Authority in a variety of forums.
6. Demonstrated ability to work effectively and efficiently as part of a team and train other team members as required.

Desirable:

- Demonstrated work experience in research, development, manufacture and/or regulation of (veterinary) immunobiologicals.

Notes

Please note that this role is being advertised as either ongoing or non-ongoing. If an offer of non-ongoing employment is made, the successful applicant could be employed for an initial period of up to 12 months, which may be extended in accordance with subsection 333E (1) of the Fair Work Act 2009.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Pesticides and Veterinary Medicines Authority

To Apply

Position Contact	Samuel Baxter, 02 6770 2504
Agency Recruitment Site	https://candidate.aurion.cloud/apvma/production/

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Agriculture, Water and the Environment

Vacancy VN-0772089

Department of Agriculture, Fisheries and Forestry

Closing Date:Monday 14 September 2026

Biosecurity Plant and Science Services
Several Post-Entry Quarantine

Job Title	Biocontainment Manager
Job Type	Full-Time, Ongoing
Location	Mickleham VIC
Salary	$99,734 - $112,044
Future Merit Locations	Mickleham
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 6
Position Number	2026/2253
Agency Website	https://www.agriculture.gov.au

Job Description

https://www.agriculture.gov.au/about/jobs/apply

Why YOU are important to us and what impact will you have on the Biosecurity Plant and Science Services Division and the departments' goal.

We protect Australia's plant health to support trade, the economy, and the environment. Our division provides scientific advice, diagnostics, biosecurity training, and risk assessments. We enable safe plant imports, strengthen systems, and engage stakeholders. Surveillance and response are conducted at national entry points and approved sites, including northern Australia. We work closely with communities and Indigenous rangers to manage biosecurity risks, including in the Torres Strait.

The Post-Entry Quarantine Group (PEQ) manages the quarantine of high-risk plants and animals at the Mickleham Facility near Melbourne. Purpose-built for species like horses, cats, dogs, birds, and bees, the facility ensures compliance with import regulations. In collaboration with scientists and veterinarians, PEQ safeguards the health and welfare of all arrivals throughout their quarantine period.

Duties

This is where you play an important role.

We are seeking applicants who are energetic, resilient, capable and driven, to enable the department to achieve its service delivery goals. A flexible approach to problem solving and ability to use initiative is equally important. Under limited direction, the successful candidate will perform a range of duties relating to the management of the avian facility biocontainment units at the Mickleham PEQ site.

The duties of the role may include some or all of the following:

- Management of complex mechanical, electrical and hydraulic operations and maintenance of physical biocontainment units to ensure the required conditions for quarantine of avian species can be maintained.
- Management of the complex building and its services to ensure the requirements of BC3 codes and standards for quarantine of avian species are maintained.
- Provision of timely and accurate technical advice relating to complex issues for management and operation of physical biocontainment units.
- Engagement with internal and external stakeholders to ensure facility maintenance requirements do not impact biosecurity.
- Overseeing regular and emergency maintenance requirements of biocontainment units.
- Management of annual facility and equipment certification requirements.
- Leadership and supervision of a small number of direct reports.
- Preparation of reports and maintaining computer based and manual records as appropriate.
- Provision of technical input into development of relevant standard operating procedures, instructional material and training.
- Promotion and ensuring compliance with department WHS policies and guidelines.
- Promotion and ensuring adherence to APS Values and Code of Conduct.

Eligibility

Who we are looking for

Our ideal candidate will have:

- A high level of demonstrated recent experience in facility management, laboratory, or an engineering-related role associated with a Physical Containment facility.
- A thorough understanding of the relevant regulatory codes and standards, including AS/NZS 2243.3 and DAFF AA7.10.
- Demonstrated understanding and knowledge of complex mechanical, electrical and other services required to operate and maintain physical containment requirements.
- Experience with the use and maintenance of autoclaves and gaseous decontamination equipment.
- Experience dealing with a complex range of stakeholders including specialist trades, facility management providers and government stakeholders.
- Excellent stakeholder relationship management and high-level communication skills, and the ability to effectively collaborate with a diverse range of stakeholders to achieve shared outcomes.

- Strong analytical skills to interpret complex technical information and make informed decisions, particularly as it relates to the interpretation of legislation and adherence to laboratory regulatory codes and standards.
- The ability to prioritise tasks, positively respond to changing priorities and leverage individual and team capabilities to meet delivery standards and strategic objectives.
- The ability to facilitate and support a positive team environment and create a dynamic, flexible and collegiate workplace.
- High level writing skills, with demonstrated experience delivering a range of written products including briefings for senior executives, ministerial responses and policy and technical documents.
- The ability to competently:
    - understand and educate others in biocontainment principles and standards
    - demonstrate strict adherence to BC3 requirements
    - use the Building Management System as a tool to diagnose and fault-find system issues
    - plan and oversee routine building and equipment maintenance
    - manage and, on occasion, operate containment barrier equipment
    - manage non-routine events

The successful candidate:

- Hold and maintain a valid Australian motor vehicle drivers' licence.
- Wear an official uniform supplied by the department, including during field operations (as applicable), in accordance with the department's uniform policy.
- Wear appropriate protective personal equipment and clothing to comply with departmental Work Health & Safety policies and procedures.
- You may be required to perform occasional out-of-hours and weekend work.
- There may be unexpected situations which require the Biocontainment Manager to urgently attend site outside of normal working hours.
- An on-call roster may apply.
- The requirement to perform work duties in a BC3 environment under challenging conditions at times, including undertaking personal decontamination measures which involves showering in and out and the removal of jewellery and piercings.
- A requirement of this position is that you do not own or live with any birds, including poultry, to minimise the risk of disease transmission.
- Adhere to stand down requirements for avian consignments which requires the prevention of all contact with birds before and after contact with quarantined consignments.

Notes

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This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: https://www.dva.gov.au/vetpaths This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Belinda Lees, 0411677208
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Agriculture, Water and the Environment

Vacancy VN-0772164

Department of Agriculture, Fisheries and Forestry

Closing Date:Thursday 17 September 2026

Legal
Practice Management Unit Legislation Coordination

Job Title	Paralegal
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Melbourne VIC
Salary	$88,834 - $96,829
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Subject to negotiation
Classification	APS Level 5
Position Number	2026/2319
Agency Website	https://www.agriculture.gov.au

Job Description *https://www.agriculture.gov.au/about/jobs/apply*

Why YOU are important to us and what impact will you have on the Legal Division and the departments' goal.

The Department of Agriculture, Fisheries and Forestry's legal work is unique. You will have the opportunity to provide administrative and paralegal support to the Legal Division on matters that directly affect all Australians across areas as diverse as biosecurity, agricultural production, trade, food, wine, fisheries and forestry. A job with Legal Division is a chance to meaningfully apply your skills to practical outcomes in an environment and with colleagues that are focused on supporting you, your learning, and development.

This recruitment activity will be used to fill two vacancies within the Practice Management Unit (PMU) and the Legislation Coordination Section and to establish a merit pool for future ongoing (permanent) or non-ongoing vacancies.

About the Practice Management Unit

The Practice Management Unit (PMU) provides support to the Chief Counsel, General Counsels, and the Legal Division's large team of lawyers across all practice areas. The PMU develops and administers the systems to support a diverse, full service legal practice supporting the department. These systems include business and workforce planning, providing project management support for legal teams and managing billing and invoicing for external legal service providers.

About the Legislation Coordination Section

The Legislation Coordination Section has a broad remit and delivers a number of essential services to the department. The team oversees the portfolio's legislation program, including legislative bidding processes, and supports the progression of Bills and legislative instruments. The team also manages legislative reporting and sunsetting obligations and works closely with key stakeholders across government to ensure legislative priorities are delivered effectively and in accordance with established processes.

Duties

This is where you play an important role.

As a Paralegal, you will support a range of legal, legislative and corporate functions within the Legal Division. You will assist with the administration of legislative processes, preparation of briefing and reporting materials, and coordination of legislative proposals and instruments, while providing administrative support across a range of legislative and executive government functions. In doing so, you will contribute to the effective delivery of the department's legal and legislative priorities.

Practice Management Unit

Key duties of the Paralegal within PMU, include but are not limited to:

• working closely with the Assistant Practice Managers, Practice Manager and other Paralegals within PMU to support the Chief Counsel, General Counsels, and Principal Legal Officers across the division to facilitate business efficiency

• supporting updates to internal guidance materials and procedural documentation used by the division

• assisting with monthly forecasting, budget management, and financial performance

• assisting with preparing reports and documents for the Executive and lawyers in the division

• tracking of legal expenditure and managing legal expenditure invoices and other expenses across the division

• assisting with outsourcing of legal matters and liaising with external legal providers

• assisting with monthly legal accruals for the department

• working collaboratively with internal and external stakeholders, including the procurement and accounts receivable teams, as well as client areas across the department

• assisting with development and implementation of systems and processes across the legal branches

• assisting with developing and delivering internal training to staff in the division on legal division specific systems

• assisting with project work to support the legal branches and providing ad hoc administration support to lawyers, including preparing reports on legal work in the division

• assisting with on boarding of new staff, contractors and legal secondees

• assisting with all aspects of the Continuing Legal Education in-house training program

• triaging a legal help desk

• legal research and ad hoc paralegal tasks to support the work of the legal branches.

Legislation Coordination Section

Key duties of the Paralegal within Legislation Coordination Section, include but are not limited to:

• working closely with the Executive Council Liaison Officer and Legislation Liaison Officer to provide a range of administrative and legislation specific process support

• under supervision, responding to queries and providing information on issues relating to legislation processes in a timely and efficient manner

• maintaining accurate records and reporting systems to support legislative coordination activities

• assisting with the preparation, lodgement and tracking of legislative instruments and associated documentation

• assisting with coordinating information and documentation to support legislative reporting and compliance activities

• building and maintaining productive working relationships with stakeholders across the department and broader Australian Government.

Please note that the merit pool established through this selection process, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, may also be used to fill future ongoing vacancies in the branch where the duties are of a similar nature.

Eligibility

Who we are looking for

Knowledge and experience

Our ideal candidate will have:

• previous experience working in a legal practice environment

• experience providing administrative support

• familiarity with managing and tracking legal expenditure

• an understanding of Commonwealth legal procurement processes

• competency using and navigating legal matter management systems

• experience in using Microsoft products including excel, powerpoint and visio and teams

• experience, exposure or knowledge of legislative processes and demonstrated comfort and / or interest in reading and understanding legislation

• previous experience in a similar role is desirable but not essential.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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mentoring and activities for wellness and peer supports. For more visit: https://www.dva.gov.au/vetpaths This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Rhiannan McLeary, 0403 850 123
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Agriculture, Water and the Environment

Vacancy VN-0772207

Department of Agriculture, Fisheries and Forestry

Closing Date:Thursday 24 September 2026

Exports & Veterinary Services
Veterinary & Export Meat Export Meat

Job Title	On-Plant Veterinarian
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Various locations - WA WA, Various locations - QLD QLD, Various locations - NSW NSW, Various locations - TAS TAS, Various locations - VIC VIC, Various locations - SA SA, Various locations - NT NT
Salary	$85,011 - $139,092
Future Merit Locations	Various locations - WA, Various locations - QLD, Various locations - NSW, Various locations - TAS, Various locations - VIC, Various locations - SA, Various locations - NT
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 6
Position Number	2026/2331
Agency Website	https://www.agriculture.gov.au

Job Description

https://www.agriculture.gov.au/about/jobs/apply

Why YOU are important to us and what impact will you have on the Exports & Veterinary Services Division and the departments' goal.

We make sure Australian exports meet international standards through inspections, audits and certifications. Our work helps expand trade by negotiating technical access for food and other products. We also manage quotas under trade agreements and represent Australia in setting global food standards.

The Veterinary and Export Meat Branch (VEMB) undertakes regulatory functions by providing inspection and certification for the export of meat, meat products and the import and export of live animals and reproductive material in order to meet importing country requirements and Australian legislative requirements.

We recognise the importance of mental well-being within the veterinary workforce and are committed to providing resources and support to promote good mental health.

Duties

This is where you play an important role.

The duties of the role may include some or all of the following:

• Provide Expert Advice: You will offer veterinary and technical advice on public health, food safety and the quality of meat products. Your expertise will support establishment management and other stakeholders, ensuring all processes align with regulatory standards.

• Ensure Compliance: You'll ensure the establishment meets its legal obligations under the *Export Control Act 2020* and related legislation. You'll monitor compliance through the Meat Establishment Verification System (MEVS), ensuring products meet importing country requirements.

• Maintain Veterinary Standards: You'll stay informed on the latest developments in veterinary science and legislative changes, sharing this knowledge with the team and the establishment. You'll apply best practices in quality assurance and Australian/international standards.

• Animal Welfare: You will oversee animal welfare, ensuring compliance with state, national and international standards. You will monitor and report outcomes to maintain high animal welfare standards.

• Inspection and Examinations: You will conduct or supervise ante-mortem and post-mortem inspections, ensuring compliance with the Australian Standard for production of meat and meat products (AS 4696:2023) and relevant overseas requirements.

• Emergency Preparedness: You'll contribute to veterinary emergency management plan and onsite emergency animal disease preparedness plan, ensuring the establishment is prepared for any potential outbreaks.

• Training and Leadership: You'll lead, mentor, and develop a team of veterinary and non-veterinary staff, fostering a high-performance environment. You'll also chair weekly meetings with management, providing feedback on key performance indicators (KPIs) and processes.

• Sampling and Testing: You'll collect samples to test for diseases and verify compliance with substance regulations, ensuring the safety and integrity of meat products.

As a veterinary officer in the Veterinary and Export Meat Branch (VEMB) you will be required to undertake activities across export meat and live animal veterinary officer roles. VEMB undertakes regulatory functions by providing inspection and certification for the export of meat, meat products and the import and export of live animals and reproductive material in order to meet importing country requirements and Australian legislative requirements.

Who we are looking for

Skills and capabilities

• Demonstrated effective interpersonal skills with a capacity to communicate clearly and concisely with both internal and external stakeholders.

• A proven ability to work autonomously, manage small teams and interact effectively within large organisational structures.

• Strong dispute resolution and negotiation skills.

• Competence in interpreting and applying legislation, rules, policies, guidelines and codes of conduct.

• The ability to analyse information and make informed, evidence-based decisions.

Work locations

Currently, ongoing OPV positions are available at the following locations:

QLD – OPV Pool (based in Warwick), OPV Pool (based in Rockhampton), Biloela*, Charleville*, Gympie, Kilcoy, Kingaroy, Mackay, Moranbah

NSW – Bourke*

WA – Albany, Broome*, Katanning

TAS – OPV Pool (Cressy/Longford)

Remote Localities

* These localities have been graded as remote localities. Employees working in these locations are paid an annual district allowance in accordance with the relevant provision (Clause 631) of the *Department of Agriculture, Fisheries and Forestry Enterprise Agreement 2024-2027*. The successful applicant will also be entitled to additional annual leave as well as leave fares assistance.

Please note that future ongoing and non-ongoing vacancies (both regional and metropolitan) may become available throughout Australia and the merit pool established from this process may be used to fill these vacancies where the duties are of a similar nature. Non ongoing (specified term) contracts may be offered to new employees for an initial period of up to twelve months with the possibility of extension up to a maximum period of two years in total. Non-ongoing (casual) contracts will be offered for periods of up to two years. Some of these non-ongoing positions may become ongoing in the next eighteen months. Should a position become ongoing then the merit pool, which is valid for a period of eighteen months from the date the vacancy was advertised in the Public Service Gazette, may be used to fill the vacancy on an ongoing basis.

Relocation assistance

The department is open to negotiating a package of assistance to assist successful applicants with the costs associated with relocating to a new work location.

Information session

We will be holding an online information session (timing will be confirmed upon registration) at 4:30 pm (AEST) on Wednesday 16 September 2026 where there will be a presentation on the role and an opportunity to ask questions. Staff with the relevant experience will be online to answer questions about the role. Please register by emailing Kylie Ollington at kylie.ollington@aff.gov.au.

Eligibility

Eligibility and other Requirements

The successful applicant(s) must:

• hold and maintain a valid motor vehicle licence and be capable of driving in accordance with Australian road laws

• note that the ability to perform shift work is a requirement when applying for this position(s)

• note that the physical requirements of the role(s) involve a combination of outdoor and office-based work

• note that the position may require them to participate in an on-call roster (for which an appropriate restriction allowance will be paid) and be available to perform duty outside standard hours

• note that you may be required to perform occasional out-of-hours and weekend work

• wear appropriate protective personal equipment and clothing to comply with departmental Work Health & Safety policies and procedures

• note that you will be required to undergo a pre-employment medical examination which will include Q-Fever tests and that Q-Fever immunisation will be required where immunity cannot be established

• note that the role will involve some interstate and intrastate travel to assist other regions to cover staff shortages (e.g. leave) or operational needs.

Notes

On-Plant Veterinary Officer's will initially commence employment on the OPV salary induction point ($85,011) and will remain on that induction point for the duration of their induction/training period.

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About the Department of Agriculture, Fisheries and Forestry

To Apply

Position Contact	Kylie Ollington, 0466 946 475
Agency Recruitment Site	https://www.agriculture.gov.au/about/jobs/apply

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Attorney-General’s

Vacancy VN-0772076

Attorney-General's Department

Closing Date:Sunday 20 September 2026

Enabling Services
Office of Corporate Counsel

Job Title	Director, Corporate Counsel
Job Type	Full-Time;Part-Time, Ongoing
Location	Canberra ACT, Melbourne VIC, Sydney NSW
Salary	$149,893 - $170,726
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA, Melbourne, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational needs of the role.
Classification	Executive Level 2
Position Number	0253/26_ES/PSD-EXT
Agency Website	https://www.ag.gov.au/Pages/default.aspx

Job Description

https://agcareers.nga.net.au/?jati=66ACC736-6FA9-1FAC-FA79-ED37259EC4C8

To obtain a copy of the Candidate Information Kits for this vacancy, please click on the ‘Apply Online’ button to the left of this advertisement.

Duties

Employment Opportunity

This is an ongoing opportunity for an EL2 to join the Office of Corporate Counsel within the People and Strategy Division and the Attorney-General’s Department.

The Office of Corporate Counsel (OCC) provides internal general legal advice and guidance on a non-billable basis to all divisions in the department, other than the Australian Government Solicitor. The work covers a broad range of legal issues, including statutory interpretation, delegations and authorisations, appointments, finance law, administrative law issues, procurements and grants, inter-agency arrangement, and the department’s responsibilities under various legislation applicable to Commonwealth agencies. OCC also provides general guidance to divisions to support their engagement of external legal services providers, management of claims and litigation and responding to subpoenas.

In this role, you will have a comprehensive understanding of the department, its people, programmes, policies, strategic priorities and the legislative frameworks in which they operate.

You will also have a broad understanding of areas of law relevant to the activities of government and the department. You will have the opportunity to build strong relationships with line areas, anticipate problems, consider systematic impacts and have a strong grasp of key issues to deliver successful outcomes. You will encourage collaboration and champion the benefits of a workforce with diverse experience, education and backgrounds.

This role will have a particular focus on supporting the department's implementation and management of the Identity Verification Service (IVS). This will draw on your background and experience in advising on legislative frameworks, information management, statutory interpretation, inter-government agreements, contracts and public law and the intersection between legal principles and technology in the context of this important government program.

How you can make a difference

Our ideal candidate will:

- Be a high performing EL2 officer, at level or an experienced EL1 seeking an acting opportunity
- Deliver high-quality legal services to clients within the Attorney-General's Department
- Have strong Commonwealth legal experience, either from working in a Commonwealth agency's in-house legal team or with AGS, or at a private firm with a focus on advising Commonwealth agencies
- Have prior knowledge and experience in advising on information and data management, administrative law, statutory interpretation and/or inter-governmental arrangements
- Have experience in advising on legal issues associated with technology platforms, cloud computing services, IT systems and/or cyber security
- Develop and maintain high level professional relationships, including by approaching conversations with a strong grasp of key issues and anticipating stakeholder perspectives and needs
- Engage in business and workforce planning and develop organisational strategy to deliver successful outcomes
- Be able to work collaboratively and constructively and engage directly with senior personnel across the department.

This position requires formal legal qualifications. Applicants must hold a degree in law from an Australian tertiary institution or admission in Australia as a legal practitioner.

Other qualifications:

Entry in the Register of Practitioners of the High Court of Australia or the roll of barristers and solicitors of the Supreme Court of a State or Territory

Eligibility

To be eligible for employment at the Attorney-General's Department applicants must be Australian citizens.

Applicants offered employment will be required to successfully undergo a police record check and be able to obtain and maintain a security clearance at a specified clearance level. The successful applicant must be willing to disclose all relevant and required information.

Successful applicants engaged into the APS will be subject to a probation period.

Notes

A merit pool of suitable applicants may be created from this process, and will be active for 18 months after the date of this gazettal.

If you have any questions regarding the recruitment process or require any reasonable adjustments, please contact HR Assist athr.assist@ag.gov.auor 02 6141 6111 (Option 2).

We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander peoples, LGBTIQA+ people, people from culturally and linguistically diverse backgrounds and mature age people.

Aboriginal and Torres Strait Islander people can contact us to discuss options for working from Country.

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About the Attorney-General's Department

The Attorney-General's Department delivers programs and policies to maintain and improve Australia's law and justice framework, and to facilitate jobs growth through policies that promote fair, productive, flexible and safe workplaces. Through the Australian Government Solicitor, we also provide legal services to the Commonwealth, including legal advice and representation. Our department is the central policy and coordinating element of the Attorney-General's portfolio. Our department is structured into four groups: • Australian Government Solicitor • Justice and Communities • Integrity and Security • Enabling Services. The department operates in a diverse and complex environment to address challenging issues. We have a highly-skilled and engaged workforce involved in policy development and implementation and program administration. The department also has a large number of practicing lawyers, mainly within the Australian Government Solicitor Group within the department.

To Apply

Position Contact	Kenneth Eagle, (02) 614 14973
Agency Recruitment Site	https://agcareers.nga.net.au/?jati=66ACC736-6FA9-1FAC-FA79-ED3725

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Attorney-General's

Vacancy VN-0772138

Attorney-General's Department

Closing Date:Sunday 13 September 2026

Information
Capability Sustainment

Job Title	Network Engineer, Capability Sustainment
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$101,672 - $113,413
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational needs of the role.
Classification	APS Level 6
Position Number	0258/26_ES/ID-EXT
Agency Website	https://www.ag.gov.au/Pages/default.aspx

Job Description

https://agcareers.nga.net.au/?jati=3533F871-4869-9416-14B3-ED3815446CAE

To obtain a copy of the Candidate Information Kits for this vacancy, please click on the 'Apply Now' button to the left of this advertisement.

Duties

Employment Opportunity

Network Services supports the Attorney-General's Department's secure, high-availability network environment. As a Network Engineer, you will work within a technical team delivering proactive maintenance, operational support and infrastructure change across the department's LAN, WAN, wireless, voice, video and cloud-connected services. Key responsibilities include:

- configuring, supporting and maintaining routing, switching, wireless, secure gateway, load-balancing and video-conferencing platforms
- supporting cloud networking services in collaboration with the Cloud Operations Team and other technical stakeholders
- monitoring network availability, connectivity and performance, troubleshooting incidents, and delivering break-fix and infrastructure refresh activities
- developing and maintaining technical designs and support documentation, and working with stakeholders and project managers to deliver business outcomes.

The role supports tiered 24/7/365 services. Participation in an on-call roster and occasional domestic travel may be required.

How you can help us make a difference

We are seeking an experienced network engineering professional who can work independently while contributing effectively within a multidisciplinary ICT environment. The successful applicant will exercise sound judgement, take ownership of issues and deliver practical, evidence and risk-informed solutions.

Our ideal candidate will demonstrate:

- hands-on experience configuring, maintaining and troubleshooting enterprise network infrastructure, including break-fix and infrastructure refresh activities
- experience using network monitoring, diagnostic and analytics tools across cloud and hardware-based networking environments
- strong stakeholder engagement, written communication and technical documentation skills
- the ability to manage priorities with limited supervision and collaborate across technical teams to achieve reliable service outcomes.
- Experience with Cisco networking and video conferencing, Azure networking, FortiGate systems, F5 load balancers, Microsoft Teams and Webex is desirable.

Applicants must be Australian citizens and be able to obtain and maintain a Negative Vetting Level 1 security clearance.

Other qualifications: Relevant tertiary and/or vendor qualifications are desirable.

Eligibility

To be eligible for employment at the Attorney-General's Department applicants must be Australian citizens.

Applicants offered employment will be required to successfully undergo a police record check and be able to obtain and maintain a security clearance at a specified clearance level. The successful applicant must be willing to disclose all relevant and required information.

Successful applicants engaged into the APS will be subject to a probation period.

Notes

A merit pool of suitable applicants may be created from this process, and will be active for 18 months after the date of this gazettal.

If you have any questions regarding the recruitment process or require any reasonable adjustments, please contact HR Assist athr.assist@ag.gov.auor 02 6141 6111 (Option 2).

We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander peoples, LGBTIQA+ people, people from culturally and linguistically diverse backgrounds and mature age people.

Aboriginal and Torres Strait Islander people can contact us to discuss options for working from Country.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Attorney-General's Department

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To Apply

Position Contact	Jim Davey, (02) 6141 5911
Agency Recruitment Site	https://agcareers.nga.net.au/?jati=3533F871-4869-9416-14B3-ED381544

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Attorney-General's

Vacancy VN-0772145

Attorney-General's Department

Closing Date:Tuesday 08 September 2026

People and Strategy
Human Resources

Job Title	Assistant Secretary, Human Resources Branch
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Various locations - ACT
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the operational needs of the role.
Classification	Senior Executive Service Band 1
Position Number	0260/26_ES/PSD-EXT
Agency Website	https://www.ag.gov.au/Pages/default.aspx

Job Description

https://agcareers.nga.net.au/?jati=16BECC8C-E777-8901-D78A-ED381613274B

To obtain a copy of the Candidate Information Kit for this vacancy, please click on the 'Apply Now' button to the left of this advertisement.

Duties

Employment Opportunity

The Human Resources Branch provides strategic leadership and advice to build a high-performing, inclusive and future-ready workforce. The branch leads workforce planning, organisational capability, diversity and inclusion, employee relations, leadership development, wellbeing, and people reporting and insights.

As Assistant Secretary, Human Resources Branch, you will be a key member of the department's senior leadership team, partnering across the organisation to shape workforce strategy, strengthen organisational capability and support the delivery of departmental priorities. You will lead a contemporary people function that uses data, evidence, and collaboration to inform decision-making, enhance employee experience and drive continuous improvement.

Reporting to the Chief People and Strategy Officer, you will contribute to the department's broader strategic agenda and APS reforms, while fostering a culture of inclusion, accountability, and high performance. You will help ensure the department can attract, develop, mobilise and retain the talent needed to meet current and future challenges.

In this role, you will provide enterprise leadership across the department's people agenda, partnering with senior leaders to build a capable, high-performing and future-capable workforce.

The Assistant Secretary, Human Resources leads accessible, inclusive and integrated people services while fostering a culture of accountability, continuous improvement and delivery. The successful candidate must demonstrate a strong commitment to Closing the Gap by supporting Priority Reforms, strengthening cultural capability, and valuing diverse experiences and perspectives to enhance service delivery, workforce capability and innovation.

You will:

- Lead the development and delivery of contemporary people strategies that strengthen workforce capability, organisational performance and employee experience.
- Drive strategic workforce planning, talent management, and workforce mobility initiatives to ensure the department has the capabilities required now and into the future.
- Lead workforce transformation and organisational change initiatives that support departmental priorities, APS reforms and the evolving future of work.
- Foster a diverse, inclusive, and culturally safe workplace where all employees can contribute and thrive.
- Provide expert advice and guidance on complex people, employment and workforce matters.
- Use workforce insights, reporting and evidence-based decision making to improve organisational outcomes and inform strategic priorities.
- Build strong partnerships with senior leaders and key stakeholders to understand business needs and deliver practical, people-centred solutions.
- Work collaboratively across corporate and business areas to implement the department's People Strategy.

How you can help us make a difference

To be successful in this role, you will demonstrate:

- Extensive experience leading human resources and workforce functions in a dynamic organisation.
- A strong track record of developing and implementing workforce strategies that deliver measurable organisational outcomes.
- Exceptional leadership, communication and influencing skills, with the ability to build trusted relationships across all levels of the department.
- Experience leading organisational change, workforce transformation and reform initiatives.
- Strong strategic thinking, judgement and problem-solving capability, supported by effective use of workforce data and insights.
- Resilience, adaptability and demonstrated ability to deliver outcomes in a complex and changing environment.

Eligibility

To be eligible for employment at the Attorney-General's Department applicants must be Australian citizens.

Applicants offered employment will be required to successfully undergo a police record check and be able to obtain and maintain a security clearance at a specified clearance level. The successful applicant must be willing to disclose all relevant and required information.

Successful applicants engaged into the APS will be subject to a probation period.

Notes

A merit pool of suitable applicants may be created from this process, and will be active for 18 months after the date of this gazettal.

If you have any questions regarding the recruitment process or require any reasonable adjustments, please contact bridie.dawson@ag.gov.au or (02) 6141 2061.

The department is committed to creating a diverse and inclusive working environment. We actively support and encourage people of all backgrounds; gender, age, ethnicity, race, cultural background, disability, religion and sexual orientation to apply and aim to ensure that the recruitment and employee experience is as accessible and inclusive as possible.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Bridie Dawson, (02) 6141 2061
Agency Recruitment Site	https://agcareers.nga.net.au/?jati=16BECC8C-E777-8901-D78A-ED3816

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Attorney-General’s

Vacancy VN-0772188

Attorney-General's Department

Closing Date:Sunday 13 September 2026

Information
Capability Sustainment

Job Title	Cloud Engineer
Job Type	Full-Time, Ongoing
Location	Darwin NT, Canberra ACT, Melbourne VIC, Sydney NSW, Brisbane QLD, Perth WA, Adelaide SA, Hobart TAS
Salary	$101,672 - $113,413
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational needs of the role.
Classification	APS Level 6
Position Number	0259/26_ES/ID-EXT
Agency Website	https://www.ag.gov.au/Pages/default.aspx

Job Description

https://agcareers.nga.net.au/?jati=6848CB3E-4761-EBD4-8A4A-ED38157DD1D1

To obtain a copy of the Candidate Information Kits for this vacancy, please click on the ‘Apply Now’ button to the left of this advertisement.

Duties

Employment Opportunity

The Information Division is responsible for supporting the department's core ICT infrastructure and services. The division has a diverse range of responsibilities, including cloud services, network support, ICT project management, business system development and information governance.

The Cloud Engineer will work as part of the Cloud Platforms team within Core Services to support the division achieve the outcomes of a migration to cloud project and assist with business as usual (BAU) activities where required.

Key Responsibilities:

- Assisting with all aspects of Cloud Platforms including engineering support of current Azure, Amazon Web Services (AWS), and Google Cloud Platform (GCP) environments.
- Supporting a project for on-premises migration to a target cloud provider, using supplied vendor tooling.
- Working in a structured environment with guidance from a senior cloud engineer.

Required Skills:

- Understanding of Azure services such as virtual machines, storage, networking and identity.
- Understanding of the Cloud Adoption Framework (CAF).
- Level 3 Support for cloud environments.
- Level 3 Windows Server Administration, for example interpreting logs and documentation to find root causes.
- Incident Management including queue management.
- Logging, representing and managing change requests for the team.
- Issues register management for projects. Tracking the lifecycle of issues raised.
- Writing technical documentation including knowledge base (KB) articles and standard operating procedures (SOPs).

How you can help us make a difference

We are seeking a motivated and technically capable Cloud Platform Administrator who enjoys solving complex infrastructure challenges and supporting modern cloud environments. As a member of the Core Services section, you will assist in the administration, maintenance, and optimisation of multi-cloud platforms, ensuring reliability, security, and operational excellence across Azure, AWS, and Google Cloud Platform (GCP) environments.

Desired experience:

- Experience working with Microsoft Azure.
- AWS and Google Cloud Platform (GCP) experience is regarded but not necessary.
- Experience in working in regulated environments or following processes for system administration.
- Experience in writing documentation, such as standard operating procedures, change requests, post incident reviews, and contributing to system artefact upkeep.
- Understanding of networking concepts, including IP addressing, subnetting, routing, firewalls, DNS, and load balancing.
- Knowledge of backup technologies and disaster recovery principles.
- Scripting experience using PowerShell or similar automation tools.
- Familiarity with Infrastructure as Code (IaC) technologies such as Bicep or Terraform.
- Vendor certifications are regarded but not required for this role.

Eligibility

To be eligible for employment at the Attorney-General’s Department applicants must be Australian citizens.

Applicants offered employment will be required to successfully undergo a police record check and be able to obtain and maintain a security clearance at a specified clearance level. The successful applicant must be willing to disclose all relevant and required information.

Successful applicants engaged into the APS will be subject to a probation period.

Notes

A merit pool of suitable applicants may be created from this process, and will be active for 18 months after the date of this gazettal.

If you have any questions regarding the recruitment process or require any reasonable adjustments, please contact HR Assist athr.assist@ag.gov.auor 02 6141 6111 (Option 2).

We encourage and welcome applications from people with disability, Aboriginal and Torres Strait Islander peoples, LGBTIQA+ people, people from culturally and linguistically diverse backgrounds and mature age people.

Aboriginal and Torres Strait Islander people can contact us to discuss options for working from Country.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Dragan Danilovic, (02) 6141 3915
Agency Recruitment Site	https://agcareers.nga.net.au/?jati=6848CB3E-4761-EBD4-8A4A-ED3815

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Attorney-General's

Vacancy VN-0772035

Australian Federal Police

Closing Date:Monday 07 September 2026

Job Title	ICT Manager - Australian Institute of Police Management
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW
Salary	$123,420 - $132,185
Future Merit Locations	Sydney
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	Executive Level 1
Position Number	16198
Agency Website	https://careers.afp.gov.au

Job Description

https://careers.afp.gov.au/job-invite/16198/

Did you know?

The mission of the Australian Federal Police is to provide dynamic and effective law enforcement to the people of Australia. It provides policing throughout Australia in relation to the prevention and detection of crimes against the Commonwealth, its laws and integrity, and community police services to the Community of the ACT.

Working for the AFP provides you with a diverse and rewarding career. Whether you immerse yourself in a position on the frontline, or provide critical operational or professional support, the work you do makes a big impact on the people of Australia.

We’re committed to looking after you, with some of the best benefits and conditions in the industry – including (but not limited to):

- Six weeks (30 days) of paid annual leave per year + additional paid Christmas stand down
- 4 extra days of mandatory rest leave per year
- 18 days of paid personal leave per year
- Generous superannuation of 15.4%
- 18 weeks paid Parental Leave for Primary Caregiver (and 14 weeks for Secondary Caregiver) + additional unpaid leave entitlements for up until 24 months from the child’s date of birth or placement
- Generous salaries and incremental salary progression governed by the AFP Enterprise Agreement
- Flexible and hybrid working arrangements that support work-life balance
- Health & wellbeing services – with a focus on early intervention, education and prevention
- Access to ongoing training and professional development opportunities

Duties

The Australian Institute of Police Management (AIPM) is a National Common Police Service, administered by the Australian Federal Police (AFP). It specialises in the development of leadership capability for individuals and organisations involved in the innovative provision of policing, law enforcement, security, public safety, emergency services and related professions. Our programs are a blended delivery of online, distance education and residential sessions. Our small campus comprises educational, catering, accommodation and conferencing facilities.

This is a solo ICT position located at the AIPM campus in Manly. Our ideal candidate is an experienced IT professional with a minimum of 3 years’ experience working in a similar role. You will have a high level of capability and knowledge working across diverse computing environments and a broad range of application exposure tailored to educational and hospitality facilities service delivery. You will have strong interpersonal and communication skills, a proven ability to provide professional services within tight deadlines and work with minimal supervision.

What will you do?

Reporting to the reporting to the Director, Business Development you will primarily be responsible for the day-to-day management and delivery of first level support to staff and clients across all facets of IT operations at the AIPM.

This includes:

- Providing help desk support and technical assistance to staff and clients.
- Managing and maintaining servers, workstations, backup systems and audiovisual equipment.
- Maintaining ICT records, software licences and asset registers.
- Providing technical advice and support across a range of ICT systems and applications.
- Coordinating and implementing software upgrades, updates and system enhancements.
- Managing classroom ICT equipment, including configuration, performance optimisation and routine operational checks.
- Ensuring the physical security and effective management of ICT assets.
- Supporting ICT governance, procurement and compliance activities.
- Maintaining and promoting robust cyber security governance practices to safeguard the organisation's digital environment.
- Coordinating and managing second-level ICT support delivered by external service providers.
- Liaising with vendors and stakeholders to ensure reliable and effective ICT service delivery.

Eligibility

Essential Requirements

- You must be an Australian Citizen at the time of application.
- A Negative Vetting 1 (Secret) security clearance or the ability to obtain one.
- A minimum of 3 years demonstrated experience ICT experience and skills.
- Relevant formal ICT qualification.
- Proven experience in the provision of first level support for ICT services and management of second level ICT support from external service providers.
- Well-developed knowledge and experience in software and hardware installation, management and maintenance procedures across a range of platforms including: Microsoft Azure, Microsoft 365 including Teams, Intune management and Hybrid Active Directory.
- Demonstrated ability to support and optimize IT systems to enhance learning environments and infrastructure, streamline operations and ensure reliable service delivery.

Desirable Requirements

The following skills and/or experience would be highly regarded:

- Network engineering including Ubiquiti Unifi, Firewalls and Web proxy’s.
- Experience in Video Management Systems.
- Strong interpersonal and communication skills.
- Ability to develop and maintain good staff and client relationships.
- Manage competing priorities and ability to work to tight deadlines.

Notes

- This position is an AFP Band 7 level.
- This role is located on site in Manly, NSW and applicants are expected to be based in Sydney, NSW.
- This is a 12 month non-ongoing position with the possibility of a 12 month extension

Commitment to Diversity & Inclusion

We’re all individuals and we love that. At the AFP we value the different perspectives, approaches and lived experiences of our people, and recognise that our collective intelligence and diversity is what makes us stronger. As such, we encourage applications from people from all walks of life, including people from culturally and linguistically diverse backgrounds, First Nations people, women, the LGBTQIA+ community and people with disability.

About the Australian Federal Police

As Australia’s national policing agency, the AFP is a key member of the Australian law enforcement and national security community, leading efforts to keep Australians and Australian interests safe both at home and overseas. The AFP also has responsibility for providing community policing services to the Australian Capital Territory and Australia's territories, including Christmas Island, Cocos (Keeling) Islands, Norfolk Island and Jervis Bay

To Apply

Position Contact	Cathi Margherita, (02) 9934 4805 / 0404 076 313
Agency Recruitment Site	https://careers.afp.gov.au/job-invite/16198/

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Attorney-General’s

Vacancy VN-0772046

Australian Federal Police

Closing Date:Thursday 03 September 2026

Job Title	ACT Policing - Radio Operator and Call Taker, Communications
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$75,233 - $87,836
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	
Position Number	REQ16232
Agency Website	https://careers.afp.gov.au

Job Description

https://careers.afp.gov.au/job-invite/16232/

Did you know?

The mission of the Australian Federal Police is to provide dynamic and effective law enforcement to the people of Australia. It provides policing throughout Australia in relation to the prevention and detection of crimes against the Commonwealth, its laws and integrity, and community police services to the Community of the ACT.

Working for the AFP provides you with a diverse and rewarding career. Whether you immerse yourself in a position on the frontline, or provide critical operational or professional support, the work you do makes a big impact on the people of Australia.

We recognise your contribution to our workforce and offer generous remuneration and conditions including:

- Six weeks (30 days) of paid annual leave per year + additional paid Christmas stand down
- 4 extra days of mandatory rest leave per year
- 18 days of paid personal leave per year
- Generous superannuation of 15.4%

- 18 weeks paid Parental Leave for Primary Caregiver (and 11 weeks for Secondary Caregiver) + additional unpaid leave entitlements for up until 24 months from the child's date of birth or placement
- Generous salaries and incremental salary progression governed by the AFP Enterprise Agreement
- Health & wellbeing services – with a focus on early intervention, education and prevention
- Access to ongoing training and professional development opportunities

Duties

What is the role?

Are you looking for an opportunity that offers meaningful work within the ACT community, that allows you to showcase your professionalism and customer service skills? Do you want to learn to remain level-headed and decisive in critical situations?

If so, we have the perfect opportunity for you!

Applications are sought from those wishing to be considered for the role of Radio Operator and Call Taker within Communications, ACT Policing. ACT Policing Communications is ACT Policing's 24/7 communications and operations centre providing support to ACT Policing and the community, centralising telephone and radio communications and monitoring public safety CCTV systems.

As a Call Taker, you will work in teams to triage emergency and non-emergency calls, showcasing high-level communication skills, common-sense and good judgement, to be the first point of contact to callers in their time of need.

As a Radio Operator, you will actively support ACT Policing Officers by providing concise and accurate information on incidents to ensure appropriate resources can be dispersed to assist the ACT community in a timely and safe manner.

ACT Policing Communications provide a service that is 24 hours a day, 7 days a week, 365 days a year. This means Radio Operator and Call Takers follow a 24/7 rostered operations shift pattern. Those wishing to apply must be willing to work to these conditions. Please see the Candidate Pack for more information.

As a Team Member of ACT Policing, within the AFP, you will also be required to contribute to the achievement of outcomes in accordance with the regulatory framework, the AFP Code of Conduct and the AFP Governance Instruments. It is expected that the successful applicant will deliver on the core responsibilities and meet any requirements of the position as outlined below.

What will you do?

- Be the first point of contact for Emergency Triple Zero (000) and non-emergency (131 444) calls for Canberra and the surrounding community
- Record time-critical information proficiently and accurately to task and assist in the management of ACT Police and Protective Service Officer responses to incidents
- Record, monitor and report on operational activities using multiple databases; Computer-Aided Dispatch and Police Real-Time Online Management Information systems
- Liaise with other emergency services, Government agencies, or other support to provide a high level of service to the ACT community
- Monitor and utilise public safety CCTV systems to support criminal investigations and prosecutions
- Work on a Rostered Operations shift patten, including night and weekend hours, to suit the needs of the 24/7 ACT Policing environment

Eligibility

Essential Requirements

- You must be an Australian Citizen at the time of application
- You must be 18 years of age at the time of commencement
- A Negative Vetting 1 (Secret) security clearance or the ability to obtain one
- Demonstrated ability to proactively contribute to a team, within a fast paced environment
- Candidates will be required to complete a psychological assessment to be able to progress through this process

Notes

Additional Information

- This position is an AFP Band 3.
- This position may advertised in multiple locations, however the position is located in Canberra, ACT. Successful applicants must be willing to relocate to Canberra at their own expense.
- This advertisement is looking to fill vacancies and create a merit pool for future vacancies arising over the next 12 months.
- **Applicants are encouraged to view the Candidate Pack for further information.**

Commitment to Diversity & Inclusion

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To Apply

Position Contact	Sgt Maxim MOKRIJ, (email preferred)
Agency Recruitment Site	https://careers.afp.gov.au/job-invite/16232/

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Attorney-General's

Vacancy VN-0772086

Australian Human Rights Commission

Closing Date:Monday 23 August 2027

Job Title	First Peoples APS Section 26 Transfer – Temporary and Permanent Talent Register - 2026-2027 - Australian Human Rights Commission
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Various locations - NSW NSW, Various locations - ACT ACT, Various locations - VIC VIC, Various locations - SA SA, Various locations - QLD QLD, Various locations - NT NT, Various locations - TAS TAS, Various locations - WA WA
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid, Remote
Classification	APS Level 4;APS Level 5;APS Level 6;Executive Level 1;Executive Level 2
Position Number	Various
Agency Website	

Job Description https://ahrc.recruitmentplatform.com/details.html?jobId=412&jobTitle=First%20Peoples%20APS%20Section%2026

Location – Various locations, Hybrid and Remote

We acknowledge the Traditional Custodians of Country throughout Australia and recognise their continuing connection to land, waters and culture. We pay our respects to their Elders past, present and emerging.

Be part of advancing Human Rights for all

Do you want to contribute to building an Australia where everyone is free and equal in dignity and rights?

The Australian Human Rights Commission invites APS4 - EL2 level Aboriginal and Torres Strait Islander APS ongoing employees to submit an expression of interest for our First Peoples APS Section 26 Transfer - Temporary and Permanent Talent Register. This register helps us match your skills and experience to temporary and ongoing opportunities across our agency.

About us

The Commission is Australia's national human rights institution. Together we work towards an Australian society in which human rights are respected, protected and promoted.

Our commitment to First Peoples is central to our work from educating and advocating for First Peoples rights in Australia to addressing systemic discrimination, with a dedicated Aboriginal and Torres Strait Islander Social Justice Commissioner. We have been at the forefront of key First Peoples-led initiatives such as the Close the Gap Campaign, and landmark reports such as:

- Bringing Them Home which reported on the injustices perpetrated on the Stolen Generations;
- the 'Our Future in Our Hands' report which informed the establishment of the National Congress of Australia's First Peoples; and
- Wiyi Yani U Thangani which provided a platform for Aboriginal and Torres Strait Islander women's voices and the establishment of a dedicated Institute at the Australian National University

At the Commission, we strive to build a culturally safe and inclusive workplace where Aboriginal and Torres Strait Islander peoples feel respected and supported to bring their whole selves to work. Your perspectives and lived experiences will strengthen our work and help us create better outcomes for communities.

We offer:

- Generous remuneration and flexible working conditions;
- Cultural, ceremonial and NAIDOC leave;
- Access to dedicated Aboriginal and Torres Strait Islander specific employee assistance;
- Ongoing learning and development opportunities;
- The opportunity to contribute to meaningful work that advances human rights and equality for First Peoples.

The First Peoples S26 Transfer Talent Register will be used to fill both ongoing and non-ongoing (temporary) vacancies.

Duties

Please note: this register is an expression of interest only. Registering your interest does not guarantee an offer of employment will be made.

The types of positions that may be filled from this register include, but are not limited to:

- **APS4** (Information Officer, Research and Administration Officer, Executive Assistant, Administrative Assistant, Project Coordinator; Project Support Officer)
- **APS5** (Project Support Policy Officer; Project Officer; Policy Officer; Research and Policy Officer; Project Coordinator)
- **APS6** (Project Officer; Communications Officer; Media Officer; Legal and Research Officer; Policy Officer; ICT Analyst)
- **EL1** (Business Analyst, Team Leader, Senior Advisor, Senior Project Officer, Senior Policy Officer, Campaign Manager, Media Advisor, Community Engagement Manager, Senior Lawyer)
- **EL2** (Director – Projects, Study Director, Principal Investigator, Senior Project Research Officer, Senior Project Lead, Senior Director)

The register will be utilised to fill both Ongoing and Non-Ongoing (temporary) vacancies, which may include full-time or part-time roles, depending on our business needs. Temporary positions available through this register vary in duration, noting you can be initially engaged for periods up to 12 months.

Eligibility Criteria

The First Peoples APS Section 26 Transfer - Temporary and Permanent Talent Register is exclusively open to Aboriginal and/or Torres Strait Islander APS employees. As the talent register is an affirmative measures process, applicants must:

- Be of Aboriginal and/or Torres Strait Islander descent and/or identify as Aboriginal or Torres Strait Islander
- Be accepted by their community as being Aboriginal and/or Torres Strait Islander.

Confirmation of Aboriginal or Torres Strait Islander heritage will only be required from candidates who are found suitable at the end of the process. Suitable candidates will be required to provide ‘confirmation of Aboriginal and/or Torres Strait Heritage’ by providing:

- A letter signed by the Chairperson of an incorporated Indigenous organisation confirming that the applicant is recognised as an Aboriginal and/or Torres Strait Islander person, or
- confirmation of Aboriginal and/or Torres Strait Islander descent document executed by an Indigenous organisation

If you experience any difficulty obtaining documentation outlined above, please contact us at: jobs@humanrights.gov.au to discuss your situation.

Eligibility

General Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- All applicants external to AHRC offered employment may be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- The successful candidate may be required to obtain and maintain a Baseline Vetting (AGSVA) security clearance.

How to Register Interest

We encourage you to submit your expression of interest by completing our online application form. Your application is to include a resume and a 1-page statement indicating your area/s of interest, skills, qualifications and experience.

Click on the‘Apply Now’button to the left of this advertisement to submit your application

As part of the recruitment and selection process, applicants will be required to consent to and undergo background checks which may include character and social media checks.

Notes

Notes

The filling of this vacancy is intended as an affirmative measure under section 8(1) of the Racial Discrimination Act 1975. This vacancy is only available to Aboriginal and/or Torres Strait APS employees.

Your registration on the this Talent Register will remain active for 12 months (or until the expiry of the current register). After this time, you will need to renew your registration by re-applying.

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).

The Commission is committed to providing an accessible, inclusive work environment to enable people with a disability to participate fully in all aspects of employment. Applicants are encouraged to request reasonable adjustment as required to assist your participation in this recruitment process.

For Further information about this register please email: jobs@humanrights.gov.au, using the subject line: First Peoples APS Section 26 Transfer Register

Please note that this opportunity is only available to Australian Public Service employees

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

About the Australian Human Rights Commission

To Apply

Position Contact	jobs@humanrights.gov.au, jobs@humanrights.gov.au
Agency Recruitment Site	https://ahrc.recruitmentplatform.com/details.html?jobId=412&jobTitle=Firs

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Attorney-General's

Vacancy VN-0772051

Fair Work Commission

Closing Date:Sunday 06 September 2026

Conciliations
Dispute Resolution and Support Services Branch

Job Title	Conciliator
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Brisbane QLD, Perth WA, Adelaide SA, Melbourne VIC, Hobart TAS, Canberra ACT
Salary	$127,799 - $138,304
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Commission staff have access to hybrid working arrangements where they can work a combination of in the office and from home.
Classification	Executive Level 1
Position Number	TBA
Agency Website	https://www.fwc.gov.au/about-us/careers

Job Description

https://fwc.bigredsky.com/page.php?pageID=106

Reporting to the Director, Conciliations Team within the Dispute Resolution and Support Services Branch (the Branch), Conciliators are responsible for undertaking informal dispute resolution of individual rights-based disputes including unfair dismissal and general protections involving dismissal matters. This work includes conducting conciliations. Conciliators also play a leadership role, mentoring and coaching others and promoting an understanding of dispute resolution principles, processes and skills internally and externally.

Duties

- Develop and maintain an understanding of the team's and Branch's impact on the Commission's strategic and operational objectives.
- Contribute to strategic planning and delivery of team, Branch and Commission priorities and objectives including continuous improvement of the Commission's dispute resolution service.
- Deliver high quality, timely alternate dispute resolution services consistent with the Conciliators' Quality Assurance Framework and other guidance materials.
- Use technology effectively to undertake dispute resolution and related activities within agreed timeframes including to schedule, prepare for and complete post conciliation/conference activities such as prepare terms of settlement, close and refer matters to chambers and reporting requirements.
- Maintain specialist dispute resolution knowledge and expertise and national accreditation as a mediator.
- Support the development of self and others including:
    - participating in peer to peer and external observation programs,
    - guiding, coaching and mentoring others (including relief conciliators) to achieve their best performance with a strong client service focus and culture, and
    - delivering internal and external training and presentations.
- Manage complex and sensitive escalations, including resolving conflict and contributing to strategic solutions, problem-solving and issues management for internal and external stakeholders.
- Build and sustain productive working relationships, collaborating with a diverse range of internal and external stakeholders to achieve the Commission's objectives and overcome conflict.
- Provide expert, practical and impartial advice and support to Commission Members, the General Manager and senior leadership.
- Uphold and promote an inclusive, healthy, and safe working environment, modelling and promoting ethical behaviour and practices consistent with the APS Code of Conduct and Values.
- Engage positively with risk and embed risk management in planning, decision making, and contributing to team objectives.
- Work collaboratively and flexibly to support the branch to deliver objectives, including by performing other duties when required.

Eligibility

Citizenship: The Fair Work Commission requires Australian citizenship as a condition of engagement.

National Police Check: To be eligible for employment with the Commission, the successful applicant must undergo and satisfy a National Police Check.

How to apply: Applications must be lodged online through the Commission's web-based e-Recruitment system and include a statement of claim (maximum **800 words**) addressing the ' **Ideal Candidate**' criteria, using one or two detailed examples to demonstrate your relevant skills and experience, together with a

Notes

This recruitment process will be used to create a merit pool to fill upcoming ongoing and non-ongoing positions in the Conciliations team. The merit pool will be active for 18 months from the date of this advertisement.

Non-ongoing vacancies may be filled for maximum period of 2 years.

The Fair Work Commission has a broad range of functions relating to the workplace and seeks to discharge these functions in a way that best meets the needs of our community with a focus on access to justice. As an employer, the Commission values diverse views and backgrounds, including First Nations Australians, mature age workers, people from culturally and linguistically diverse backgrounds, carers, LGBTQIA+, people with disability and people who are neurodiverse. Our aim is to create a workforce that reflects the community in which we live. We also welcome conversations about working flexibly.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Fair Work Commission

The Fair Work Commission (Commission) is the national workplace relations tribunal. It is an independent body with power to carry out a range of functions relating to: • The safety net of minimum wages and employment conditions • Enterprise bargaining • Industrial action • Dispute resolution • Anti-bullying • Termination of employment • Registered Organisations. The Commission is a statutory authority with offices in each State and Territory. The majority of staff are based in Melbourne, Sydney and Brisbane. Commission staff are employed under the provisions of the Public Service Act 1999, which means they must uphold the APS Values and abide by the APS Code of Conduct. Employment conditions are set out in the Fair Work Commission Enterprise Agreement 2024-2027.

To Apply

Position Contact	Nahum Moreau, +61 (7) 3028 7864
Agency Recruitment Site	https://fwc.bigredsky.com/page.php?pageID=106

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Attorney-General's

Vacancy VN-0772058

Federal Court of Australia

Closing Date:Monday 07 September 2026

Federal Court of Australia
Corporate Services - Information Technology

Job Title	Cyber Security Analyst
Job Type	Full-Time, Ongoing
Location	Hobart TAS, Perth WA, Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Work From Home;On Site;Flexible;Hybrid
Office Arrangement Details	Hybrid / Flexible working arrangements may be considered in line with operational requirements.
Classification	APS Level 6
Position Number	0583-08-26
Agency Website	https://www.fedcourt.gov.au/about/employment

Job Description

https://www.fedcourt.gov.au/about/employment

Position Overview

This position is responsible for helping the Entity to protect, detect, and respond to cyber security threats. The successful candidate will be required to act as a productive member of the Cyber Security team within the GRC function and will have knowledge of the Protective Security Policy Framework (PSPF), the Information Security Manual (ISM), as well as risk management practices, and how to implement them into the Entity.

The successful candidate will support the GRC function with policy development, risk analysis, promoting cyber safe behaviours, report writing, and engaging proactively with various stakeholders.

Duties

- Perform security risk assessments using the Entity Risk Management Framework, and cyber security frameworks such as the ISM, and PSPF.
- Support system accreditation and security architecture activities through the development of System Security Plans, Risk Management Plans, and security governance artefacts.
- Provide input into system designs to achieve ‘security by design’ in systems and services.
- Engage proactively with System Owners, Project Managers, and other stakeholders to achieve positive outcomes.
- Design and perform audits related to cyber and information security.
- Provide expert information security advice to a range of stakeholders.

- Work collaboratively in a multi-disciplinary environment, fostering teamwork and group activities.

Eligibility

Qualifications and Experience

- Experience performing security risk assessments and applying the PSPF and ISM would be highly regarded.
- Certifications and qualifications such as CRISC, CISM, ISO:27001, CISSP would be highly regarded.

Selection Criteria

1. Demonstrated ability to perform security risk assessments and create management plans.
2. Applies contemporary knowledge of emerging technology issues
3. Ability to provide technical security advice and choose appropriate security controls.
4. Ability to advise and assist stakeholders on contemporary information and cyber security
5. Excellent written, verbal, and interpersonal skills.

How to apply

To apply, please complete the application form on the Court’s careers portal.

As part of your application, you will be required to submit a one-page response outlining your suitability for this position having regards to the selection criteria and duties of the position which are described in the position description (maximum word limit 500). Please ensure this document is attached before submitting your application.

If you have any issues with applying, please email recruitment@fedcourt.gov.au

Notes

Eligibility

Employment with the Court is subject to the conditions prescribed in the Public Service Act 1999, and the following:

1. Australian citizenship – the successful applicant must hold Australian citizenship.
2. Security and character clearance – the successful applicant must satisfy a Police Records Check and may also be required to complete security clearances during the course of their employment.
3. Successful applicants engaged into the APS will be subject to a probation period.

Interested candidates who have received a redundancy benefit from an APS agency are welcome to apply but note that they cannot be engaged until their redundancy benefit period has expired.

Diversity and Inclusion

Federal Court Australia is committed to supporting an inclusive and diverse workforce and welcomes and encourages applications from People with Disability.

First Nations peoples, LGBTIQA+ people, people from Culturally and Linguistically Diverse backgrounds, mature age workers, as well as young workers and supporting an inter-generational workforce and supporting gender equity and families.

Federal Court Australia will provide reasonable adjustments for candidates to participate equitably in the recruitment process and discuss workplace adjustments to fulfil the inherent requirements of the role.

Artificial Intelligence (AI) in recruitment

Candidates may use AI tools to assist with their participation in this recruitment process unless otherwise advised. Where AI tools are used, candidates are responsible for ensuring that all information submitted is transparent, accurate, and genuinely reflects their own skills, capabilities, and experience.

For more information, see: Principles for candidate use of AI in Recruitment

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Federal Court of Australia

The Chief Executive Officer and Principal Registrar of the Federal Court, together with officers and staff identified under the Federal Court of Australia Act 1976, the Federal Circuit and Family Court of Australia Act 2021 and the Native Title Act 1993, constitute a single Statutory Agency for the purposes of the Public Service Act 1999. Employees are engaged to work in support of the following courts or tribunal: • Federal Court of Australia, • Federal Circuit and Family Court of Australia, and • National Native Title Tribunal. Employees are covered by the Federal Court of Australia Enterprise Agreement 2024-2027. The Federal Court and the Federal Circuit and Family Court each maintain a distinct statutory identity, with separate functions and judicial independence.

To Apply

Position Contact	Chris Leeming, 02 6113 9371
Agency Recruitment Site	https://www.fedcourt.gov.au/about/employment

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Attorney-General's

Vacancy VN-0772212

Office of the Australian Information Commissioner

Closing Date:Thursday 10 September 2026

Information Rights Division

Job Title	APS5 & APS6 (multiple roles) Information Rights Division
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Canberra ACT, Melbourne VIC, Brisbane QLD, Adelaide SA, Perth WA, Hobart TAS, Darwin NT
Salary	$90,883 - $111,702
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	The OAIC operates a hybrid work model with a combination of remote working and office attendance.
Classification	APS Level 5;APS Level 6
Position Number	OAIC-2026-015
Agency Website	https://www.oaic.gov.au/about-us/

Job Description

https://www.oaic.gov.au/about-the-OAIC/join-our-team

The Information Rights Division (IRD) manages and resolves all externally generated FOI and privacy cases, from pre-intake enquiries to resolution. It is also responsible for the OAIC's interactions with members of the community and for providing guidance, for example the OAIC's public enquiries function.

The division is led by an Executive General Manager and has three branches which are overseen by an SES 1 General Manager:

- Intake, Eligibility and Guidance Branch, responsible for intake and triage function for all incoming regulatory case management matters, making decisions on extension of time applications under the FOI Act, providing guidance across all jurisdictions and complainant services
- FOI Case Management Branch, responsible for undertaking regulatory functions under the FOI Act, consideration of IC reviews, FOI complaints and vexatious applicant declarations
- Privacy Case Management Branch, responsible for managing privacy complaints through early resolution, consideration for conciliation, and investigation to resolution, including making determinations dismissing or substantiating a complaint.

Duties

Key expectations and duties of APS5 staff in IRD

Key expectations of APS 5 staff in the Information Rights Division:

- For roles involving case management:
  - exercising delegations and judgement in accordance with the applicable statutory framework and the principles of administrative law
  - efficient, timely and high quality case management of complaints/applications with limited direction
- For roles involving delivery of guidance:
  - providing support in the delivery of guidance products across a range of jurisdictions
- Communicating with influence and effectively managing interactions with empathy, impartiality and respect
- Working collaboratively with colleagues across the OAIC to deliver on the organisation’s priorities, support an integrated end-to-end regulatory model, and position the OAIC as a trusted regulator
- Providing expert advice and developing and maintaining effective and productive relationships with APS agencies, industry and the private sector, and representing the OAIC in external forums

Key expectations of APS 6 staff in IRD

Key expectations and duties of APS 6 staff in the Information Rights Division:

- Exercising delegations and judgement in accordance with the applicable statutory framework and the principles of administrative law
- Efficient, timely and high-quality case management of complex complaints/applications with limited direction
- Communicating with influence and effectively managing interactions with empathy, impartiality and respect
- Working collaboratively with colleagues across the OAIC to deliver on the organisation’s priorities, support an integrated end-to-end regulatory model, and position the OAIC as a trusted regulator

- Providing expert advice and developing and maintaining effective and productive relationships with APS agencies, industry and the private sector, and representing the OAIC in external forums

Job Specific Capabilities, Skills & Experience

We are looking for highly motivated individuals who enjoy working independently, and who possess the following skills:

- Knowledge of the FOI Act and the Privacy Act, or the ability to quickly acquire this knowledge
- Experience in administrative law, decision-making and merits review
- Experience in complaint handling or broad experience managing an externally facing high performing team responsible for managing complaints to resolution
- Ability to provide impartial and forthright advice
- Experience fostering a positive and collaborative culture
- Strong ability to interpret and apply legislation
- Strong analytical skills and attention to detail
- Excellent written and verbal communication skills with the ability to communicate clearly with influence and to a range of audiences
- Demonstrated experience in effectively engaging with internal and external stakeholders
- Demonstrated ability to maintain a high level of integrity and act in accordance with the APS Values and Code of Conduct at all times.

The Panel would look favourably on candidates who also have the following:

- Tertiary qualification in law or other relevant fields
- Experience in developing guidance
- Experience engaging with the community and diverse stakeholders
- Experience operating in a regulatory or casework environment with a legislative basis

For roles which involve investigations, you will need to hold a Certificate IV in Government Investigations (or higher) or be willing to obtain this qualification within 6 months of commencement.

Eligibility

- You must be able to obtain and maintain a minimum Baseline security clearance. For roles within the FOI Case Management Branch, you may need to obtain a Negative Vetting Level 1 Security Clearance.

- Section 22 of the *Public Service Act 1999* requires that APS employees must be Australian citizens.
- There are restrictions on employment of people who have, within the previous 12 months, accepted a redundancy benefit from an APS agency or a non-APS Commonwealth employer.

- For the duration of your employment with the OAIC you will be required to obtain and maintain an Australian Government security clearance as outlined above and meet required background, identification and character checks.
- All duties are to be performed in accordance with the APS Code of Conduct and APS Values and OAIC policies, including Workplace Diversity and Work Health and Safety. Under section 25 of the *Public Service Act 1999* the OAIC may re-assign the duties of an employee from time to time.

Notes

How to Apply

1. Please go to Join our team | OAIC and complete the application form found in the job pack as part of your submission.

2. Please provide a maximum 1 page statement of claim *(one A4 page-pitch)* addressing your interest, motivation and fit for the role. Your pitch should include the use of practical and professional examples as relevant to the role and the job specific capabilities, skills and experience outlined above.

3. Please send your application form, CV (maximum 3 pages) and one page pitch as 3 separate documents attached to one email to: jobs@oaic.gov.au

Please format your email subject line and name your application document(s) as follows:

First name Last Name - OAIC-2026-015 – APS5 & APS6 IRD

The OAIC is seeking to fill actual and future vacancies across the Information Rights Division. A merit pool may be established from this process.

About the Office of the Australian Information Commissioner

The Office of the Australian Information Commissioner (OAIC) is an independent agency within the Attorney-General's portfolio. Our primary functions are privacy, freedom of information and government information policy. Our responsibilities include conducting investigations, reviewing decisions, handling complaints, and providing guidance and advice.

To Apply

Position Contact	Ms Sarah Forrester, 02 9246 0569
Agency Recruitment Site	https://www.oaic.gov.au/about-the-OAIC/join-our-team

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Attorney-General's

Vacancy VN-0772213

Office of the Australian Information Commissioner

Closing Date:Thursday 10 September 2026

information Rights Division

Job Title	Assistant Director/Senior Review Advisor, Information Rights Division
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Canberra ACT, Melbourne VIC, Brisbane QLD, Adelaide SA, Perth WA, Hobart TAS, Darwin NT
Salary	$126,299 - $135,101
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	The OAIC operates a hybrid work model with a combination of remote working and office attendance.
Classification	Executive Level 1
Position Number	OAIC-2026-016
Agency Website	https://www.oaic.gov.au/about-us/

Job Description

https://www.oaic.gov.au/about-the-OAIC/join-our-team

The Information Rights Division (IRD) manages and resolves all externally generated FOI and privacy cases, from pre-intake enquiries to resolution. It is also responsible for the OAIC's interactions with members of the community and for providing guidance, for example the OAIC's public enquiries function.

The division is led by an Executive General Manager and has three branches which are overseen by an SES 1 General Manager:

- Intake, Eligibility and Guidance Branch, responsible for intake and triage function for all incoming regulatory case management matters, making decisions on extension of time

applications under the FOI Act, providing guidance across all jurisdictions and complainant services
- FOI Case Management Branch, responsible for undertaking regulatory functions under the FOI Act, consideration of IC reviews, FOI complaints and vexatious applicant declarations
- Privacy Case Management Branch, responsible for managing privacy complaints through early resolution, consideration for conciliation, and investigation to resolution, including making determinations dismissing or substantiating a complaint.

Duties

Key expectations of an EL1 Assistant Director / Senior Review Advisers in the Information Rights Division:

- providing leadership, direction and support to staff working in a fast-paced, high workload environment
- overseeing the preparation of data reports, monitoring performance against KPIs and ensuring accuracy in decisions whilst meeting deadlines
- developing and implementing tools to guide effective, timely and lawful decision-making in a high-volume case management environment
- leading teams to prepare and finalise comprehensive, evidence-based and documented reasons for decisions in accordance with the statutory framework, the principles of administrative law, internal procedures and Commissioner priorities
- exercising delegations and judgement in accordance with the applicable statutory framework and the principles of administrative law
- leading teams to communicate with influence and effectively manage interactions with empathy, impartiality and respect
- working collaboratively with colleagues across the OAIC to deliver on the organisation’s priorities, support an integrated end-to-end regulatory model, and position the OAIC as a trusted regulator
- providing expert advice and developing and maintaining effective and productive relationships with APS agencies, industry and the private sector, and representing the OAIC in external forums

Job Specific Capabilities, Skills & Experience

We are looking for highly motivated individuals who enjoy leading a team, working independently, and who possess the following skills:

- Knowledge of the FOI Act and the Privacy Act, or the ability to quickly acquire this knowledge
- Experience in administrative law, decision-making and merits review
- Experience in complaint handling or broad experience managing an externally facing high performing team responsible for managing complaints to resolution
- Ability to provide impartial and forthright advice
- Leadership skills including a demonstrated ability to build capability and empower, guide and mentor a group of professionals
- Experience fostering a positive and collaborative culture
- Demonstrated management skills and experience, including the ability to manage shifting priorities

- Strong ability to interpret and apply legislation
- Strong analytical skills and attention to detail
- Excellent written and verbal communication skills with the ability to communicate clearly with influence and to a range of audiences
- Demonstrated experience in effectively engaging with internal and external stakeholders
- Demonstrated ability to maintain a high level of integrity and act in accordance with the APS Values and Code of Conduct at all times.

The Panel would look favourably on candidates who also have the following:

- Tertiary qualification in law or other relevant fields
- Experience managing a team delivering high volume and/or complex casework in a contested environment
- Experience in developing guidance
- Experience engaging with the community and diverse stakeholders
- Experience operating in a regulatory or casework environment with a legislative basis

For roles which involve investigations, you will need to hold a Certificate IV in Government Investigations (or higher) or be willing to obtain this qualification within 6 months of commencement.

Eligibility

- You must be able to obtain and maintain a minimum Baseline security clearance. For roles within the FOI Case Management Branch, you may need to obtain a Negative Vetting Level 1 Security Clearance.

- Section 22 of the *Public Service Act 1999* requires that APS employees must be Australian citizens.
- There are restrictions on employment of people who have, within the previous 12 months, accepted a redundancy benefit from an APS agency or a non-APS Commonwealth employer.
- For the duration of your employment with the OAIC you will be required to obtain and maintain an Australian Government security clearance as outlined above and meet required background, identification and character checks.
- All duties are to be performed in accordance with the APS Code of Conduct and APS Values and OAIC policies, including Workplace Diversity and Work Health and Safety. Under section 25 of the *Public Service Act 1999* the OAIC may re-assign the duties of an employee from time to time.

Notes

How to Apply

1. Please go to Join our team | OAIC and complete the application form found in the job pack as part of your submission.

2. Please provide a maximum 1 A4 page statement of claim *(one page pitch)* addressing your interest, motivation and fit for the role. Your pitch should include the use of practical and professional examples as relevant to the role and the job specific capabilities, skills and experience outlined above.

3. Please send your application form, CV (maximum 3 pages) and one page pitch as 3 separate documents attached to one email to: jobs@oaic.gov.au

Please format your email subject line and name your application document(s) as follows:

First name Last Name - OAIC-2026-016 – EL1 Assistant Director/Senior Review Advisor IRD

The OAIC is seeking to fill actual and future vacancies across the Information Rights Division. A merit pool may be established from this process.

About the Office of the Australian Information Commissioner

The Office of the Australian Information Commissioner (OAIC) is an independent agency within the Attorney-General's portfolio. Our primary functions are privacy, freedom of information and government information policy. Our responsibilities include conducting investigations, reviewing decisions, handling complaints, and providing guidance and advice.

To Apply

Position Contact	Ms Tania Strathearn, 02 9942 4165
Agency Recruitment Site	https://www.oaic.gov.au/about-the-OAIC/join-our-team

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Defence

Vacancy VN-0771790

Department of Defence

Closing Date:Monday 07 September 2026

Defence Science and Technology Group
Human and Decision Sciences

Job Title	Technical Support Officer
Job Type	Full-Time, Ongoing
Location	Edinburgh SA, Fishermans Bend VIC
Salary	$99,733 - $112,431
Future Merit Locations	Edinburgh, Fishermans Bend
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	DSTG/04376/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=21B5D268-C28D-E5C3-613E-ED34D2E7FAAA

Duties

The Role

The Technical Support Officer is a member of the Enabling Support Team within HADS. The Enabling Support Team is a dynamic team responsible for providing professional support, services and advice to Chief HADS and the divisional staff on the operational functions of the division.

Members of the Enabling Support Team are diversely located in Edinburgh (SA), Fishermans Bend (VIC) and Fairbairn (ACT), to provide onsite and virtual support to the division.

Within this role, you will:

- Be responsible for building collaborative relationships throughout the division, Defence Science and Technology Group (DSTG), constructively engaging with Enabling Services Leads to ensure divisional perspectives are represented;
- Prepare and deliver technical briefings to the Workforce and Technical Operations Manager, Director, Chief and Research Leaders;
- Provide technical guidance and support to S&T Staff and lab managers; and
- Provide specific policy guidance to the Workforce and Technical Operations Manager, Director, Chief and Research Leaders regarding compliance requirements.

About our Team

In our Enabling Support Team, you will work in a small cohesive team contributing your skills and knowledge to support the Technical functions of the Division. Your contributions will be valued and are important in fostering a learning culture that strives for continual improvement in a respectful and challenging way.

The HADS Enabling Support Team seeks a dynamic and motivated Technical Support Officer who works collaboratively and strives for continual improvements in the way services are delivered to the Division. We are responsible for providing high quality services to the Division, in supporting the delivery of DSTG and Defence outcomes.

Our Ideal Candidate

To succeed in this role, you will:

- Accountable to perform high complexity procedural, operational, administrative and business management activities that support the delivery of outcomes across Defence;
- Have an in-depth understanding of compliance and support required to achieve excellent technical outcomes;
- Work collaboratively in trans-disciplinary teams, operate as an effective team member harnessing diverse views and encouraging an inclusive team culture;
- Be able to collaborate effectively with team members and the broader organisation, supporting colleagues to achieve shared objectives while building productive relationships with internal and external stakeholders.
- Have the ability to manage competing priorities across facilities, laboratory support, logistics, and project activities;
- Think strategically and operate with considerable autonomy to achieve corporate impact;
- Demonstrate sound communication skills; both written and verbal with the ability to foster stakeholder relationships is required;
- Be adaptable and resilient in a dynamically changing environment;
- Maintain accurate records; and
- Have a commitment to ongoing self-improvement and professional development.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Kitty Tuck, 08 7375 0428
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=21B5D268-C28D-E5C3-613E-ED

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Defence

Vacancy VN-0771843

Department of Defence

Closing Date:Monday 07 September 2026

Capability Acquisition and Sustainment Group
Joint Systems

Job Title	Assistant Product Manager
Job Type	Full-Time, Ongoing
Location	Edinburgh SA
Salary	$99,733 - $112,431
Future Merit Locations	Edinburgh
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	CASG/04268/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=8AF3415C-0F10-89A5-697B-ED36E7EC2852

Duties

The Role

The Electromagnetic Warfare Intelligence Systems, Joint and Air Systems Program Office (EWIS J&A SPO) is seeking a highly professional, motivated APS6 Assistant Product Manager to join the team.

Working in the Joint Electromagnetic Warfare and Survivability Program (JEWsP), you will part of the CJC08/JP500 team with a mixture of APS, ADF and Contractor team members in sustaining Electronic Warfare systems used by the Australian Defence Force.

The JP500 APS 6 Assistant Product Manager will be responsible for (but not limited to):

- Development of product management strategies and plans, enabling delivery and reporting on the requirements and expectations of the management of Defence assets.
- Completion of work within agreed schedules and requirements of product management plans to ensure that product management requirements are fully considered, costed and documented.
- Resolve logistical and engineering issues using expertise gained or sought from subject matter experts.

- Document engineering decisions and maintain configuration baseline documentation in accordance with Engineering Management System.
- Understand and apply product management policies, processes and procedures to support the product management of Defence assets.
- Engage and negotiate with stakeholders on complex issues to achieve business outcomes.
- Build and sustain productive working relationships to achieve product management outcomes.
- Investigate and identify product management risks and issues and take the initiative to provide solutions.
- Review, analyse and report upon product performance.
- Completion of work within timeframes, share own expertise with others and guide and coach less experienced employees.
- Analyse, develop and recommend product management options that achieve optimal use of Defence assets, balancing cost, opportunities and risks against desired asset performance.
- Translate, apply and implement the administrative, operational, contract management, technical and resource requirements for complex product management activities.
- Analyse, track and report the JP500 financial budget.

About our Team

The EWIS J&A SPO undertakes the acquisition and through-life-support of assigned Joint and Air Electronic Warfare Capabilities used by the Australian Defence Force. It delivers countermeasures development and validation services and supports a number of projects being delivered to the Intelligence and Security Group.

The EWIS J&A SPO are comprised of members of diverse skills and disciplines who work together to provide a wide variety of activities undertaken by EWIS. It has a high performing culture and the successful candidates can expect to be challenged in this role and supported by an inclusive and considerate team and leadership group.

Our Ideal Candidate

As the ideal candidate:

- You have the passion and ability to solve unique customer product challenges by applying your technical skills to support Defence and National Security priorities.
- You will apply your knowledge and experience to perform and achieve complex product management work within an integrated workforce.
- You will work independently with the opportunity for reasonable autonomy and accountability for the achievement of outcomes of their work.
- Exercise both initiative and judgement in the interpretation of policy and in the application of practices and procedures.
- Provide detailed product management technical, professional and policy advice in relation to complex work and contribute to strategic planning, program and project management and policy development.
- You may be a team coach or lead a team and be accountable to set work priorities and manage workflows and expected to be capable of building team capability through coaching, feedback and developing the quality of work undertaken by others within a work unit.

- You may have a considerable level of stakeholder engagement and will liaise with stakeholders in relation to complex issues and required to identify, anticipate and respond to stakeholders' needs and expectations to achieve work unit and Defence outcomes.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Negative Vetting Level 2".

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Nadia Makovec, 08 7374 8575
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=8AF3415C-0F10-89A5-697B-ED3

Defence

Vacancy VN-0771909

Department of Defence

Closing Date:Sunday 06 September 2026

NAVY
Fleet Command

Job Title	Engineering Officer - Flight Test Software and Support
Job Type	Full-Time, Ongoing
Location	Nowra Hill NSW
Salary	$124,393 - $140,315
Future Merit Locations	Nowra Hill
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	Executive Level 1
Position Number	NAVY/04594/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=D89206DB-B317-15FC-E142-ED35848C5409

Duties

The Role

As an Engineering Officer - Flight Test Software and Support within the Aircraft Maintenance and Flight Trials Unit (AMAFTU), you will apply your engineering expertise to support the safe conduct and progression of maritime flight test activities. Working closely with Flight Test Engineers and the Engineering Department, you will develop specialist engineering analysis and provide authoritative technical advice supporting rotorcraft Test and Evaluation.

You will oversee the development, application and reporting of flight test instrumentation and engineering analysis tools, including products such as GSWorks, NASTRAN, MATLAB and HeliSHOLDs.

The role also supports deck motion limits analysis (DMLA), review of Computational Fluid Dynamics (CFD) reports, participation in military exercises, and collaboration with Defence, industry and academic partners to solve complex engineering challenges.

While prior experience in this specialised field is desirable, candidates require strong foundations in helicopter flight dynamics, six-degree-of-freedom simulation, and engineering software systems, with a desire to develop deeper subject-matter expertise.

About our Team

The Aircraft Maintenance and Flight Trials Unit (AMAFTU) is a small team of approximately 30 personnel, including test pilots, aero system specialists, flight test engineers, engineers, maintainers of all trades, and civilian support staff. Despite the demanding and often high-pressure nature of their work, the team at AMAFTU is known for their professionalism, dedication, and strong work ethic.

They are committed to ensuring the safe and effective operation of RAN aircraft, and to providing high-quality test and evaluation services to support the development and deployment of new aircraft and systems.

AMAFTU is a highly skilled and dedicated group of professionals who are committed to ensuring the safety and effectiveness of RAN aircraft. They are an essential part of the RAN's test and evaluation capability, and play a crucial role in supporting the development and deployment of new aircraft and systems across the ADF.

Our Ideal Candidate

- You are a highly motivated engineer with experience in helicopter flight dynamics, maritime aviation, test and evaluation and six-degree-of-freedom dynamic simulation.
- Experience within Defence flight test organisations is desirable but not essential.
- You demonstrate initiative, sound judgement and a willingness to develop expertise in this highly specialised engineering discipline.
- You enjoy working collaboratively and contribute to a culture of cooperation, continuous improvement and knowledge sharing.
- You possess strong analytical and problem-solving skills and are comfortable applying engineering principles to complex technical challenges involving modelling, simulation and flight test support.
- You will work closely with Defence, industry and academic stakeholders to develop innovative solutions to emerging problems.
- You have highly developed written and verbal communication skills and can produce clear technical reports, papers and briefings.
- You should expect to regularly author technical documentation using tools such as Microsoft Office and MATLAB to support flight test and engineering activities.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications:

This engineering position requires a Bachelor of Engineering from an Australian institution, or a qualification gained elsewhere, that satisfies the requirements of the Washington Accord for recognition as a Professional Engineer. This engineering position may require the individual to be able to meet the requirements of Chartered Professional Engineer (Engineers Australia), Registered Professional Engineer (Professionals Australia) or Fellow/Member of Royal Institution of Naval Architects or demonstrated the ability to obtain such status within 12 months.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	LCDR David Vaughan, 02 4449 4022
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=D89206DB-B317-15FC-E142-ED

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Defence

Vacancy VN-0771940

Department of Defence

Closing Date:Sunday 06 September 2026

NAVY
Fleet Command

Job Title	Aviation Cyber Specialist
Job Type	Full-Time, Ongoing
Location	Nowra Hill NSW
Salary	$124,393 - $140,315
Future Merit Locations	Nowra Hill
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	Executive Level 1
Position Number	NAVY/04726/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=EF34544A-3BD6-A4D7-AF99-ED3586CB9250

Duties

The Role

The EL 1 Aviation Cyber Specialist is a key member of the Fleet Air Arm's cyber governance and management capability, providing specialist advice on the Cyberworthiness and security of Naval Aviation systems. The role is responsible for leading aviation focused cyber risk assessments, vulnerability analysis, and assurance activities in accordance with Defence policies.

The position oversees the coordination of Aviation ICT security assessments, penetration testing, and incident response activities across aviation platforms, including crewed and uncrewed systems. It provides authoritative advice to senior stakeholders on emerging cyber threats, system vulnerabilities and risk mitigation strategies.

In collaboration with Defence aviation, intelligence and cyber organisations, the role requires strong stakeholder engagement, technical leadership and the ability to translate complex cyber risks into operational impacts to support capability delivery and aviation safety outcomes.

About our Team

The Aviation Cyber capability within Headquarters Fleet Air Arm (HQFAA) provides specialist oversight of cyber security and Cyberworthiness across Naval Aviation systems. As a small, newly established team, it aims to deliver focused and agile support to this evolving capability area. Based at HMAS Albatross, the team works closely with operations, intelligence and engineering stakeholders to ensure the safe, secure and resilient operation of aviation capability.

The team supports Navy and wider Defence outcomes by enabling informed risk based decision-making and ensuring compliance with aviation safety and cyber security requirements. This includes collaboration with squadrons, the Naval Aviation Systems Program Office, Joint Cyber Group, and industry partners, including OEMs.

Through strong stakeholder engagement and technical expertise, the team contributes to maintaining aviation capability in an increasingly contested and complex cyber environment.

Our Ideal Candidate

Our ideal candidate is a highly capable cyber professional with experience in aviation, Defence, or complex technical environments. They will demonstrate strong analytical skills, sound judgement and the ability to rapidly assimilate into the Fleet Air Arm safety culture.

The candidate will possess excellent stakeholder engagement skills, with the ability to influence senior leaders and collaborate across diverse organisations including operations, intelligence, and engineering and cyber domains. They will be comfortable working in ambiguous environments and able to translate complex technical issues into clear, actionable advice.

A strong understanding of aviation safety culture, coupled with resilience, initiative and professionalism, will enable the candidate to contribute effectively to safeguarding Naval Aviation capability in a contested cyber environment.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	LCDR Nathan Reid, 02 4449 3293
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=EF34544A-3BD6-A4D7-AF99-ED

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Defence

Vacancy VN-0771941

Department of Defence

Closing Date:Sunday 06 September 2026

Defence Digital Group
Military Systems

Job Title	Project Support Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Townsville QLD
Salary	$99,733 - $112,431
Future Merit Locations	Canberra, Townsville
Office Arrangement	Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit pool used for vacancies at any location supporting flexibility.
Classification	APS Level 6
Position Number	DDG/04158/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=124DE3BC-96CE-9F79-9611-ED363736CFB9

Duties

The Role

Are you an experienced project support officer looking to kick-start a career in the public sector?

Ready to step into a leadership role or build on your existing skillset?

Then you have come to the right place! We are seeking experienced APS 6 Project Support Officers to join Defence Secret Environment Delivery (DSED) Branch Cyber and Data Directorate team and contribute professional expertise to critical ICT projects. The role offers an exciting opportunity to work across an integrated work force of Australian Public Service (APS) and Australian Defence Force (ADF). This position will be located in Townsville, QLD, Other locations may be considered.

About our Team

The Cyber and Data team supports the following areas:

- Identity Credentials Access Management (ICAM).
- Cyber Security Assessment and Authorisation.

- Cyber Security Advice.
- Data Platforms & Management.
- Security Operations Centre (SOC).

Desirable Skills:

- Risk and Issue management in a complex ICT project.
- Tracking and reporting of project progress against scope and schedule.
- Leading the engagement of technical stakeholders in Defence or a similar environment.
- Supporting the delivery of cyber security and/or data capabilities in government/large enterprise.

Project Support Officers drive innovation and advancement, working with industry and international partners to ensure our Defence Force is equipped for the future. Project Support Officers are functional and operational subject matter experts in an environment where priorities rapidly change.

They standardise project management practices and artefacts to enhance project delivery efficiency and consistency. Tasks include project governance, stakeholder management, risk mitigation, performance reporting, preparing briefs, talking points and reports for executive & committee consideration.

Our Ideal Candidate

We are seeking applications from experienced project support officers who are innovative, practical and solutions focused. The role involves complex problem solving, including risk and issue management. Strong interpersonal skills and the ability to establish collaborative relationships are essential.

We are looking for someone who:

- Contributes operational expertise to support project management methodologies, including compliance with legislative, policy and regulatory frameworks.
- Thinks critically, resolves problems using expertise and rapidly identifies alternative courses of action to reach an agreed outcome.
- Demonstrates excellent interpersonal, oral and written communication skills to establish and maintain robust stakeholder relationships.
- Works collaboratively to operate as an effective team member and provide constructive feedback.
- Provides technical/operational guidance and direction to a team through quality and improvement frameworks to drive organisational excellence.
- Analyses and responds to high-level technical enquiries by applying sound judgement and evidence-based decisions.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	Glenn Prinsen, 07 4446 1200
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=124DE3BC-96CE-9F79-9611-ED

Defence

Vacancy VN-0771952

Department of Defence

Closing Date:Sunday 30 August 2026

Capability Acquisition and Sustainment Group
Joint Systems

Job Title	Business Manager
Job Type	Full-Time, Ongoing
Location	Russell ACT
Salary	$124,393 - $140,315
Future Merit Locations	Russell
Office Arrangement	On Site;Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit pool used for vacancies at any location supporting flexibility.
Classification	Executive Level 1
Position Number	CASG/04728/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=41C996C2-C5FD-0743-C415-ED36388F1CE3

Duties

The Role

Within Capability Acquisition and Sustainment Group (CASG), the Joint Systems Division (JSD) is responsible for acquiring, integrating and sustaining command and control systems, communications systems, deployable networks systems, and electromagnetic warfare systems. JSD is seeking to fill EL 1 Business Manager vacancies across the Division.

These roles provide an opportunity to lead and deliver complex business management functions, support strategic workforce and resource planning, and contribute to the achievement of Defence capability outcomes. As the EL 1 Business Manager, you will be responsible for overseeing a broad portfolio of corporate services, including risk management, work health and safety (WHS), quality assurance, financial operations, accommodation, workforce management, and internal administration.

You will play a critical role in ensuring compliance with CASG requirements while driving continuous improvement across JSD.

The duties of this role include but are not limited to:

- Lead the development, implementation, and monitoring of corporate governance frameworks, policies, and plans.
- Oversee Health, Safety and Environment (HSE) services, including psychosocial risk assessments and treatment strategies.
- Oversee the operating budget, finance activities, and asset management processes.
- Manage accommodation footprint and internal corporate services, including mailbox management and distribution lists.
- Manage current and future workforce demands through recruitment, MAPS and workforce planning, ensuring workforce capability and capacity are aligned to business priorities and organisational outcomes.
- Responsible for delivering and overseeing a broad range of functions, including data analysis, reporting, and the administration and management of digital platforms such as Objective, SharePoint, and House of Governance (HoG).

About our Team

JSD within CASG acquires and provides through-life support to a range of command and control systems, communication systems, tactical interoperability systems, and electromagnetic warfare systems. The Division is functionally arranged in three separate but interlinked Branches with a geographic presence in all of the Australian mainland states and territories and a small headquarters element in Canberra. JSD's prime and over-riding focus is to provide the best possible support to the ADF employing the materiel provided in protecting Australia’s interests.

Our Ideal Candidate

The successful applicant will demonstrate the competencies required of a Business Manager and will be accountable, under broad direction, for performing and delivering complex to very complex procedural, operational, administrative and business management functions within an integrated workforce. They will possess an in-depth understanding of, and ability to comply with, relevant legislative frameworks, government decision-making processes, and Defences mission and policy requirements.

Key Attributes and Experience:

- Highly motivated, organised and proactive team player.
- Excellent interpersonal, written and communication skills, including strong emotional intelligence, resilience and adaptability, tailoring your approach to the needs of different groups.
- Experience working in and/or providing support coordinating administrative and business support activities for a team and other work areas, identify risks and determine appropriate course of action to meet stakeholder needs.
- Apply the skills, knowledge and experience necessary to provide advice and services for a range of complex corporate, administration and business support activities.
- Sound initiative and judgement in the interpretation of policy and the application of practice and procedures.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	Zoe Howard, 02 5108 9695
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=41C996C2-C5FD-0743-C415-ED

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Defence

Vacancy VN-0771957

Department of Defence

Closing Date:Sunday 06 September 2026

Capability Acquisition and Sustainment Group
Strategy, Planning and Independent Assurance

Job Title	Agreements Support Officer
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	$89,841 - $96,829
Future Merit Locations	Canberra
Office Arrangement	Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit pool used for vacancies at any location supporting flexibility.
Classification	APS Level 5
Position Number	CASG/04615/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=5C413476-B020-816D-56DC-ED36393F152D

Duties

The Role

The Capability Delivery and Planning Branch within CASG's Strategy, Planning and Independent Assurance Division is seeking an APS 5 Agreements Support Officer for an immediate start on a 19-month non-ongoing basis.

Working within the Agreements and Strategic Insights Directorate and aligned to the Project Controls function, the role supports Defence reform through the analysis and reporting of project data. You will engage with military and civilian stakeholders, produce insightful reporting for evidence-based decision-making, and innovate business processes that support Branch, Group and Defence outcomes.

The position requires strong Excel, data analysis and business intelligence skills to transform complex datasets into insights, identify trends, and support strategic planning, performance monitoring and executive reporting. You will apply sound judgement in policy interpretation, project performance and governance analysis, preparing quality reports and recommendations aligned with strategic objectives. A merit pool may be established to fill similar APS 5 vacancies across the Branch.

About our Team

Capability Delivery and Planning Branch leads capability planning and reform activities on behalf of the Defence Delivery Group through implementation of National Defence Strategy and Rebuilding Defence Capability.

The Agreements and Strategic Insights team within Capability Delivery Planning Branch lead the centralised governance of project baselines through quality assurance of Acquisition and Sustainment Agreements ensuring there is evidence based performance management to audit standard, in accordance with the Defence Capability System and Project Management framework.

Our Ideal Candidate

Working with a reasonable degree of autonomy and under broad direction, the Officer will support the governance and administration of project and product documentation, including Acquisition and Sustainment Agreements. The role has a strong focus on data integrity, analysis and reporting, requiring collaboration across teams and stakeholders. You will analyse complex datasets, identify trends and emerging issues, and develop insights that support Branch, Group and Defence decision-making. Success requires strong Excel and analytical skills, sound judgement, attention to detail, adaptability, and commitment to quality outcomes in a dynamic environment.

We encourage applications from candidates who demonstrate:

- Strong Excel, data analysis and problem-solving skills to provide evidence-based insights.
- The ability to build and sustain effective stakeholder relationships.
- The ability to interpret policy, exercise initiative, and identify practical solutions.
- Strong written and verbal communication skills.
- Strong organisational and task management skills.
- Consistent delivery of high-quality work within tight timeframes and minimal supervision.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Sudha Senthilvel, 02 5109 7531
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=5C413476-B020-816D-56DC-ED

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Defence

Vacancy VN-0771966

Department of Defence

Closing Date:Sunday 06 September 2026

Capability Acquisition and Sustainment Group
Air Defence & Space Systems Division

Job Title	Director Business Operations
Job Type	Full-Time, Ongoing
Location	Brindabella Business Park ACT
Salary	$144,430 - $173,359
Future Merit Locations	Brindabella Business Park
Office Arrangement	Hybrid
Office Arrangement Details	Candidates are required to work in the location advertised on a regular basis. Merit pool will only be used for vacancies at the advertised location(s
Classification	Executive Level 2
Position Number	CASG/04630/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=9C229F1A-FED5-AB8F-14C9-ED363B66CEAA

Duties

The Role

The Director Business Operations (DBO) leads a Branch Executive and support team, working collaboratively to set the strategic direction of the Branch. The DBO is accountable to the relevant Director General (DG) for delivering business, programmatic support and governance services that enable the successful delivery of Defence capability outcomes.

The role requires a significant degree of independence, judgement and leadership across a diverse executive and support workforce, encompassing functions including Commercial, Finance, Business Administration, Workforce Management, Strategic Planning, Executive Coordination, Security, Reporting, and Information Management.

The DBO provides integrated business leadership to ensure effective governance, resource management, performance monitoring and organisational alignment, supporting the delivery of complex capability programs and strategic objectives.

This recruitment process may be used to fill Director Business Operations positions within the Air Defence Systems (ADS) Branch or Space Systems Branch (SSB)

About our Team

The Air Defence and Space Systems Division have management and oversight of the next frontier of Defence capabilities - Integrated Air and Missile Defence Systems, Combat Air Support and Space Domain capabilities. The Division consists of Air Defence Systems Branch, Air and Surface Surveillance and Control Branch and Space Systems Branch. Each Branch has their own distinct responsibilities and priorities that contribute to the Division’s broader purpose.

The successful candidate may be placed within either Air Defence Systems Branch or Space Systems Branch. While the nature of the work may vary between Branches, each provides a collaborative and supportive environment in which staff can contribute to Defence’s and the Division’s objectives.

Our Ideal Candidate

We are looking for a driven and enthusiastic self-starter who will thrive in a dynamic environment.

The successful candidate will demonstrate:

- Strong organisational and interpersonal skills.
- Excellent communication skills.
- Ability to build, maintain and influence strong relationship management and stakeholder engagement skills.
- Lead and mentor a team to high performance.
- Resilience and adaptability, maintaining composure, sound judgement and productivity in a dynamic environment with competing priorities, evolving requirements and time-critical outcomes.
- A growth mindset and an appetite for learning and development, which is strongly encouraged and supported.
- A proactive approach when addressing complex problems with stakeholders.
- Confidence and ability to coordinate understanding of issues in a holistic and strategic sense and provide options for the way forward.

As a leader within Air Defence and Space Systems Division, embrace the collegiate nature of our workplace and actively practice the One Defence Leadership Behaviours and Values.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	CASG Recruitment, casg.recruitment@defence.gov.au
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=9C229F1A-FED5-AB8F-14C9-ED

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Defence

Vacancy VN-0771976

Department of Defence

Closing Date:Sunday 06 September 2026

Security and Estate Group
Service Delivery Division

Job Title	Contract Management Officer
Job Type	Full-Time, Ongoing
Location	Bandiana VIC, Canberra ACT, Enoggera QLD, Townsville QLD
Salary	$89,841 - $96,829
Future Merit Locations	Bandiana, Canberra, Enoggera, Townsville
Office Arrangement	On Site;Hybrid
Office Arrangement Details	Candidates are required to work in the location advertised on a regular basis. Merit pool will only be used for vacancies at the advertised location(s
Classification	APS Level 5
Position Number	SEG/04599/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=E7B8D198-0EBE-3538-7978-ED3672E32BA8

Duties

The Role

Within the Contract Management function an APS 5 Contract Management Officer is accountable under limited direction to perform and achieve moderately complex contractual activities in support of service delivery. They are accountable to have and maintain a well-developed understanding of and compliance to relevant legislative frameworks, government decision-making and Defence's mission and policy requirements.

An APS 5 Contract Management Officer will be accountable for organising their workflow and making independent decisions relating to their area of responsibility. They will interpret and provide advice within the contract management function based on legislation, policy and procedures.

They will undertake specialist research and analysis, conduct reviews and perform procedural and clerical support work to achieve results.

The APS 5 Contract Management Officer will coordinate and contribute to the work of a team consistent to a work plan and provide advice and assistance on methods of task completion to

team members. They will be required to set work priorities, and manage workflows and performance. They are expected to be capable of reviewing and developing quality work and identifying opportunities for on-the-job training within a work unit.

The APS 5 Contract Management Officer will be required to engage and communicate with stakeholders to identify, respond and provide advice on issues to achieve work unit and Defence outcomes.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

The Directorate of Living Services (DLS), within the Estate Service Delivery (ESD) Branch, is accountable for product management including strategic engagement, product and service delivery planning including contract management, governance and performance and assurance functions.

Product Directors within ESD support the delivery of customer service outcomes to the target levels by maximising responsiveness and effectiveness of services, and being the Service Delivery Division’s single national specialist for the allocated products.

DLS Products include Hospitality & Catering, Cleaning Services, Resource Recovery & Waste Management, Fitness Centre Support Services, Accommodation Management, Laundry and Dry-cleaning, Pest & Vermin Management, Transport Management, and Defence Mail Services across the Defence estate.

Our Ideal Candidate

Directorate Living Services (DLS) is a fast paced and dynamic work environment. We are seeking an energetic and collaborative person to join the team. The ideal candidate will be highly organised, demonstrate exceptional written and verbal communication skills and thrive in a high-paced team environment. You will possess strong organisational abilities, attention to detail, and well-developed priority management skills, while also being able to communicate effectively and work collaboratively.

To be successful in this role you will need to demonstrate:

- Strong analytical and problem-solving skills with the ability to make sound and informed operational decisions.
- Capability to analyse and interpret complex information, providing clear, relevant and concise advice.
- Excellent interpersonal, oral and written communication skills, with the ability to build and maintain professional relationships with key stakeholders across Government and industry to achieve high quality outcomes.
- Ability to manage competing priorities in a busy environment, effectively organising and prioritising workloads to deliver agreed outcomes.
- Proven ability to proactively anticipate needs and priorities, managing work functions to achieve results, and respond effectively to urgent requests.
- Flexibility to work both independently and as part of multidisciplinary team.
- Commitment to contributing to a collaborative and adaptable team environment, responding constructively to change, and valuing diverse perspectives and individual differences.
- Interest in contracting and procurement, with a willingness to expand skills and knowledge in this area.
- Ability to analyse, interpret and apply complex information, contracts and policy to provide relevant and concise advice.
- A strong improvement focus, results orientation and the ability to add value by enhancing processes and systems.
- You will bring a positive, proactive approach, with the confidence to challenge traditional ways of doing business.
- Proficiency in using Microsoft Office applications and digital collaboration tools, including Excel, Word, PowerPoint, Adobe, MS Teams and SharePoint, with the ability to use technology effectively to support and enhance business processes.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Mark Hortle, 02 6053 1759
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=E7B8D198-0EBE-3538-7978-ED

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Defence

Vacancy VN-0771981

Department of Defence

Closing Date:Sunday 06 September 2026

Security and Estate Group
Defence Security

Job Title	Security Policy Officers
Job Type	Full-Time, Ongoing
Location	Various locations - TAS TAS, Various locations - QLD QLD, Various locations - VIC VIC, Various locations - NSW NSW, Various locations - ACT ACT, Various locations - WA WA, Various locations - SA SA, Various locations - NT NT
Salary	$99,733 - $112,431
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit pool used for vacancies at any location supporting flexibility.
Classification	APS Level 6
Position Number	SEG/03914/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=36A0E5F5-E8E6-8A02-F9C3-ED36742071B0

Duties

The Role

As a Security Policy Officer you will:

- Lead a small team to develop review and implement complex security policies, frameworks and procedures and ensure alignment with legislative, regulatory, organisational and whole-of-government requirements to strengthen Defence's security posture.
- Lead and deliver complex policy analysis, identify risks and uncertainties to provide advice and recommendations that are timely, accurate and evidence-based to guide best practice, contributing to strategic objectives.
- Prepare accurate and timely policy advice, briefing material, correspondence and reports, presenting information clearly to support decision-making and strengthen Defence security practices.
- Demonstrate and apply knowledge of relevant frameworks to provide practical advice to internal and external stakeholders and contribute to policy solutions that enhance Defence, and whole-of-government security outcomes.
- Build and maintain productive relationships with subject matter experts, Defence, government and industry stakeholders to support the development and implementation of security policy and advice.

About our Team

The Personnel Security Directorate is a recently established team within the Australian Government Security Vetting Agency (AGSVA), and is responsible for supporting Defence's personnel security policy and associated initiatives.

The Directorate contributes to activities including personnel security policy development, the Papua New Guinea Recruitment Project, and the Top Secret-Privileged Access Transition arrangements. The Personnel Security Directorate supports Defence's engagement with AGSVA by ensuring policy alignment, facilitating clearance-related processes, and assisting stakeholders to meet their personnel security obligations.

This includes working within defined processes for clearance submissions, changes in personal circumstances, and ongoing suitability requirements. The work of the team is largely process-driven, with a focus on accuracy, consistency, and compliance with established frameworks.

Our Ideal Candidate

Our ideal candidates are capable of working independently and as part of a high-performing team. You will be organised, reliable, and comfortable working within established policy frameworks and processes.

You will be able to demonstrate:

- Strong attention to detail and ability to manage competing priorities.
- Sound written communication skills, with the ability to produce clear and concise documentation.
- Effective stakeholder engagement skills.
- The ability to interpret and apply policy and procedural guidance.
- Good judgement and the capacity to work with limited supervision.
- A collaborative approach to working within a team environment.
- The ability to supervise and model ethical behaviours to support your team (APS 6).
- Commitment to uphold the Australian Public Service (APS) and Defence Values.
- The ability to encourage a culture of excellence and continuous improvement.
- An understanding of security frameworks or experience working in a policy or compliance environment is desirable.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Natasha Whelan, 02 5128 9595
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=36A0E5F5-E8E6-8A02-F9C3-ED

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Defence

Vacancy VN-0771983

Department of Defence

Closing Date:Monday 07 September 2026

Naval Shipbuilding and Sustainment Group
Submarines

Job Title	Integration Test and Evaluation Support
Job Type	Full-Time, Ongoing
Location	Garden Island WA
Salary	$99,733 - $112,431
Future Merit Locations	Garden Island
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	NSSG/04778/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=81A85CD5-8187-48EA-76AA-ED36AD886194

Duties

The Role

Under general direction, the T&E Support Engineer undertakes engineering and Test & Evaluation (T&E) activities to support the delivery of Submarine Combat System capability within the Submarine Combat System Program Office (SMCSPO). The role contributes to ensuring Inspection, Test and Trials (IT&T) activities are planned, conducted and assessed in accordance with, Defence policies and contractual obligations. You will work collaboratively with Defence stakeholders, SMCSPO project teams, industry partners and United States Navy (USN) representatives to develop, maintain and implement Inspection, Test and Trials requirements in support of capability delivery and acceptance. This includes supporting the planning, coordination and conduct of test activities, as well as contributing to the assessment of test outcomes and capability performance.

The role supports the oversight of Inspection, Test and Trials activities across SMCSPO projects and contributes to the evaluation of Submarine Combat System equipment and system-level capability delivered to the Royal Australian Navy. You will assist in the preparation and review of technical specifications, verification requirements, test plans, procedures and reports to ensure compliance with approved technical, operational and regulatory requirements.

The position requires the exercise of sound engineering judgement, effective stakeholder engagement and the ability to analyse technical information in a complex capability environment. The role also contributes to continuous improvement initiatives, SMCSPO business objectives and broader SPO responsibilities while working within a framework of legislation, policy, engineering governance and established work practices consistent with Defence's mission and capability objectives.

About Our Team

Submarine Combat Systems Program within Naval Shipbuilding & Sustainment group (NSSG) is responsible delivery of the acquisition, integration, and sustainment of combat systems for the Collins Class Submarine Program.

The team manages complex maritime capabilities and works closely with engineering, commercial, and operational stakeholders to ensure systems remain effective and aligned with Defence requirements.

You will have access to generous and attractive working conditions as an Australian Public Servant in Defence. Working for Defence will support you in balancing work life with family and other priorities. You can access a variety of flexible working arrangements, including part-time work, occasionally working from home and working hours that are not always nine to five.

Information on Defence employees’ working conditions, including an attractive remuneration package that may respond to industry variations and a generous Superannuation contribution (15.4%), can be sourced from the Defence Enterprise Agreement. If you require further information, please email nssg.submamarines.workforcemgt@defence.gov.au

Our Ideal Candidate

We are seeking a highly motivated, adaptable and proactive individual to join our team. We are looking for someone who thrives in a positive, supportive and collaborative environment and is committed to driving continuous improvement and delivering high-quality outcomes.

The successful candidate will demonstrate:

- Excellent organisational and time management skills, with the ability to manage competing priorities, meet deadlines and deliver quality outcomes in a dynamic environment.
- Strong stakeholder engagement and communication skills, with the ability to build and maintain productive working relationships across a diverse range of internal and external stakeholders.
- Sound technical knowledge and experience, with the ability to identify risks, issues and uncertainties, and effectively incorporate these considerations into planning, decision-making and prioritisation activities.
- A collaborative and solutions-focused approach, with a commitment to continuous improvement and achieving team objectives.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Mandatory Qualifications

This technical position requires the individual to have obtained a recognised Australian Qualifications Framework (AQF) Level 6 qualification in a relevant technical domain or relevant skills and work experience such that an individual can reasonably achieve a recognised AQF qualification if required by the position.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	NSSG Submarines Workforce Management, Please email
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=81A85CD5-8187-48EA-76AA-ED

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Defence

Vacancy VN-0771990

Department of Defence

Closing Date:Monday 07 September 2026

ARMY
2nd Division

Job Title	Logistics Officer
Job Type	Full-Time, Ongoing
Location	Ballarat VIC
Salary	$72,275 - $79,635
Future Merit Locations	Ballarat
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 3
Position Number	ARMY/04737/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=F9735D33-86D9-B67E-A4B6-ED3674D05C4E

Duties

The Role

The APS 3 Logistics Officer provides logistics and administrative support to assist with the management of equipment, weapons, ammunition and other Defence materiel within an infantry battalion. Working under supervision and in accordance with established procedures, the role supports the receipt, storage, distribution and stocktaking of stores, maintains accurate records and contributes to the safe and secure handling of Defence assets.

The successful applicant will be organised, reliable and able to work effectively as part of a team. Strong attention to detail, good communication skills and the ability to follow procedures and instructions are essential. The role requires a commitment to workplace health and safety, security compliance and the ability to adapt to changing priorities while supporting unit operational requirements.

Defence roles cover a diverse range of workplace environment requirements. These may include physical tasks or working in conditions that are not typical of an office environment. Candidates should consider these requirements when assessing their suitability for the role. For more information, please contact the nominated contact officer.

Works in isolation from other staff (remote supervision), work with energetics and explosives, confined spaces.

About our Team

The APS 3 Logistics Officer provides logistics and administrative support to ensure the effective management of equipment, weapons, ammunition and other Defence materiel within an infantry battalion. Working under limited supervision and following established procedures, you will support the receipt, storage, distribution and accounting of stores while maintaining accurate records and complying with Defence security, safety and regulatory requirements.

You will work as part of a diverse team supporting Army capability and operational readiness. The role requires strong organisational skills, attention to detail, sound communication skills and the ability to work in a dynamic environment. Experience using logistics or inventory management systems is desirable, along with a willingness to learn and adapt to changing priorities.

Our Ideal Candidate

We are seeking a motivated and reliable individual to provide logistics and administrative support within a reserve infantry battalion. The successful applicant will have strong attention to detail, good organisational skills and the ability to work effectively within a team while assisting with managing competing priorities.

The role requires the ability to maintain accurate records, follow established procedures and support inventory management activities involving Defence equipment, weapons, ammunition and other materiel. Applicants should demonstrate sound communication skills, a commitment to safety and security, and the ability to work collaboratively with both full time and part time military personnel.

Experience in logistics, warehousing, inventory management or administration is desirable, along with familiarity with computer-based logistics or inventory systems. Knowledge of Work Health and Safety (WHS) requirements and the safe handling of controlled stores or dangerous goods would be advantageous. Above all, the successful candidate will be adaptable, dependable and committed to supporting Army capability through the accurate and efficient delivery of logistics services.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	WO2 Stephanie Moncur, 0417 140 107
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=F9735D33-86D9-B67E-A4B6-ED

Defence

Vacancy VN-0772001

Department of Defence

Closing Date:Monday 07 September 2026

NAVY
Fleet Command

Job Title	Branch Governance and Mounting Manager
Job Type	Full-Time, Ongoing
Location	Potts Point NSW
Salary	$124,393 - $140,315
Future Merit Locations	Potts Point
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	Executive Level 1
Position Number	NAVY/04488/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=F112C405-B28D-99DC-DAED-ED36AC4CC234

Duties

The Role

As the EL 1 Branch Governance and Mounting Manager within the Commander Flotillas (COMFLOT) Office, you will provide leadership and oversight of Fleet readiness governance, mounting activities and Joint Collective Training (JCT) integration to support Navy's force generation responsibilities.

Working within a dynamic operational headquarters environment, you will lead governance processes that provide assurance of Fleet readiness, support informed decision-making and ensure the effective integration of personnel, logistics, training and operational priorities. You will be responsible for coordinating and assuring the governance frameworks that underpin Fleet Mission Readiness (MR), mounting and preparedness activities.

This includes managing readiness reporting, governance artefacts and synchronisation mechanisms while engaging with stakeholders across Fleet Headquarters, Headquarters Joint Operations Command (HQJOC), Force Elements and supporting organisations.

Key responsibilities include:

- Oversight of Fleet Mission Readiness governance, including participation in Mission Readiness Boards and readiness assurance activities.
- Management and continuous improvement of COMFLOT mounting and readiness governance artefacts, including Orders, Instructions and Procedures (OIP), SMART products, Mission Readiness dashboards and synchronisation tools.
- Integration of Joint Collective Training and exercise governance requirements with mounting, readiness and force generation activities.
- Corporate governance oversight across personnel (N1), logistics (N4) and finance functions to support organisational effectiveness and compliance.
- Quality assurance of readiness evidence, governance products and reporting to support senior leadership decision-making.
- Engagement with Fleet Headquarters, HQJOC, Force Element Groups and other Defence stakeholders to ensure coherent readiness, training and operational outcomes.
- Provision of branch-wide governance leadership across N1 and N4 functions, ensuring personnel, logistics and corporate activities are integrated, aligned and delivered in accordance with COMFLOT priorities.
- Coordination with SO3 Personnel and supporting administrative staff.

This role offers a unique opportunity to contribute directly to Navy’s operational effectiveness by shaping the governance, assurance and readiness systems that support Fleet preparedness. You will work closely with military and civilian professionals across Defence and play a pivotal role in enabling Navy’s ability to generate and sustain maritime forces.

About our Team

The Commodore Flotillas (COMFLOT) Group has a wide remit covering the Navy's deployable Command and Control elements under Fleet Battle Staff (Maritime Task Group, Amphibious Task Group, Mine Clearance Diving Task Group, Expeditionary Logistics Team – Maritime and the Maritime Trade Operations Team 1) and includes mounting and battle worthiness.

It is an exciting time to be part of the Navy as we progress a significant re-capitalisation of Navy and introduce new platforms and capability into service. But our platforms – ships, submarines and aircraft – are only one part of building and sustaining a robust maritime warfighting capability.

All the fundamental inputs to capability are vital. Increasingly, we are reliant upon shore agencies to provide us with the fighting edge we need; which has not always been the case.

With intelligence feeds, command, control, communication, and computer systems, the provision of a common operating picture and tactical data link support systems all evolving at a tremendous rate, we are increasingly reliant on these vital enabling functions to provide the level of situational awareness that we need if we are to prevail at sea. Of course, these are only examples and we must leverage the power of networking across the full range of functions if we are to gain the most advantage.

Our Ideal Candidate

As the ideal candidate, you are an experienced governance, readiness or operational planning professional with a demonstrated ability to lead complex coordination and assurance activities in a dynamic environment. You are comfortable working with senior stakeholders, managing competing priorities and providing clear advice to support decision-making.

You possess strong analytical, organisational and communication skills and can translate complex information into concise, accurate and effective governance products. You foster collaboration and build productive relationships across diverse stakeholder groups while maintaining a focus on outcomes, accountability and continuous improvement.

Candidates are sought with experience or interest in the following areas:

- Governance, assurance and performance management frameworks.
- Development and management of executive reporting, dashboards and governance artefacts.
- Stakeholder engagement across complex organisations.
- Strategic planning, coordination and synchronisation activities.
- Personnel, logistics and corporate governance functions.
- Operational readiness, force generation or preparedness activities.
- Joint Collective Training, exercise planning and readiness evaluation.

The successful candidate will demonstrate:

- Strong organisational and stakeholder engagement capabilities.
- Experience delivering governance outcomes and providing assurance to senior leaders.
- The ability to exercise sound judgement and initiative in a complex environment.
- Excellent written and verbal communication skills.
- Strong leadership and people management skills.
- A commitment to collaboration, accountability and continuous improvement.

Relevant disciplines applications are welcomed from candidates with qualifications or experience in areas such as:

- Business Management.
- Public Administration.
- Logistics and Supply Chain Management.

- Human Resource Management.
- Project Management.
- Governance, Risk and Compliance.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 2”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Jasmine Mayne, 0431 270 823
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=F112C405-B28D-99DC-DAED-EI

Defence

Vacancy VN-0772002

Department of Defence

Closing Date:Monday 07 September 2026

Defence Digital Group
Military Systems

Job Title	Cloud Engineer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$99,733 - $112,431
Future Merit Locations	Canberra
Office Arrangement	On Site;Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit pool used for vacancies at any location supporting flexibility.
Classification	APS Level 6
Position Number	DDG/04625/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=7A1D7B6C-862B-0299-AD95-ED36ACDACFE8

Duties

The Role

Incubator Branch, as part of Military Systems Division within DDG, provides a low risk and agile capability that tests and validates technologies in a Defence like environment before they progress to integration. The branch supports Defence digital transformation by enabling rapid technology evaluation, reducing project risk, and accelerating the adoption of global best practices and sovereign capabilities.

It creates structured pathways for small and medium enterprises and multinational companies to work with Defence, strengthening innovation and sovereign industry growth. Operating within the Military Systems Division, the branch ensures that all activities align with Defence interoperability requirements, platform strategies, and the target state architecture.

Through this approach, the Incubator Branch delivers key benefits that include rapid decision making, increased participation from Australian industry, the removal of shadow information technology and legacy constraints, and improved readiness for modern technologies such as artificial intelligence. The APS 6 Cloud Engineer is responsible for the maintenance, engineering, and continuous improvement of Incubator cloud platforms, including Amazon Web Services (AWS), Microsoft Azure, and Google Cloud Platform (GCP).

The role delivers secure, scalable, and reliable cloud environments that support Defence projects, platform uplift activities, and vendor technology incubations while ensuring compliance with security, governance, and technical standards. Working closely with Defence stakeholders, architects, engineers and industry partners, the role provides technical advice on cloud architecture, platform capabilities, DevSecOps practices and solution implementation. The position manages platform enhancements, technical risks, and operational performance, while contributing to the delivery of cloud services that enable assessment of emerging technology.

About our Team

Working in the Defence Digital Group (DDG), you will be contributing your expertise to some of the most technically demanding and complex ICT transformation projects being undertaken in Australia. DDG is transforming Defence's ICT capabilities. We build and maintain critical infrastructure and systems, such as classified and secure military systems. We manage one of the largest ICT networks in Australia and provide a modern, secure, sustainable, and scalable information environment to enable current and future military and business operations.

Our vision is a DDG where everyone understands how we can use technology to enable war fighting as well as our day-to-day business. We apply new ways of thinking and working that allow us to take advantage of faster, better, and more efficient ways of delivering ICT Services. Supporting Defence in this technology dominated era requires a different, more responsive, and agile approach to everything, from our strategy, through to our processes, policies, and people.

We are diverse, agile and strive for a positive workforce culture where people feel valued and where we take pride in our work. We foster a work environment where individual differences are valued and utilised. We leverage the unique knowledge and experience of our people to enhance our capability. Everyone has something to contribute.

Our Ideal Candidate

We are seeking to engage a values driven technologist who demonstrates integrity, strong judgement, strategic thinking, people centred leadership, and a commitment to fostering a positive, inclusive, and high performing team culture.

Demonstrated experience in cloud engineering and platform administration in:

- Amazon Web Services (AWS), Microsoft Azure, and/or Google Cloud Platform (GCP); with a strong understanding of cloud security, networking, automation, and DevSecOps practices.
- Seeking a proactive problem solver who can deliver platform enhancements, support technology incubations, and work effectively in a dynamic environment.
- Communication skills are important, with the ability to collaborate with Defence personnel, architects, engineers, security specialists, and industry partners.

- Relevant cloud certifications and experience working in large, complex or government environments will be highly regarded.

Duties include:

- Design, installation, configuration, maintenance, and optimisation of the organisation’s cloud environments and supporting systems.
- Work with industry partners to analyse and triage technical problems, to deliver effective solutions and enhancements.
- Demonstrate detailed research and analysis skills in support of the solutions design activities and the development of options to achieve the required business outcomes.
- Understand and apply knowledge of Defence's systems and their functionality to deliver detailed solutions designs and architectures.
- Work collaboratively with team members and actively participate in teamwork and group activities.
- Build and maintain relationships with internal and external stakeholders to align and advance strategic priorities, and to ensure positive outcomes for the organisation.
- Resolve problems using knowledge and expertise, taking the initiative to identify alternative courses of action.
- Design and recommend solutions to address issues impacting on the achievement of desired outcomes.
- Interpret and comply with whole of government legislative, policy and regulatory frameworks during the development of solutions to meet business needs.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Benjamin Wong, 02 5130 1915
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=7A1D7B6C-862B-0299-AD95-ED

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Defence

Vacancy VN-0772008

Department of Defence

Closing Date:Sunday 06 September 2026

Strategy Policy & International
SP&I Executive

Job Title	Policy and Program Directors
Job Type	Full-Time, Ongoing
Location	Russell ACT
Salary	$144,430 - $173,359
Future Merit Locations	Russell
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	Executive Level 2
Position Number	SPI/04717/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=B14B31C1-5597-DF04-BADC-ED36ADFADB7A

Duties

The Role

Strategy, Policy and International Group (SP&I) is looking for Policy and Program Directors to fill actual and anticipated vacancies across the Group. Although EL2 roles in SP&I are highly varied, they all involve leading and developing high-performing teams to deliver national security and economic resilience objectives.

You will provide strategic leadership across a range of policy issues, programs and business functions, while guiding teams to deliver high-quality outcomes aligned with government priorities and Defence objectives. This may include developing strategic policy advice, leading engagement initiatives, managing programs and projects, overseeing governance processes, supporting senior decision-makers, and responding to emerging strategic challenges.

Your team's work could range from preparing the Defence portfolio Minister's to conduct talks with international counterparts on Defence strategic policies or military engagement, working with the Australian Defence Force to provide policy guidance for operations, scanning the horizon to assess emerging strategic issues, guiding industry to better meet Defence requirements, or assessing applications from industry or researchers to share military technology with overseas customers and collaborators.

No two days would be the same – guiding your team's work, mentoring your team members, conducting meetings to support and influence stakeholders, briefing Defence's Senior Leadership, consulting with other government agencies, industry stakeholders and the public, or contributing to corporate transformational change.

About our Team

We are a fully integrated civilian-military workforce, bringing together highly capable people from diverse backgrounds, experiences and disciplines who embody Defence and Australian Public Service values. We offer flexible working arrangements and a range of formal and informal professional development opportunities.

While we offer a high degree of flexibility in the way we work, positions are located in Canberra. Working within SP&I is more than just a job; it offers opportunities over the course of a career to work across diverse national security and policy matters of national significance. We actively support mobility within the Group when the time is right but we also value our people developing their expertise in specific areas.

Our Ideal Candidate

We are seeking motivated, enthusiastic and collaborative Policy or Program Directors to join our Group, and contribute to our strategic goals.

To succeed in SP&I, successful applicants will demonstrate:

- Strong strategic thinking, analytical and problem-solving skills.
- Experience leading teams and developing high-performing people.
- Excellent judgement and decision-making capability.
- Superior written and verbal communication skills.
- The ability to influence outcomes and build productive stakeholder relationships.
- Experience leading complex projects, programs or policy initiatives.
- Resilience, adaptability and the ability to manage competing priorities.
- A commitment to integrity, professionalism and continuous improvement.
- Highly regarded experience includes policy development, strategy, governance, law, international engagement, national security, capability, or related fields.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 2”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	SP&I Workforce and Recruitment, Contact Number Withheld
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=B14B31C1-5597-DF04-BADC-ED

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Defence

Vacancy VN-0772013

Department of Defence

Closing Date:Thursday 17 September 2026

Defence People Group
Joint Health Command

Job Title	ADF Rehabilitation Consultant
Job Type	Full-Time, Ongoing
Location	Enoggera QLD, Amberley QLD
Salary	$99,733 - $112,431
Future Merit Locations	Enoggera, Amberley
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	DPG/04769/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=D3B44FA3-9635-9482-ECCD-ED36AFEC903E

Duties

The Role

An opportunity exists for an experienced rehabilitation Case Manager to oversee occupational rehabilitation service delivery to Australian Defence Force (ADF) members in Gallipoli Barracks, Enoggera and RAAF Base Amberley. The successful candidate will lead a team of contracted rehabilitation consultants, who are responsible for the day to day delivery of occupational rehabilitation services.

Working within a multidisciplinary healthcare team, the APS6 Rehabilitation Case Manager will manage the development and delivery of coordinated occupational rehabilitation services, while exercising legislative delegations under the Military Rehabilitation and Compensation Act and the Safety Rehabilitation and Compensation Act (Defence Related Claims) as necessary.

A key aspect of this role is liaison with ADF member's Commanding Officers and other relevant stakeholders to ensure that each member's occupational rehabilitation goals are specific, measurable, and achievable. They will also provide technical support and oversight of complex case management as required.

This position reports to the Regional Rehabilitation Manager who provides technical guidance and is accountable for occupational rehabilitation services delivered to members in their region. The position is part of a broader Rehabilitation Case Management team which provides a network of support in the specialised area of occupational rehabilitation.

About our Team

Joint Health Command (JHC) is responsible for the delivery of healthcare services to over 70,000 Australian Defence Force (ADF) personnel. Through the delivery of reliable, resilient and best practice health services, JHC enables a healthy, ready, and supported Force from enlistment through to transition from service.

Health care services are delivered through eight Joint Health regions across Australia. The APS6 Rehabilitation Case Manager position is part of Joint Health Unit - South Queensland with postings based at Enoggera Health Centre, Gallipoli Barracks and Amberley Health Centre, RAAF Base Amberley, Queensland. Each Joint Health Unit facility provides a range of services which can include medical, nursing, dental, physiotherapy, mental health, rehabilitation, and in-patient care.

The JHC workforce is an integrated, multi-disciplinary team of Defence members, civilians, contractors and professional health providers. We work together to manage around one million patient health service interactions with Defence members each year.

Our Ideal Candidate

An enthusiastic self-starter, our ideal candidate will have experience in the injury management environment using a bio-psychosocial model of practice. They will demonstrate strong technical skills and knowledge in complex rehabilitation case management and possess a sound understanding of legislative frameworks and Defence's mission and policy requirements.

They must be able to exercise both initiative and judgment in the interpretation of policy and in the application of practices and procedures. They must have excellent communication and negotiation skills and have the ability to develop productive relationships across various stakeholders both internal and external to Defence. The ability to anticipate, identify, and respond to the needs and expectations of these stakeholders is also important.

The ideal candidate will be committed to ongoing self-improvement and professional development, and have experience in leading, mentoring and coaching teams to deliver optimal outcomes. They must be prepared to travel periodically to the Defence facilities within their area of responsibility.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Katrina Robinson, 07 3514 0834
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=D3B44FA3-9635-9482-ECCD-ED

Defence

Vacancy VN-0772024

Department of Defence

Closing Date:Thursday 10 September 2026

Naval Shipbuilding and Sustainment Group
Patrol Boats and Specialist Ships

Job Title	Project Controls Officer
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$99,733 - $112,431
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 6
Position Number	NSSG/04774/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=13291BC6-33AD-DBEE-3570-ED36EBF2687F

Duties

The Role

As the APS 6 Project Controls Officer, you will be accountable under broad direction to perform and achieve complex project work within an integrated workforce. You will have knowledge of legislative frameworks, government decision-making and Defence's mission and policy requirements.

You will work independently with the opportunity for reasonable autonomy and accountability for the achievement of outcomes. You will exercise both initiative and judgement in the interpretation of policy and in the application of practices and procedures, providing detailed project, technical, professional and policy advice in relation to complex work. You will contribute to strategic planning, program and project management and policy development.

You may lead a team and be accountable to set work priorities and manage workflows, have a considerable level of stakeholder engagement and liaise with stakeholders in relation to complex issues. You are expected to be capable of building team capability through coaching, feedback and developing the quality of work undertaken by others.

Please note, there are two roles potentially available under this recruitment. One of the roles will have a additional finance responsibilities including supporting finance management activities, financial reporting and purchase order creation and processing.

About our Team

The Landing Craft Branch is accountable for acquisitions under the LAND8710 Program, including LAND8710-1 Landing Craft - Medium (LC-M), LAND8710-1B Amphibious Vehicle - Logistics (AV-L) and LAND8710-2 Landing Craft - Heavy (LC-H). The LAND8710 projects are supported by a Program Management Office (PMO) that is responsible for support, governance and assurance functions across the LAND8710 program.

The Program Management Office and Landing Craft Branch consists of professionals from various disciplines and comprises highly skilled and motivated APS, ADF and contracted personnel. The Project Controls Officer sits within the PMO and performs complex project work within an integrated workforce.

Our Ideal Candidate

As the APS 6 Project Controls Officer, your duties will include, but not be limited to:

- Provide operational support to project management and facilitate administrative and coordination requirements.
- Lead the development and maintenance of project planning and processes in accordance with agreed procedures and performance standards.
- Use experience to apply project management methodologies to administrative and technical activities.
- Support project and program governance activities.
- Support procurement and finance activities across the program.
- Research, draft and prepare briefs, complex correspondence and reports including submissions for committee consideration.
- Work collaboratively, operate as an effective team member and provide constructive feedback.
- Engage with relevant stakeholders and understand their expectations and concerns.
- Assess and adjust project management methodologies to comply with legislative, policy and regulatory frameworks.
- Resolve problems using expertise, taking the initiative to identify alternative courses of action.
- Demonstrate commitment to the APS Values and APS Code of Conduct.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	Tracy Best, 02 5109 6007
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=13291BC6-33AD-DBEE-3570-ED

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Defence

Vacancy VN-0772027

Department of Defence

Closing Date:Thursday 10 September 2026

Naval Shipbuilding and Sustainment Group
Patrol Boats and Specialist Ships

Job Title	Contract Manager
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$124,393 - $140,315
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	Executive Level 1
Position Number	NSSG/04511/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=4ECB4E22-1878-2D03-91D0-ED36EC1219F9

Duties

The Role

The Landing Craft Branch Program Management Office is looking for an experienced and motivated EL 1 Contract Manager to plan, lead and manage complex contract management activities across the Landing Craft Branch program.

As the EL 1 Contract Manager, you will exercise initiative, sound decision-making and judgement to provide expert policy advice, have in-depth knowledge of the contract management function and be responsible for the development, implementation, compliance and review of policies and procedures relevant to their work within that function. You will engage in complex to very complex problem solving and issues management and may coordinate and perform detailed or sensitive projects that affect strategic, political or operational outcomes for Defence.

This role may have people management responsibilities and you will be required to exercise your people management skills and knowledge to lead a small, high performing team. You will develop and implement work plans, set performance indicators, and review individual, team and business performance, focusing on identifying opportunities for building team capability and continuous improvement. You will set work that align with the strategic objectives and communicate expected outcomes.

You will demonstrate well developed communication skills by actively engaging with and managing key stakeholder relationships and will be required to identify relevant stakeholders' expectations and concerns to develop and communicate methodologies and practices to achieve outcomes. You will be accountable to contribute towards ongoing self-improvement and professional development of your work area.

About our Team

Landing Craft Branch is accountable for acquisitions under the LAND8710 Program, including LAND8710-1 Landing Craft – Medium (LC-M), LAND8710-1B Amphibious Vehicle – Logistics (AV-L) and LAND8710-2 Landing Craft – Heavy (LC-H).

The Program Management Office (PMO) embedded within the branch is responsible for oversite and support across the LAND8710 program. The PMO is made up of professionals from various disciplines and comprises highly skilled and motivated Australian Public Service, ADF and contracted personnel.

Our Ideal Candidate

As the EL 1 Contract Manager your duties will include, but not be limited to:

- Accountable for managing allocated resources, setting work area priorities, managing workflows, developing strategies and evaluating business outcomes.
- Accountable for managing and leading a team, including providing clear and consistent communication, setting clear performance and behavioural standards, managing performance, delegating responsibility and guiding and developing people.
- Accountable for accurate completion of work within agreed timeframes and quality requirements, share own expertise with others and guide and mentor less experienced employees.
- Accountable for leading and undertaking procurement planning, tendering and contract formation and contract management activities while ensuring compliance with legislation, procurement policies, processes and procedures.
- Manage and provide clear direction, assistance and services relating to procurement policy issues and commercial, legal, financial investigation, technical and other requirements as applicable in order to support contract management outcomes.
- Implement procurement related documentation including templates, schedules, correspondence, reports, submissions, plans and strategies, risk and performance reviews, contract change proposals and other contract management documentation.
- Possessing the ability to quickly acquire, a deep understanding of the Defence Capability System (DCS) and Defence Commercial Framework; and
- Commitment to the APS Values and APS Code of Conduct.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	Tracy Best, 02 5109 6007
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=4ECB4E22-1878-2D03-91D0-ED

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Defence

Vacancy VN-0772032

Department of Defence

Closing Date:Wednesday 09 September 2026

Naval Shipbuilding and Sustainment Group
Waterfront and CNSS Division

Job Title	Work Health and Safety Manager
Job Type	Full-Time, Ongoing
Location	Henderson WA
Salary	$124,393 - $140,315
Future Merit Locations	Henderson
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	Executive Level 1
Position Number	NSSG/04264/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=B530DC38-CA1A-E78D-750A-ED36E86310D3

Duties

The Role

Maritime Sustainment Division is seeking a high-performing Work Health and Safety professional to lead safety governance and assurance activities across Australia's nationally significant naval shipbuilding programs. This is a unique opportunity to influence safety outcomes in a complex, high-risk maritime construction environment while contributing to the delivery of sovereign naval capability.

As the senior WHS advisor for in Western Australia, you will provide authoritative advice to managers and executives, influence safety culture across multiple organisations, and lead proactive assurance activities within active shipbuilding environments.

Based in Henderson WA, this role operates within the Operations Directorate and contributes to the delivery of WHS outcomes across a complex and diverse operating environment. While the position sits within Naval Construction Branch WA (NCB WA), it requires extensive engagement with a broad range of stakeholders across Maritime Systems Division (MSD).

This position will be a senior Work Health Safety and Environment leader within MSD WA and will provide guidance and mentoring to other MSD Work Health Safety and Environment professionals within MSD.

The position reports to the Operations Director whilst supervising an APS 6 WHS Officer. Collectively you will undertake safety governance and assurance activities (both desktop and infield).

About our Team

Maritime Sustainment Division (MSD) operates within the Naval Shipbuilding and Sustainment Group delivering in-service support to Navy and Army along with delivering new capability to Government. MSD is embarking on transformational change to establish the Maritime Sustainment Model and ensure the organisation is able to respond to emerging demands and strategic priorities.

Naval Construction Branch sits within MSD and is accountable for the assurance of ship construction, set-to work activities and vessel transit constructed at Henderson Defence Precinct WA and the Osborne Naval Shipyard SA. Defence is committed to recruiting the right people, in the right jobs, at the right time - whether it is creating, acquiring or delivering Defence capability. Our greatest asset is our people.

Our Ideal Candidate

Our Ideal Candidate would have the following experience and attributes:

- Experience delivering WHS outcomes in a complex operational or industrial environment.
- Strong knowledge of WHS legislation, policy and contemporary safety practices.
- Demonstrated leadership, coaching and mentoring skills.
- The ability to build and maintain effective stakeholder relationships.
- Sound judgement, initiative and problem-solving ability.
- Excellent verbal and written communication.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	Belinda Giesen, 08 9550 1909
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=B530DC38-CA1A-E78D-750A-E[illegible]

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Defence

Vacancy VN-0772037

Department of Defence

Closing Date:Monday 07 September 2026

ARMY
ADFHQ-Office of Chief of Army

Job Title	Business Intelligence Officer
Job Type	Full-Time, Ongoing
Location	Russell ACT
Salary	$99,733 - $112,431
Future Merit Locations	Russell
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	ARMY/04706/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=A4C872C0-64D3-E97D-419A-ED36E97D4542

Duties

The Role

Land Capability Division is seeking an experienced Business Intelligence Officer to be a part of the Business Management team. Land Capability Division is a high-tempo environment, and plays a central role in Army’s mission.

The Business Intelligence Officer will be a part of a high-performing team in linking resources to capability outcomes that are strategically aligned to Government priorities. You will contribute to capability planning, strategic initiatives and business improvement activities, ensuring decision-makers have access to accurate, timely and reliable information. You will provide advice and recommendations supporting resource allocation, governance and the achievement of organisational objectives.

You will be the Business Manager for the G4-Logistics Branch, however you may be required to support other Branches within Land Capability Division as required.

The role requires sound judgement, initiative and strong stakeholder engagement skills to solve complex problems, improve business processes and deliver resource outcomes supporting Defence's mission and objectives.

About our Team

The Business Management team forms part of the Land Business and Commercial Management Directorate within the Land Capability Management Branch. The Land Capability Management Branch brings together a range of central functions supporting Head Land Capability and the branches and programs within Land Capability Division. The Branch provides specialist expertise and domain-level coordination to projects and programs, and coordinates support to Army senior leadership. Business Management personnel perform a range of roles within the central team and within Directorates.

Land Capability Division is the core of Army's Land Capability System, and is responsible for delivering and integrating the fundamental inputs to capability that generate and sustain Australian military capability in the Land Domain. It operates in accordance with the One Defence Capability System and includes the activities conducted by Army that modernise and sustain the Army and build its future capacity.

Our Ideal Candidate

We are seeking a high-performing professional with strong analytical and critical thinking skills to identify resource challenges and deliver practical, evidence-based solutions. You will analyse complex data, identify trends, risks and opportunities, and provide clear advice to support decision-making.

The successful candidate will build strong stakeholder relationships, influence outcomes and provide trusted resource management advice. The ideal applicant will be passionate about military capability and will have the interpersonal and stakeholder engagement skills to work with military members. You will demonstrate initiative, sound judgement and accountability, managing competing priorities while delivering quality outcomes.

We will assess your suitability for the role against the following selection criteria:

- Excellent communication skills.
- Demonstrated ability to cultivate productive working relationships and communicate influentially with diverse stakeholders.
- Demonstrated leadership skills.
- The personal drive, integrity and resilience required to maintain a high level of performance in a dynamic and high tempo environment.
- Relevant experience and skills.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	Daniella Andretzke, 07 3514 0009
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=A4C872C0-64D3-E97D-419A-ED

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Defence

Vacancy VN-0772039

Department of Defence

Closing Date:Monday 07 September 2026

Joint Capabilities Group
Joint Logistics Command

Job Title	Weapons System Operator
Job Type	Full-Time, Ongoing
Location	Graytown VIC
Salary	$72,275 - $79,635
Future Merit Locations	Graytown
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 3
Position Number	JCG/04697/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=99238CE5-4418-8AA1-C0B4-ED36E9A83E4D

Duties

The Role

The main function of the Weapons Technician is to conduct activities in support of test and evaluation activities including setup and firing weapon systems and munitions.

Your duties may include:

- Perform straightforward armaments technical activities and associated tasks working to agreed priorities and outcomes.
- Understand and contribute to the development of technical documentation for review.
- Build and sustain positive relationships with team members and actively participate in team work and group activities.
- Work collaboratively and operate as an effective team member.
- Perform day-to-day tasks of Range Services, including maintenance of equipment and facilities.
- Conduct the preparation and refurbishment of the equipment, ammunition and test sites for firing.
- Conduct non-technical training.
- Conduct operator maintenance.

Support driving tasks within Range Services, including the operation and cleaning of Range Services vehicles used during any task conducted.

About our Team

Joint Proof & Experimental Unit (JPEU) is a pivotal component of the Explosive Ordnance Branch within Joint Logistics Command. At JPEU, we contribute towards advancing the capabilities of the Australian Defence Organisation through meticulous test and evaluation services. Our work encompasses both dynamic and static evaluations as well as environmental testing.

Our operations extend through two main ranges: Proof and Experimental Establishment (P&EE) at Graytown VIC, and Port Wakefield SA. The Graytown team conducts testing and evaluation of various calibre munitions and other explosive ordnances, playing a crucial role in capturing and providing performance data essential for Defence strategies.

The Range Services Team ensures the availability of necessary resources to conduct testing across various activities. This includes static weapon mounted munitions tests, mobile weapon platforms evaluations, and ballistic protection trials.

Our Ideal Candidate

Our ideal candidate is a proactive, adaptable, and safety-focused professional who enjoys working in a hands-on operational environment. You will possess strong organisational skills, initiative, and the ability to manage competing priorities while supporting weapons test and evaluation activities.

You are an effective communicator who builds positive relationships with colleagues and stakeholders and works collaboratively as part of a high-performing team. You can confidently interpret and apply relevant legislation, policies, and procedures, and are committed to delivering quality outcomes.

The successful candidate will be flexible in responding to changing operational requirements and trial priorities. You will be comfortable undertaking a range of duties, including equipment and test site preparation, maintenance activities, vehicle operation, and the delivery of non-technical training. A willingness to mentor new personnel and contribute to continuous improvement will be highly regarded.

Most importantly, you bring a strong work ethic, attention to detail, and a commitment to achieving successful trial outcomes.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at Negative Vetting Level 1.

Notes

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To Apply

Position Contact	Rebecca-Lee Kempton, 03 5736 3044
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=99238CE5-4418-8AA1-C0B4-ED

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Defence

Vacancy VN-0772041

Department of Defence

Closing Date:Monday 07 September 2026

Australian Defence force HeadQuarters
Capability Coordination Advance and Sensitive Capabilities Branch

Job Title	Assistant Director SAP Assurance
Job Type	Full-Time, Ongoing
Location	Majura ACT
Salary	$124,393 - $140,315
Future Merit Locations	Majura
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	Executive Level 1
Position Number	ADFHQ/04795/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=D846FABE-478E-33D2-50A1-ED36EA580123

Duties

The Role

Advanced and Sensitive Capabilities Branch (ASCB), the Defence central office for Special Access Programs (SAP) provides a unique opportunity for a rewarding career in a fast paced environment. The successful candidate will enjoy working with a dynamic team, engaging with diverse stakeholders, using initiative to solve problems and developing advice for leaders.

As a team member of the SAP Assurance Directorate role includes:

- Guide organisations by providing assistance on SAP Facility security requirements.
- Plan and conduct SAP assurance inspections, develop reports and recommendations.
- Provide security advice to stakeholders to support the implementation of security policy, practices and procedures fostering a risk aware positive security culture
- Undertake relevant training to be appointed as Government SAP Security Officer (GSSO).
- Provide GSSO support to ASCB to ensure continuing SAP Facility compliance for the ASCB SAP Facility and Common User Facility.

Role is Canberra based and remote work is not available.

About our Team

The Advanced and Sensitive Assurance Branch (ASCB) within Capability Coordination Division is responsible for national oversight governance and assurance of Special Access Programs for the Department of Defence.

As a part of the SAP Assurance Directorate you will work in a joint environment that is outcomes focused and provides technically complex and challenging opportunities. The SAP Assurance Directorate is responsible for SAP facility governance, accreditation, and ongoing compliance, as well as the assessment and authorisation of SAP information systems.

The environment is professional and supportive with dedicated teammates who are responsible for and accountable outcomes. You will share your expertise with others, guide and mentor less experienced colleagues and stakeholders.

Our Ideal Candidate

The ideal candidate would have experience and displayed ability in:

- Protective security.
- Working in high security areas and in classified security compartments.
- The ability to develop and maintain strong working relationships with internal and external stakeholders.
- The ability to work collaboratively, independently and with minimal supervision.
- Proven experience in leading complex tasks with tight deadlines.
- Ability to use initiative.
- Evidence of working flexibly and autonomously with little supervision.
- Accurate completion of work within time frames.
- Strong verbal and written communication skills.
- The ability to apply critical thinking and risk-consideration to decision-making processes, and the judgement to escalate where required.
- Using influence to drive outcomes.
- The motivation to learn and continually professionally develop, through mentoring, engagements, training courses, and through self-learning through own research.

Eligibility

Security Clearance:

Positive Vetting: Prior to commencement, successful applicants will be required to undergo a psychological assessment and an extensive security clearance process. As a Positive Vetting clearance is required, applicants must be Australian Citizens; be able to account for their personal background for their whole life; and be able to demonstrate suitability to work in a high security intelligence environment.

Notes

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To Apply

Position Contact	Kristie Green, 02 5131 3203
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=D846FABE-478E-33D2-50A1-ED

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Defence

Vacancy VN-0772063

Department of Defence

Closing Date:Wednesday 09 September 2026

Naval Shipbuilding and Sustainment Group
Maritime Sustainment

Job Title	Logistics Assurance Officer
Job Type	Full-Time, Ongoing
Location	Garden Island NSW
Salary	$99,733 - $112,431
Future Merit Locations	Garden Island
Office Arrangement	Hybrid
Office Arrangement Details	Candidates are required to work in the location advertised on a regular basis. Merit pool will only be used for vacancies at the advertised location(s
Classification	APS Level 6
Position Number	NSSG/04822/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=08154B57-5B81-4D4D-21A6-ED3723FE68A3

Duties

The Role

The APS 6 Logistics Assurance Officer contributes to logistics compliance and assurance outcomes within Maintenance Branch, RMC-East. The role supports assurance activities on inventory and asset holdings, logistics policy compliance, remediation activities, stakeholder engagement and reporting. The position works within an integrated workforce and provides specialist logistics advice to support Defence sustainment outcomes.

Key responsibilities and accountabilities:

- Conduct logistics compliance and assurance activities using mandated procedures, reports and systems.
- Support inventory and asset assurance activities and identify remediation actions.
- Analyse logistics information and prepare reports, briefs and correspondence.
- Engage with stakeholders to resolve logistics assurance and compliance matters.
- Contribute to continuous improvement of logistics policies, procedures and assurance practices.
- Support audits, reviews and assurance testing activities across the maintenance environment.

About our Team

Maritime Systems Division (MSD) operates within Naval Shipbuilding and Sustainment Group (NSSG), delivering sustainment and maintenance support to Navy and other Defence customers. As part of Maintenance Branch, RMC East works closely with Navy, industry partners and Defence stakeholders to deliver maintenance outcomes that support platform availability and operational readiness.

The Logistics Assurance Officer plays a key role in supporting logistics governance, inventory and asset assurance, compliance monitoring and continuous improvement activities, helping ensure Defence logistics policies, procedures and systems are effectively applied across the maintenance environment. MSD offers a collaborative and inclusive workplace that values professional development, innovation and delivery of high-quality sustainment outcomes.

Our Ideal Candidate

The successful candidate will have experience in logistics, inventory management, supply chain, compliance or assurance functions. They will demonstrate sound judgement, strong communication skills, attention to detail, and the ability to work collaboratively with Defence and industry stakeholders in a complex maritime sustainment environment.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

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To Apply

Position Contact	Fraser Pritchard-Davies, 02 9537 0472
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=08154B57-5B81-4D4D-21A6-ED3

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Defence

Vacancy VN-0772066

Department of Defence

Closing Date:Wednesday 09 September 2026

Capability Acquisition and sustainment Group
Commercial

Job Title	Assistant Director
Job Type	Full-Time, Ongoing
Location	Adelaide SA
Salary	$124,393 - $140,315
Future Merit Locations	Adelaide
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	Candidates are required to work in the location advertised on a regular basis. Merit pool will only be used for vacancies at the advertised location(s
Classification	Executive Level 1
Position Number	CASG/04775/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=7EDA1B91-2379-3A56-F95B-ED372479DF80

Duties

The Role

This is an exciting opportunity to work at the forefront of Defence's most advanced and strategically important capabilities, directly contributing to Australia's national security. Join a high-performing commercial team providing procurement, contracting and commercial expertise across major Defence programs.

Two Adelaide-based positions are currently available supporting the MC-55A Peregrine, MQ-4C Triton, P-8A Poseidon and Jindalee Operational Radar Network (JORN), delivering critical intelligence, surveillance, electronic warfare and radar capabilities.

As an Assistant Director, you will work closely with stakeholders to deliver commercial outcomes, solve complex problems and support capability delivery. Responsibilities include developing commercial strategies, managing procurement and contracting activities, participating in tender evaluations and negotiations, providing commercial advice and training, and supporting contract management. You will also build strong stakeholder relationships, contribute to high-profile Defence projects, and lead and mentor team members.

This role offers strategic influence, leadership opportunities and strong professional development in a dynamic Defence environment.

A Merit List will be created and may be utilised if there are additional Assistant Director vacancies.

This role is eligible for an additional remuneration benefit known in Defence as a Building Defence Capability Payment (BDCP). This enables Defence to provide a premium, in addition to the base salary otherwise payable under the Defence Enterprise Collective Agreement (DECA), for positions in occupational disciplines/classifications that are critical to Defence capability. For further information, please contact the contact officer.

About our Team

Commercial Delivery Branch, within Commercial Division, provides strategic commercial leadership, advice and support across the Defence enterprise. Our teams work on some of Defence's largest, most complex and most important capability projects and programs, partnering with stakeholders to deliver innovative commercial solutions that enable Defence capability. From major acquisitions and sustainment programs to emerging technologies and strategic initiatives, our work has a direct impact on Defence outcomes.

Commercial Division offers unmatched diversity, scale and breadth of commercial work, providing opportunities to contribute to nationally significant projects while developing a broad and rewarding

career. With a geographically dispersed workforce embedded across Australia, Commercial Division offers a unique opportunity to work alongside highly skilled professionals, lead high-impact initiatives and help shape Defence's commercial landscape for the future.

This is an exciting time to join a team that sits at the centre of delivering capability for Defence and making a meaningful contribution to Australia's security.

Our Ideal Candidate

We are seeking motivated professionals with experience in commercial, contracting and/or procurement who thrive in complex, fast-paced environments and enjoy working collaboratively to achieve meaningful outcomes. We welcome applicants with strong transferable skills and will provide support to further develop the commercial expertise required for success in the role.

The ideal candidate will be:

- A commercially minded problem solver with strong analytical skills and attention to detail.
- An effective communicator who can build trusted relationships and influence stakeholders.
- A capable people leader who can guide and develop teams to achieve results.
- Adaptable and resilient, with the ability to respond to changing priorities and business needs.
- Professional, ethical and committed to delivering high-quality outcomes.
- Passionate about continuous learning and supporting the growth and development of others.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	Michelle Morgan, 08 7374 8642
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=7EDA1B91-2379-3A56-F95B-ED

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Defence

Vacancy VN-0772081

Department of Defence

Closing Date:Thursday 10 September 2026

Defence People Group
Joint Health Command

Job Title	Logistics Manager
Job Type	Full-Time, Ongoing
Location	Palmerston NT
Salary	$99,733 - $112,431
Future Merit Locations	Palmerston
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	DPG/04785/26
Agency Website	

Job Description *https://defencecareers.nga.net.au/?jati=3A613C99-4DAA-3353-A5F4-ED37268F3B5E*

Duties

The Role

An opportunity exists for a highly motivated and outcomes focused Logistics Manager to join a dedicated team delivering health services to Australian Defence Force (ADF) members in Northern Territory and South Australia. The successful candidate will be accountable for achieving complex logistics, governance, facilities, and asset management tasks within an integrated workforce.

The APS 6 Logistics Manager must understand and comply with relevant legislative and regulatory frameworks, as well as Defence logistics policies and procedures. They will need to exercise initiative and judgment when performing their duties and will be responsible for setting and reviewing work priorities and managing workflows for themselves and their team.

There is a considerable level of stakeholder engagement associated with this role. The APS 6 Logistics Manager will be expected to provide technical advice to relevant planning, project management and logistics related activities. They will often be required to act as the Commanding Officers representative when engaging with stakeholders in relation to logistics and estate management activities.

About our Team

Joint Health Command (JHC) is responsible for the delivery of healthcare services to over 70,000 Australian Defence Force (ADF) personnel. Through the delivery of reliable, resilient and best practice health services, JHC enables a healthy, ready, and supported Force from enlistment through to transition from service.

Health care services are delivered through eight Joint Health regions across Australia. The APS6 Logistics Manager position is part of Joint Health Unit - Central Australia and is based at Headquarters, Robertson Barracks, NT. Each Joint Health Unit facility provides a range of services, which can include medical, nursing, dental, physiotherapy, mental health, rehabilitation, and in-patient care.

The JHC workforce is an integrated, multi-disciplinary team of Defence members, civilians, contractors and professional health providers. We work together to manage around one million patient health service interactions with Defence members each year.

The APS 6 Logistics Manager reports to the Commanding Officer of their Joint Health Unit with technical guidance provided via the Directorate of Health Material, Logistics and Pharmacy. The broader Logistics team has representatives nationally, providing a network of support for Logistics Officers.

Our Ideal Candidate

Our ideal candidate will be a motivated self-starter with relevant experience in working in logistics management. They will possess strong technical skills and have both an ability and willingness to adapt those skills to working within an ADF Healthcare environment. Adaptability, attention to detail, and ability to prioritise and manage multiple tasks across a broad range of functions including inventory management, estate and infrastructure planning, and reporting and governance is critical.

They will possess a good understanding of relevant legislative and policy frameworks, and must be able to exercise both initiative and judgment in the interpretation and application of policy in the conduct of their duties. They must have excellent communication skills and the ability to develop productive relationships across various stakeholder groups to achieve desired outcomes.

The ideal candidate will have the ability to work independently as well as part of a team to support the delivery of safe, effective, and high quality care to ADF members. They must be capable of building team capacity through coaching, development, and feedback mechanisms.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Baseline Vetting” level.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Helen Pozzi-Gurung, 07 3329 0001
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=3A613C99-4DAA-3353-A5F4-ED

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Defence

Vacancy VN-0772082

Department of Defence

Closing Date:Thursday 10 September 2026

Defence People Group
Joint Health Command

Job Title	Rehabilitation Case Manager
Job Type	Full-Time, Ongoing
Location	Townsville QLD
Salary	$99,733 - $112,431
Future Merit Locations	Townsville
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	DPG/04791/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=BA04515E-5D5E-6A30-DB8C-ED3726FD5426

Duties

The Role

An opportunity exists for an experienced Rehabilitation Case Manager to oversee occupational rehabilitation service delivery to Australian Defence Force (ADF) members in the Northern Queensland region. The successful candidate will lead a team of contracted rehabilitation consultants, who are responsible for the day-to-day delivery of occupational rehabilitation services.

Working within a multidisciplinary healthcare team, the APS 6 Rehabilitation Case Manager will manage the development and delivery of coordinated occupational rehabilitation services, while exercising legislative delegations under the Military Rehabilitation and Compensation Act and the Safety Rehabilitation and Compensation Act (Defence Related Claims) as necessary.

A key aspect of this role is liaison with ADF supervisors and other relevant stakeholders to ensure that each member's occupational rehabilitation goals are specific, measurable, and achievable. They will also provide technical support and oversight of complex case management as required.

This position reports to the Health Centre Manager, with technical guidance provided via the Regional Rehabilitation Manager. The position is part of a broader National Rehabilitation Case Management team which provides a network of support in the specialised area of occupational rehabilitation.

About our Team

Joint Health Command (JHC) is responsible for the delivery of healthcare services to over 70,000 Australian Defence Force (ADF) personnel. Through the delivery of reliable, resilient and best practice health services, JHC enables a healthy, ready, and supported Force from enlistment through to transition from service.

Health care services are delivered through eight Joint Health regions across Australia. The APS6 Rehabilitation Case Manager position is part of Joint Health Unit – North Queensland and is based at Lavarack Health Centre (LHC) Lavarack Barracks, Townsville, Qld. Each Joint Health Unit facility provides a range of services, which can include medical, nursing, dental, physiotherapy, mental health, rehabilitation, and in-patient care.

The JHC workforce is an integrated, multidisciplinary team of Defence members, civilians, contractors and professional health providers. We work together to manage around one million patient health service interactions with Defence members each year.

Our Ideal Candidate

An enthusiastic self-starter, our ideal candidate will have experience in the injury management environment using a bio-psychosocial model of practice. They will demonstrate strong technical

skills and knowledge in complex rehabilitation case management and possess a sound understanding of legislative frameworks and Defence's mission and policy requirements.

They must be able to exercise both initiative and judgment in the interpretation of policy and in the application of practices and procedures. They must have excellent communication and negotiation skills and have the ability to develop productive relationships across various stakeholders both internal and external to Defence. The ability to anticipate, identify, and respond to the needs and expectations of these stakeholders is important.

The ideal candidate will be committed to ongoing self-improvement and professional development, and have experience in leading, mentoring and coaching teams to deliver optimal outcomes. They must be prepared to travel periodically to the Defence facilities within their area of responsibility.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at "Baseline Vetting" level.

Mandatory Qualifications:

Must meet one of the following criteria:

- Be a registered health practitioner who is registered to practise as one of the following health professions, occupational therapist, physiotherapist, psychologist, medical practitioner, nurse; or
- Be a rehabilitation counsellor who holds full membership of the Australian Society of Rehabilitation Counsellors or Rehabilitation Counselling Association of Australia; or
- Be a social worker with full membership of the Australian Association of Social Workers; or
- Be an exercise physiologist who is accredited with Exercise and Sports Science Australia.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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workers, IT specialists and contract managers to name a few. We offer a rewarding career that includes professional development, work-life balance, recognition, a flexible and supportive work environment and a diverse workforce. To find out more about a career with Defence please visit https://www.defence.gov.au/jobs-careers

To Apply

Position Contact	Tricia Clark, 0477 756 279
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=BA04515E-5D5E-6A30-DB8C-ED

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Defence

Vacancy VN-0772088

Department of Defence

Closing Date:Thursday 10 September 2026

Joint Capabilities Group
Defence Space Command

Job Title	Information and Registry Officer
Job Type	Full-Time, Ongoing
Location	Fairbairn ACT
Salary	$81,868 - $89,377
Future Merit Locations	Fairbairn
Office Arrangement	On Site
Office Arrangement Details	Defence is committed to supporting workplace flexibility. Please contact the contact officer for further details.
Classification	APS Level 4
Position Number	JCG/04839/26
Agency Website	

Job Description *https://defencecareers.nga.net.au/?jati=ABE7DDC3-231D-2BA3-B9C2-ED37DA7D7086*

Duties

The Role

The APS 4 Information and Registry Officer is responsible for managing correspondence, records and information management activities within Space Command ensuring the accurate registration, maintenance and governance of digital records in accordance with legislative, regulatory and Defence requirements.

Working closely with the Staff Officer Personnel and Administrative Commanding Officer, the position supports workforce administration through the management of correspondence across the Command, including the coordination and actioning of PMKeyS requests. The role provides advice on records management and information governance practices, maintains information systems and databases and builds productive stakeholder relationships.

The position also contributes to the continuous improvement of business processes to enhance operational effectiveness across Space Command.

About our Team

SPACECOMD is a multidisciplinary workforce across Navy, Army, Air Force, Australian Public Service, and Industry. SPACECOMD has been established to prepare space power to secure Australia's interests in peace and war. Its vision is to assure Australian civil and military access in space, integrated across Government, and in concert with allies, international partners and industry.

The APS4 Information and Registry Officer will be part of the Space Command Personnel Cell, which is responsible for the coordination and oversight of personnel management, workforce welfare, and incident management across Space Command. It provides commanders, supervisors, and staff with advice, guidance, processes, and tools to ensure personnel matters are managed effectively, efficiently, and in accordance with policy.

Our Ideal Candidate

Our ideal candidate will be able to demonstrate:

- Providing advice and direction to staff undertaking mail, registry, records management, and technical publications.
- Maintain the registration and filing of hardcopy and digital documentation.
- Apply knowledge and experience in records management and the legislative and governance responsibilities associated with record keeping to manage team work.

- Research and interrogate databases to ensure accurate record keeping and identify areas for continuous improvement.
- Build and sustain productive working relationships with stakeholders to achieve business outcomes.
- Work collaboratively and operate as an effective team member.
- Interpret and provide advice on overarching legislation, regulations and other guidelines relating to records management.

Eligibility

Security Clearance

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Grace Moffat, 03 5146 7261
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=ABE7DDC3-231D-2BA3-B9C2-E

Defence

Vacancy VN-0772092

Department of Defence

Closing Date:Thursday 10 September 2026

Defence People Group
Military Personnel Division

Job Title	Request for Information, Freedom of Information and Committees Officer
Job Type	Full-Time, Ongoing
Location	Brindabella Business Park ACT
Salary	$99,733 - $112,431
Future Merit Locations	Brindabella Business Park
Office Arrangement	On Site;Flexible
Office Arrangement Details	Candidates may negotiate a flexible arrangement (WFH or other Defence sites). Merit pool used for vacancies at any location supporting flexibility.
Classification	APS Level 6
Position Number	DPG/04499/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=DBBFB796-2E2B-501B-82B6-ED37D6A5334E

Duties

The Role

The APS 6 Request for information (RFI), Freedom of Information (FOI) and Committees Officer is an exciting and high-tempo role that will see the successful candidate become a key member of the Military Personnel Division (MPD) Executive team.

The APS 6 RFI, FOI and Committees Officer will work in support of the Director Operations and Head Military Personnel (HMP), acting as the central point for the timely receipt, prioritisation, tracking and management of FOI and other RFI’s.

The role requires strong stakeholder engagement skills and the ability to build and maintain effective working relationships across MPD Branches, Defence People Group and Defence Service representatives to ensure information requests are actioned efficiently and within required timeframes.

The successful candidate will provide coordination, governance and business continuity support across a broad range of executive functions, including the management of Parliamentary Document Management System (PDMS) workflows, HMP correspondence, committee actions, generating and coordination responses to RFIs and FOI compliance activities.

You will be responsible for monitoring and prioritising requests in accordance with organisational and legislative requirements, including Ministerial, Royal Commission, Government, Coronial, Inspector-General ADF and Parliamentary Committee matters. The position also plays an important role in enabling collaboration across the Division, coordinating FOI Approved Decision Makers (ADM) for supporting personnel, administrative and task management activities and acting as the understudy to the Executive Officer, MPD.

Key requirements of the position:

- Coordinate and manage RFI’s across MPD, ensuring timely receipt, allocation, tracking and response.
- Monitor and administer PDMS actions, HMP correspondence and committee tasking requirements.
- Prioritise RFIs and executive tasking’s in support of Ministerial, Royal Commission, Government, Coronial, Inspector-General ADF and Parliamentary Committee deadlines.
- Develop and maintain strong working relationships with internal and external stakeholders to facilitate effective information exchange and outcomes.
- Coordinate FOI requests on behalf of the MPD Executive, ensuring compliance with legislative and policy requirements.
- Provide advice and support to stakeholders regarding RFI, FOI and executive correspondence processes and requirements.
- Maintain accurate records, reporting and governance arrangements associated with RFIs, FOI requests, correspondence and executive actions.

About our Team

The MPD Executive team is a close knit team consisting of five immediate staff working collaboratively to deliver HMP priorities. The team is an integrated workforce team comprising of Military and Australian Public Service personnel.

The APS 6 RFI, FOI and Committees Officer liaises with and work alongside counterparts in MPD Branches, as well as stakeholders in the Defence People Group Headquarters. The team is Canberra based, and the position is an onsite office based position with limited to no travel requirements. The HMP Executive team works in a high tempo environment at the Defence enterprise level to support Defence personnel.

Our Ideal Candidate

The successful candidate will demonstrate strong organisational and stakeholder engagement skills and will be comfortable working in a dynamic environment where priorities can change quickly. Additionally, you will be confident and comfortable building productive working relationships across a diverse range of stakeholders, while providing high-quality support to executive-level decision making and information management activities.

Our successful candidate will ideally have:

- Strong communication and stakeholder engagement skills, with the ability to develop and maintain positive working relationships across MPD, Defence People Group and external stakeholders. The ability to communicate with professionalism, empathy and influence to achieve shared outcomes is highly regarded.
- Sound judgement, initiative and prioritisation skills with the ability to investigate issues, identify solutions and progress work independently while managing competing priorities in often compressed timeframes.
- Resilience and adaptable approach to achieve outcomes while operating in an environment which often requires interpretation and lacks complete information, while maintaining focus on achieving outcomes.
- Well-developed records and information management skills including the ability to utilise information systems and prepare written communication for the Executive, including RFI’s, ministerial and executive correspondence, committee actions, FOI requests, briefs and task responses.
- Strong attention to detail and governance awareness ensuring information is managed, recorded and actioned within legislative, policy and procedures.
- The ability to work collaboratively within a team environment, providing mutual support to the Executive team to achieve outcomes.

Experience in secretariat support functions or information management roles is highly regarded. This may include experience operating web-enabled workflow application systems and programs as well as experience working within policy frameworks to deliver solutions in high tempo and dynamic people-centric environments.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	LTCOL Ashley Crosby, 02 5108 8106
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=DBBFB796-2E2B-501B-82B6-ED

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Defence

Vacancy VN-0772121

Department of Defence

Closing Date:Thursday 10 September 2026

ARMY
Forces Command

Job Title	ARMY/04878/26
Job Type	Full-Time, Ongoing
Location	Duntroon ACT
Salary	$99,733 - $112,431
Future Merit Locations	Duntroon
Office Arrangement	On Site
Office Arrangement Details	Candidates are required to work in the location advertised. Merit pool will only be used for vacancies at the advertised location(s).
Classification	APS Level 6
Position Number	ARMY/04878/26
Agency Website	

Job Description

https://defencecareers.nga.net.au/?jati=AC48E29C-C2CC-918A-193D-ED37DC9FFEAA

Duties

The Role

The APS 6 Formation Work Health and Safety Officer at Headquarters Land Combat College (HQ LCC) provides expert WHS leadership, advice and assurance to support the safe delivery of Army's training mission across the formation. Reporting to the Chief of Staff, the role is responsible for coordinating and overseeing WHS activities across seven subordinate schools and training establishments, ensuring compliance with legislative, Defence and Army requirements.

The position serves as the principal WHS subject matter expert, undertaking complex risk analysis, incident investigations, audits and reviews to identify emerging issues and develop effective risk controls.

Working independently, the officer gathers and analyses information from diverse sources to provide evidence-based advice and recommendations to senior leaders. The role also provides guidance and mentorship to subordinate WHS Officers, promotes a positive safety culture and supports continuous improvement. A detailed understanding of Army training and operations is essential to effectively manage risk and enable safe, compliant and mission-ready training outcomes across the formation.

About our Team

Join a high-performing and collaborative team at HQ LCC, where your work will directly contribute to shaping Army's future workforce and training capability. Working alongside military and APS professionals, you will be empowered to apply your expertise, influence positive outcomes and engage with a diverse range of stakeholders across multiple training establishments.

Our culture is built on professionalism, integrity, respect, collaboration and continuous improvement, with a strong focus on supporting one another to achieve shared outcomes. Leadership at HQ LCC is committed to fostering an inclusive, supportive and empowering workplace, where innovation is encouraged, professional development is valued, and employees are trusted to deliver meaningful results.

Our Ideal Candidate

The ideal candidate for the APS 6 Formation Work Health and Safety Officer role is a skilled WHS professional capable of providing expert advice, governance and leadership within a complex operational environment.

They will possess a strong understanding of Commonwealth WHS legislation, governance frameworks and contemporary risk management practices, together with the ability to quickly acquire and apply subject matter expertise in support of organisational objectives. The successful candidate will demonstrate sound judgement, initiative and the ability to independently analyse complex issues, conduct investigations and develop practical, evidence-based solutions.

Strong communication and stakeholder engagement skills are essential, with the ability to build productive relationships, influence decision-making and provide guidance across diverse work groups. They will demonstrate professionalism, discretion and a commitment to maintaining privacy, confidentiality and integrity when handling sensitive information. The ideal candidate will be adaptable, resilient and outcomes-focused, with a proven ability to manage competing priorities, foster a positive safety culture and drive continuous improvement in WHS performance.

Eligibility

Security Clearance:

Applicants must be able to obtain and maintain a security clearance at “Negative Vetting Level 1”.

Notes

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To Apply

Position Contact	MAJ Craig Ashburner, 02 8340 5561
Agency Recruitment Site	https://defencecareers.nga.net.au/?jati=AC48E29C-C2CC-918A-193D-EI

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Education

Vacancy VN-0772152

Australian Research Council

Closing Date:Thursday 17 September 2026

Executive Governance and Priorities

Job Title	Assistant Director, Governance and Priorities
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements may be negotiated with the successful candidate
Classification	Executive Level 1
Position Number	ARC26-008
Agency Website	www.arc.gov.au

Job Description

https://candidate.aurion.cloud/arescoun/production/redirect/to/dmFjYW5jaWVzLzI5MTIyMDY0NTI5OTUxOTI-MS9l

Could the Australian Research Council (ARC) be right for you?

The Governance and Priorities Section is seeking a high-performing EL1 officer to play a key role enabling the ARC's strategic decision-making and governance activities. This is a unique opportunity to contribute to the work of the ARC Board, Executive and senior leadership team while helping drive priorities that shape the ARC’s future.

The Governance and Priorities Section sits within the Executive Branch, which provides strategic support to the ARC Board and Advisory Committees, Chief Executive Officer, Deputy Chief Executive Officer and Strategic Leadership Group. The Branch leads a range of agency-wide functions, including governance, parliamentary, communications and stakeholder engagement, placing it at the centre of enabling the ARC's priorities and initiatives.

Duties

The opportunity

Reporting to the Director, Governance and Priorities, the Assistant Director, Governance and Priorities leads the delivery of secretariat responsibilities and contributes to the broader work program of the team.

The **role** is responsible for:

- Leading the delivery of high-quality governance and secretariat services for the ARC Board, and supporting the delivery of the ARC Advisory Committee, ARC Indigenous Forum and Strategic Leadership Group.
- Providing strategic advice, analysis and quality assurance on complex Board papers, submissions and governance matters.
- Ensuring Board decisions, actions and records are managed accurately and in accordance with legislative, policy and governance requirements.
- Driving continuous improvement initiatives that enhance governance practices, decision-making processes and Board operations.
- Building and sustaining effective relationships with internal and external stakeholders to support organisational priorities and outcomes.
- Contributing to broader organisational priorities, projects and initiatives across the Governance and Priorities Section.
- Fostering a collaborative, inclusive and high-performing team culture that supports learning, innovation and shared success.

The **Section** is responsible for:

- Secretariat: Delivering high-quality secretariat services to the ARC Board, ARC Advisory Committee, ARC Indigenous Forum and ARC Strategic Leadership Group, applying leading practice in committee governance and assuring effective, strategically aligned support.
- Parliamentary: Managing the ARC’s parliamentary function, ensuring that coordination processes – such as for Senate Estimates, Parliamentary Inquiries, ministerial briefing and correspondence – draw on agency-wide input in a timely manner, and deliver accurate, consistent and high-quality information products.
- Executive Priorities: Supporting the ARC Executive by facilitating whole of agency planning processes to ensure organisational capability and resources are aligned to priority activities; and by driving projects and initiatives of long-term importance to the ARC, including international collaboration and AI governance.

Our ideal candidate

The successful applicant will demonstrate sound judgement, strategic thinking and the ability to operate effectively and collaboratively in a dynamic environment. They will build productive relationships with the Board and across the agency, provide trusted advice to senior leaders, and lead the delivery of high-quality governance outcomes. The role requires a proactive and

collaborative approach, strong communication skills, is empathetic and a commitment to continuous improvement and excellence in service delivery. The ideal candidate will demonstrate:

Shapes strategic thinking

- Ability to understand and apply the ARC's strategic priorities, operating environment and governance obligations.
- Capacity to think critically, identify risks and opportunities, and provide considered advice to inform decision-making.

Achieves results

- Experience delivering secretariat and governance services for boards, committees or senior decision-making forums, or the ability to quickly develop this capability.
- Strong organisational skills, attention to detail and the ability to manage multiple priorities while delivering high-quality outcomes in a fast-paced environment.
- Commitment to continuous improvement and achieving results through effective planning and execution.

Cultivates productive working relationships

- Strong stakeholder engagement and relationship management skills, with the ability to establish trust and credibility and influence outcomes.
- Well-developed written and verbal communication skills, including the ability to tailor messages to diverse audiences and build shared understanding.
- Can lead and work well within a team, is collaborative and inclusive and supports diversity and inclusion.

Exemplifies personal drive and integrity

- Demonstrated professionalism, sound judgement and resilience when managing competing priorities and sensitive issues.
- High levels of integrity, discretion and accountability, including experience handling confidential information appropriately.
- Commitment to the APS Values, inclusion, and contributing to a positive and psychosocially safe organisational culture.

Remuneration package

The ARC's Remuneration Package comprises a competitive salary component and generous employer superannuation contribution.

The salary payable upon commencement will be negotiable and will consider personal capabilities, such as experience and qualifications.

What we offer

In addition to exciting and fulfilling work at the heart of research and the government, the ARC offers the opportunity to work with strong, smart, visionary, and experienced leaders, who are among the most respected in their fields.

The ARC is an equal opportunity employer, and all our recruitment decisions are made based on merit. We are committed to building a workforce that is flexible, agile, and responsive to fostering a positive workplace where people treat each other and the community with respect.

Diversity and Inclusion

We welcome applications from candidates with diverse backgrounds including but not limited to; people who identify as LGBTIQA+, people with a disability, and people from a culturally and linguistically diverse background.

The ARC expects all staff to understand workplace diversity, workplace participation, a safe working environment and access and equity principles, and to promote these principles in the development and implementation of policies and programs.

For further information about our Agency and what we offer, please refer to the ARC Website.

Eligibility

- Must be an Australia citizen
- Undergo ID verification check

- Must undergo a Police check
- Must hold or be able to obtain a Baseline Commonwealth Security Clearance

Notes

About the Australian Research Council

The ARC is a non-corporate Commonwealth entity established under the Australian Research Council Act 2001 (ARC Act). It is located within the Australian Government's Education portfolio and reports to the Minister for Education. The ARC is a vital component of Australia's innovation and research system. It plays an integral role in supporting the research sector to produce excellent and impactful research for Australia's economic, social, environmental and cultural benefit through the delivery of the National Competitive Grants Program (NCGP). The NCGP funds excellent pure basic, strategic basic and applied research in all disciplines except medical research. The ARC's broader remit includes the provision of high-quality research policy advice to the Australian Government and supporting research security and integrity. It also includes promoting ethical research, evaluating the excellence, impact and depth of Australian research and expanding Aboriginal and Torres Strait Islander knowledge systems. It also facilitates partnerships between researchers and industry, government, community organisations and the international community.

To Apply

Position Contact	Arthur Lau, 02 6287 6635
Agency Recruitment Site	https://candidate.aurion.cloud/arescoun/production/redirect/to/dmFjYW5j

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Education

Vacancy VN-0772040

National Gallery of Australia

Closing Date:Sunday 13 September 2026

Chief Operating Officer
Governance

Job Title	Corporate Governance Advisor
Job Type	Full-Time, Ongoing
Location	Parkes ACT
Salary	$92,164 - $106,531
Future Merit Locations	Parkes
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	On-Site position, flexible conditions and ability to apply to work from home
Classification	APS Level 6
Position Number	3312
Agency Website	https://nga.gov.au

Job Description

https://nga.gov.au/about-us/jobs/

This position is ideal for a motivated and adaptable professional who enjoys working with people, coordinating activities and contributing to organisational success. The role provides a unique opportunity to develop a broad understanding of how a national cultural institution operates within the Australian Government environment. You will gain exposure to governance, planning, policy, risk, reporting, assurance, Council and Committee processes, and the delivery of whole-of-agency priorities, including the National Gallery's Reconciliation Action Plan.

Sitting within the Chief Operating Officer Portfolio, the Governance team is responsible for Council secretariat, First Nations engagement, risk management, and organisational performance and reporting, among other functions. It is a dynamic team with a diverse and engaging range of work that connects with every part of the business.

As Corporate Governance Advisor, you will be a corporate governance generalist who coordinates governance processes, supports senior decision-makers and helps connect people, information and accountability frameworks across the National Gallery. You will work collaboratively with teams across the organisation to support effective governance, organisational performance and continuous improvement.

You will build highly transferable skills in stakeholder engagement, written communication, coordination, problem solving, briefing, records management and project support while working with senior management, Council and Committee members, and external governance specialists.

The Governance team is known and respected for its professionalism, practical approach, attention to detail and commitment to supporting the National Gallery's success. This ongoing role offers the opportunity to grow your career by developing broad organisational knowledge and a strong foundation in public sector governance.

Duties

In accordance with the APS 6 work level standards, you will:

- Coordinate and support corporate governance activities across the National Gallery, working collaboratively with stakeholders to support effective decision-making, organisational performance and the delivery of governance priorities.
- Provide governance support to Council, Committees and advisory groups, including coordination of meetings, travel arrangements, stakeholder engagement and associated governance processes including coordination of internal audit activities and recommendation tracking.
- Develop and maintain corporate governance systems, processes and reporting, including the preparation of briefings, reports, tracking registers, correspondence, records, templates, coordination of Senate Estimates briefings and responses, and other governance documentation.
- Coordinate and support the implementation of the National Gallery's Reconciliation Action Plan (RAP), working collaboratively with stakeholders to monitor progress, support reporting and contribute to the National Gallery's reconciliation commitments.
- Provide practical corporate governance advice and contribute to continuous improvement, supporting stakeholders across the organisation and helping to strengthen governance capability, systems and services.

Eligibility

Citizenship – To be eligible for employment with the National Gallery, you must be an Australian citizen.

Police Check – to be eligible for this role you must complete a police check.

Notes

HOW TO APPLY

To apply for this role please go to the National Gallery's Careers portal.

You should provide a tailored CV (**maximum of three pages**) along with a **statement** of no more than **two pages** that outlines your skills, capabilities and experience, against the information above.

In your statement response you should keep in mind the capabilities and behaviours required to be successful for this role, as identified in the information above. Try not to duplicate information that can be found in your CV but do highlight any specific examples or achievements that demonstrate your ability to perform the role.

An order of merit or merit pool may be established from this selection process and may be used to fill future identical vacancies over the next 18 months. Selection may be based on application and referee reports only. If you do not wish to be added to an order of merit, please notify us in your application.

About the National Gallery of Australia

The National Gallery is one of Australia's leading visual arts institutions. The National Gallery is based in Canberra and is a vital part of the Australian cultural landscape. Our Purpose is to collect, preserve, promote and share the national collection of art. The Vision of the National Gallery is to be the international reference point for art in Australia, inspiring all people to explore, experience and learn. Our Values include Boldness, Integrity, Respect, and Excellence.

To Apply

Position Contact	Sheridan Burnett, 02 6240 6414
Agency Recruitment Site	https://nga.gov.au/about-us/jobs/

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Education

Vacancy VN-0772048

National Gallery of Australia

Closing Date:Sunday 13 September 2026

Chief Operating Officer
Governance

Job Title	Corporate Governance Advisor (Affirmative Measure - Aboriginal & Torres Strait Islander employment)
Job Type	Full-Time, Ongoing
Location	Parkes ACT
Salary	-
Future Merit Locations	Parkes
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	On-Site Position, flexible conditions and ability to apply to work from home
Classification	APS Level 6
Position Number	3312
Agency Website	https://nga.gov.au

Job Description

https://nga.gov.au/about-us/jobs/

This position is ideal for a motivated and adaptable professional who enjoys working with people, coordinating activities and contributing to organisational success. The role provides a unique opportunity to develop a broad understanding of how a national cultural institution operates within the Australian Government environment. You will gain exposure to governance, planning, policy, risk, reporting, assurance, Council and Committee processes, and the delivery of whole-of-agency priorities, including the National Gallery's Reconciliation Action Plan.

Sitting within the Chief Operating Officer Portfolio, the Governance team is responsible for Council secretariat, First Nations engagement, risk management, and organisational performance and reporting, among other functions. It is a dynamic team with a diverse and engaging range of work that connects with every part of the business.

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You will build highly transferable skills in stakeholder engagement, written communication, coordination, problem solving, briefing, records management and project support while working with senior management, Council and Committee members, and external governance specialists.

The Governance team is known and respected for its professionalism, practical approach, attention to detail and commitment to supporting the National Gallery's success. This ongoing role offers the opportunity to grow your career by developing broad organisational knowledge and a strong foundation in public sector governance.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. **This vacancy is only available to Aboriginal and/or Torres Strait Islander people.** This initiative helps to increase the number of Aboriginal and Torres Strait Islander people employed in the National Gallery, to better reflect the diversity of the Australian community.

Duties

In accordance with the APS 6 work level standards, you will:

- Coordinate and support corporate governance activities across the National Gallery, working collaboratively with stakeholders to support effective decision-making, organisational performance and the delivery of governance priorities.
- Provide governance support to Council, Committees and advisory groups, including coordination of meetings, travel arrangements, stakeholder engagement and associated governance processes including coordination of internal audit activities and recommendation tracking.
- Develop and maintain corporate governance systems, processes and reporting, including the preparation of briefings, reports, tracking registers, correspondence, records, templates, coordination of Senate Estimates briefings and responses, and other governance documentation.
- Coordinate and support the implementation of the National Gallery's Reconciliation Action Plan (RAP), working collaboratively with stakeholders to monitor progress, support reporting and contribute to the National Gallery's reconciliation commitments.
- Provide practical corporate governance advice and contribute to continuous improvement, supporting stakeholders across the organisation and helping to strengthen governance capability, systems and services.

Eligibility

Citizenship – To be eligible for employment with the National Gallery, you must be an Australian citizen.

Police Check – to be eligible for this role you must complete a police check.

Affirmative Measure – This vacancy is only open to Aboriginal and/or Torres Strait Islander people.

Notes

HOW TO APPLY

To apply for this role please go to the National Gallery's Careers portal.

You should provide a tailored CV (**maximum of three pages**) along with a **statement** of no more than **two pages** that outlines your skills, capabilities and experience, against the information above.

In your statement response you should keep in mind the capabilities and behaviours required to be successful for this role, as identified in the information above. Try not to duplicate information that can be found in your CV but do highlight any specific examples or achievements that demonstrate your ability to perform the role.

An order of merit or merit pool may be established from this selection process and may be used to fill future identical vacancies over the next 18 months. Selection may be based on application and referee reports only. If you do not wish to be added to an order of merit, please notify us in your application.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

About the National Gallery of Australia

The National Gallery is one of Australia’s leading visual arts institutions. The National Gallery is based in Canberra and is a vital part of the Australian cultural landscape. Our Purpose is to collect, preserve, promote and share the national collection of art. The Vision of the National Gallery is to be the international reference point for art in Australia, inspiring all people to explore, experience and learn. Our Values include Boldness, Integrity, Respect, and Excellence.

To Apply

Position Contact	Sheridan Burnett, 02 6240 6414
Agency Recruitment Site	https://nga.gov.au/about-us/jobs/

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Education

Vacancy VN-0772052

Tertiary Education Quality and Standards Agency

Closing Date:Tuesday 08 September 2026

Regulatory Operations Regulatory Investigations and Enforcement

Job Title	Director Regulatory Investigations and Enforcement
Job Type	Full-Time, Ongoing
Location	Melbourne VIC, Canberra ACT
Salary	$146,720 - $176,120
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Melbourne or Canberra (other locations may be considered)
Classification	Executive Level 2
Position Number	TBA
Agency Website	www.teqsa.gov.au

Job Description

https://www.teqsa.gov.au/about-us/careers

About TEQSA

The Tertiary Education Quality and Standards Agency (TEQSA) is Australia's independent national quality assurance and regulatory agency for higher education. TEQSA protects the interests of students and safeguards the reputation and standing of Australian higher education. Adopting a risk-based approach guided by necessity and proportionality, TEQSA supports quality, diversity, innovation, and excellence across the sector.

About the position

Following the Commonwealth Government's intention to strengthen TEQSA's regulatory monitoring and enforcement powers, the agency is redesigning its organisational structure. This exciting and newly created role of **Director Regulatory Investigations and Enforcement** will lead the Investigations and Enforcement teams, driving strategic enforcement activities focused on high-risk areas such as racism and poor provider governance.

Reporting directly to the Executive Director, Regulatory Operations, you will play an essential role in positioning TEQSA as an effective, trusted, and credible regulator.

Duties

Duties and key accountabilities

- Lead complex investigations: Manage the full investigation lifecycle including triage, intelligence analysis, evidence gathering, interviews, findings, and reporting.
- Manage enforcement actions: Oversee complex enforcement actions under the *Regulatory Powers Act 2014* and *Tertiary Education Quality Standards Agency Act 2011*, collaborating with General Counsel and external counsel on court proceedings.
- Provide strategic direction and advice: Set and maintain standards for proof, validation, and investigative methodology, providing authoritative, defensible, and procedurally fair regulatory advice.
- Team Leadership: Manage, mentor, and build capability within a high-performing team of investigators, analysts, and specialists.
- Stakeholder Engagement: Produce clear, comprehensive investigation reports for senior executives and represent the organisation professionally in high-profile or sensitive contexts.

Our ideal candidate

To be successful in this role, you will bring:

1. Extensive experience in a regulatory environment with an expert understanding of legislation.
2. Proven expertise leading and managing high-performing teams, preferably within government.
3. Demonstrated experience leading complex, high-profile investigations, and enforcement actions.
4. Strong written and verbal communication skills, including the ability to provide well-reasoned recommendations.
5. Exceptional stakeholder engagement skills and the ability to represent the organisation externally.
6. Experience delivering risk-based strategic programs, including scoping and reporting.
7. High integrity aligned with the APS Values and Code of Conduct.

What we offer

- Flexible working arrangements, including working from home options.

- Generous leave entitlements, including study leave, personal leave, and paid time off over the Christmas period.
- Conveniently located, spacious offices close to public transport in either the Melbourne CBD or Canberra's Parliamentary Triangle.
- Access to a free Employee Assistance Program for you and your immediate family.

Eligibility

To be eligible for employment, you must be an Australian citizen, successfully complete a National Police Check, and be able to obtain and maintain an AGSVA Negative Vetting Level 1 security clearance.

Notes

How to apply

Please submit a TEQSA job application cover sheet, a current resume (maximum two pages) and a two-page cover letter pitch (maximum 1000 words) detailing how your skills and experience align with the "Our Ideal Candidate" section and the unique value you can bring to TEQSA.

Once prepared, please submit your completed application to recruitment@teqsa.gov.au.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Tertiary Education Quality and Standards Agency

The Tertiary Education Quality and Standards Agency (TEQSA) is Australia’s independent national quality assurance and regulatory agency for higher education. TEQSA’s purpose is to deliver quality assurance that protects the interests of students and the reputation and standing of Australian higher education. As an independent quality assurance and regulatory agency, TEQSA adopts a risk-based approach that is guided by principles of necessity, risk, and proportionality, and which supports quality, diversity, innovation, and excellence in tertiary education. TEQSA has three strategic objectives in delivering its purpose: 1. Promote and support good practice and effective self-assurance across the sector. 2. Identify, analyse, and respond to risks to the sector. 3. Ensure compliance with applicable legislation through effective and efficient regulation.

To Apply

Position Contact	Tabor Akman, 03 8306 2418
Agency Recruitment Site	https://www.teqsa.gov.au/about-us/careers

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Finance

Vacancy VN-0772194

Independent Parliamentary Expenses Authority

Closing Date:Sunday 13 September 2026

Expenses and Contracts

Job Title	Service Delivery and Support Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Forrest ACT
Salary	$80,993 - $92,441
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the IPEA Enterprise Agreement 2024–27
Classification	APS Level 4
Position Number	Various
Agency Website	https://www.ipea.gov.au/about-ipea

Job Description

https://www.ipea.gov.au/about-ipea/employment

The Service Delivery and Support Officer plays a vital role in delivering high-quality support and advice to parliamentarians and their staff, helping them navigate the Parliamentary Business Resources (PBR) framework with confidence. Working in a fast-paced and client-focused environment, the role contributes to the effective administration of public resources through the assessment of work expense claims, resolution of enquiries, provision of legislative and policy advice, and collaboration with a broad range of stakeholders.

Duties

- Assess, process and finalise work expense claims and related enquiries.
- Investigate and resolve claims, customer enquiries and moderately complex matters.
- Provide advice on legislative requirements, expenses and obligations.
- Liaise with clients and stakeholders to obtain information and facilitate outcomes.
- Review information, exercise judgement and determine appropriate actions or referrals.
- Communicate with clients regarding claims, assessments and information requirements.
- Draft routine correspondence and maintain accurate records.

- Undertake quality assurance activities and ensure compliance with policies and procedures.
- Build and maintain effective stakeholder relationships.
- Contribute to process improvements, guidance material and team objectives.
- Collaborate across teams and provide support during peak workloads.
- Represent the team in meetings and stakeholder engagements as required.

The APS Work Level Standards outline the expectations and capabilities required at each classification level. We are seeking candidates who can demonstrate capability across the following areas:

- Leadership and accountability
- Managing diversity and complexity
- Stakeholder engagement and relationship management
- Operating within the job context and environment
- Independence, judgement and decision-making

For further information on these capabilities and the role requirements, please review the Candidate Information Pack available on the Independent Parliamentary Expenses Authority (IPEA) website.

Eligibility

This is a designated security assessed position. The successful applicant will be required to have or obtain and maintain a security assessment at the Baseline level.

Notes

Your completed Personal Particulars Form, along with your pitch and resume should be emailed to: ipearecruit@ipea.gov.au.

The Personal Particulars Form can be found on the Working at IPEA page on the IPEA website.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Independent Parliamentary Expenses Authority

The Independent Parliamentary Expenses Authority's (IPEA) roles and functions reflect those prescribed in the Independent Parliamentary Expenses Authority Act 2017 and include: • providing advice to parliamentarians and their staff on travel expenses, allowances, and related expenses • administering travel expenses, allowances, and related expenses, including processing these claims • reporting on work expense claims • auditing work expense claims

To Apply

Position Contact	Rick Corkhill, (02) 6215 3729
Agency Recruitment Site	https://www.ipea.gov.au/about-ipea/employment

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Finance

Vacancy VN-0772201

Independent Parliamentary Expenses Authority

Closing Date:Sunday 13 September 2026

Expenses and Contracts

Job Title	Senior Service Delivery and Support Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Forrest ACT
Salary	$90,322 - $101,345
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the IPEA Enterprise Agreement 2024–27
Classification	APS Level 5
Position Number	69273
Agency Website	https://www.ipea.gov.au/about-ipea

Job Description

https://www.ipea.gov.au/about-ipea/employment

Senior Service Delivery and Support Officer provides specialist advice and leadership in the delivery of work expense services under the Parliamentary Business Resources (PBR) framework.

The role manages complex matters, supports consistent decision-making, and contributes to the delivery of high-quality, client-focused services, while helping drive continuous improvement, stakeholder engagement and effective stewardship of public resources

Duties

- Assess and resolve parliamentary work expense claims, enquiries and complex case matters.
- Provide advice and guidance on the Parliamentary Business Resources (PBR) framework, legislation and policy.
- Manage escalated enquiries and negotiate solutions with clients and stakeholders.
- Liaise with internal and external stakeholders to achieve positive service delivery outcomes.
- Apply judgement and discretion to interpret requirements and determine appropriate actions.
- Prepare correspondence, reports and other documentation on operational and complex matters.
- Monitor work quality, service standards and identify opportunities for improvement.
- Analyse customer feedback and operational information to support continuous improvement.
- Contribute to the development and review of procedures, guidance material and business processes.
- Build and maintain productive stakeholder relationships and represent the team as required.
- Support team capability, knowledge sharing and delivery of business priorities

The APS Work Level Standards outline the expectations and capabilities required at each classification level. We are seeking candidates who can demonstrate capability across the following areas:

- Leadership and accountability
- Managing diversity and complexity
- Stakeholder engagement and relationship management
- Operating within the job context and environment
- Independence, judgement and decision-making

For further information on these capabilities and the role requirements, please review the Candidate Information Pack available on the Independent Parliamentary Expenses Authority (IPEA) website.

Eligibility

This is a designated security assessed position. The successful applicant will be required to have or obtain and maintain a security assessment at the Baseline level.

Notes

Your completed Personal Particulars Form, along with your pitch and resume should be emailed to: ipearecruit@ipea.gov.au.

The Personal Particulars Form can be found on the Working at IPEA page on the IPEA website.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Independent Parliamentary Expenses Authority

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To Apply

Position Contact	Rick Corkhill, (02) 6215 3729
Agency Recruitment Site	https://www.ipea.gov.au/about-ipea/employment

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Finance

Vacancy VN-0772078

Parliamentary Workplace Support Service (PWSS)

Closing Date:Sunday 06 September 2026

Corporate Legal Services

Job Title	Senior Legal Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$131,199 - $158,879
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Executive Level 1
Position Number	141193
Agency Website	

Job Description

https://www.pwss.gov.au/pwss-careers

About the branch

The Corporate Branch is responsible for the corporate functions of the agency including financial management, legal services, human resources (HR), ICT, security and property. The Branch works closely with internal stakeholders and shared service providers to ensure the agency operates effectively, remains compliant with legislative and policy obligations, and is equipped to support the evolving needs of PWSS.

About the team

Our in-house legal team is small but responsible for providing legal review and advice across all aspects of the PWSS. The team may draw on the assistance of external legal advice where required. The team is also responsible for ensuring the agency is compliant with the Privacy Act 1988.

About the role

The Senior Legal Officer is responsible for the provision of high-quality legal advice in relation to a wide range of government legal issues under the direction, guidance and support of the General Counsel. They will work in a fast paced and complex environment where they undertake legal work with a high degree of sensitivity and complexity. They will work collaboratively with internal

stakeholders to understand their policy objectives, including their strategic and operating environments, so they can draft sound legal advice and effectively communicate legal risks and issues.

Duties

- Drafting high-quality legal advice for internal clients. In particular, managing legal matters relating to privacy, information law, commercial law, employment law and work health and safety.
- Coordinating requests for external legal advice, ensuring procurement requirements are followed.
- Developing and maintaining strategic internal and external relationships, representing the agency in external forums and working with external legal professionals
- Working collaboratively with internal stakeholders to understand their policy objectives, including their strategic and operating environments, to draft sound legal advice and effectively communicate legal risks and issues.
- Ensuring compliance with the legal service directions.
- Supervising a member of the team, including providing performance feedback and development opportunities, setting priorities, managing workflows, and providing guidance.
- Contribute to the broader Corporate Branch and actively participate in planning and strategic initiatives.
- Other duties as required.

Eligibility

- The role may be offered as either ongoing or non-ongoing subject to business needs and/or candidate preference. Where a non-ongoing position is offered, the role will be filled as a specified term vacancy for an initial period of up to 12 months.
- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.
- Candidates must be independent, impartial, and apolitical, and must be seen as such. A private interest disclosure form must be completed prior to an offer being made to disclose any material personal interests that may or may appear to influence a candidate’s ability to discharge their responsibilities as an APS employee.
- Successful applicants will be required to undergo the process to obtain and maintain or continue to hold the required security clearance level for the role as indicated. All PWSS staff are required to have a minimum baseline security clearance prior to commencement.
- Successful applicants will be required to undergo a mandatory National Co-ordinated Criminal History Check (NCCHC).
- The Parliamentary Workplace Support Service is committed to building an inclusive and culturally diverse workforce. We welcome applications from across our community including, Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, mature-aged employees and carers.
- Demonstrated experience in a similar role is required, preferably within the APS or public sector. Small agency experience would be advantageous.
- Candidates must have at least a Bachelor of Laws degree (or equivalent) from a recognised Australian tertiary education provider.
- Admission as a legal practitioner of the High Court or the Supreme Court of a State or Territory of Australia and be eligible to hold a practicing certificate is required.
- Candidates must have substantial contemporary, relevant knowledge and experience in administrative law and statutory interpretation.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Parliamentary Workplace Support Service (PWSS)

The Parliamentary Workplace Support Service (PWSS) is a team of trusted advisors helping to build and maintain a safe, respectful, and inclusive parliamentary workplace through human resources advice, training and professional development, work, health and safety advice and trauma-informed complaint resolution and counselling. In addition, the PWSS provides 24 hour independent and confidential support services, for all Commonwealth parliamentary workplace participants.

To Apply

Position Contact	Michelle Baxter, 02 6277 9933
Agency Recruitment Site	https://www.pwss.gov.au/pwss-careers

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Foreign Affairs and Trade

Vacancy VN-0771339

Australian Secret Intelligence Service

Closing Date:Monday 07 September 2026

Not specified
Not specified Not specified

Job Title	Senior Psychologist
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$150,072 - $210,405
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	.
Classification	Executive Level 1
Position Number	.
Agency Website	https://www.asis.gov.au

Job Description

https://www.asis.gov.au/

Psychologists in this role provide support to the organisation through their expert assessment skills, clinical advice on recruitment and suitability decisions, support to training and advice to management on a range of staffing matters. This is a varied and fulfilling role with a good balance of direct and indirect client work as well as a mix of team-based tasks and opportunities for independent projects in areas of interest.

We are seeking experienced Senior Psychologists for positions based in Canberra but with some capacity for domestic and international travel. We are looking for Psychologists who have great technical skills in conducting assessments and who also possess excellent interpersonal and communication skills and who are able to respond to the challenge of working in a complex and dynamic organisation. This is an excellent opportunity for an experienced clinician to contribute to Australia’s national interests whilst also developing new skills in a role which is outside the ordinary experience of most Psychologists.

Our organisation provides generous professional benefits including supervision, assistance with professional fees (including registration and Australian Psychological Society (APS) membership) and ongoing professional development and training. We are a supportive and collaborative team who values the tenets of psychological safety and enjoys working in a warm and positive environment.

Duties

Outlined below are the key areas of responsibility:

- Perform a range of psychological assessments using case formulation methodology;
- Assess psychological suitability of staff for posting to critical overseas locations;
- Develop and conduct training programs as required for both corporate and operational staff;
- Maintain appropriate professional and organisational records;
- Assist in the provision of advice, reports and recommendations to management;
- Build and sustain internal and external relationships with key customers and stakeholders;
- Engage in regular, open and effective communication with all team members; and
- There is a requirement for some travel and for occasional availability outside standard work hours for this position.

The following education, qualifications and/or experience are essential:

- Current unconditional registration with AHPRA as a Psychologist;
- Masters of Psychology (e.g. Clinical, Forensic, Organisational or equivalent);
- Eligibility for full membership of the Australian Psychological Society;
- Demonstrated effective communication skills;
- Expert knowledge of clinical or forensic psychology best practice requirements;
- Expertise in a range of psychometric tools; and
- Demonstrated experience in assessment and case formulation in an evidence-based practice framework.

The following demonstrated experience will be highly regarded:

- Five years experience following post-graduate qualification;
- Experience working in a multidisciplinary team or organisation;
- Expertise in conducting complex risk based/security assessments; and
- Experience in the provision of training.

Eligibility

To be eligible for a role you must:

Be an Australian citizen

Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance

For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at https://protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability.

The position is Canberra based, with conditions similar to those in the Australian Public service including superannuation.

Notes

ASIS values workplace diversity and is committed to providing a supportive, inclusive and respective work environment. We encourage applications from Aboriginal and Torres Strait Islander people, Women, people with disabilities, people that identify as LGBTIQ+ and people from culturally and linguistically diverse backgrounds.

Please note: ASIS does not provide feedback to unsuccessful applicants

To apply please visit the ASIS website to view further job details and selection criteria

Applications close: please refer to website

Please note: Total salary range comprises salary and applicable allowances and bonuses. Renumeration is subject to s33 of the ISA.

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To Apply

Position Contact	Not provided, Not provided
Agency Recruitment Site	https://www.asis.gov.au/

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Foreign Affairs and Trade

Vacancy VN-0772009

Australian Secret Intelligence Service

Closing Date:Monday 07 September 2026

Job Title	IT Service Management - Configuration Manager
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$150,072 - $175,338
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	On-site
Classification	Executive Level 1
Position Number	.
Agency Website	https://www.asis.gov.au

Job Description

https://www.asis.gov.au/

The IT Service Management (ITSM) team provides governance, processes and expertise to ensure reliable, efficient, and customer-focused IT services across the organisation. We manage core ITIL practices including Incident, Problem, Change, Release, Knowledge, and Configuration Management, enabling service stability, risk reduction, and continuous improvement.

We are seeking an experienced ITSM Configuration Manager to lead the design, governance, and continuous improvement of the Service Asset & Configuration Management (SACM) capability, ensuring accurate and trusted configuration information to support change enablement, incident/problem management, service continuity, risk, and audit. The successful candidate will own the Configuration Management Database (CMDB) strategy, data model, integrations, and controls to deliver service visibility, risk reduction, and faster recovery across the agency's technology landscape.

Duties

- Establish and maintain Service Asset & Configuration Management (SACM) policies, standards, and procedures aligned with ITIL best practices.
- Design, implement, and manage the Configuration Management Database (CMDB), ensuring accurate and trusted configuration data.
- Develop and maintain service maps and dependency models to support change risk assessment and incident/problem resolution.
- Oversee integration of CMDB with discovery tools, cloud platforms, and ITSM processes for real-time accuracy.

- Drive process optimisation, automation, and maturity uplift for SACM and related ITSM practices.

We encourage applicants with the following skills and attributes to apply:

- Deep understanding of SACM, Change Enablement, and Service Transition practices.
- Ability to design, implement, and maintain a robust CMDB aligned with organisational needs and compliance requirements.
- Proficient in mapping business services to infrastructure components for impact analysis and risk assessment.
- Experience with ITSM and discovery tools to automate CI population and maintain data accuracy.
- Strong ability to collaborate with multi-disciplinary teams to embed SACM practices across the organisation.

Eligibility

To be eligible for a role you must:

- Be an Australian citizen
- Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance
- For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability

Notes

Please note: ASIS does not provide feedback to unsuccessful applicants

To apply please visit the ASIS website to view further job details and selection criteria

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To Apply

Position Contact	Not provided, Not provided
Agency Recruitment Site	https://www.asis.gov.au/

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Foreign Affairs and Trade

Vacancy VN-0772038

Australian Secret Intelligence Service

Closing Date:Monday 07 September 2026

Not provided
Not provided

Job Title	Crypto Strategy and Delivery
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$150,072 - $175,338
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	.
Classification	Executive Level 1
Position Number	Not provided
Agency Website	https://www.asis.gov.au

Job Description

https://www.asis.gov.au/

Duties

The role

ASIS is seeking a senior Cryptographic specialist with the requisite technical background, skills and experience to support the development and delivery of a range of strategic cryptographic capability remediations, development and deliveries.

Working alongside the Services Communications Security (COMSEC) team within the Enterprise ICT branch, you support the introduction into service of next generation network crypt products and key management capabilities in one of Australians most complex, diverse and challenging estates. You will work to deliver solutions for both operational and corporate technology areas, you will provide essential services in ASIS.

This is an excellent opportunity to leverage your existing cryptographic knowledge in HACE, non-HACE key mngt and PKI systems and deliver next generation specialist cutting edge technologies globally. You will be provided with training, support and mentorship required to develop and grow your skills to further your career.

Role responsibilities

Outlined below are the key areas of responsibility for the role:

- Support the Development of HACE and Non-HACE cryptographic strategies and their corresponding implementation.
- Select, build, test and supervise the introduction into service of the next generation enterprise cryptographic management solutions
- Support the COMSEC team in the transition to quantum-safe technologies.
- Provide technical leadership in the development and delivery of cryptographic policy.
- Engage with business areas to understand requirements and identify technology solutions that follow accreditation frameworks to ensure a robust security posture
- Engage with external stakeholders including the Authority, trusted international partners and vendors on capability delivery and ongoing policy development
- Contribute to change management activities to collaborate with teams and translate activities into actionable plans.
- Produce clear technical documentation and artefacts to achieve accreditation in accordance with the ISM, PSPF and ASCI’s
- Drive improvements in monitoring, documentation and engineering standards

Core skills

We encourage applicants with one or more of the following skills and attributes to apply:

- Experience in the delivery and/or support of various HACE products.
- Experience and/or knowledge of current and future key generation and mngt processes
- Experience and/or knowledge in the development of ACSI or ACSI derived local policies and procedures.
- An understanding of the establishment and commissioning COMSEC facilities.
- Knowledge of PKI, Certificate Authority infrastructure design and deployment
- Experience in supporting internet and cloud-based technologies, principles and environments

- Exposure to networks using commercial and government grade cryptographic equipment

Education and qualification

Experience in the following would be beneficial, but not essential:

- Working COMSEC related field, Crypt policy development
- Working in secure government enterprise environments in networks, gateways or internet security infrastructure
- Relevant engineering degree or professional industry experience/certifications (e.g. CCNP or equivalent)

Benefits of working at ASIS

ASIS employees enjoy access to generous workplace terms and conditions. Benefits include but are not limited to:

Competitive salary plus 15.4% superannuation

- A variety of leave options including 22 days paid annual leave per year
- Paid leave between Christmas and New Year
- Domestic Relocation assistance for new staff to Canberra
- Health and wellbeing initiatives
- Salary packaging arrangements
- Learning and development opportunities including access to study assistance
- A variety of support services including but not limited to Employee Assistance

Program (EAP) and a Staff and Family Support Office.

Whilst ASIS officers are not able to work from home due to the classified nature of our work, staff have access to a range of flexible working arrangements. These include part time hours, condensed hours and/or flexible start/finish times to support other responsibilities.

ASIS conditions of service are similar to those applying for the Australian Public Service, for a full list of benefits and conditions see asis.gov.au

Eligibility

To be eligible for a role you must:

- Be an Australian citizen
- Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance
- For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability

Notes

ASIS values workplace diversity and is committed to providing a supportive, inclusive and respective work environment. We encourage applications from Aboriginal and Torres Strait Islander people, Women, people with disabilities, people that identify as LGBTIQ+ and people from culturally and linguistically diverse backgrounds.

Please note: ASIS does not provide feedback to unsuccessful applicants

To apply please visit the ASIS website to view further job details and selection criteria

Applications close: please refer to website

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To Apply

Position Contact	Not provided, Not provided
Agency Recruitment Site	https://www.asis.gov.au/

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Foreign Affairs and Trade

Vacancy VN-0772056

Australian Secret Intelligence Service

Closing Date:Monday 07 September 2026

Job Title	Manufacturing Specialist - Executive Level 1
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$150,072 - $175,338
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	Executive Level 1
Position Number	n/a
Agency Website	https://www.asis.gov.au

Job Description

https://www.asis.gov.au/Careers/Current-Vacancies/

ASIS is seeking experienced specialists to join a small team that provides a variety of bespoke capabilities to support ASIS operations. We are seeking electronics and manufacturing technicians and related trades who can contribute to the manufacture of highly sensitive and unique capabilities that provide ASIS with an operational advantage.

This is an exceptional opportunity to apply your expertise and creativity to help further Australia's interests and security. Working for ASIS Operational Engineering, you will engage with highly trained and experienced Operational Officer Cadres to solve complex operational problems.

You will have access to a large variety of technologies, tooling and techniques, and the unique potential to engage with the National and 5EYES intelligence community on cutting edge training and methodologies. We will help you to further develop your expertise in your chosen field, as well as provide extensive opportunities to broaden your knowledge and skillsets across a wide range of manufacturing techniques.

Duties

The key responsibilities of an **EL1 Manufacturing Specialist** include but are not limited to:

- Engage with operational officers and other stakeholders to identify requirements and scope tasking
- Lead or contribute to the design and development of operational solutions
- Lead or contribute to the manufacturing and testing of operational solutions
- Contribute to the operation and maintenance of a modern manufacturing workshop and laboratory environment, and participate in equipment procurement and purchasing
- Mentor and contribute to professional development of team members
- Coordinate multidisciplinary project development effort
- Maintain industry awareness and contribute to strategic capability planning, ensure compliance with WHS regulations, and contribute to improving the safety culture, procedures and hazard management

We encourage applicants with the following skills and attributes to apply:

- Integration of electronics in complex builds
- CAD software (particularly SolidWorks or Altium) and detailed design prototyping
- Radio Frequency (RF) principles and application
- Micro Soldering and Component Assembly
- Microcontrollers, for example Arduino / RPi / STM / PIC
- CNC and manual machining
- Sheet metal work, metal forming, and welding
- CAD design & modelling

The following education, qualifications and/or experience will be highly regarded;

- a Trade Certificate or Degree from an approved institution, including but not limited to:
  - CNC Machinist
  - Fitter Turner
  - Tool maker
  - Electronics Trades
  - Electrical Trades
  - Automotive Electrical
  - Telecommunications
  - Avionics / Marine

Eligibility

To be eligible for a role you must:

- Be an Australian citizen
- Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance

For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at https://protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability.

The position is Canberra based, with conditions similar to those in the Australian Public service including superannuation.

Notes

ASIS values workplace diversity and is committed to providing a supportive, inclusive and respective work environment. We encourage applications from Aboriginal and Torres Strait Islander people, Women, people with disabilities, people that identify as LGBTIQ+ and people from culturally and linguistically diverse backgrounds.

Please note: ASIS does not provide feedback to unsuccessful applicants

To apply please visit the ASIS website to view further job details and selection criteria.

Applications close: please refer to website

About the Australian Secret Intelligence Service

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To Apply

Position Contact	Recruitment, 02 6261 1849
Agency Recruitment Site	https://www.asis.gov.au/Careers/Current-Vacancies/

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Foreign Affairs and Trade

Vacancy VN-0772059

Australian Secret Intelligence Service

Closing Date:Monday 07 September 2026

Job Title	Manufacturing Specialist - Level 4 - Level 6
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$100,451 - $138,523
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 4;APS Level 5;APS Level 6
Position Number	n/a
Agency Website	https://www.asis.gov.au

Job Description

https://www.asis.gov.au/Careers/Current-Vacancies/

ASIS is seeking specialists to join a small team that provides a variety of bespoke capabilities to support ASIS operations. We are seeking electronics and manufacturing technicians and related trades who can contribute to the manufacture of highly sensitive and unique capabilities that provide ASIS with an operational advantage.

This is an exceptional opportunity to apply your expertise and creativity to help further Australia's interests and security. Working for ASIS Operational Engineering, you will engage with highly trained and experienced Operational Officer Cadres to solve complex operational problems.

You will have access to a large variety of technologies, tooling and techniques, and the unique potential to engage with the National and 5EYES intelligence community on cutting edge training and methodologies. We will help you to further develop your expertise in your chosen field, as well as provide extensive opportunities to broaden your knowledge and skillsets across a wide range of manufacturing techniques.

Duties

The key responsibilities of a **Manufacturing Specialist** include but are not limited to:

- Engage with operational officers and other stakeholders to identify requirements and scope tasking
- Lead or contribute to the development and manufacture of operational solutions
- Lead or contribute to assembly and testing of operational solutions
- Contribute to the operation and maintenance of a modern manufacturing workshop and laboratory environment, and participate in equipment procurement and purchasing.
- Maintain industry awareness and contribute to strategic capability planning
- Operate in accordance with WHS standards

We encourage applicants with the following skills and attributes to apply:

- Integration of electronics in complex builds
- CAD software (particularly SolidWorks or Altium) and detailed design prototyping
- Radio Frequency (RF) principles and application
- Micro Soldering and Component Assembly
- Microcontrollers, for example Arduino / RPi / STM / PIC
- CNC and manual machining
- Sheet metal work, metal forming, and welding
- Textiles and leatherwork
- Woodwork
- CAD design & modelling
- Fibreglass, plastics and composites
- Moulding and casting (metal/plastics/other)
- Painting and finishing
- Film special effects, hair and make-up

The following education, qualifications and/or experience will be highly regarded;

- a Trade Certificate or Degree from an approved institution, including but not limited to:
    - Electronics Trades
    - Electrical Trades
    - Automotive Electrical
    - Telecommunications
    - Avionics / Marine
    - CNC Machinist
    - Fitter Turner
    - Boiler Maker
    - Tool maker
    - Woodworker
    - Saddle maker
    - Dress/Pattern maker
    - Cobbler
    - Cabinet/Furniture maker
    - Composite Technician
    - Casting and moulding technician
    - Fine Arts

Eligibility

To be eligible for a role you must:

- Be an Australian citizen
- Be assessed as suitable to hold and maintain a TOP SECRET-Privileged Access security clearance

For more information on eligibility please see the Protective Security Policy Framework which is publicly accessible at https://protectivesecurity.gov.au, section 12 provides information on Eligibility and suitability.

The position is Canberra based, with conditions similar to those in the Australian Public service including superannuation.

Notes

ASIS values workplace diversity and is committed to providing a supportive, inclusive and respective work environment. We encourage applications from Aboriginal and Torres Strait Islander people, Women, people with disabilities, people that identify as LGBTIQ+ and people from culturally and linguistically diverse backgrounds.

Please note: ASIS does not provide feedback to unsuccessful applicants.

To apply please visit the ASIS website to view further job details and selection criteria.

Applications close: please refer to website.

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To Apply

Position Contact	Recruitment, 02 6261 1849
Agency Recruitment Site	https://www.asis.gov.au/Careers/Current-Vacancies/

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Foreign Affairs and Trade

Vacancy VN-0771570

Department of Foreign Affairs and Trade

Closing Date:Sunday 06 September 2026

Information Management and Technology Division (IMD)

Job Title	APS Level 4/5 - ICT Management Officers (Various) (Including Affirmative Measures)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$84,115 - $99,113
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible;Hybrid
Office Arrangement Details	(Hybrid) - Candidate may be required to work onsite 1 day a week. (WFH), (Hybrid), (Flexible) - Positions may be offered for working from home, split
Classification	APS Level 4;APS Level 5
Position Number	0560/2026, 0357/2026, 0358/2026
Agency Website	

Job Description

https://dfatcareers.nga.net.au/?jati=6582515A-3E68-1EB2-0F7A-ED33A7D63B9D

Applications close at 11:30pm AEST on Sunday 6 September 2026

The Opportunities

Information and Communications Technology (ICT) is a critical enabler for the Department of Foreign Affairs and Trade's (DFAT) ability to deliver strategic functions supporting the Australian Government. ICT systems and processes seek to advance Australia's strategic and economic

interests across the globe. Our global ICT infrastructure and services must be reliable, well governed and supported through contemporary technology to meet the needs of Australians and the Australian Government in the face of changing geostrategic circumstances.

The Information Management and Technology Division (IMD) oversees ICT functions vital to DFAT's operations. This includes managing technology infrastructure, delivering comprehensive ICT services and support, safeguarding data integrity and security, and strategies for future technological advancements aligned with organisational objectives.

DFAT provides secure ICT services for 243 sites in Australia and abroad, supporting over 115 diplomatic posts across 89 countries, as well as ministerial and state offices. The department supports more than 18,000 users on our International Communications Network, comprising DFAT staff and staff from 38 partner agencies.

There are multiple roles available across ICT operations, cyber security, ICT strategy, governance, infrastructure, ICT service delivery, application and business solutions development and delivery.

These roles may contribute to the delivery of one of the following business priorities:

- Database management and data analytics support
- Passport systems inclusive of low code, bespoke application, and middleware services
- Cloud infrastructure support
- Identity and access management
- Cyber architecture and assurance
- Cyber networks and monitoring
- Cyber operations, outreach, and sustainment.
- Sustainment of security enforcing technologies
- Business architecture, technology architecture and design
- Data strategy, design, and engagement
- ICT Portfolio Management Office
- Low code / no code industry application platforms
- Infrastructure and operational support
- Global technical transformation and support
- ICT budget and investment management

As there are a range of vacancies across the Division, your application should highlight your specific capabilities and experience in one or more relevant areas.

The initial vacancies to be filled from this process are Canberra based positions. This process may be used to fill roles in other locations in Australia and overseas. A merit pool will be created and valid for 18 months and used to fill similar vacancies during this time.

Our Ideal Candidate

We are seeking high-performing talent with experience applicable to our business priorities, including but not limited to:

- Have an understanding of the important role and functions the ICT, cyber and digital capabilities have and the role they play in the domestic and global arenas
- Apply judgement, knowledge and limited discretion in interpreting and applying legislation, instructions, guidelines, and procedures
- Communicate and liaise effectively with internal and external stakeholders on a range of ICT matters
- Undertake technical tasks or activities associated with ICT, cyber and digital skills
- Build and maintain relationships across teams and key stakeholders to assist with change, continuous improvement, and an inclusive and supportive workplace culture
- Uphold the APS Values, Code of Conduct, integrity, and probity at all times

Duties

Officers at the APS4 level will:

- Work collaboratively across the section, branch, and division.
- Under supervision and direction, apply skills and knowledge to support delivery of a range of ICT service delivery, infrastructure, technical requirements, and cloud-based applications
- Undertake research on legacy and current systems to help support maintenance and business as usual activities.
- Actively contribute to section activities under guidance to help support and maintain quality assurance, governance, and cyber security
- Be committed to contributing positively to a workplace culture that values diversity and inclusivity

Officers at the APS5 level will:

- Initiate more complex collaboration with a wide range of stakeholders across the section, branch and division
- With limited supervision, apply skills and knowledge to support delivery of a range of ICT service delivery, infrastructure, technical requirements, and cloud-based applications
- Undertake research on legacy and current systems to support maintenance and business as usual activities.
- Actively contribute to section activities to support and maintain quality assurance, governance, and cyber security
- Undertake mentoring of team members as required
- Be committed to contributing positively to a workplace culture that values diversity and inclusivity

Candidates are expected to demonstrate competency at the SFIA Levels of Responsibility of level 2 (enable) for APS4 and level 3 (ensure, advise) for APS5 and can demonstrate an understanding of technology; IT governance and delivery practices; risk management; service delivery and customer focus.

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS) unless the Agency Head has agreed otherwise, in writing.

Depending on the role into which you are placed, you may also be required to obtain and maintain a Working with Vulnerable People/Children registration (or equivalent).

Notes

For further information please refer to the applicant information pack

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Foreign Affairs and Trade

To Apply

Position Contact	Ben Silcock, N/A
Agency Recruitment Site	https://dfatcareers.nga.net.au/?jati=6582515A-3E68-1EB2-0F7A-ED33A7

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Health

Vacancy VN-0772133

Aged Care Quality and Safety Commission

Closing Date:Wednesday 09 September 2026

Corporate
People and Culture Workplace Health & Safety (WHS)

Job Title	Senior P&C Advisor, WH&S
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Hobart TAS, Perth WA, Sydney NSW, Melbourne VIC
Salary	$99,784 - $112,571
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements such as part time hours/working from home days may be considered
Classification	APS Level 6
Position Number	20054311, 20054312
Agency Website	

Job Description

https://agedcarequalitycareers.nga.net.au/?jati=ACAAEBE6-0D88-0C26-A13C-ED38144E771B

About the Team

The Wellbeing, Health and Safety (WHS) team aims to create a safe and healthy workplace that nurtures and supports the health and wellbeing of our staff. The team ensures the Commission complies with our legislative WHS duties and requirements, proactively manages physical and psychosocial risks to health and safety in our work environment and delivers Commission-wide wellbeing initiatives.

About the Role

As part of the WHS team, the APS6 Senior P&C Advisor position supports the Commission’s business areas in the effective management of health, safety and wellbeing in the workforce. In this role, you will proactively manage physical and psychosocial risks, provide high-level advice, support and assistance on health and safety matters, manage hazard and incident investigation

and resolution processes. You will play a key role in supporting the health and safety of our staff and work collaboratively to achieve our strategic wellbeing outcomes.

Duties

Accountabilities may include the following:

- Support Commission compliance with WHS legislation and regulations
- Take a central role in the delivery of WHS projects, aimed at compliance with legislation and best practise
- Provide accurate and timely health, safety and wellbeing advice and support to staff and managers
- Oversee psychosocial and physical risk management, risk assessments and implementation of control measures
- Manage the incident and hazard identification and reporting process, including stakeholder engagement and incident/safety investigation to ensure appropriate analysis and effective risk mitigation controls are identified to minimise risk as reasonably practicable.
- Support development and implementation of a psychosocial risk framework
- Promote wellbeing, health and safety within the Commission
- Preparing a range of correspondence, documents, reports, submissions and proposal papers for internal and external stakeholders
- Maintain consistent and effective records and produce accurate data and reports

Eligibility

To be successful in this role you will need to demonstrate the following:

- Strong experience in risk management, incident investigations and psychological safety
- An understanding of relevant WHS legislation in the Australia Public Service environment
- High level communication, relationship building, interpersonal and influencing skills, including ability to coach and educate leaders on best practice people management
- Strong analytical, problem-solving and dispute resolution skills
- High level organisational skills, attention to detail and ability to effectively prioritise
- Ability to support strategic direction and understand business challenges and drivers
- Self-motivated, cooperative team-player with integrity, drive and resilience
- High level skills using Microsoft Office applications, ability to use HR systems and to manage confidential and sensitive information

Qualifications and/or relevant experience

- Qualifications in Human Resources or Work, Health and Safety (highly regarded)

Mandatory

- Minimum 3 years' experience working in a similar Work, Health and Safety role within the APS

Notes

- Salary offered will be between $99,784 - $112,571 per annum depending on skills and experience. In addition, 15.4% superannuation will be paid.
- Only candidates who hold Australian citizenship can apply. Appointment is conditional on successfully completing a national police check. For more information, please visit www.apsc.gov.au/citizenship-aps
- Non-ongoing opportunity will be offered for an irregular/intermittent term. Opportunities will be offered for varying periods up to 12 months with the option to extend to a total of 24 months.
- Merit Pool established through this selection process may be used to fill this or future ongoing or non-ongoing vacancies.

In your application, please provide a statement of claims against the position eligibility requirements (selection criteria) in no more than 600-words, including what strengths you would bring to the role, and a copy of your CV.

Please complete the application and submit by **Wednesday 9th September 2026 at 11:30pm (AEST)**.

Follow our guidelines for candidate use of Artificial Intelligence (AI) throughout the recruitment process.

Please contact our recruitment team on (02) 9633 3262 or recruitment@agedcarequality.gov.au for assistance with accessing our website or with lodging your application.

Specific questions about the roles can be directed to Alysha Head by emailing Alysha.Head@agedcarequality.gov.au with Position title in the subject line.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Aged Care Quality and Safety Commission

The Aged Care Quality and Safety Commission is the national regulator of Australian Government-funded aged care services. We protect and enhance the safety, health, wellbeing, and quality of life of people receiving aged care. This includes managing complaints and feedback about the care older people receive. We help build confidence and trust in aged care, by promoting best

practice and a culture of safety and quality in the sector. We register providers and hold them to account if they don't meet expected standards of care. We work with providers, workers, older people, their families, and supporters to make sure they understand and uphold older people's rights.

To Apply

Position Contact	Alysha Head, 07 3741 2265
Agency Recruitment Site	https://agedcarequalitycareers.nga.net.au/?jati=ACAAEBE6-0D88-0C26-/

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Health

Vacancy VN-0772134

Australian Digital Health Agency

Closing Date:Wednesday 09 September 2026

Corporate Services
Governance Security and Facilities

Job Title	Sydney Operations Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW
Salary	$90,562 - $97,939
Future Merit Locations	Sydney
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 5
Position Number	0247_08/26
Agency Website	https://www.digitalhealth.gov.au/

Job Description https://digitalhealth.nga.net.au/?jati=219B7A27-6CF1-22AC-7689-ED3814D2EF2F

We are seeking a proactive and customer-focused Sydney Operations Officer to join our Facilities and Security team within the Corporate Services Division. In this role, you will be responsible for the day-to-day management of Agency facilities, ensuring workplaces are safe, secure, compliant, and operationally effective. You will act as the primary point of contact for facilities-related matters, coordinating maintenance activities, managing contractors, supporting security and emergency management initiatives, and delivering high-quality workplace services that enable business success.

Duties

- Experience in facilities management, workplace operations, property services, or a related field.
- Strong knowledge of building maintenance, workplace health and safety, compliance, and security practices.
- Excellent organisational skills with the ability to manage competing priorities and respond effectively to operational issues.
- Strong stakeholder engagement and relationship management skills.
- Well-developed communication and customer service skills with a solutions-focused mindset.
- Experience coordinating contractors, service providers, maintenance programs, and service requests.
- Ability to maintain accurate records, monitor compliance, and prepare reports.
- Strong problem-solving and decision-making capability, particularly in fast-paced operational environments.
- Proficiency in Microsoft Office and systems such as ServiceNow and SAP (or similar platforms).
- A commitment to continuous improvement and delivering high-quality workplace outcomes.

Eligibility

Australian citizenship is a mandatory eligibility requirement. Candidates must be able to obtain and maintain both a national police clearance and a Negative Vetting 1 security clearance, with the capacity to attain a higher-level clearance if required by the Agency.

Notes

How to apply

To apply for these opportunities, please submit your resume and a cover letter (1 page maximum) addressing the requirements outlined above and in the candidate pack.

This position is primarily officebased and requires attendance in the workplace five days per week to meet operational and team requirements.

To learn more about the Agency, our employee benefits, and what our people have to say about working with us, visit our Careers page.

For queries relating to the application process, please contact the Talent Acquisition team at careers@digitalhealth.gov.au. For position-specific enquiries, please refer to the contact details provided in the candidate pack.

Closing date: Wednesday 9th September 2026, 11:30pm

Salary: $90,562 - $97939 plus 15.4% superannuation, depending on skills and experience.

About the Australian Digital Health Agency

Tasked with improving health outcomes for Australians through the delivery of digital healthcare systems and the national digital health strategy, the Australian Digital Health Agency (the Agency) commenced operations on 1 July 2016. The Agency is responsible for national digital health services and systems, with a focus on engagement, innovation and clinical quality and safety. Our focus is on putting data and technology safely to work for patients, consumers and the healthcare professionals who look after them

To Apply

Position Contact	Phuong Huynh, +61 7 3023 8560
Agency Recruitment Site	https://digitalhealth.nga.net.au/?jati=219B7A27-6CF1-22AC-7689-ED381

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Health

Vacancy VN-0772151

Australian Digital Health Agency

Closing Date:Wednesday 09 September 2026

Digital Solutions
Research Analytics and Data Research Eval and Statistics

Job Title	Research & Evaluation Specialist
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Sydney NSW, Canberra ACT
Salary	$101,379 - $114,373
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible options available
Classification	APS Level 6
Position Number	0248_08/26
Agency Website	https://www.digitalhealth.gov.au/

Job Description

https://www.digitalhealth.gov.au/about-us/careers

About the role

The **APS6 Research and Evaluation Specialist** is responsible for leading and delivering research, evaluation and analytical activities that support the Agency's strategic priorities and digital health initiatives. The role applies qualitative and quantitative research methods, evaluation frameworks and evidence-based approaches to assess the effectiveness, outcomes and impact of programs, products and services. Working under limited direction, you will provide specialist advice and contribute to the development of evidence that informs policy, program delivery, strategic planning and continuous improvement across the Agency.

This full-time, ongoing opportunity works closely with internal and external stakeholders to design and deliver research and evaluation projects, develop performance measures and monitoring approaches, and communicate evidence-based findings and recommendations. The Research and Evaluation Specialist translates complex information into clear, practical insights for decision-makers, while supporting organisational learning and promoting evidence-informed decision-making to improve the Agency's programs, services and digital health outcomes.

Duties

Skills and experience

To be successful in this role, you will demonstrate:

- Experience applying qualitative, quantitative and mixed-method research and evaluation approaches to assess program, policy or service outcomes.
- Strong analytical skills with the ability to interpret complex information and develop evidence-based findings and recommendations.
- Experience developing and implementing evaluation frameworks, performance measures and monitoring approaches.
- Strong communication and stakeholder engagement skills, with the ability to build productive relationships, influence outcomes and communicate complex information clearly to diverse audiences.
- Ability to translate research, evaluation and analytical findings into practical insights and recommendations that support organisational outcomes.
- Qualifications and/or experience in evaluation, research, public health, behavioural science, statistics, digital health, public policy, or a related discipline will be highly regarded.

Eligibility

Australian citizenship is a mandatory eligibility requirement. Candidates must be able to obtain and maintain both a national police clearance and a Baseline security clearance, with the capacity to attain a higher-level clearance if required by the Agency.

Notes

To apply for these opportunities, please submit your resume and a cover letter (1 page maximum) addressing the requirements outlined above and in the candidate pack. To learn more about the Agency, our employee benefits, and what our people have to say about working with us, visit our Careers page.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Digital Health Agency

Tasked with improving health outcomes for Australians through the delivery of digital healthcare systems and the national digital health strategy, the Australian Digital Health Agency (the Agency) commenced operations on 1 July 2016. The Agency is responsible for national digital health services and systems, with a focus on engagement, innovation and clinical quality and safety. Our focus is on putting data and technology safely to work for patients, consumers and the healthcare professionals who look after them

To Apply

Position Contact	Tracey Davenport, Tracey.Davenport@digitalhealth.gov.au
Agency Recruitment Site	https://www.digitalhealth.gov.au/about-us/careers

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Health

Vacancy VN-0772174

Australian Digital Health Agency

Closing Date:Sunday 06 September 2026

Policy Programs and Engagement
Partnerships and Education Education

Job Title	Director Education
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Brisbane QLD, Canberra ACT, Sydney NSW
Salary	$149 - $175,981
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	flexible
Classification	Executive Level 2
Position Number	0237_08/26
Agency Website	https://www.digitalhealth.gov.au/

Job Description

https://www.digitalhealth.gov.au/about-us/careers

Duties

About the Agency

The **Australian Digital Health Agency** leads the national effort to digitally enable Australia's health system. We support the delivery of person-centred, connected healthcare through the development and adoption of digital health services and systems. Our work includes managing **My Health Record, Electronic prescriptions,** and the **1800MEDICARE app**, ensuring a healthier future for all Australians through connected healthcare.

Our Opportunity

We are seeking an experienced and strategic leader to join our Partnerships and Education Branch as Director Education. In this influential role, you will lead the design, delivery and evaluation of nationally consistent education

and training programs that support the adoption and meaningful use of digital health products and services across Australia's healthcare system.

As Director Education, you will work across government, healthcare, academia and industry to build digital health capability, develop innovative learning solutions and drive organisational change that improves health outcomes for Australians.

Responsibilities will include:

- Leading the development and continuous improvement of national digital health education and training programs.
- Providing strategic advice on education, training and workforce capability initiatives.
- Building and maintaining strong relationships with healthcare providers, consumers, professional bodies, universities and government stakeholders.
- Overseeing the design and evaluation of educational resources and learning programs.
- Leading a high-performing team and foster a culture of collaboration, innovation and continuous improvement.
- Managing reporting, budgets, contracts, procurement activities and program risks to achieve strategic outcomes.

What you will need

To be successful in this opportunity, you are a collaborative and forward-thinking leader with experience delivering large-scale education, training or capability-building programs. You will bring:

- Proven experience leading and developing multidisciplinary teams.
- Strong strategic thinking, problem-solving and decision-making capability.
- Exceptional written and verbal communication skills, with the ability to influence and engage diverse stakeholders.
- Experience building partnerships and managing complex stakeholder relationships.
- Relevant qualifications in education, health, public health, learning and development, healthcare management or a related field, or equivalent experience.

Eligibility

Australian citizenship is a mandatory eligibility requirement. Candidates must be able to obtain and maintain both a national police clearance and a baseline security clearance, with the capacity to attain a higher-level clearance if required by the Agency.

Notes

How to apply

To apply for this opportunity, please submit your resume and a cover letter (up to 500 words) addressing the requirements outlined above and in the **candidate pack**.

To learn more about the Agency, our employee benefits, and what our people have to say about working with us, visit our Careers page.

For queries relating to the application process, please contact the Talent Acquisition team at careers@digitalhealth.gov.au. For position-specific enquiries, please refer to the contact details provided in the candidate pack.

The position may be filled in Brisbane, Sydney or Canberra

Closing date: 11:30pm, Sunday 6 September 2026

Salary: $148,641 - $175,981 plus 15.4% superannuation, depending on skills and experience.

About the Australian Digital Health Agency

Tasked with improving health outcomes for Australians through the delivery of digital healthcare systems and the national digital health strategy, the Australian Digital Health Agency (the Agency) commenced operations on 1 July 2016. The Agency is responsible for national digital health services and systems, with a focus on engagement, innovation and clinical quality and safety. Our focus is on putting data and technology safely to work for patients, consumers and the healthcare professionals who look after them

To Apply

Position Contact	Linda Neale, linda.neale@digitalhealth.gov.au
Agency Recruitment Site	https://www.digitalhealth.gov.au/about-us/careers

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Health

Vacancy VN-0772120

Department of Health, Disability and Ageing

Closing Date:Tuesday 08 September 2026

Health Professions Advisory Division
Chief Nursing and Midwifery Office Chief Nursing and Midwifery Office

Job Title	Senior Nursing Advisor - Chief Nursing and Midwifery Office
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Sydney NSW, Brisbane QLD, Darwin NT, Perth WA, Adelaide SA, Melbourne VIC, Hobart TAS
Salary	$149,077 - $176,499
Future Merit Locations	Canberra, Sydney, Brisbane, Darwin, Perth, Adelaide, Melbourne, Hobart
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid working arrangements by negotiation
Classification	Executive Level 2
Position Number	20032283
Agency Website	

Job Description

https://www.health.gov.au/about-us/work-with-us/current-vacancies

The Senior Nursing Advisor plays a critical leadership role in shaping national policy and programs across nursing and midwifery, health workforce, health system reform, and health professional education. The position provides authoritative strategic advice on complex and emerging issues, contributing to policy development and implementation across a range of priority areas including primary care, mental health, aged care, and workforce reform.

Working in a dynamic and highly collaborative environment, the Senior Nursing Advisor influences national health priorities through the development of evidence-based policy, strategic stakeholder engagement, and the delivery of high-quality advice to senior executives, government, and external partners.

The role also provides leadership at national and international levels, fostering productive and enduring relationships with key stakeholders, including state and territory governments, Chief Nursing and Midwifery Officers, professional and regulatory bodies, academic institutions, consumer organisations, employers, and other government agencies.

Duties

- Provide expert strategic advice to senior executives, the Minister, and internal and external stakeholders on complex nursing and midwifery, health workforce, education, and health system issues.
- Lead and contribute to the development, implementation, and evaluation of policy and program initiatives that support national health priorities and workforce outcomes.
- Undertake high-level analysis of complex and sensitive issues, identifying risks, opportunities, and evidence-based solutions to inform decision-making.
- Develop, interpret, and implement policy, taking into account organisational priorities, stakeholder interests, and broader political and strategic considerations.
- Represent the Department in cross-government, interjurisdictional, international, and sector-wide forums, advocating departmental priorities and building collaborative partnerships.
- Lead and manage projects and initiatives, including planning, implementation, monitoring, evaluation, and oversight of contracted service providers and consultants.
- Build and maintain effective strategic relationships and networks across government, academia, professional organisations, health services, industry, and consumer groups.
- Prepare and oversee the development of high-quality written materials, including briefing papers, Cabinet submissions, Ministerial correspondence, speeches, policy reports, business cases, Senate Estimates materials, and other corporate documentation.
- Contribute to a culture of collaboration, innovation, and continuous improvement, providing leadership and mentoring to support team performance and organisational objectives.

Eligibility

To be eligible for employment with the Department of Health, Disability and Ageing, applicants must be an Australian citizen at the time an offer of employment is made.

An applicant’s suitability for employment with Health will also be assessed through a variety of pre-employment check processes, such as:

- Satisfactory completion of a criminal history check, and where relevant, a Working with Children and Vulnerable People Check,
- Completion of a medical declaration and pre-employment medical (where required),
- Providing evidence of qualifications (where required), and
- Obtaining and maintaining a security clearance at the required level.

For this role applicants must be able to obtain and maintain a Baseline security clearance or hold a current security clearance at an appropriate level.

To be eligible for this role, applicants must be registered as a Registered Nurse with the Nursing and Midwifery Board of Australia.

Notes

Applications close 11:30pm AEST.

Applicants are asked to quote reference number 26-HPADIV-31822 to assist when making an enquiry.

This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions will be offered on a specified term basis for an initial period of up to 12 months with the possibility of being extended (this will not exceed a total of 24 months in the same or similar role).

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Health, Disability and Ageing

The Department of Health, Disability and Ageing is focused on achieving better health and wellbeing for all Australians. If you would like to join our team, and can meet our job requirements, we invite you to apply for a position with us to build better health, better care and better quality for all Australians. The department is committed to providing an inclusive and diverse workplace where the experiences, skills and perspectives of all individuals are valued. We actively encourage applications from diverse backgrounds and cultures, so we can better represent the community we serve. The department welcomes applications from Aboriginal and Torres Strait Islander people, people with disability, mature age people, people who identify as LGBTI+, and people with parenting and/or caring responsibilities.

To Apply

Position Contact	Olivia Tierney, 02 5132 3578
Agency Recruitment Site	https://www.health.gov.au/about-us/work-with-us/current-vacancies

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Health

Vacancy VN-0772042

Food Standards Australia New Zealand

Closing Date:Wednesday 02 September 2026

Corporate Services Communication, Engagement and Governance

Job Title	Senior Communication Advisor
Job Type	Full-Time, Ongoing
Location	Majura ACT
Salary	$122,473 - $136,426
Future Merit Locations	Majura
Office Arrangement	Hybrid
Office Arrangement Details	Flexibility to work from home some of the time
Classification	Executive Level 1
Position Number	1103
Agency Website	https://www.foodstandards.gov.au

Job Description

https://www.foodstandards.gov.au/careers

We are looking for a senior communications and media professional to join our dynamic, high-performing team.

In this exciting and fast-paced role you will lead, shape and deliver whole-of-agency strategic communication and media engagement functions. You will plan, implement and evaluate communication strategies that support agency goals and priorities. Your excellent skills in writing plain English content that is appealing and targeted to your audience will ensure delivery of effective and innovative print and digital content. Your experience in media liaison and issues management will give you the confidence to effectively handle media enquiries and provide well-considered advice to the FSANZ leadership group. You will help position FSANZ as the leading authority on food standards and food safety response services, driving engagement with government and non-government organisations and industry stakeholders.

Most importantly, you will bring a can-do, problem solving approach, including the ability to work autonomously and take on ad-hoc tasks as required to contribute to the success of the team.

Duties

In this role you will:

1. Lead and coordinate development, implementation and evaluation of effective communication plans and strategies in collaboration with project teams and managers.

2. Manage and oversee the effective handling of media enquiries and emerging issues, including through development of proactive media strategies, provision of advice to the Executive and maintenance of productive working relationships with media outlets.

3. Lead and coordinate development of engaging, plain English communication materials and products for external and internal audiences and digital platforms, including the FSANZ website and social media.

4. Develop and maintain effective working relationships with external and internal stakeholders, including food regulation system partner agencies.

5. Supervise staff, lead a small sub team with responsibility for strategic, corporate and digital communication, and engage productively with other CEG service teams.

Eligibility

To be eligible for employment at FSANZ, applicants should:

· hold Australian citizenship

· be willing to undergo an Australian police check

· be willing and eligible to obtain a security clearance to the level applicable to the position (if relevant).

Notes

In order to apply, you need to submit your application through the FSANZ careers portal. The portal will guide you through the application process and describe what information is required from you.

Applications close (date) at 11.30pm AEST

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Food Standards Australia New Zealand

Food Standards Australia New Zealand (FSANZ) is an independent statutory authority responsible for developing food standards in Australia and New Zealand. Our work supports a safe food supply for Australian and New Zealand consumers and contributes to industry innovation and competitiveness, informed consumer choice and broader public health goals. We also have responsibility for managing food incidents including food recalls.

To Apply

Position Contact	Jason Van Ballegooyen, 0408 694 127
Agency Recruitment Site	https://www.foodstandards.gov.au/careers

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Health

Vacancy VN-0772155

National Health and Medical Research Council

Closing Date:Thursday 17 September 2026

Job Title	Chief Executive Officer, National Health and Medical Research Council
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Canberra
Office Arrangement	Work From Home;On Site;Flexible;Hybrid
Office Arrangement Details	Flexible Working Arrangements
Classification	Statutory Appointment
Position Number	18-2026
Agency Website	https://www.nhmrc.gov.au/

Job Description

https://watermarksearchinternational.snapforms.com.au/form/dept-of-health

- Shape the future of health and medical research in Australia
- Lead Australia’s largest health and medical research funding organisation
- Support the ambition of Australia’s first National Health and Medical Research Strategy
- Set national standards, including for the conduct of research, ethics in health, and providing trusted, evidence-based health advice to improve the health and lives of all Australians

Australia is at a pivotal moment in the development of its health and medical research ecosystem. The recently released National Health and Medical Research Strategy 2026–2036, establishes a long-term vision for a stronger, more connected and more impactful research ecosystem. Alongside broader national reform agendas, including the Strategic Examination of Research and Development (Ambitious Australia), research and innovation are increasingly recognised as critical drivers of national productivity, economic diversification and future prosperity. This is a rare opportunity to lead one of Australia's most influential research funding organisations during a period of significant opportunity and transformation. The successful candidate will play a central role in shaping how research is funded, translated and applied to improve health outcomes and national prosperity, with consideration to the National Strategy.

As Australia's leading agency for health and medical research, NHMRC invests more than $1 billion annually in research, develops nationally significant health advice and guidelines, promotes the highest standards of research ethics and integrity, and provides expert advice to government. Its influence spans the full research continuum; from discovery and innovation through to translation, implementation and impact.

Reporting to the Minister for Health and Ageing, the Chief Executive Officer (CEO) provides strategic leadership across NHMRC's core functions of investment, translation and integrity. The CEO will foster strong collaboration across government, universities, medical research institutes, healthcare providers, industry and consumers, while supporting closer alignment between NHMRC and the Medical Research Future Fund (MRFF).

Duties

We are seeking a highly respected leader with demonstrated achievement in health and medical research, healthcare, research funding, public policy, innovation, academia or a related field.

The successful candidate will bring:

- Deep credibility and standing within the health and medical research community
- Demonstrated leadership of complex organisations, institutions or major research enterprises
- Experience leading reform, organisational change and collaboration across diverse stakeholders
- The ability to communicate complex scientific and research issues to government, researchers, clinicians, industry, community and consumers, media and the public
- An understanding of the Australian health system and research landscape, peer review, the translation of research into policy, practice, innovation and impact, and NHMRC’s role in developing and supporting high quality guidelines for clinical practice, public health, environmental health and ethics
- Awareness of current and emerging national and global health issues and research funding trends, with experience engaging national and international research networks and agencies, and ability to apply relevant insights in Australia
- Strong governance, judgement and public accountability capabilities
- A commitment to research excellence, integrity, ethics, equity and public trust
- Outstanding relationship-building skills and a collaborative leadership style.

Experience as a senior researcher, clinician, research institute director, university executive, health system leader, government executive or equivalent will be highly regarded. Candidates will be able to demonstrate a track record of leading significant teams, organisations or operationally complex environments and delivering outcomes through others.

The next CEO will have the opportunity to make a material and lasting contribution to Australia's future at a time when research, innovation and productivity are increasingly central to the nation's success.

Eligibility

For a confidential discussion, please call Bronwen Kerr on 02 9233 1200.

To express interest, please send your application quoting **Ref No A006386** to Watermark Search International via this link. We will reply to the email address used for your application.

Closing date: Thursday 17 September 2026 at 11.59pm AEST

Notes

Location: The preference is for the candidate to work in NHMRC's primary office in Canberra, ACT. However, there is scope to negotiate a hybrid location, including remote work. Regular attendance in Canberra will be required.

About the National Health and Medical Research Council

The National Health and Medical Research Council (NHMRC) is Australia's leading Government agency for supporting health and medical research for the improvement of individual and population health. It does this through funding high quality research, supporting the translation of research into evidence-based practice and policy, providing guidance on responsible research practices and ethical issues, and administration of legislation governing research using human embryos. In addition, NHMRC has responsibilities in relation to implementation of the Medical Research Future Fund. NHMRC engages closely with a range of stakeholders across the health system and community to ensure that health and medical research meets the needs of the Australian community. This includes governments, researchers, biotech industries and other business leaders, medical, nursing and allied health practitioners, Aboriginal and Torres Strait Islander health and research leaders, teaching and research institutions, health services, community health organisations, consumers and carers. NHMRC's responsibilities include engagement with the health and medical research sector and broader community to manage NHMRC's grants system which has up to 57,000 external users and is responsible for coordinating and administering grants processes totalling more than $1.5 billion annually. NHMRC has a workforce of around 250 staff, with most located in the Canberra office, with a smaller number in our Melbourne office. NHMRC offers attractive flexible work arrangements which allow staff to work from home. NHMRC is dedicated to championing gender equity and diversity, ensuring equal opportunities for all staff in our pursuit of excellence in health research.

To Apply

Position Contact	Bronwen Kerr, 02 9233 1200
Agency Recruitment Site	https://watermarksearchinternational.snapforms.com.au/form/dept-of-hea

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Home Affairs

Vacancy VN-0772054

Australian Criminal Intelligence Commission (ACIC)

Closing Date:Monday 07 September 2026

Chief Operating Officer
Corporate, Governance and Communication Governance and Communication

Job Title	Assistant Director, Internal and External Committees
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$121,756 - $146,676
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	to be negotiated
Classification	Executive Level 1
Position Number	6271_10/25_CGC
Agency Website	https://www.acic.gov.au/

Job Description

https://www.acic.gov.au/about-us/careers

The Internal and External Committees section provides high-level support to the ACIC Board and National Policing Systems Subcommittee, for board member agencies, and internal and external governance committees.

The Assistant Director, Internal and External Committees plays a pivotal role in driving effective governance and collaboration across the agency’s internal and external committees. Your responsibilities will include coordinating high-level support to internal and external committees, providing strategic advice to senior executives and ensuring decision-making is well-supported with accurate briefing materials. You will be highly organised, able to adapt to a dynamic workload, comfortable working independently and as part of a team, operate effectively under pressure to meet deadlines, and preserve the confidentiality of sensitive information.

Duties

As an Assistant Director Internal and External Committees, you will:

• Provide high-level Secretariat support to internal and external committees, including the management and coordination of committee operations.

• Develop accurate and effective briefing materials to support the delivery of committee objectives and remit.

• Ensure adherence to appropriate internal secretariat processes and governance arrangements.

• Review, develop and update team standard operating procedures to ensure committee operations are transparent, repeatable and efficient, while also effectively supporting strategic governance outcomes.

• Lead and develop staff through training and coaching, performance feedback and career development.

Your Skills and Capabilities

We invite applications from people with the following experience, skills and attributes:

• Exceptional communication skills, both written and verbal, to support agency decision-making and maintain productive relationships.

• Proven negotiation, liaison, representation and stakeholder management abilities across various internal and external audiences.

• Strong organisational and prioritisation skills with excellent attention to detail.

• Demonstrated ability to adapt to dynamic workloads, work independently and meet deadlines.

• Demonstrated analytical and problem-solving skills, with the ability to handle sensitive information confidentially.

• Experience in managing a small team to achieve successful outcomes.

Desirable skills and experience

• Recent experience delivering governance and secretariat support

Eligibility

• **Citizenship** – To be eligible for employment with the ACIC, applicants must be an Australian citizen.

• **Security Clearance** - The Australian community expects ACIC employees to maintain the highest levels of security and integrity. Successful applicants will be required to obtain and maintain a minimum Negative Vetting Level 1 security clearance.

• **Pre-Employment Screening** – All candidates must satisfy an Organisational Suitability Assessment (OSA) prior to being offered employment at the ACIC. Please refer to the ACIC's Character Standards for further information.

Notes

The ACIC is committed to diversity and inclusion. We celebrate and champion diversity to ensure we reflect the community we serve, and pride ourselves on our vibrant culture. We welcome applications from Aboriginal and Torres Strait Islander peoples, women, people with disability, people from culturally and linguistically diverse backgrounds, those who identify as LGBTIQ+, neurodiverse, mature aged employees and carers.

More information about our conditions is available in the ACIC Enterprise Agreement 2024-2027 on our website.

About the Australian Criminal Intelligence Commission (ACIC)

The Australian Criminal Intelligence Commission (ACIC) is Australia's national criminal intelligence agency. Our vision is an Australia hostile to criminal exploitation. We work with our national and international partners to conduct investigations and collect intelligence to combat serious and organised crime, cybercrime and national security threats. We develop and maintain national information and intelligence sharing services and systems for use by state, territory and Commonwealth law enforcement agencies. We also deliver nationwide background checking services to support employment or entitlement decisions to keep the Australian community safe. The ACIC Board provides strategic direction to the ACIC and represents Commonwealth, state and territory law enforcement and other regulatory agencies. Our purpose is to protect Australia from criminal threats through coordinating a strategic response and collecting, assessing and disseminating intelligence and policing information.

To Apply

Position Contact	Damien, 0484 052 734
Agency Recruitment Site	https://www.acic.gov.au/about-us/careers

- that the names of successful applicants will also be notified in all formats of the electronic Public Service Gazette
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Industry, Science, Energy and Resources

Vacancy VN-0772036

Commonwealth Scientific and Industrial Research Organisation (CSIRO)

Closing Date:Thursday 27 August 2026

Information Management & Technology (IMT)

Job Title	IIS Platforms Facilities Manager (102968)
Job Type	Full-Time, Ongoing
Location	Darwin NT, Melbourne VIC, Canberra ACT, Brisbane QLD, Sydney NSW, Hobart TAS, Adelaide SA
Salary	$135,571 - $158,863
Future Merit Locations	Darwin, Melbourne, Canberra, Brisbane, Sydney, Hobart, Adelaide
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	
Position Number	102968
Agency Website	http://www.csiro.au

Job Description

https://jobs.csiro.au/

Acknowledgement of Country

CSIRO acknowledges the Traditional Owners of the land, sea and waters, of the area that we live and work on across Australia. We acknowledge their continuing connection to their culture and pay our respects to their Elders past and present. View our vision towards reconciliation.

Role highlights

- **Lead the future of CSIRO’s critical data centre environment, enabling worldclass science**

- **Drive strategy and continuous improvement in a complex technology environment**
- **Lead your highperforming team while shaping strategy and influencing CSIRO’s digital future**

About CSIRO

As Australia's national science agency, CSIRO is solving the greatest challenges through innovative science and technology. Many of our iconic innovations were once considered impossible until someone, just like you, joined us and took on the challenge.

Visit CSIRO.au for more information.

The opportunity

As the IIS Platforms Facilities Manager, you will lead the operation, security and continuous improvement of CSIRO's critical data centre infrastructure. This senior leadership role is responsible for the strategic direction, operational excellence and future capability of CSIRO's data centre facilities, including power, cooling, cabling, security and environmental systems.

You will lead a multidisciplinary team, manage complex infrastructure projects and vendor partnerships, ensuring critical facilities remain safe, reliable, secure and fit for future technology needs. The ideal candidate will combine strong people leadership with deep experience in critical infrastructure, facilities operations or technology environments, and a proven ability to drive service improvements, operational resilience and strategic outcomes.

Duties

High-level duties include

- Provide strategic and technical leadership for CSIRO's data centre and facilities operations, developing and communicating the vision, roadmap, standards and operational frameworks required to support current and future organisational needs.
- Evaluate emerging technologies, industry trends and best practices to drive innovation, improve reliability, optimise energy efficiency and support long-term infrastructure planning and investment.
- Align data centre and facilities operations with organisational objectives, IMT strategy, capacity planning requirements and business priorities.
- Lead, mentor and develop a high-performing team of Facilities and Data Centre Operations Specialists, fostering a culture of safety, technical excellence, accountability, collaboration and continuous improvement.
- Allocate resources effectively across operational support, project delivery, maintenance activities and capability uplift initiatives.
- Conduct workforce planning, recruitment, performance management, career development and capability planning activities.
- Ensure the efficient, reliable and secure operation of data centre and associated facilities infrastructure, maintaining high levels of service availability, operational performance and customer satisfaction.
- Develop, implement and maintain operational policies, procedures, standards and documentation to support consistent facilities and data centre operations.
- Monitor infrastructure performance, capacity, utilisation and availability, implementing proactive measures to address issues and support future growth requirements.

- Oversee maintenance, upgrades, lifecycle management and continuous improvement activities for data centre infrastructure, including power, cooling, structured cabling, environmental monitoring, physical security and associated facilities systems.
- Ensure Data Centre Infrastructure Management (DCIM) platforms and monitoring systems are effectively configured, maintained and utilised to support proactive management, reporting and decision-making.
- Coordinate the planning and delivery of infrastructure projects, maintenance works and service improvement initiatives, ensuring objectives, budgets, schedules and quality standards are achieved.
- Lead incident response, problem resolution and emergency management activities to minimise operational disruption and ensure timely restoration of services.

Role particulars

Location and office arrangements: Canberra (Black Mountain), Melbourne (Clayton) – Preferred, other Major Australian capital cities considered.

Salary: AU$135,571 – AU$158,863 per annum (pro rata for part-time), plus 15.4% superannuation

Tenure & work schedule: Indefinite

Reference: 102968

Eligibility

As the successful candidate, you will bring:

Essential criteria

- A degree in engineering, information technology, facilities management, or a related discipline (or equivalent demonstrated experience), together with substantial experience in senior leadership roles responsible for data centre facilities, critical infrastructure, operational technology, or information management and technology services.
- Certified Data Centre Professional (CDCP) or a related discipline (or equivalent demonstrated experience).
- Demonstrated experience leading large-scale, complex and customer-focused technology infrastructure or facilities operations, including the development of strategic roadmaps, operational plans, service improvements and capability uplift initiatives that align with organisational objectives and technology strategies.
- Proven ability to lead, develop and motivate high-performing multidisciplinary teams, including workforce planning, performance management, succession planning, capability development and fostering a culture of safety, accountability, technical excellence and continuous improvement.
- Demonstrated knowledge and experience in the management of critical infrastructure environments, including power, cooling, environmental monitoring, physical security, structured cabling, business continuity and disaster recovery.
- Proven ability to manage operational risk, compliance and governance requirements, including Health, Safety and Environment (HSE) obligations.
- A strong track record in leading complex infrastructure projects, operational change programs, technology upgrades and service improvement initiatives, including planning, resource allocation, vendor coordination, transition to operations and the management of incident and change processes.
- Proven ability to build and maintain effective relationships with executives, business leaders, technical teams, external suppliers and service providers.
- Demonstrated experience managing budgets, contracts, service levels and vendor performance to achieve organisational outcomes.
- Highly developed communication, influencing and problem-solving skills, with the ability to translate technical concepts for diverse audiences, make evidence-based decisions, resolve competing priorities and provide strategic advice to senior stakeholders.

Desirable

- Track record as a leader in digital and information technology delivery in a research organisation.
- Qualifications or experience in electrical or mechanical engineering.
- WHS, critical infrastructure, facilities management or leadership certifications.
- Experience with Data Centre Infrastructure Management (DCIM) platforms, environmental monitoring systems and energy efficiency optimisation.

For full details about this role, and other criteria, please review the Position Description.

Notes

Not sure if you meet all the criteria?

While it is CSIRO policy that the successful candidate must meet all the essential criteria, there are many ways to demonstrate this. Don’t let the list discourage you. If you are unsure about applying, please reach out to the contact person in the Position Description.

Setting you up for success

We are committed to providing a recruitment process that is fair, equitable and accessible to everyone. We recognise that it may be helpful for us to adjust our process to make it equitable for your individual situation. Please contact Careers.online@csiro.au and let us know how we can support you.

Life at CSIRO and flexible work arrangements

We work flexibly at CSIRO, offering a range of options for how, when and where you work. We can discuss flexible work arrangements with you during the recruitment process. CSIRO also offers a range of leave entitlements, benefits and career development opportunities. To find out more, visit Careers at CSIRO.

Inclusion and belonging

Solving Australia's greatest challenges takes a diversity of minds and lived experiences. We know diverse teams are more effective and deliver more innovative outcomes. As an equal employment opportunity organisation, we are committed to creating diverse and inclusive teams where people feel they belong. We recognise true diversity encompasses all ages, abilities, cultures, faiths, levels of education, genders, sexualities, diversity of thought and much more. We focus on hiring people who share our values of People First, Further Together, Making it Real and Trusted.

CSIRO holds Gold Status for the Australian Workplace Equality Index for LGBTQIA+ inclusion, and a Science in Australia Gender Equity Bronze Award.

Eligibility

This is a security assessed position, applications for this position are open to Australian Citizens with the successful candidate being required to be able to obtain and maintain a security clearance at the Negative Vetting 1 level. Appointment to this role is subject to provision of a national police check and may be subject to other security/medical/character requirements.

Child safety

CSIRO is committed to the safety and wellbeing of all children and young people involved in our activities and programs. View our Child Safe Policy.

How to apply

Please apply online and submit a cover letter (maximum 2 pages) and CV that demonstrate your motivation and ability to meet the essential requirements of this role.

Applications close

27 August 2026, 11pm AEST

About the Commonwealth Scientific and Industrial Research Organisation (CSIRO)

We imagine. We collaborate. We innovate. We are Australia's national science research agency. We solve the greatest challenges using innovative science and technology. At the Commonwealth Scientific and Industrial Research Organisation (CSIRO), we shape the future. We do this by using science to solve real issues to unlock a better future for our community, our economy, our planet. We pride ourselves on recruiting the best talent - bold change-makers, imaginative problem solvers and people driven by impact, whose creativity and skill match their enthusiasm for science and innovation. Join us, and help unlock a better future for everyone.

To Apply

Position Contact	Careers Online, 1300 984 220
Agency Recruitment Site	https://jobs.csiro.au/

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Industry, Science, Energy and Resources

Vacancy VN-0772079

Commonwealth Scientific and Industrial Research Organisation (CSIRO)

Closing Date:Sunday 06 September 2026

Information Management and Technology (IMT)
Cyber Security

Job Title	Security Architect
Job Type	Full-Time, Non-Ongoing
Location	Brisbane QLD, Sydney NSW, Melbourne VIC, Canberra ACT, Hobart TAS, Adelaide SA
Salary	$135,571 - $158,863
Future Merit Locations	Brisbane, Sydney, Melbourne, Canberra, Hobart, Adelaide
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Flexible
Classification	
Position Number	103890
Agency Website	http://www.csiro.au

Job Description

https://jobs.csiro.au/

Acknowledgement of Country

CSIRO acknowledges the Traditional Owners of the land, sea and waters, of the area that we live and work on across Australia. We acknowledge their continuing connection to their culture and pay our respects to their Elders past and present. View our vision towards reconciliation.

Role highlights

- **Shape CSIRO’s cyber security for major transformation programs**
- **Drive secure-by-design technology outcomes**
- **Influence security architecture and cyber resilience**

About CSIRO

As Australia's national science agency, CSIRO is solving the greatest challenges through innovative science and technology. Many of our iconic innovations were once considered impossible until someone, just like you, joined us and took on the challenge.

Visit CSIRO.au for more information.

The opportunity

Join CSIRO as a Cyber Security Architect and play a key role in securing two of our largest technology transformation programs. Working closely with program teams, delivery partners, architects and technology specialists, you'll provide expert security architecture advice and hands-on guidance to ensure solutions are secure by design.

You'll translate complex cyber security requirements into practical controls, risk treatments and assurance activities, while helping strengthen CSIRO's broader cyber resilience capability through security standards, architecture patterns and best-practice ways of working across the organisation.

Duties

High-level duties include

- Provide hands-on cyber security architecture and secure-by-design delivery support for the Cyber for CSIRO and Enterprise Service Transformation programmes.
- Act as the primary cyber security architecture and advisory contact for the two programmes, providing timely, practical and risk-based advice to programme teams, delivery partners, enterprise architects and platform owners.
- Review solution designs, architecture artefacts, technology proposals, procurement inputs and implementation approaches to identify security risks, control gaps and improvement opportunities.
- Develop and document security architecture guidance, design decisions, control requirements, threat models, risk assessments, assurance activities and recommended treatments to support programme delivery.
- Translate cyber security requirements, standards and better practice guidance into practical delivery actions that can be implemented by project and technical teams.
- Embed security controls and assurance requirements across design, procurement, build, implementation, transition and operational handover activities.
- Support cyber security governance, architecture review and delivery checkpoint forums by providing clear advice on security risks, architecture decisions, exceptions, treatment plans and residual risk.

Role particulars

Location and office arrangements: Sydney (Lindfield), Melbourne (Clayton), Canberra (Black Mountain), Hobart (Sandy Bay), Adelaide (Waite), Brisbane – preferred location (St Lucia).

Salary: AU$135,571 – AU$158,863 per annum (pro rata for part-time), plus 15.4% superannuation

Tenure & work schedule: Specified Term of 12 months

Reference: 103890

Eligibility

As the successful candidate, you will bring:

Essential criteria

- Tertiary qualifications in cyber security, information technology, computer science, engineering or a related discipline, or equivalent professional experience.
- Extensive experience as a cyber security architect or senior security consultant delivering hands-on security architecture outcomes in complex technology environments.
- Current Australian Government NV1 security clearance.
- Demonstrated experience providing secure-by-design advice across major transformation programmes, including solution design review, control definition, risk assessment, threat modelling, assurance planning and security architecture documentation.
- Strong working knowledge of relevant cyber security frameworks and better practice guidance, such as the Australian Government Information Security Manual, Essential Eight, NIST Cybersecurity Framework, ISO/IEC 27001 and PSPF.
- Demonstrated ability to engage effectively with programme teams, enterprise architects, vendors, platform owners, cyber specialists and senior stakeholders to influence secure outcomes in a complex delivery environment.
- Strong written and verbal communication skills, including the ability to explain cyber security risks, design implications and recommended treatments clearly to technical and non-technical audiences.
- Ability to work with autonomy, manage competing priorities and deliver quality architecture artefacts and advice within programme timelines.
- Demonstrated commitment to respectful collaboration, safety, inclusion and CSIRO’s values.

Desirable

- Relevant professional certifications such as CISSP, CISM, SABSA, TOGAF, CCSP, CRISC or equivalent.
- Experience working within Australian Government, research, higher education or other complex federated environments.
- Experience applying Zero Trust architecture and principles, and embedding DevSecOps practices and tools into secure design, delivery, automation and assurance activities.
- Experience supporting cyber security architecture for identity, cloud, network, endpoint, data protection, service management, operational technology or enterprise platform transformation initiatives.
- Experience developing reusable security architecture patterns, guardrails, standards, templates or assurance processes.

For full details about this role, and other criteria, please review the Position Description.

Notes

Not sure if you meet all the criteria?

While it is CSIRO policy that the successful candidate must meet all the essential criteria, there are many ways to demonstrate this. Don’t let the list discourage you. If you are unsure about applying, please reach out to the contact person in the Position Description.

Setting you up for success

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Inclusion and belonging

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CSIRO holds Platinum Status for the Australian Workplace Equality Index for LGBTQIA+ inclusion, and a Science in Australia Gender Equity Bronze Award.

Eligibility

This is a security assessed position, applications for this position are open to Australian Citizens only with the successful candidate being required to be able to obtain and maintain a security clearance at the Negative Vetting 1 level. Appointment to this role is subject to provision of a national police check and may be subject to other security/medical/character requirements.

Child safety

CSIRO is committed to the safety and wellbeing of all children and young people involved in our activities and programs. View our Child Safe Policy.

How to apply

Please apply online and submit a cover letter (maximum 2 pages) and CV that demonstrate your motivation and ability to meet the essential requirements of this role.

Applications close

Sunday 6th of August, 11pm AEST

About the Commonwealth Scientific and Industrial Research Organisation (CSIRO)

We imagine. We collaborate. We innovate. We are Australia's national science research agency. We solve the greatest challenges using innovative science and technology. At the Commonwealth Scientific and Industrial Research Organisation (CSIRO), we shape the future. We do this by using science to solve real issues to unlock a better future for our community, our economy, our planet. We pride ourselves on recruiting the best talent - bold change-makers, imaginative problem solvers and people driven by impact, whose creativity and skill match their enthusiasm for science and innovation. Join us, and help unlock a better future for everyone.

To Apply

Position Contact	Careers online, 1300 984 220
Agency Recruitment Site	https://jobs.csiro.au/

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Industry, Science, Energy and Resources

Vacancy VN-0772080

Department of Industry, Science and Resources (DISR)

Closing Date:Tuesday 08 September 2026

Job Title	Senior Network Engineer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$126,391 - $134,225
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	Executive Level 1
Position Number	1116_08/26
Agency Website	https://www.industry.gov.au/

Job Description

https://careers.industry.gov.au/en/job/

About the department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the APSC's APS Employee Value Proposition for more information on the benefits and value of employment within the APS.

About the division

The Chief Information Officer Division (CIO Division) is an exciting, fast-paced division that drives the digital agenda for the Department of Industry, Science and Resources. Leading the delivery of the department's digital offerings, the CIO Division partners with business areas and stakeholders to:

- Realise the digital policy objectives of the Department
- Define the Departments digital landscape
- Drive the innovation and transformation of its IT services

About the Branch

The ICT Operations Branch is one of three branches within the Chief Information Officer Division (CIOD) and is responsible for the management and deployment of all ICT services to support the running of the organisation. The branch is comprised of teams that support:

- Networks and Infrastructure
- Enterprise Projects
- End User Services
- Platform Services
- Corporate systems
- Cloud Platforms
- Corporate and Digital Support (service desks)
- Desktop and Executive ICT Support
- IT Service Management
- Regional ICT support for remote sites

The ICT Operations branch is a fast paced and exciting part of the CIO portfolio, and the Infrastructure Services team is an important function that is provides key critical services to staff and maintains the underpinning technologies that allow the department to operate.

About the Section

The Networks and Infrastructure section in the ICT Operations Branch is responsible for leading the management of the Departments ICT Networks. The team provides critical and regular management and maintenance of various classification networks that keep the department operating, including wired and wireless network access, voice and video conferencing and traffic management.

Our ideal candidate

The ideal candidate will have:

- Proven experience as an extremely high performing Senior Network Engineer providing technical leadership within a team with a focus on the security, reliability, performance, sustainment and maintenance of complex network infrastructure and services.
- Extensive networking technical experience including technologies from Palo Alto, Fortinet, Cisco, Citrix, F5, Azure, Netskope, Elastiflow, VMware, Splunk, etc
- Demonstrated problem solving skills with the ability to analyse and resolve complex incidents.
- The ability to operate under broad direction, exercising a significate degree of independence.
- Excellent communication and collaboration skills to effectively collaborate with internal and external stakeholders.
- Ability and willingness to adapt quickly to changing expectations and priorities by being agile and flexible.

Duties

As a Senior Network Engineer, you will be the ‘Senior of seniors’ that will help lead technical outcomes within a complex multi-vendor environment. You will provide senior technical expertise, mentor staff, participate in Business-As-Usual and Project delivery workloads; organise, and prioritise work activities to achieve agreed objectives.

You must be a good communicator, team player and possess qualities in line with the expectations for an Executive Level 1 in the Australian Public Service Commission’s Integrated Leadership System (ILS). Your key responsibilities will be:

- Design, build, operate, and maintain complex network environments across on-premises and cloud infrastructure including routing, switching, wireless, VPN, and firewalls
- Coach and develop team members through coaching, guidance, and development opportunities.
- Provide input and expert advice on technology direction including the adoption of new technologies, tools or systems.
- Develop detailed documentation such as Detailed Designs, Network Diagrams, Operating Procedures
- Ensure system availability and uptime.

- Continuous improvement and innovation to enhance the service delivery experience.
- Disaster recovery planning.

Eligibility

Successful applicants are required to satisfy an employment screening process which includes demonstrating Australian citizenship, satisfactory completion of security and integrity checks and successful completion of a medical assessment.

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Negative Vetting 1 security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

The department does currently offer flexible work opportunities for many roles. This position requires participation in a rostered after hours on-call support arrangement shared throughout the team and will require the ability to complete after hours work and Interstate travel. Please reach out to the contact officer to discuss this further.

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

The department’s Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia’s First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQA+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job’s contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Steven Morrow, 0420 303 817
Agency Recruitment Site	https://careers.industry.gov.au/en/job/

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Industry, Science, Energy and Resources

Vacancy VN-0772095

Department of Industry, Science and Resources (DISR)

Closing Date:Tuesday 08 September 2026

Job Title	Assistant Manager - Ministerial, Executive, Governance & Audit
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$126,391 - $134,225
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	Executive Level 1
Position Number	1132_08/26
Agency Website	https://www.industry.gov.au/

Job Description

https://careers.industry.gov.au/en/job/

About the department

The Department of Industry, Science and Resources and our broader portfolio are integral to the Australian Government's economic agenda. Our purpose is to help the government build a better future for all Australians through enabling a productive, resilient and sustainable economy, enriched by science and technology. We do this by:

- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the APSC's APS Employee Value Proposition for more information on the benefits and value of employment within the APS.

About the team

The Ministerial, Executive, Governance and Audit (MEGA) Branch delivers critical governance, executive, parliamentary, ministerial support and internal audit functions that enable the department to operate effectively and respond to government priorities.

The branch provides trusted advice, oversight and coordination that support informed decision-making, accountability and continuous improvement across the department.

Operating in a fast-paced and high-profile environment, the branch works closely with stakeholders across the department and government to deliver key organisational outcomes.

The opportunity

We are seeking experienced leaders who can build high-performing teams, drive organisational improvement and deliver results through influence, collaboration and sound judgement. This role will play a key leadership role within MEGA Branch and contribute to shaping branch capability, culture and performance.

Our ideal candidate

You will demonstrate:

- Strong leadership capability and the ability to lead through change and complexity.
- Excellent stakeholder management skills, including the ability to balance competing stakeholder priorities and negotiate mutually beneficial outcomes.
- The ability to develop capable, flexible and high-performing teams.
- Excellent judgement and decision-making in high-pressure environments.
- Strong planning, prioritisation and workload management skills.
- Enthusiasm to identify and implement continuous improvements to business delivery, including through the adoption of AI solutions.
- The ability to navigate complex organisational environments and competing interests.
- A track record of delivering results through leadership, collaboration and influence.

Desirable Experience:

- Experience in governance, parliamentary, ministerial or executive support, appointments, coordination functions, internal audit and assurance or similar high-profile environments is highly regarded but not essential.

Duties

- Lead teams to deliver high-quality outcomes in a complex and fast-moving environment.
- Build capability, flexibility and performance across teams.
- Drive branch priorities and ensure resources are effectively allocated.
- Establish and maintain strong relationships with senior stakeholders.
- Provide strategic advice on complex, sensitive and emerging issues.
- Lead business improvement, change and efficiency initiatives.
- Manage governance, risk and decision-making processes.
- Contribute to the strategic leadership of MEGA Branch and the broader Chief Operating Officer Division.

Eligibility

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

This position is based in Canberra. The role requires regular in-office attendance to support leadership, stakeholder engagement and branch operations. Flexible working arrangements are available where operational requirements allow.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

The department's Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia's First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQA+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Matthew Checketts, 02 6102 8202
Agency Recruitment Site	https://careers.industry.gov.au/en/job/

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Industry, Science, Energy and Resources

Vacancy VN-0772099

Department of Industry, Science and Resources (DISR)

Closing Date:Tuesday 08 September 2026

Job Title	Manager - Ministerial, Executive, Governance & Audit
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$152,420 - $164,106
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	Flexible work arrangements are supported by the department, for more information on this please reach out to the contact officer.
Classification	Executive Level 2
Position Number	1138_08/26
Agency Website	https://www.industry.gov.au/

Job Description

https://careers.industry.gov.au/en/job/

About the department

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- Growing innovative & competitive businesses, industries and regions
- Investing in science and technology
- Strengthening the resources sector.

The APS and the department offer a clear direction and meaningful work. You will be able to create positive impact in people's lives whilst contributing to improved outcomes for Australia and our people.

If you would like to feel a strong connection to your work and you are accountable, committed and open to change, join us in shaping Australia's future.

Please see the APSC's APS Employee Value Proposition for more information on the benefits and value of employment within the APS.

About the team

The Ministerial, Executive, Governance and Audit (MEGA) Branch delivers critical governance, executive, parliamentary, ministerial support and internal audit functions that enable the department to operate effectively and respond to government priorities.

The branch provides trusted advice, oversight and coordination that support informed decision-making, accountability and continuous improvement across the department.

Operating in a fast-paced and high-profile environment, the branch works closely with stakeholders across the department and government to deliver key organisational outcomes.

Our ideal candidate

You will demonstrate:

- Strong leadership capability and the ability to lead through change and complexity.
- Excellent stakeholder management skills, including the ability to balance competing stakeholder priorities and negotiate mutually beneficial outcomes.
- The ability to develop capable, flexible and high-performing teams.
- Excellent judgement and decision-making in high-pressure environments.
- Strong planning, prioritisation and workload management skills.
- Enthusiasm to identify and implement continuous improvements to business delivery, including through the adoption of AI solutions.
- The ability to navigate complex organisational environments and competing interests.
- A track record of delivering results through leadership, collaboration and influence.

Desirable Experience:

- Experience in governance, parliamentary, ministerial or executive support, appointments, coordination functions, internal audit and assurance or similar high-profile environments is highly regarded but not essential.

Duties

- Lead teams to deliver high-quality outcomes in a complex and fast-moving environment.
- Build capability, flexibility and performance across teams.
- Drive branch priorities and ensure resources are effectively allocated.
- Establish and maintain strong relationships with senior stakeholders.
- Provide strategic advice on complex, sensitive and emerging issues.
- Lead business improvement, change and efficiency initiatives.
- Manage governance, risk and decision-making processes.
- Contribute to the strategic leadership of MEGA Branch and the broader Chief Operating Officer Division.

Eligibility

To be eligible for employment in the APS and the department, candidates must be Australian Citizens.

Positions require a Baseline security clearance and successful candidates will be required to obtain and maintain a clearance at this level.

Notes

A merit pool may be established and used to fill future vacancies within 18 months from the date the vacancy was first advertised in the Gazette.

This position is based in Canberra. The role requires regular in-office attendance to support leadership, stakeholder engagement and branch operations. Flexible working arrangements are available where operational requirements allow.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Industry, Science and Resources (DISR)

The department’s Enterprise Agreement and policies provide for a flexible working environment to assist staff balance their work and home life. Staff and managers work together to balance the operating needs of the department with the needs of the individual. Options may include full time/part time working arrangements, working from home or other arrangements. Our employees say they

recommend our department as a good place to work. Our workplace is one that encourages and supports all employees to have a sense of belonging and a culture that allows them to bring their authentic selves to work every day. Our reconciliation vision supports a workforce with opportunities and career pathways for Aboriginal and Torres Strait Islander peoples. The vision allows them to feel empowered and helps to ensure that the department and broader community can benefit from the knowledge and experience of Australia's First Peoples. We encourage applications from people of all ages, abilities, nationalities and backgrounds including Aboriginal and/or Torres Strait Islander people, mature age, culturally and linguistically diverse people, people of the LGBTIQA+ community and people with disability. The department wants to give candidates the opportunity to demonstrate their full potential during a recruitment process. We encourage candidates who require any adjustments or support as part of the recruitment process to reach out and discuss them with the job's contact officer. Candidates are also welcome to contact our Inclusion team at inclusion@industry.gov.au for a confidential discussion if you identify from any of these diverse backgrounds and would like to discuss how we can support you.

To Apply

Position Contact	Amanda Hede, 02 6102 2870
Agency Recruitment Site	https://careers.industry.gov.au/en/job/

This notice is part of the electronic Public Service Gazette PS34 Weekly Gazette Thursday (Vacancy Notices) - 27 August 2026.pdf
Published by Australian Public Service Commission.

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Industry, Science, Energy and Resources

Vacancy VN-0772044

IP Australia

Closing Date:Sunday 06 September 2026

Finance and People Services Property and Services

Job Title	MIPO Corporate Support Officer
Job Type	Full-Time, Non-Ongoing
Location	Various locations - VIC VIC
Salary	$99,734 - $112,049
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	This position requires you to be on site during your work hours
Classification	APS Level 6
Position Number	1865
Agency Website	https://www.ipaustralia.gov.au/about-us

Job Description

https://careers.ipaustralia.gov.au

Please note that this role requires you to be on site at the Melbourne IP Office (MIPO) during your work hours.

The MIPO Corporate Support Officer provides support and assistance to the Assistant Director of Property and Services in the operation of MIPO. This role requires an approachable and service driven person who works under limited direction and can exercise reasonable autonomy and accountability within their scope of duties.

This position is primarily responsible for coordination of corporate support services within MPIO. We are looking for someone with strong communication and administration skills and demonstrated experience in positive stakeholder engagement. An understanding of facilities management is desirable but not essential. The successful applicant will have the ability to quickly gain knowledge relating to the diverse aspects of the role.

Duties

The job specific duties include:

- Support the Assistant Director in the management of building issues and compliance, service delivery, performance monitoring, and any other areas of oversight deemed necessary to assist in the management of the MIPO site
- Provide general administrative support at MIPO and undertake asset management activities

- Assist with arrangements for new MIPO-based employees
- Ensure the supply of stores, support materials, and services necessary to maintain the efficient and effective operation of MIPO
- Maintain information resources, including procedures, processes, and reference documents, ensuring they are current, fit for purpose, and stored in line with IP Australia current protocols and records management policy
- Provide support for events and meetings at MIPO, including calendar management, room setup, and catering
- Support staff with IT and AV issues and escalate matters to IT Support, as required
- Promote a ‘service and operational excellence’ focused culture through action and communication
- Proactively resolve issues and escalate more sensitive or difficult issues through defined processes
- Demonstrate attitudes and behaviours responsive to workplace change, including participation in change initiatives and encouragement of others to contribute to successful outcomes
- Improve organisational performance through effective engagement with and management of risk within the relevant sphere of influence
- Represent the immediate business area in a professional manner and demonstrate behaviours as identified in the IP Australia Capability Framework and APS Code of Conduct at all times
- Contribute to team planning activities

Eligibility

Under section 22(8) of the *Public Service Act 1999*, employees must be Australian citizens to be employed in the Australian Public Service (APS).

All applicants offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check involves reviewing your background & personal circumstances to minimise risks in giving access to IP Australia information/resources. This screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

Some applicants may be able to obtain and maintain a security clearance at a specified clearance level – please check the vacancy information section for security clearance requirements.

The successful applicant must be willing to disclose all relevant and required information

Notes

We are looking to fill this position on an Non-Ongoing basis. Future positions may be offered as a Non-Ongoing basis subject to operational requirements. Where a Non-Ongoing position is offered, the role will be filled for a specified term of up to 12 months initially with the possibility of extension.

At the end of the recruitment process, a merit pool of suitable candidates may be created. Those found suitable will be advised that they have been placed in the pool. The merit pool is valid for 18 months from the date the process was advertised. The merit pool may be used throughout the period to fill similar positions in the event positions become vacant.

IP Australia acknowledges that those with diverse experiences, perspectives, and backgrounds enhance our workplace and our capability for innovation. Aboriginal and/or Torres Strait Islander People, People with Disability and LGBTIQA+ people are encouraged to apply for any advertised position, that they may be suitable for, within IP Australia.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the IP Australia

IP Australia is the Australian Government agency that drives innovation by administering intellectual property (IP) rights, including patents, trade marks, designs, and plant breeder's rights. Our mission is simple: to help Australians turn great ideas into reality through a world-class IP system that fuels creativity, investment, and economic growth. Working with us means being part of a team that influences global IP frameworks, supports trade agreements, and educates businesses and individuals on the value of IP. We're not just about protecting ideas—we're about enabling innovation that benefits everyone. At IP Australia, we foster an inclusive and diverse culture where every individual feels respected and valued. We believe that diversity drives innovation, and we are committed to creating a workplace where everyone can thrive and reach their full potential. We understand the importance of flexibility and wellbeing. That's why we offer hybrid work arrangements, flexible hours, and programs to support mental health and overall wellbeing. Our focus on psychological safety ensures that employees feel secure and supported in their roles. Professional growth is a priority for us. We provide opportunities for skill development, education support, and clear pathways for career progression. Whether you're starting your career or looking to advance, IP Australia offers the tools and resources to help you succeed. Our benefits are designed to support your lifestyle and future. With competitive conditions such as 15.4% superannuation contributions, salary packaging options, and family-friendly policies, we make sure our employees are well taken care of. Finally, integrity is at the heart of everything we do. We uphold the highest standards of fairness and respect, maintaining a workplace built on trust and collaboration. At IP Australia, you'll be part of an organisation that values both people and purpose.

To Apply

Position Contact	Blake Nicholas, 03 9935 9649
Agency Recruitment Site	https://careers.ipaustralia.gov.au

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Industry, Science, Energy and Resources

Vacancy VN-0772206

Net Zero Economy Authority

Closing Date:Sunday 13 September 2026

Job Title	Executive Assistants and Administration/Project Support
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$91,909 - $98,259
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Hybrid
Office Arrangement Details	Flexible working arrangements may be considered
Classification	APS Level 5
Position Number	26/04/EXT
Agency Website	http://www.nzea.gov.au/

Job Description

https://netzero.nga.net.au/

We are looking to fill a number of Executive Assistant (EA) roles to support SES officers, as well as Administration/Project Support roles within sections across the Authority. These are exciting positions that are critical to the smooth operation of our Divisions and the work of our teams.

The EA roles will primarily support the Division Heads (SESB2) but are also required to support two General Managers (SESB1) within the Division as well. EAs will recognise issues, develop solutions and anticipate and respond to the needs of the SES Officer and Division they are working with.

Administration/Project Support roles will be part of a team within our branches and may be required to work across various functions of the section/s, supporting relevant projects and operational needs.

Both roles will likely work together on occasion to support each other and will be accountable under limited direction to perform and achieve moderate to complex administrative support work within an integrated workforce. They will be accountable for organising workflow and making decisions using initiative and judgement.

Duties

In addition to the general responsibilities and duties outlined in the Work Level Standards for the APS 5 level, key responsibilities and priorities may include (but are not limited to):

- deliver executive support including strategic diary management, scheduling meetings, document management including printing/photocopying/scanning and filing and records management.
- support executive stakeholder engagement, including updating and maintenance of NZEA's Customer Relationship Management tool, NZEA Connect.
- proactive meeting preparation by utilising information to prepare briefing packs, reports and papers.
- provide quality assurance (including proof reading and editing) of documents such as briefs, minutes and other advice in accordance with departmental guidelines.
- collate and follow-up of information and track high-volume activity to ensure deadlines are met.
- write routine correspondence, including emails, letters and other administrative documents and taking minutes for meetings as required.
- monitor shared mailboxes and action requests, ensuring timely responses and follow-up.
- arrange, coordinate and reconcile all aspects of travel.
- prepare moderately complex to complex correspondence and, coordinate responses to ministerial and parliamentary requests via the Parliamentary Document Management System (PDMS).
- demonstrate understanding of, and compliance with, relevant legislative frameworks, government decision-making and policy requirements.
- create and maintain effective file management through an electronic records management system in line with organisational policies and procedures.
- demonstrate an ability to develop objectives for short-terms tasks and contribute to strategic planning and longer-term initiatives.
- establish and maintain relationships through effective communication, collaboration, negotiation and issues management with work areas across the NZEA.
- display initiative and apply sound judgment in providing administrative assistance to senior executives.
- contribute to change and to the improvement in quality and efficiency of services and use AI tools in line with APS and NZEA policy.
- provide administrative support for delivery and reporting of projects, ensuring activities are completed within agreed timeframes and priorities, using approved systems and escalating issues where appropriate.

For further details on the role, including the specific capabilities and behaviours to tailor your resume and pitch towards to put your best foot forward, please click Apply Now and refer to the downloadable Candidate Information Pack.

Eligibility

Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency Head has agreed otherwise, in writing. To be eligible for a position at the Authority, you should be an Australian Citizen at the closing date of application, unless exceptional circumstances apply.

Successful applicants will be required to undergo the process to obtain and maintain or continue to hold the required security level for the role as indicated. All Authority staff are required to have a minimum baseline security clearance prior to commencement.

Successful applicants will be assessed through our pre-employment screening checks, including a Nationally Coordinated Criminal

History Check and will normally be subject to a six-month probation period if new to the APS, or if they have not yet completed their probation period elsewhere in the APS.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Net Zero Economy Authority

The Net Zero Economy Authority (the Authority) is established by the Net Zero Economy Act 2024 as a statutory agency. Its mission is to empower the regions, workers and communities most affected by Australia's transition to a net zero emissions economy to anticipate and respond to the risks and opportunities of the transition. The Authority is in the Department of Industry, Science and Resources Portfolio. It is led by an independent Board and Chief Executive Officer. To work toward our vision, we have defined three core missions that guide our efforts across the Authority: • Help workers in coal and gas facilities affected by the transition to prepare for and find new well paid, safe and secure jobs. • Support communities significantly affected by the transition to net zero to prosper, including through economic development and investment. • Be a trusted and influential voice to build understanding of, and shape policy on, the regional net zero transition. Find out more about Who We Are on the Net Zero Economy Authority website: http://www.nzea.gov.au/

To Apply

Position Contact	Will Blomfield, 02 5154 1074
Agency Recruitment Site	https://netzero.nga.net.au/

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0772023

Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Closing Date:Sunday 06 September 2026

Road Vehicle Regulation
Vehicle Safety Operations Compliance and Enforcement

Job Title	EL1 - Assistant Director Investigations, Vehicle Safety Operations
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Brisbane QLD
Salary	$126,838 - $144,278
Future Merit Locations	Canberra, Brisbane
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the department's 2024 EA.
Classification	Executive Level 1
Position Number	48071
Agency Website	https://www.infrastructure.gov.au/

Job Description

https://www.infrastructure.gov.au/department/careers

The opportunity we have available

The Vehicle Safety Operations Branch is Australia's national vehicle standards regulator. The Branch is responsible for administering the Road Vehicle Standards Act 2018 (RVSA) which sets vehicle standards for all new vehicles entering the Australian market and regulates the provision to the market of used imported vehicles.

This involves assessment of RVSA applications for the provision of compliant road vehicles, supporting stakeholders through a central contact centre, managing the road vehicle and road vehicle component recall process and compliance and enforcement activities under the RVSA legislation.

There are 4 sections in our Branch:

- Application Assessments and Approvals
- Technical Assessments and Approvals
- Compliance and Enforcement
- Recalls Notification and Monitoring.

Duties

What you will do

Key duties of the position include:

- proactively lead a small team responsible for:
  - undertaking and progressing formal regulatory investigations in accordance with Australian Government Investigation Standards requirements.
  - reviewing and assessing enquires related to alleged non-compliance with relevant legislation; and
  - resolving alleged non-compliance matters in a timely manner.
- leading compliance and enforcement activities directly related to the current Compliance and Enforcement Strategy and future strategies
- identifying appropriate and proportionate escalation (i.e. enforcement) pathways to resolve complex non-compliance reports and matters
- supporting and guiding team members when alleged non-compliance requires an escalation pathway, including the use of various legislated enforcement tools
- undertaking thorough, accurate and efficient task relevant research
- leading your team in the analysis of information gathered as a result of investigative activities (i.e. either desk or field) and then making informed and proportionate regulatory enforcement recommendations for senior decision makers
- regularly demonstrating highly developed legislative interpretation skills
- identifying, developing and fostering enduring relationships with key stakeholders, both internally and externally
- consulting, planning and developing work programs for your team and the Section
- actively monitoring the performance of your team
- preparing accurate reports, briefings, correspondence, statutory notices, and other written materials that include sensitive compliance and enforcement information, including preferred regulatory enforcement recommendations

- if required, work directly with other authorities in relation to matters under investigation, inquiry, and /or court or tribunal proceedings
- develop and lead the preparation of detailed operational policy, procedures, templates and guidance materials to support the Section's compliance and enforcement functions
- as required, undertake domestic and international travel.

The role may require the successful candidate to undertake frequent domestic travel, from time to time.

Inherent requirements for the role

The inherent requirements for this role include:

- an ability to demonstrate their capability against the Executive level 1 Work level standards.
- a highly developed commitment to integrity and accountability
- excellent written and verbal communication skills, with a proven ability to generate high-quality written materials to support sensitive regulatory decision making
- demonstrated experience in investigations, enforcement and/or regulatory compliance
- demonstrated ability to effectively manage self and lead a team that undertakes investigations, enforcement and/or regulatory activities
- the capacity to work on multiple tasks, while also delivering various work products within deadlines
- demonstrated ability to interpret and apply a wide variety of regulatory legislation
- demonstrated experience in stakeholder engagement
- highly developed interpersonal skills with the ability to work within a distributed multistate team that fosters a culture of informed decision making, continuous improvement, integrity and respect
- the ability to continuously work to a professional standard in a complex environment while demonstrating resilience
- the ability to apply a high level of attention to detail, while undertaking various tasks.

Mandatory qualifications: Diploma in Government Investigations (or recognised equivalent).

The role requires the successful candidate to hold and maintain a driver licence as travel between the office and third-party workplaces is required. PPE will be provided for use while onsite.

Desirable requirements

- formal qualifications and / or relevant extensive experience in any of the following: investigations, audit, law, regulation, regulatory risk management, compliance
- familiarity with RVS legislation and legislative interpretation
- several years' experience leading and conducting investigations in regulated environments
- familiarity with and demonstrated history of working with the CDPP.

Cultural capability requirement

The department believes every role contributes to cultural safety and that building staff cultural capability helps us deliver better policies, programs and services for First Nations people and the broader Australian community. Candidates will be required to demonstrate their willingness to develop their cultural capability as part of the assessment process. In making it a requirement across all roles in our department, we are taking a practical step in delivering our commitments under the Our Stories on Country Agreement and the Diversity, Equity and Inclusion Strategy 2025–28.

As an EL1 you will be expected to:

- Lead the integration of cultural considerations into work area outcomes.
- Build trusted relationships with Aboriginal and/or Torres Strait Islander stakeholders.
- Champion cultural capability within teams and challenges culturally unsafe practices.

Eligibility

Eligibility requirements

Employment with the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts is subject to conditions prescribed within the Public Service Act 1999 including:

- **Citizenship**: candidates must be an Australian citizen at the time of submitting your application.
- **Health Assessment:** The preferred candidate may be required to undergo a medical examination conducted by the department's preferred medical provider.
- **Security Clearance:** The successful candidate must be able to obtain and/or maintain a security clearance at Baseline Level. You must be willing to disclose all relevant and required information. You must have lived in Australia, or have a checkable background, for at least the preceding five years for Baseline Vetting clearances. More information on the security clearance vetting process is available on the Australian Government Security Vetting Agency (AGSVA) website.
- **Police check**: The successful candidate must satisfactory complete an Australian Federal Police criminal history check.

- **Integrity and Performance check:** The successful candidate must satisfy the requirements in an Integrity and Performance check which is completed by your most recent employer.

Notes

For more information about this role, including the type of person we are looking for and how to apply, please refer to the position description available by clicking the 'Apply Now' button.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Our work connects and enriches every Australian community, underpins our economy and society, and empowers our regions. We provide policy advice and deliver programs, projects and services in the infrastructure, transport, communications, sport and arts sectors, supporting our regions, cities and territories. Our staff have the opportunity to work on high profile and diverse national projects that have a meaningful impact on the lives of all Australians. We seek people with a wide range of skills and competencies. Whether you write policy, deliver programs, projects or corporate services, or have experience in research, data or technology, we look for employees who are innovative, respectful and professional. We are an inclusive employer and promote, value and support diversity among our employees with the aim of ensuring our workforce reflects, respects and benefits from diverse communities including Aboriginal and/or Torres Strait Islander peoples, people with cultural and linguistic diversity, people with disability and LGBTQI+ people. We are committed to achieving gender equality and, in particular, supporting women's progression into senior leadership.

To Apply

Position Contact	Drew Ward, 02 6136 8743
Agency Recruitment Site	https://www.infrastructure.gov.au/department/careers

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0772100

Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Closing Date:Sunday 13 September 2026

Job Title	First Assistant Secretary, Various Roles
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Brisbane QLD, Melbourne VIC, Adelaide SA, Perth WA, Hobart TAS, Darwin NT
Salary	$281,704 - $347,635
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the department's 2024 EA
Classification	Senior Executive Service Band 2
Position Number	NA
Agency Website	https://www.infrastructure.gov.au/

Job Description

www.beaumontandbeaumont.com.au/11772

As a First Assistant Secretary, you will lead a division within the Department and play a critical role in delivering the Government's priorities and the Department's strategic objectives. Reporting to a Deputy Secretary, you will provide advice on complex policy, program, regulatory and operational matters, while leading high-performing teams to achieve significant outcomes. You will work closely with Ministers and their offices, portfolio and other government agencies, state and territory counterparts, industry, community organisations and other stakeholders to address complex challenges and drive reform. Successful candidates will demonstrate exceptional leadership, strategic thinking and sound judgement, with the ability to foster a positive, inclusive and high-performing culture while delivering results in a dynamic and evolving environment.

Duties

As First Assistant Secretary, you can expect to:

- Along with colleagues, build and maintain a whole-of-department strategic policy delivery capability to provide advice on emerging and priority issues, including those relating to First Nations outcomes
- Build and maintain effective and productive networks across portfolio agencies, government, academia, and the private sector
- Ensure there are effective quality assurance protocols and business planning arrangements to support the delivery of timely and high-quality outputs

- Contribute to the development and implementation of strategies that strengthen the department's inclusive culture
- Represent the department across government, industry, and public forums, including Ministerial briefings, Parliamentary engagements, and Senate Estimates hearings

The inherent requirements for this role include:

- The successful candidate for this position will be able to demonstrate their capability against the Secretaries Charter of Leadership Behaviours and the APS Integrated Leadership Profile (ILS) for the SES Band 2 level
- An ability to consider and assess emerging trends and risks provide well considered guidance to the department to enable informed decision-making about long-term opportunities and achievement of strategic, operational and tactical priorities
- the ability to lead and inspire staff within your business area, including building and developing a high performing team, managing competing business priorities and psychosocial risk factors to effectively deliver the core priorities of your business and across the department.
- An ability to build and maintain effective, collaborative and productive networks across portfolio agencies, government, academia, and the private sector.

Eligibility

Employment with the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts is subject to conditions prescribed within the Public Service Act 1999 including:

- **Citizenship:** candidates must be an Australian citizen at the time of submitting your application.
- **Health Assessment:** The preferred candidate may be required to undergo a medical examination conducted by the department's preferred medical provider.
- **Security Clearance:** The successful candidate must be able to obtain and/or maintain a security clearance at Negative Vetting 2 level. You must be willing to disclose all relevant and required information. You must have lived in Australia, or have a checkable background, for at least the preceding five years for Baseline Vetting clearances. More information on the security clearance vetting process is available on the Australian Government Security Vetting Agency (AGSVA) website.
- **Police check:** The successful candidate must complete an Australian Federal Police criminal history check.
- **Integrity and Performance check:** The successful candidate must satisfy the requirements in an Integrity and Performance check which is completed by your most recent employer.

Notes

How to apply

Applications for this opportunity close at 11.59pm AEST, Sunday, 13 September 2026.

Prior to preparing your application for the department, please read our Artificial intelligence (AI) in recruitment at the department principles. The principles aim to help you use AI in a way that supports your application and maintains fairness and transparency while maintaining your integrity as a candidate. They outline what is and isn't acceptable use of AI in APS recruitment.

In applying for this position, you are not required to address individual selection criteria. Rather, you should provide in a PDF document a statement of no more than 2 pages outlining your background, capabilities and experiences and how these align with the advertised role.

You should also provide a tailored CV in PDF, no more than 4 pages. The capabilities and behaviours required to be successful for this role are identified in the 'inherent requirements for the role' section.

Your application should be received through the Beaumont and Beaumont online recruitment system prior to the closing date and time to be considered.

If you experience any issues with the system please contact the Beaumont and Beaumont via email at Infrastructure@beaumontandbeaumont.com.au to discuss an alternative way to submit your application.

Please advise the contact officer if you require adjustments during the recruitment process. We recognise and value diversity as our strength and promote a culture of inclusion to enhance our work performance and the wellbeing of our employees. We are committed to systems that are accessible, inclusive and safe for all. If you need any further information about accessibility and inclusion at our department, please contact DiversityandInclusion@infrastructure.gov.au.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

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diversity among our employees with the aim of ensuring our workforce reflects, respects and benefits from diverse communities including Aboriginal and/or Torres Strait Islander peoples, people with cultural and linguistic diversity, people with disability and LGBTQI+ people. We are committed to achieving gender equality and, in particular, supporting women's progression into senior leadership.

To Apply

Position Contact	Beaumont and Beaumont, 02 6126 4500
Agency Recruitment Site	www.beaumontandbeaumont.com.au/11772

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0772163

Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Closing Date:Thursday 10 September 2026

Finance, Strategy, Budget & Research
Financial Management Financial Operations & Assurance

Job Title	APS6 - Senior Financial Assurance Officer - Affirmative Measures - Disability
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC, Brisbane QLD, Adelaide SA
Salary	$99,733 - $118,084
Future Merit Locations	Canberra, Sydney, Melbourne, Brisbane, Adelaide
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the department's 2024 EA
Classification	APS Level 6
Position Number	48101
Agency Website	https://www.infrastructure.gov.au/

Job Description

https://www.infrastructure.gov.au/department/careers

The opportunity we have available

We are seeking a motivated and practical candidate who can:

- Interpret legislation, delegations, Accountable Authority Instructions and internal policies, and apply them to real-world scenarios
- Provide clear, accurate and practical written advice through a shared mailbox
- Identify matters that are urgent, sensitive, high-risk or require escalation
- Use sound judgement when working through ambiguous or incomplete information
- Support assurance activities, including surveys, reporting, data checks and follow-up of outstanding responses
- Work confidently with systems, particularly Lighthouse, Microsoft Outlook, Microsoft Excel and Microsoft Word
- Develop and maintain guidance material, SOPs, staff communications and training content
- Build trusted relationships with business areas, SES offices, corporate teams, vendors and external stakeholders
- Manage competing priorities while maintaining attention to detail and good record keeping.

This role would suit someone who enjoys working through practical governance questions, writing clear advice and helping staff understand what they need to do to meet their financial obligations.

Duties

What you will do

In this role, you will support the delivery of the department's financial assurance and governance functions. Key responsibilities include:

- Triaging and responding to enquiries through the Financial Assurance mailbox, including identifying when matters require escalation or further review
- Providing practical advice on the department's Financial Governance Framework, including Accountable Authority Instructions, Financial Delegations, Official Hospitality, Gifts and Benefits and financial non-compliance
- Supporting administration of Lighthouse, including assurance surveys, non-compliance reporting, form workflows, reporting and data quality activities
- Assisting with annual and periodic assurance processes, including the Management Assurance Certificate and Credit Card Assurance Certificate
- Supporting the identification, recording, analysis and reporting of financial non-compliance, including routine quarterly reporting and brief preparation
- Maintaining guidance material, SOPs, intranet content, templates and other staff-facing resources
- Preparing clear written advice, internal communications, training material, Senate Estimates input and executive briefing material
- Assisting with financial literacy and capability activities, including staff information sessions, training products and targeted communications
- Contributing to business improvement initiatives that strengthen controls, improve consistency and make it easier for staff to understand their obligations.

Inherent requirements for the role

The inherent requirements for this role include:

- Demonstrated capability consistent with the APS6 work level standards, including the ability to work with limited direction, exercise sound judgement and deliver quality outcomes.
- Strong written communication skills, including the ability to prepare clear, accurate and fit-for-purpose advice, guidance, briefing material and staff communications.
- Ability to interpret and apply legislation, Accountable Authority Instructions, financial delegations, internal policies and procedural requirements to provide practical and consistent advice.
- Sound judgement and risk awareness, including the ability to manage ambiguity, identify sensitive or high-risk matters, escalate issues appropriately and seek guidance when required.

- Strong organisational skills, including the ability to manage competing priorities, shared mailbox enquiries, assurance activities and follow-up actions in a timely and professional manner.
- High attention to detail and a disciplined approach to records management, data quality, reporting and compliance-related activities.
- Confidence using systems and data to support workflow administration, assurance activities and reporting.
- Ability to engage, influence and build effective working relationships with stakeholders.
- Willingness to contribute to a positive team culture, better ways of working and First Nations cultural capability.

Desirable requirements

Formal qualifications are not required. Experience working in governance, assurance, compliance, risk, policy, corporate services or a similar environment would be well regarded.

Cultural capability requirement

The department believes every role contributes to cultural safety and that building staff cultural capability helps us deliver better policies, programs and services for First Nations people and the broader Australian community. Candidates will be required to demonstrate their willingness to develop their cultural capability as part of the assessment process. In making it a requirement across all roles in our department, we are taking a practical step in delivering our commitments under the Our Stories on Country Agreement and the Diversity, Equity and Inclusion Strategy 2025–28.

As an APS6 you will be expected to:

- Consider the cultural context and implications of work area outcomes.
- Engage respectfully with Aboriginal and/or Torres Strait Islander stakeholders, building trusted relationships.
- Communicate respectfully and seeks appropriate cultural input to inform decisions.

Eligibility

Eligibility requirements

This is an Affirmative measure vacancy – his vacancy is open only to people with disability.

For more information on Affirmative Measures - Disability, please visit - Affirmative measure for recruiting people with disability: guide for applicants.

Employment with the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts is subject to conditions prescribed within the Public Service Act 1999 including:

- **Citizenship:** candidates must be an Australian citizen at the time of submitting your application.
- **Health Assessment:** The preferred candidate may be required to undergo a medical examination conducted by the department's preferred medical provider.
- **Security Clearance:** The successful candidate must be able to obtain and/or maintain a security clearance at Baseline level. You must be willing to disclose all relevant and required information. You must have lived in Australia, or have a checkable background, for at least the preceding five years for Baseline Vetting clearances. More information on the security clearance vetting process is available on the Australian Government Security Vetting Agency (AGSVA) website.
- **Police check:** The successful candidate must complete an Australian Federal Police criminal history check.
- **Integrity and Performance check:** The successful candidate must satisfy the requirements in an Integrity and Performance check which is completed by your most recent employer.

Notes

For more information about this role, including the type of person we are looking for and how to apply, please refer to the position description available by clicking the 'Apply Now' button.

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

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To Apply

Position Contact	Erica Sharp, 02 6136 8645
Agency Recruitment Site	https://www.infrastructure.gov.au/department/careers

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0772169

Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Closing Date:Thursday 10 September 2026

Finance, Strategy, Budget & Research
Financial Management Financial Operations & Assurance

Job Title	APS6 - Senior Financial Assurance Officer, Financial Management Branch
Job Type	Full-Time, Ongoing
Location	Melbourne VIC, Canberra ACT, Sydney NSW, Brisbane QLD, Adelaide SA
Salary	$99,733 - $118,084
Future Merit Locations	Melbourne, Canberra, Sydney, Brisbane, Adelaide
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the department's 2024 EA
Classification	APS Level 6
Position Number	48091
Agency Website	https://www.infrastructure.gov.au/

Job Description

https://www.infrastructure.gov.au/department/careers

The opportunity we have available

We are seeking a motivated and practical candidate who can:

- Interpret legislation, delegations, Accountable Authority Instructions and internal policies, and apply them to real-world scenarios
- Provide clear, accurate and practical written advice through a shared mailbox
- Identify matters that are urgent, sensitive, high-risk or require escalation
- Use sound judgement when working through ambiguous or incomplete information
- Support assurance activities, including surveys, reporting, data checks and follow-up of outstanding responses
- Work confidently with systems, particularly Lighthouse, Microsoft Outlook, Microsoft Excel and Microsoft Word
- Develop and maintain guidance material, SOPs, staff communications and training content
- Build trusted relationships with business areas, SES offices, corporate teams, vendors and external stakeholders
- Manage competing priorities while maintaining attention to detail and good record keeping.

This role would suit someone who enjoys working through practical governance questions, writing clear advice and helping staff understand what they need to do to meet their financial obligations.

Duties

What you will do

In this role, you will support the delivery of the department’s financial assurance and governance functions. Key responsibilities include:

- Triaging and responding to enquiries through the Financial Assurance mailbox, including identifying when matters require escalation or further review
- Providing practical advice on the department’s Financial Governance Framework, including Accountable Authority Instructions, Financial Delegations, Official Hospitality, Gifts and Benefits and financial non-compliance
- Supporting administration of Lighthouse, including assurance surveys, non-compliance reporting, form workflows, reporting and data quality activities
- Assisting with annual and periodic assurance processes, including the Management Assurance Certificate and Credit Card Assurance Certificate
- Supporting the identification, recording, analysis and reporting of financial non-compliance, including routine quarterly reporting and brief preparation
- Maintaining guidance material, SOPs, intranet content, templates and other staff-facing resources
- Preparing clear written advice, internal communications, training material, Senate Estimates input and executive briefing material
- Assisting with financial literacy and capability activities, including staff information sessions, training products and targeted communications
- Contributing to business improvement initiatives that strengthen controls, improve consistency and make it easier for staff to understand their obligations.

Inherent requirements for the role

The inherent requirements for this role include:

- Demonstrated capability consistent with the APS6 work level standards, including the ability to work with limited direction, exercise sound judgement and deliver quality outcomes.
- Strong written communication skills, including the ability to prepare clear, accurate and fit-for-purpose advice, guidance, briefing material and staff communications.
- Ability to interpret and apply legislation, Accountable Authority Instructions, financial delegations, internal policies and procedural requirements to provide practical and consistent advice.
- Sound judgement and risk awareness, including the ability to manage ambiguity, identify sensitive or high-risk matters, escalate issues appropriately and seek guidance when required.
- Strong organisational skills, including the ability to manage competing priorities, shared mailbox enquiries, assurance activities and follow-up actions in a timely and professional manner.
- High attention to detail and a disciplined approach to records management, data quality, reporting and compliance-related activities.
- Confidence using systems and data to support workflow administration, assurance activities and reporting.
- Ability to engage, influence and build effective working relationships with stakeholders.
- Willingness to contribute to a positive team culture, better ways of working and First Nations cultural capability.

Desirable requirements

Formal qualifications are not required. Experience working in governance, assurance, compliance, risk, policy, corporate services or a similar environment would be well regarded.

Cultural capability requirement

The department believes every role contributes to cultural safety and that building staff cultural capability helps us deliver better policies, programs and services for First Nations people and the broader Australian community. Candidates will be required to demonstrate their willingness to develop their cultural capability as part of the assessment process. In making it a requirement across all roles in our department, we are taking a practical step in delivering our commitments under the Our Stories on Country Agreement and the Diversity, Equity and Inclusion Strategy 2025–28.

As an APS6 you will be expected to:

- Consider the cultural context and implications of work area outcomes.
- Engage respectfully with Aboriginal and/or Torres Strait Islander stakeholders, building trusted relationships.
- Communicate respectfully and seeks appropriate cultural input to inform decisions.

Eligibility

Employment with the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts is subject to conditions prescribed within the Public Service Act 1999 including:

- **Citizenship:** candidates must be an Australian citizen at the time of submitting your application.
- **Health Assessment:** The preferred candidate may be required to undergo a medical examination conducted by the department's preferred medical provider.
- **Security Clearance:** The successful candidate must be able to obtain and/or maintain a security clearance at Baseline level. You must be willing to disclose all relevant and required information. You must have lived in Australia, or have a checkable background, for at least the preceding five years for Baseline Vetting clearances. More information on the security clearance vetting process is available on the Australian Government Security Vetting Agency (AGSVA) website.
- **Police check:** The successful candidate must complete an Australian Federal Police criminal history check.
- **Integrity and Performance check:** The successful candidate must satisfy the requirements in an Integrity and Performance check which is completed by your most recent employer.

Notes

For more information about this role, including the type of person we are looking for and how to apply, please refer to the position description available by clicking the 'Apply Now' button.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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including Aboriginal and/or Torres Strait Islander peoples, people with cultural and linguistic diversity, people with disability and LGBTQI+ people. We are committed to achieving gender equality and, in particular, supporting women's progression into senior leadership.

To Apply

Position Contact	Erica Sharp, 02 6136 8645
Agency Recruitment Site	https://www.infrastructure.gov.au/department/careers

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0772171

Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Closing Date:Thursday 10 September 2026

Finance, Strategy, Budget & Research
Financial Management Financial Operations & Assurance

Job Title	APS6 - Senior Financial Assurance Officer, Affirmative Measures - First Nations
Job Type	Full-Time, Ongoing
Location	Canberra ACT, Sydney NSW, Melbourne VIC, Brisbane QLD, Adelaide SA
Salary	$99,733 - $118,084
Future Merit Locations	Canberra, Sydney, Melbourne, Brisbane, Adelaide
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with the department's 2024 EA
Classification	APS Level 6
Position Number	48102
Agency Website	https://www.infrastructure.gov.au/

Job Description

https://www.infrastructure.gov.au/department/careers

The opportunity we have available

We are seeking a motivated and practical candidate who can:

- Interpret legislation, delegations, Accountable Authority Instructions and internal policies, and apply them to real-world scenarios
- Provide clear, accurate and practical written advice through a shared mailbox
- Identify matters that are urgent, sensitive, high-risk or require escalation
- Use sound judgement when working through ambiguous or incomplete information
- Support assurance activities, including surveys, reporting, data checks and follow-up of outstanding responses
- Work confidently with systems, particularly Lighthouse, Microsoft Outlook, Microsoft Excel and Microsoft Word
- Develop and maintain guidance material, SOPs, staff communications and training content
- Build trusted relationships with business areas, SES offices, corporate teams, vendors and external stakeholders
- Manage competing priorities while maintaining attention to detail and good record keeping.

This role would suit someone who enjoys working through practical governance questions, writing clear advice and helping staff understand what they need to do to meet their financial obligations.

Duties

What you will do

In this role, you will support the delivery of the department's financial assurance and governance functions. Key responsibilities include:

- Triaging and responding to enquiries through the Financial Assurance mailbox, including identifying when matters require escalation or further review
- Providing practical advice on the department's Financial Governance Framework, including Accountable Authority Instructions, Financial Delegations, Official Hospitality, Gifts and Benefits and financial non-compliance
- Supporting administration of Lighthouse, including assurance surveys, non-compliance reporting, form workflows, reporting and data quality activities
- Assisting with annual and periodic assurance processes, including the Management Assurance Certificate and Credit Card Assurance Certificate
- Supporting the identification, recording, analysis and reporting of financial non-compliance, including routine quarterly reporting and brief preparation
- Maintaining guidance material, SOPs, intranet content, templates and other staff-facing resources
- Preparing clear written advice, internal communications, training material, Senate Estimates input and executive briefing material
- Assisting with financial literacy and capability activities, including staff information sessions, training products and targeted communications
- Contributing to business improvement initiatives that strengthen controls, improve consistency and make it easier for staff to understand their obligations.

Inherent requirements for the role

The inherent requirements for this role include:

- Demonstrated capability consistent with the APS6 work level standards, including the ability to work with limited direction, exercise sound judgement and deliver quality outcomes.
- Strong written communication skills, including the ability to prepare clear, accurate and fit-for-purpose advice, guidance, briefing material and staff communications.
- Ability to interpret and apply legislation, Accountable Authority Instructions, financial delegations, internal policies and procedural requirements to provide practical and consistent advice.
- Sound judgement and risk awareness, including the ability to manage ambiguity, identify sensitive or high-risk matters, escalate issues appropriately and seek guidance when required.

- Strong organisational skills, including the ability to manage competing priorities, shared mailbox enquiries, assurance activities and follow-up actions in a timely and professional manner.
- High attention to detail and a disciplined approach to records management, data quality, reporting and compliance-related activities.
- Confidence using systems and data to support workflow administration, assurance activities and reporting.
- Ability to engage, influence and build effective working relationships with stakeholders.
- Willingness to contribute to a positive team culture, better ways of working and First Nations cultural capability.

Desirable requirements

Formal qualifications are not required. Experience working in governance, assurance, compliance, risk, policy, corporate services or a similar environment would be well regarded.

Cultural capability requirement

The department believes every role contributes to cultural safety and that building staff cultural capability helps us deliver better policies, programs and services for First Nations people and the broader Australian community. Candidates will be required to demonstrate their willingness to develop their cultural capability as part of the assessment process. In making it a requirement across all roles in our department, we are taking a practical step in delivering our commitments under the Our Stories on Country Agreement and the Diversity, Equity and Inclusion Strategy 2025–28.

As an APS6 you will be expected to:

- Consider the cultural context and implications of work area outcomes.
- Engage respectfully with Aboriginal and/or Torres Strait Islander stakeholders, building trusted relationships.
- Communicate respectfully and seeks appropriate cultural input to inform decisions.

Eligibility

This is an Affirmative measure vacancy – This vacancy is open only to Aboriginal and/or Torres Strait Islander people.

This is an Affirmative Measures – First Nations applicants only position. The filling of this vacancy is intended to constitute an Affirmative Measure under section 8(1) of the Racial Discrimination Act 1975. To be eligible to apply under the Affirmative Measures initiative, applicants must:

- be an Aboriginal person and/or a Torres Strait Islander person
- identify as an Aboriginal person and/or a Torres Strait Islander person, and
- be accepted by their community as being an Aboriginal person and/or a Torres Strait Islander person

For more information please visit - Affirmative measure for recruiting Aboriginal and Torres Strait Islander Australians.

Employment with the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts is subject to conditions prescribed within the Public Service Act 1999 including:

- **Citizenship:** candidates must be an Australian citizen at the time of submitting your application.
- **Health Assessment:** The preferred candidate may be required to undergo a medical examination conducted by the department's preferred medical provider.
- **Security Clearance:** The successful candidate must be able to obtain and/or maintain a security clearance at Baseline level. You must be willing to disclose all relevant and required information. You must have lived in Australia, or have a checkable background, for at least the preceding five years for Baseline Vetting clearances. More information on the security clearance vetting process is available on the Australian Government Security Vetting Agency (AGSVA) website.
- **Police check:** The successful candidate must complete an Australian Federal Police criminal history check.
- **Integrity and Performance check:** The successful candidate must satisfy the requirements in an Integrity and Performance check which is completed by your most recent employer.

Notes

For more information about this role, including the type of person we are looking for and how to apply, please refer to the position description available by clicking the 'Apply Now' button.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Infrastructure, Transport, Regional Development, Communications, Sport and the Arts

Our work connects and enriches every Australian community, underpins our economy and society, and empowers our regions. We provide policy advice and deliver programs, projects and services in the infrastructure, transport, communications, sport and arts sectors, supporting our regions, cities and territories. Our staff have the opportunity to work on high profile and diverse national projects that have a meaningful impact on the lives of all Australians. We seek people with a wide range of skills and competencies. Whether you write policy, deliver programs, projects or corporate services, or have experience in research, data or technology, we look for employees who are innovative, respectful and professional. We are an inclusive employer and promote, value and support diversity among our employees with the aim of ensuring our workforce reflects, respects and benefits from diverse communities including Aboriginal and/or Torres Strait Islander peoples, people with cultural and linguistic diversity, people with disability and LGBTQI+ people. We are committed to achieving gender equality and, in particular, supporting women's progression into senior leadership.

To Apply

Position Contact	Erica Sharp, 02 6136 8645
Agency Recruitment Site	https://www.infrastructure.gov.au/department/careers

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0772091

National Film and Sound Archive of Australia

Closing Date:Sunday 06 September 2026

Digital and Data
ICT Infrastructure

Job Title	Infrastructure Services Lead
Job Type	Full-Time, Ongoing
Location	Acton ACT
Salary	$121,755 - $132,713
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site;Flexible
Office Arrangement Details	On Site
Classification	Executive Level 1
Position Number	89207
Agency Website	https://www.nfsa.gov.au/

Job Description

https://candidate.aurion.cloud/nfsa/production/

About the National Film and Sound Archive

The National Film and Sound Archive of Australia (NFSA) is Australia's audiovisual archive, telling the national story by collecting, preserving and sharing audiovisual media, the cultural experience platforms of our time. The collection itself dates back to 1935, making it one of the world's oldest audiovisual collections. It is also one of the country's most used cultural collections, with around 125 million views of collection content each year. The NFSA is in a period of significant change. Following increased Government investment, the institution is in a process of digital transformation, establishing the NFSA as Australia's most dynamic and valued cultural organisation. We are rebuilding our curatorial workforce and developing the NFSA's capacity to digitise our collection at scale – to preserve it for the future, to make sure it can be discovered, and to share it with all Australians.

We continue to work on developing a stable, secure and future-proof workforce across our four physical sites based in Canberra and Mitchell in the ACT as well as in Sydney and Melbourne.

We are also undergoing a program of business improvement for many of our corporate systems to improve efficiency and reduce manual handling.

We are an ambitious organisation, and we aim to be an employer of choice within the Galleries, Libraries, Archives and Museums (GLAM) sector, providing exciting and challenging work, as well as favourable employment conditions and unique development opportunities for our staff.

Cultural Values

We are an equal opportunity employer, embracing a diverse range of applicants such as veterans, and people who identify as Aboriginal and/or Torres Strait Islander, LGBTQIA community members, individuals with disabilities and/or health conditions, as well as those from varied faith and cultural backgrounds. At the NFSA we prioritise the development of a safe, inclusive, and high-performance culture through shared actions and behaviours that align with our strategy and direction. This empowers our employees to effectively contribute to our goals.

The National Film and Sound Archive of Australia is committed to ensuring a child-safe and child-friendly environment. All employees are expected to demonstrate a commitment to, and support for these principles in theory and practice.

About the Team

The ICT Infrastructure team is part of the Digital + Data Branch and is responsible for the design, delivery and ongoing management of NFSA's core ICT infrastructure. The team ensures the organisation's network, storage, virtual infrastructure and supporting platforms remain secure, reliable and available to support business operations.

The team manages enterprise network services, storage, backup and recovery, virtual infrastructure, infrastructure monitoring and supporting technology platforms. This includes maintaining core and edge network services, monitoring infrastructure performance, managing infrastructure certificates, planning technology upgrades, and implementing improvements to maintain the reliability, security and capacity of ICT infrastructure.

Working closely with ICT Operations, Cyber Security and other teams across NFSA, the ICT Infrastructure team provides the technical foundation that supports the organisation's ICT services. The team delivers infrastructure solutions that are reliable, secure and fit for purpose, while continually improving infrastructure services to meet current and future business needs.

The Opportunity

The Infrastructure Services Lead is responsible for leading the delivery and continual improvement of NFSA's core ICT infrastructure. The role provides technical leadership for enterprise network, storage, virtual infrastructure, monitoring and supporting infrastructure services, ensuring they remain secure, reliable and available to meet business needs.

The role is responsible for developing infrastructure standards, providing technical guidance, leading infrastructure projects, and overseeing the operation and lifecycle of infrastructure platforms. It works closely with ICT Operations, Cyber Security, project teams and business stakeholders to deliver infrastructure solutions, implement technology improvements, and resolve complex technical issues.

The role requires strong technical knowledge across enterprise infrastructure, well-developed planning and problem-solving skills, and the ability to provide technical leadership while building effective working relationships across the organisation.

Duties

Key Responsibilities/Duties

Under broad direction, this position is responsible for delivering the following functions:

• Design, configure and maintain enterprise storage, backup and recovery platforms, including:

- storage provisioning,
- capacity management,
- performance optimisation,
- replication and lifecycle management,
- backup policies and jobs,
- retention schedules; and
- recovery testing and restoration processes.

• Manage infrastructure monitoring and observability platforms, including monitoring configuration, alerting, dashboards, reporting, event management and infrastructure health analysis.

• Administer infrastructure certificate services, including certificate generation, renewal, deployment, validation and lifecycle management across infrastructure platforms and services.

• Perform technical administration of infrastructure platforms, including configuration changes, upgrades, patching, firmware updates and vendor-supported maintenance activities.

• Develop and maintain infrastructure standards, technical documentation, operational procedures and configuration records for managed infrastructure services.

• Design and implement infrastructure solutions for new services, including platform onboarding, data migrations, storage expansions and technology upgrades.

• Perform infrastructure capacity planning and performance analysis to identify risks, forecast future requirements and optimise platform utilisation.

• Investigate and resolve complex infrastructure incidents relating to storage, backup, monitoring and supporting infrastructure services.

• Provide technical advice and input into infrastructure designs, changes and projects, ensuring alignment with security requirements, technical standards and operational needs.

• Engage with vendors and technical partners to troubleshoot complex issues, review solutions and support infrastructure improvements.

Eligibility

Selection Criteria

The successful candidate will demonstrate their capacity against the following:

1.Demonstrated experience designing, implementing and maintaining enterprise storage, backup, recovery and archival services within a complex ICT environment.

2.Strong technical knowledge of infrastructure platforms, including storage, data protection, monitoring and supporting technologies, with the ability to diagnose and resolve complex technical issues.

3.Demonstrated ability to develop and maintain technical standards, operational procedures and documentation to support secure, reliable and sustainable infrastructure services.

4.Proven experience delivering infrastructure projects, technology upgrades and lifecycle activities, including planning, implementation and transition into operational support.

5.Strong communication and stakeholder engagement skills, with the ability to provide technical advice, collaborate across ICT teams and work with business areas and vendors to deliver effective infrastructure solutions.

Qualifications and/or relevant experience required

Mandatory:

• 5+ years’ experience managing enterprise storage, backup, recovery and archival services.

Desirable:

• Relevant ICT industry certifications or technical qualifications.

• Experience working in a government ICT environment.

Notes

How to Apply

When applying via our online e-recruitment system, please address the details in the ‘Key Responsibilities’ and ‘Selection Criteria’ by outlining in 1,000 words or less, how your skills and relevant experience demonstrate that you would be our ideal candidate. Your current resume is also to be included in your application.

In addition to an application and your resume, the assessment process for this position may also include an interview and referee reports.

We welcome and encourage applications from people with disability, the LGBTIQ+ communities, from Aboriginal and/or Torres Strait Islander people, and people from culturally and linguistically diverse backgrounds.

Eligibility

To be eligible for this position you must:

• Be an Australian Citizen.

• Satisfactorily complete an Australian Federal Police National Police Check.

• Obtain and maintain an Australian Government Security Clearance.

What we offer you

We provide a diverse, inclusive, and supportive work environment with access to:

• Great training and development opportunities.

• Generous leave and flexible working arrangements.

• Our Employee Assistance Program (EAP – a free counselling service for you and your family).

• A competitive salary, plus 15.4% superannuation.

• Rewards and recognition initiatives.

About the National Film and Sound Archive of Australia

The National Film and Sound Archive of Australia (NFSA) is the national agency concerned with the visibility, usability and sustainability of Australia's audio-visual heritage. The NFSA's mission is to collect, preserve, and share the national audio-visual collection for others to learn, experience and create with it.

To Apply

Position Contact	David Haswell, 02 6248 2128
Agency Recruitment Site	https://candidate.aurion.cloud/nfsa/production/

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Infrastructure, Transport, Regional Development and Communications

Vacancy VN-0771935

Office of the eSafety Commissioner

Closing Date:Friday 04 September 2026

Corporate and Strategy
Technology, Data and Digital Enablement IT Operations and Cyber Security

Job Title	Cyber Security Analyst
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Belconnen ACT
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible;Hybrid
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our enterprise agreement and the operational requirements of the role.
Classification	APS Level 6
Position Number	2684-2026-2
Agency Website	https://www.esafety.gov.au/about-us

Job Description

https://www.acma.gov.au/careers

About eSafety

At eSafety, we are pioneers in online safety regulation, leading global efforts to combat digital harms and foster safer, more positive online experiences for all Australians.

Our mission is bold and far-reaching.

From tackling cyberbullying and child sexual exploitation, to confronting emerging harms brought about by new innovations such as generative AI and immersive technologies, we oversee Australia’s online safety landscape.

About the team

Sitting within the **Corporate and Strategy Division**, the **Technology, Data & Digital Enablement Branch** is a critical enabling service that includes the following functions:

- IT Operations and Cyber Security
- Business Applications
- Data, Information Management and AI

The Branch also works closely with its counterparts within the ACMA in the delivery of some shared corporate ICT services but operates its own cloud platform, specialist business systems and digital products related to eSafety's regulatory operations.

These include all public facing digital services accessed via eSafety.gov.au and back-end systems to support regulatory compliance and enforcement, complaint handling, investigations, intelligence, and data analytics capabilities.

The **IT Operations and Cyber Security Team** is responsible for providing Enterprise Architecture, maintaining ICT infrastructure, Service Desk, ICT Procurement and Cyber Security. The Cyber Security function supports the operation of secure and trusted systems by:

- Proactively managing eSafety's cyber security landscape.
- Implementing, managing and monitoring fit-for-purpose security tools.
- Maintaining awareness and integrating with whole-of-government security frameworks.
- Supporting and advising eSafety staff to understand their security responsibilities.

The IT Operations and Cyber Security team is a key advisor to the Chief Information and Data Officer (CIDO) and Chief Information Security Officer (CISO) and Cyber Security Steering Committee. The team undertakes a range of functions to support the CIDO & CISO, including developing and maintaining risk, compliance and system accreditation registers.

The team is also responsible for cyber security operations, working collaboratively with a broad range of key internal and external stakeholders and service providers to drive and deliver security outcomes through program, project and business as usual activities.

About the role

This is an exciting opportunity to make a difference in a small and growing agency working on the front lines of online safety.

As the **Cyber Security Analyst**, you will be at the front line of the eSafety's cyber defence. Your day-to-day will involve delivery of a range of strategic and tactical cyber security activities to protect our information and systems from cyber security threats. You will be a key contributor to the implementation of the eSafety's cyber security strategy and support the development of security policy, standards, processes and procedures to enable us to achieve our cyber security objectives.

The **Cyber Security Analyst** reports to the IT Security & Operations Manager and works consultatively and collaboratively with all members of the IT Security team, and key project personnel that support cyber security maturity uplift and resilience initiatives.

You will use your specialist skills and draw from your experience to inform, guide and advise leaders, peers and stakeholders on cyber security matters of the Technology, Data & Digital Enablement Branch.

Duties

- deploying, configuring and maintaining technologies to detect and respond to cyber security threats.
- monitoring, analysing and responding to cyber security events and incidents
- gathering, assessing and reporting on cyber threat intelligence and cyber security trends
- contribute to governance, risk and compliance activities, including security reviews and audits, system authorisation processes, and threat, risk, and security assessments
- providing advice and specialist cyber security expertise to the business, to enable business outcomes that adhere to security policy and align with strategic security objectives
- actively monitoring and responding to developments in the security landscape, including maintaining awareness and contemporary knowledge of industry best practice and Australian Government security policies and frameworks such as the PSPF, ISM and Essential Eight
- developing and maintaining collaborative relationships with a broad range of internal and external stakeholders and service providers, to ensure effective and sustainable design and implementation of security solutions.

Eligibility

To be eligible for employment with eSafety, applicants must be Australian citizens.

The successful applicant must be able to obtain and maintain a **Negative Vetting 1 security clearance** or hold a current security clearance of an appropriate level. More information on the security clearance vetting process is available on the Australian Government Security Vetting Agency (AGSVA) website.

Notes

At eSafety, you'll be part of a passionate team under the leadership of an independent Commissioner who is supported by the Australian Communications and Media Authority (ACMA). Our eSafety staff are ACMA employees who are subject to the terms and conditions of employment in the ACMA's Enterprise Agreement 2024-2027.

Suitable candidates may be placed in a merit pool from this selection process and the pool may be used to fill similar ongoing or non-ongoing roles.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Office of the eSafety Commissioner

The eSafety Commissioner's (eSafety) purpose is to help safeguard Australians at risk from online harms and to promote safer, more positive online experiences.

To Apply

Position Contact	Abbey Pickett, 02 5119 8923
Agency Recruitment Site	https://www.acma.gov.au/careers

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Prime Minister and Cabinet

Vacancy VN-0772114

Aboriginal Hostels Limited

Closing Date:Monday 07 September 2026

Top End Operations
Frontline Services, NT Corroboree Hostel

Job Title	Hostel Manager
Job Type	Full-Time, Ongoing
Location	Katherine NT
Salary	$88,834 - $96,829
Future Merit Locations	Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	On site
Classification	APS Level 5
Position Number	2026
Agency Website	https://www.ahl.gov.au/work

Job Description

https://www.ahl.gov.au/work

About AHL

AHL is a not-for-profit Commonwealth company dedicated to providing culturally safe and affordable accommodation for First Nations people who need to be away from home to access services and economic opportunities. AHL's vision is to improve the quality of life and economic opportunities for First Nations people. – since 1973, AHL has been committed to improving the quality of life and economic opportunities for First Nations people through a national network of over 40 hostels across Australia.

Duties

Why join us?

By working with AHL you will have access to meaningful work that contributes to positive outcomes for First Nations people. AHL offers supportive, culturally safe, team environments along with training and development to help you succeed in your role. As you progress in your AHL career you can also have opportunities for leadership career development opportunities, if this is something that you would like.

About the role

The APS 5 Hostel Manager focuses on supporting the day-to-day operations of the hostel and the wellbeing of residents. In this role you will follow established procedures and provide practical

support to ensure a safe and structured hostel environment. You will be responsible for managing hostel operations and supporting staff. The role also involves a higher level of responsibility and decision making.

What we're looking for

We are looking for people who are committed to supporting First Nations peoples and contributing to a safe, respectful and culturally appropriate environment.

We value candidates who bring relevant experience, strong values and a genuine interest in supporting others.

To learn more about the role and how to apply, visit the AHL website Work with us | Aboriginal Hostels Limited

Eligibility

To be eligible to apply, applicants must be Australian Citizens or have already lodged an application for Australian Citizenship.

Prior to engagement the successful applicants will be required to:

- provide an Australian Citizenship document (e.g. birth certificate or passport);
- undergo a satisfactory National Criminal History Check;
- hold and maintain a working with children check in NT; and
- meet the fitness for duty requirements.

Notes

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Aboriginal Hostels Limited

Our purpose is to provide culturally safe and affordable accommodation for First Nations people who need to be away from home to access services and economic opportunities. Across our network of hostels, dedicated AHL staff provide accommodation and meals for residents in a culturally safe and supportive environment. We have a strong network of relationships with other organisations, including First Nations organisations. This network both refers residents to AHL and works alongside AHL to support residents to meet their needs. We are proud to be one of the largest employers of First Nations people in the Australian Public Service, First Nations employees make up over 40% of our workforce. Working with us will provide you with a chance to contribute to improving the quality of life and economic opportunities for First Nations people.

To Apply

Position Contact	Miles McLoughlin, 08 7904 0278
Agency Recruitment Site	https://www.ahl.gov.au/work

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Prime Minister and Cabinet

Vacancy VN-0772118

Aboriginal Hostels Limited

Closing Date:Tuesday 15 September 2026

Frontline Services
NT Region

Job Title	Hostel Workers
Job Type	Full-Time, Ongoing
Location	Tennant Creek NT, Katherine NT, Nhulunbuy NT
Salary	$62,775 - $68,425
Future Merit Locations	Tennant Creek, Katherine, Nhulunbuy
Office Arrangement	On Site
Office Arrangement Details	On Site
Classification	APS Level 2
Position Number	VN-0772118
Agency Website	https://www.ahl.gov.au/work

Job Description

About AHL

Our purpose is to provide safe, culturally appropriate and affordable accommodation for First Nations people who need to be away from home to access services and economic opportunities.

Across its network of hostels, dedicated Aboriginal Hostels Limited (AHL) staff provide accommodation and meals for residents in a supportive environment, assisted by local First Nations service providers and referral agencies.

AHL also supports the Australian Government's efforts to improve economic outcomes for First Nations people. By purchasing goods and services from First Nations businesses at every opportunity, we help support a more inclusive economy. We are proud to be one of the largest employers of First Nations people in the Australian Public Service, First Nations employees make up approximately 50% of our workforce.

Duties

AHL is looking for Cooks, Kitchenhands, Night Attendants and Housekeepers for the Northern Territory region.

Under the general direction of the Hostel Manager, all hostel worker positions will provide high-quality care and support within a residential setting for First Nations people.

Cooks/Kitchenhands

The Cook position will do the preparation of the set menu meals and day-to-day operation of the kitchen in accordance with food standards and relevant legislation.

The Kitchenhand will assist with the food preparation, ordering and monitor the food and kitchen supplies as required.

Duties include but not limited to:

- Prepare meals in accordance with AHL’s set menus, Food Safety Standards Australia and other relevant legislation.
- Stock take management - rotate, receive and monitor food and kitchen supplies.
- Ensure the kitchen and equipment is cleaned to standard.
- Prepare and clean the dining rooms for residents.

Night Attendants

The Night Attendant position will assist with the monitoring of the night security of the hostel in accordance with AHL’s policies and procedures.

Duties include but not limited to:

- Maintain the security of premises, monitor premises to preserve order and protect property.

- Monitor and authorise entrance and departure of residents, staff and visitors.
- Respond to emergencies.

Undertake administrative tasks:

- Maintain data on AHL's online reservation management system.
- Write reports on daily activities and irregularities, such as equipment or property damage, theft, presence of unauthorised persons, or unusual occurrences.

Undertake general domestic duties:

- Perform other general cleaning duties to ensure hostel grounds, gardens, windows, and the property are kept clean, tidy and clear for residents.
- Ensure rooms are ready for housekeeping the following day.
- Clean amenity areas.

Housekeepers

The Housekeeper position will assist with maintaining a clean, safe and welcoming environment for residents and staff in accordance with organisational standards and relevant legislation.

Duties include but are not limited to:

- Ensure the hostel is serviced and cleaned to a high standard.
- Ensure the adequate supply of cleaning products, linen and other relevant items are available and stored appropriately.
- Ensure all rooms are checked regularly for repair and maintenance requirements, and that appropriate notifications are reported to the Hostel Manager or Assistant Hostel Manager.

Eligibility

- Be an Australian Citizen.
- Undergo a Satisfactory National Criminal History Check (prior to engagement).
- Hold and maintain Working with Children Check in NT (prior to engagement)
- Meet Fitness for Duty requirements (prior to engagement).
- All Hostel Workers are required to be in good physical health, and will be required to walk, lift and carry due to the nature of the positions. These positions work a flexible schedule and must be able to move continuously during working hours. Shift work may apply.

• Hold or obtain relevant qualifications.

Essential Qualifications and Training:

While hostel worker positions require qualifications and training, if the applicant does not have the training or qualifications required, there is an opportunity to obtain this within your first 6 months of employment.

Night Attendant

• First Aid Certificate

• Emergency Warden Training

Cook

• Food Safety Handling Certificate

Housekeeper

• Chemical Handling Training through an AHL's approved supplier (currently Jaysol)

Notes

How to apply

For further information including what skills we are looking for, please review the position description - Work with us | Aboriginal Hostels Limited

- Complete the Application Form available here Work with us | Aboriginal Hostels Limited
- Updated Resume (no more than 3 pages)

Email your resume and completed application form to jobs@ahl.gov.au before **11:59pm AEST on Tuesday, 15 September 2026**. Please include your name and the job reference (VN-0772118) in the subject of your email.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Aboriginal Hostels Limited

Our purpose is to provide culturally safe and affordable accommodation for First Nations people who need to be away from home to access services and economic opportunities. Across our network of hostels, dedicated AHL staff provide accommodation and meals for residents in a culturally safe and supportive environment. We have a strong network of relationships with other organisations, including First Nations organisations. This network both refers residents to AHL and works alongside AHL to support

residents to meet their needs. We are proud to be one of the largest employers of First Nations people in the Australian Public Service, First Nations employees make up over 40% of our workforce. Working with us will provide you with a chance to contribute to improving the quality of life and economic opportunities for First Nations people.

To Apply

Position Contact	Denise O'Neill, 08 7904 0278
Agency Recruitment Site	

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Prime Minister and Cabinet

Vacancy VN-0772147

Aboriginal Hostels Limited

Closing Date:Tuesday 08 September 2026

Top End Operations
Frontline Services, NT Regional Hostels, NT

Job Title	Roving Cook, Roving Housekeeper
Job Type	Full-Time, Ongoing
Location	Nhulunbuy NT, Darwin NT, Katherine NT, Tennant Creek NT
Salary	$62,775 - $68,425
Future Merit Locations	Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	On site
Classification	APS Level 2
Position Number	2230, 2231
Agency Website	https://www.ahl.gov.au/work

Job Description *http://www.ahl.gov.au/work*

About AHL

AHL is a not-for-profit Commonwealth company dedicated to providing culturally safe and affordable accommodation for First Nations people who need to be away from home to access services and economic opportunities. AHL's vision is to improve the quality of life and economic opportunities for First Nations people. – since 1973, AHL has been committed to improving the quality of life and economic opportunities for First Nations people through a national network of over 40 hostels across Australia.

Duties

About the roles

Working at AHL means being part of a supportive team where the work is practical, people-focused and meaningful. The small things you do each day matter!

The Roving Cook takes full ownership of comprehensive kitchen operations, menu implementation, kitchen safety, and cleanliness.

The Roving Housekeeper is responsible for delivering a high level of housekeeping services across multiple Top End hostels. These positions demand high adaptability, requiring regional travel—frequently on short notice—for deployments that potentially extend to multiple weeks.

What are we looking for

We are looking for people who are:

- passionate about supporting First Nations communities;
- value respect and cultural safety;
- team players and strong communicators;
- reliable and take pride in practical work;
- able to follow policies, procedures and instructions; and
- willing to contribute to a welcoming, clean and comfortable environment for residents.

AHL is looking for people with backgrounds in hospitality, cleaning, and customer service roles to join our team.

To learn more about the roles and how to apply, visit the AHL website www.ahl.gov.au/work

Eligibility

To be eligible to apply, applicants must be Australian Citizens or have already lodged an application for Australian Citizenship.

Prior to engagement, the successful applicant will be required to:

- provide an Australian Citizenship document (e.g. birth certificate or passport);
- undergo a satisfactory National Criminal History Check;
- meet the fitness for duty requirements; and
- hold and maintain, working with children check in the NT.

Notes

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Denise O'Neil, 08 7904 0278
Agency Recruitment Site	http://www.ahl.gov.au/work

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Prime Minister and Cabinet

Vacancy VN-0771886

Department of the Prime Minister and Cabinet

Closing Date:Wednesday 09 September 2026

Corporate Division
Governance, Performance and Audit Branch Integrity and Governance

Job Title	Governance Support Officer, Governance, Performance and Audit Branch
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$83,242 - $89,024
Future Merit Locations	Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Flexible working arrangements will be considered
Classification	APS Level 4
Position Number	PMC/2026/087
Agency Website	

Job Description

https://dpmc.nga.net.au/cp/?AudienceTypeCode=EXT

Who we are

You will join a collaborative and high-performing team at the centre of PM&C's governance and corporate operations. Working across two closely connected functions within the Governance, Performance and Audit (GPA) Branch, you will contribute to the Governance Secretariat's work supporting the department's internal governance committees, while also providing executive support to the Assistant Secretary, Governance, Performance and Audit.

GPA Branch is responsible for PM&C's internal governance arrangements, performance reporting, audit, risk management and integrity functions and sits within Corporate Division. The branch plays an important role in enabling the department to operate effectively, meet its accountability obligations and deliver on its priorities.

The Governance Secretariat plays a key role in coordinating PM&C's internal governance committees, supporting effective decision-making and ensuring governance processes are delivered consistently and efficiently.

What you will do

As the Governance Support Officer and Executive Assistant, you will contribute to the Governance Secretariat's work supporting the department's internal governance committees while providing high-quality executive support to the Assistant Secretary of Governance, Performance and Audit Branch.

In this role, you will help coordinate key governance processes, support effective decision-making and build trusted relationships with senior leaders and stakeholders across the department. You will also provide executive support to the Assistant Secretary, coordinating competing priorities and ensuring the smooth operation of branch activities.

This position offers valuable exposure to departmental governance arrangements, executive-level decision-making and corporate operations, while developing your skills in governance, stakeholder engagement, administration and executive support.

Working within a small and collaborative team, you will play an important role in enabling the branch to deliver its responsibilities and helping PM&C meet its governance, accountability and performance obligations.

Specifically, you will:

- Support the Governance Secretariat by coordinating governance committee meetings, papers, agendas and logistics
- Maintain governance records, track actions and support the delivery of governance processes
- Build effective working relationships and provide responsive support to stakeholders across the department
- Contribute to the continuous improvement of branch administration and governance practices
- Provide executive support to the Assistant Secretary, Governance, Performance and Audit, including diary management, meeting coordination and administrative support
- Coordinate branch activities, including correspondence, records management, travel and other business support functions.

Flexible working arrangements will be considered on a case-by-case basis, however, 100% remote is not possible due to the nature of the position. The successful candidate will be required in the office on committee dates etc.

Duties

What you will bring

Our ideal candidate is a highly organised and collaborative professional who enjoys supporting senior leaders and contributing to the effective operation of the branch and the department more broadly.

You perform at the APS 4 level in accordance with the PM&C Performance model, and you bring strong communication skills, sound judgement and a proactive, can-do approach to managing competing priorities, solving problems and building productive stakeholder relationships. You take pride in delivering high-quality work, exercising initiative and working effectively with others to achieve shared outcomes in a dynamic environment.

You will:

- Achieve results: deliver high-quality work, manage competing priorities, take ownership of tasks and meet deadlines in a busy environment.
- Support productive working relationships: build and maintain positive relationships with stakeholders and provide responsive, client-focused support.
- Display personal drive and integrity: exercise sound judgement, handle sensitive information appropriately, demonstrate professionalism in all interactions and approach challenges with a positive, solutions-focused mindset.
- Communicate effectively: communicate clearly and professionally, both verbally and in writing, and tailor messages to different audiences.
- Demonstrate strong organisational skills: coordinate competing priorities, anticipate requirements, manage administrative processes and maintain accurate records and information.
- Contribute to team outcomes: works collaboratively, shows initiative, identifies opportunities for improvement and adapts to changing priorities with a proactive can-do attitude.

Prior experience working in a governance, committee or secretariat environment, and providing executive support to senior leaders is desirable, but not essential.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency Head has agreed otherwise, in writing. At PM&C to be eligible for this position you should be an Australian Citizen by the completion of the recruitment process, except under exceptional circumstances.
- The successful candidate must be able to obtain and maintain a security clearance, or hold a current security clearance of an appropriate level.
- The successful candidate will be assessed through our pre-employment screening checks, such as an Australian Criminal History Check, and will normally be subject to a six-month probation period if new to the APS or has not yet completed their probation period elsewhere in the APS.

Notes

Ongoing & Non-ongoing (for a period of up to 24 months)

This role is being advertised as both ongoing and non-ongoing, with the employment type to be determined in negotiation with the preferred candidate and the PM&C delegate.

Where a non-ongoing specified term is offered, this would be for a maximum period of two (2) years. If the initial contract is for less than 2 years, it may be extended or renewed once, up to the 2 year limit.

A non-ongoing offer may result in conversion to an ongoing offer of employment, however this must occur within 18 months from the opening date of this advertisement.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of the Prime Minister and Cabinet

The Department of the Prime Minister and Cabinet (PM&C) advances Australia's national interests through high quality support to the Prime Minister and the operations of Cabinet. PM&C supports the Prime Minister as leader of the Government and of Cabinet and as leader of the country. This positions us both to provide visibility of Government priorities and influence outcomes across all Commonwealth portfolios, state jurisdictions, the Australian Public Service (APS) as an institution, and on the international stage. Our role is to provide fresh thinking and creative advice to government as stewards for the APS. We contribute ideas on the many and varied issues facing Australia, taking into consideration the views and opinions of a range of stakeholders across the private, public, not-for-profit and community sectors. The PM&C team provides pragmatic advice and finds solutions to problems so that Government policies can be effectively designed and implemented. We give particular weight to issues that are important to the Prime Minister. Our focus, put in its simplest terms, is to find new ways to improve the lives of all Australians.

To Apply

Position Contact	Teagan Sgouros, (02) 6271 5858
Agency Recruitment Site	https://dpmc.nga.net.au/cp/?AudienceTypeCode=EXT

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Services Australia (part of the Social Services Portfolio)

Vacancy VN-0772029

Australian Institute of Family Studies

Closing Date:Thursday 10 September 2026

Child and Family Wellbeing, Safety and Harms
Child and Family Safety Program and Policy Evaluation

Job Title	Senior Research Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Melbourne VIC
Salary	$88,834 - $96,829
Future Merit Locations	Melbourne
Office Arrangement	Hybrid
Office Arrangement Details	Combination of office attendance in Melbourne and work from home
Classification	APS Level 5
Position Number	26-15
Agency Website	https://aifs.gov.au/

Job Description

https://aifs.gov.au/main/work-with-us

We are seeking skilled and motivated Senior Research Officers to join our Program and Policy Evaluation team, within our Child and Family Safety research theme. These roles will contribute to high-quality evaluation work that strengthens the evidence base for children and families and informs policy and service system improvement.

Working as part of a collaborative and purpose-driven team, you will contribute to projects spanning evaluation design and delivery, evaluation capability-building and the translation of evidence into practice. We welcome applicants with expertise in one or more of these areas. Applicants with experience in child and family policy and service systems will be highly regarded.

About us

The Australian Institute of Family Studies (AIFS, or ‘the Institute’) is the Australian Government's key research body in the area of family wellbeing. It is an independent statutory authority established in 1980 under the Family Law Act 1975. It is also home to the Australian Gambling Research Centre (AGRC), established under the Gambling Measure Act 2012 which builds the evidence base on gambling-related harm. The Institute is an agency within the portfolio of the Department of Social Services (DSS).

Our mission is to conduct high-quality, impartial research into the wellbeing of Australian families, to inform government policy and promote evidence-based practice in the family services sector. We conduct research, provide independent advice and communicate findings to government policymakers, service providers, researchers and the community about factors affecting family wellbeing. Through our research, we contribute to developing policy and practice to promote the wellbeing of families in Australia.

Our team

The Program and Policy Evaluation team at AIFS undertakes a diverse range of activities spanning evaluation, evidence generation and synthesis, and evaluation capacity building to support policy, practice and service system improvement.

The team leads a range of evaluation functions within AIFS including:

- Working with child and family services to build evaluation readiness and to design and implement monitoring and evaluation activities

- Working with other commonwealth or state and territory government agencies to deliver program, system and service evaluations and reviews.

- Designing and delivering rigorous evaluation projects involving evaluation design, data analysis, evidence synthesis, and communicating findings to inform policy and practice.

Position Requirements

• High-level evaluation and methodological capability Demonstrated experience in, or capabilities to support, application of a diversity of evaluation approaches and appropriate methodologies to support rigorous, policy-relevant evaluation activities across the evaluation lifecycle. a. Contribute to the design and delivery of evaluation activities, including program logic and theory of change, process, impact and outcomes evaluation.

• Support a range of evaluation approaches (e.g. participatory, realist and mixed-methods) to support robust and context-sensitive findings. a. Develop or contribute to evaluation frameworks, measurement tools and data collection strategies to support scientific rigour and fit-for-purpose design.

• Provide specialist advice on evaluation methodology, system design and process mapping to support program improvement and policy development.

• Participate in economic evaluation activities, including cost–benefit and value-for-money analysis where appropriate and with the guidance of wider expertise across the organisation.

• Contribute to synthesis and cross-project learning activities to strengthen the evidence base, where this is supported by relevant projects or wider organisational resourcing.

• Policy insight and application Demonstrated understanding of the policy environment and the ability to deliver evaluation evidence that is timely, relevant and aligned with government priorities, including translating findings into practical policy and program insights.

• Contributing to complex evaluation projects Proven experience or capabilities to support the delivery of complex evaluations in policy and program contexts, including scoping, design, implementation, analysis and reporting. a. Strong project management skills, including the ability to deliver work to time, cost, quality and scope requirements. b. Experience coordinating evaluation components such as stakeholder engagement, data collection and advisory group support.

• Analytical and problem-solving capability Strong analytical skills, with the ability to interpret and integrate evidence from a range of sources and provide sound advice on complex policy and program issues.

• Communication and stakeholder engagement Well-developed communication skills, with the ability to clearly convey complex evaluation concepts and findings to diverse audiences, and prepare high-quality reports, briefs and presentations.

• Teamwork and staff support Proven ability to work collaboratively across projects, contribute to a positive and inclusive team culture, and support the development of less experienced staff through guidance, mentoring and quality assurance.

• Stakeholder liaison Well-developed stakeholder engagement skills, including the ability to liaise, consult and build productive working relationships with government, sector and community stakeholders, as appropriate to each project and with the guidance of the Project Lead.

• Contribution to business development Experience contributing to funding proposals, identifying opportunities for future work aligned with organisational priorities, and supporting relationships with key stakeholders.

• Commitment to diversity, inclusion and culturally safe practice Demonstrated commitment to diversity, inclusion and culturally safe practice, with experience applying these principles in evaluation work, team interactions and stakeholder engagement.

Duties

• Contribute to the delivery of program and policy evaluation activities in line with project objectives and AIFS priorities.

• Provide advice and input on evaluation design, methodology, data collection and analysis, ethics and governance within established frameworks.

• Contribute to the design and implementation of a diversity of evaluation components, including program logic, process, impact and outcomes evaluation, and support economic analysis where appropriate.

• Coordinate and deliver allocated project activities to support achievement of agreed timeframes, budget, scope and quality requirements.

• Support governance, risk, resource planning and reporting processes for evaluation projects.

• Assist in translating evaluation findings into clear, evidence-based and policy relevant outputs.

• Build and maintain productive working relationships with internal and external stakeholders, including government, sector and community partners, as appropriate to each project and with the guidance of the Project Lead.

• Contribute to stakeholder engagement activities and represent AIFS in external forums where appropriate and under guidance.

• Support business development activities, including contributing to funding proposals and identifying opportunities aligned with organisational priorities.

• Provide guidance and support to less experienced staff as required and contribute to a collaborative and inclusive team culture.

• Contribute to continuous improvement in evaluation practice across projects.

• Support the application of diversity, inclusion and culturally safe practices in evaluation work and team interactions.

Key Capabilities

· Strategic Leadership

· Policy Engagement

· Research Excellence and Innovation

· Operational Oversight

· Stakeholder Engagement

· Business Development

· Team Leadership

Eligibility

To be eligible for engagement, applicants **must be Australian citizens** unless special approval is provided in exceptional circumstances. For example, applicants with permanent resident status who have applied for Australian citizenship may be considered for engagement.

Conditions of engagement including probation, health and character clearances (including police records check, Working with Children Check and security clearance) may apply to this position.

Terms

The Senior Research Officer role may be offered as a full-time, ongoing or non-ongoing position at the APS 5 level. This will be with an annual salary range of between $88,834 to $96,829 depending on the skills and experience of the successful candidate, plus 15.4% superannuation. Our salaries and conditions of employment are set out in our Enterprise Agreement.

Application information

For your application to be considered, please:

1. Complete the application form.

2. Submit a current resume/CV detailing your recent employment history.

3. Submit a cover letter addressing the key capabilities required as outlined on the Job Description (**maximum 2 pages**).

Important to note: Principles for candidate use of AI in recruitment

Please refer to the: **Job description** and **Job Pack**.

Please visit: Current vacancies | Australian Institute of Family Studies for full application requirements.

Applications for this position close at 1**1.30 PM AEST on 10 September 2026.**

Notes

AIFS is committed to providing an inclusive and diverse workplace. We encourage applications from Aboriginal and Torres Strait Islander people, people with disability, mature age people, those from culturally and linguistically diverse backgrounds, people who identify as LGBTQIA+, and people with parenting and/or caring responsibilities. Veterans are also encouraged to apply.

We provide a collaborative and family-friendly work environment that supports the wellbeing and professional development of our diverse workforce. Benefits include workplace health and wellbeing initiatives and events, a hybrid flexible working policy, a good health promotion allowance and Christmas closedown period with no deduction from leave credits.

About the Australian Institute of Family Studies

We are the Australian Institute of Family Studies (AIFS), the Australian Government's key independent research body and advisor in the area of family wellbeing, based in Melbourne's CBD. We produce research about 'what works for families' and make it accessible to decision makers, practitioners and the general public.

To Apply

Position Contact	Human Resources, 03 92147888
Agency Recruitment Site	https://aifs.gov.au/main/work-with-us

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Services Australia (part of the Social Services Portfolio)

Vacancy VN-0772012

Services Australia

Closing Date:Monday 07 September 2026

Face to Face Services
Service Zone Central and Northern Queensland

Job Title	Service Centre Manager - Biloela, QLD
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Biloela QLD
Salary	$88,834 - $96,829
Future Merit Locations	Biloela
Office Arrangement	On Site
Office Arrangement Details	It is expected that this role can only be performed in the advertised location.
Classification	APS Level 5
Position Number	EXT-APSL-2026-894
Agency Website	https://www.servicesaustralia.gov.au/organisations/about-us/c

Job Description

https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=894&company=depthsP5

We are recruiting to fill a Service Centre Manager role at the APS Level 5 in Biloela, QLD.

The successful candidate will be required to work from the Biloela Service Centre.

The main duties of this role are not able to be undertaken remotely.

The merit pool may also be used to fill vacancies consistent with the advertised locations over the next 18 months.

ABOUT THE JOBS

We are seeking a motivated leader to join our team and become the face of Australian Government services within the community.

Service Centre Managers manage and support a service centre and its staff to provide high quality customer service. They have an important role in providing business intelligence; and escalating emerging and systemic issues that may impact on policy, performance and/or service. Service Centre Managers liaise and work with key stakeholders to foster partnerships and build service delivery capability. They also assist in the development and implementation of operational policy, strategy and procedures, as well as manage work output and quality.

We stand for diversity, inclusion and belonging in our teams. We want everyone to feel included, respected, supported, valued and empowered. We embrace the benefits this brings to our work every day.

On top of your salary, we offer a 15.4% superannuation contribution, annual salary increments, overtime opportunities, and flexible working arrangements, including flex time. You will also have access to a generous suite of leave entitlements, such as cultural and ceremonial leave, as well as study assistance. Go to our Services Australia Enterprise Agreement 2024-2027 to see all conditions we offer.

As a new team member, you are not expected to know everything at once. You will learn to understand and explain Centrelink, Medicare or Child Support payments and services to customers when they come into your local Service Centre.

Working with us, you will be helping your community when they need to access government services. To do this, we will train and support you. When you apply, we will ask you a few questions to better understand the skills and capabilities you bring to the role.

Visit: Work with us - Services Australia to see videos about the customer service jobs.

When you apply, we will ask you a few questions to better understand the skills and capabilities you bring to the role.

We will be looking for skills and work-related qualities that show your ability to undertake relevant duties.

Duties

- Manage the day-to-day operations and building management of the Service Centre including managing resources, setting priorities and overseeing staff rosters and work allocation.
- Manage and support staff including performance, development, attendance, health and wellbeing.
- Monitor and manage work output and quality and report on the achievement of business outcomes.
- Raise issues that impact on performance or customer service and exercise appropriate delegations in accordance with legislation and guidelines.
- Prepare a range of written materials, including business cases, reports, executive briefs and corporate documentation.
- Establish and manage relationships with local stakeholders to build service delivery capability and increase the profile of the agency’s services.
- Manage customer feedback and complaints, including investigating and resolving customer issues and incidences escalated by staff.

Eligibility

In accordance with section 22(6) of the Public Service Act 1999, Services Australia requires applicants to be Australian citizens to be eligible for employment with Services Australia.

An applicant’s suitability for employment with the agency will be assessed through a pre-employment screening process. This process includes but is not limited to a national police history check, referee checks, code of conduct check and an employment history integrity check.

Some positions within Services Australia may be required to work in settings where mandatory vaccinations are required. Staff in such positions will need to demonstrate that they meet the vaccination requirements or have a relevant exemption.

Notes

Services Australia’s workforce operates using an agile approach, and all staff should be prepared to redeploy to critical frontline functions as required. Should you need to redeploy as part of the agency’s surge workforce, all learning and development and technical/pastoral support will be provided to you to enable you to undertake that work.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Services Australia

We are one of Australia's largest public sector employers. We are located in every capital city and over 400 local, regional, and remote locations across Australia. Job opportunities in Services Australia can be right where you are or might be right where you want to be. We are looking for people who want to work with us to deliver a simple, helpful, respectful, and transparent experience for our customers. We offer diverse employment opportunities so you can plan to take your career anywhere you want to. We celebrate people with different cultural backgrounds and disabilities. We are also a leading employer of First Nations Australians and a Platinum tier LGBTQIA+ inclusive employer. When you work with us, you will be doing something that matters and be respected for the unique views and skills that you bring. What our people say about working with us: 'It's rare you find a job that provides such a direct link to the community' 'You can work for the same agency for your whole career but have the opportunity to work in many different roles' 'Highly supportive team and flexible working conditions where you can be at your best'

To Apply

Position Contact	Will McIntosh, 0401 956 169
Agency Recruitment Site	https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=894&

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Services Australia (part of the Social Services Portfolio)

Vacancy VN-0772014

Services Australia

Closing Date:Monday 07 September 2026

Face to Face Services
Service Zone Central and Northern Queensland

Job Title	Service Officer - Biloela, QLD
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Biloela QLD
Salary	$71,170 - $87,886
Future Merit Locations	Biloela
Office Arrangement	On Site
Office Arrangement Details	It is expected that this role can only be performed in the advertised location.
Classification	APS Level 3;APS Level 4
Position Number	EXT-M-2026-895
Agency Website	https://www.servicesaustralia.gov.au/organisations/about-us/

Job Description

https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=895&company=depthsP5

We are recruiting to fill entry level service delivery roles at the APS3 and APS4 Level in Biloela, Queensland.

The successful candidate will be required to work from the Biloela Service Centre.

The main duties of this role are not able to be undertaken remotely.

The merit pool may also be used to fill vacancies consistent with the advertised locations over the next 18 months.

ABOUT THE JOBS

We are seeking motivated people to join our team and become the face of Australian Government services within the community.

Service Officers assist customers across a range of payments, programs and services via one or more service delivery channels.

We stand for diversity, inclusion and belonging in our teams. We want everyone to feel included, respected, supported, valued and empowered. We embrace the benefits this brings to our work every day.

On top of your salary, we offer a 15.4% superannuation contribution, annual salary increments, overtime opportunities, and flexible working arrangements, including flex time. You will also have access to a generous suite of leave entitlements, such as cultural and ceremonial leave, as well as study assistance. Go to our Services Australia Enterprise Agreement 2024-2027 to see all conditions we offer.

As a new team member, you are not expected to know everything at once. You will learn to understand and explain Centrelink, Medicare or Child Support payments and services to customers when they come into your local Service Centre.

Working with us, you will be helping your community when they need to access government services. To do this, we will train and support you. When you apply, we will ask you a few questions to better understand the skills and capabilities you bring to the role.

Visit Work with us - Services Australia to see videos about the customer service jobs.

When you apply, we will ask you a few questions to better understand the skills and capabilities you bring to the role.

We will be looking for skills and work-related qualities that show your ability to undertake relevant duties.

Duties

- Help someone understand and self-manage their payments and services.
- Use computer systems to find a way to solve a problem for someone.
- Make decisions and tell people about them.
- Tell someone about any complaints or issues.

Eligibility

In accordance with section 22(6) of the Public Service Act 1999, Services Australia requires applicants to be Australian citizens to be eligible for employment with Services Australia.

An applicant's suitability for employment with the agency will be assessed through a pre-employment screening process. This process includes but is not limited to a national police history check, referee checks, code of conduct check and an employment history integrity check.

Some positions within Services Australia may be required to work in settings where mandatory vaccinations are required. Staff in such positions will need to demonstrate that they meet the vaccination requirements or have a relevant exemption.

Notes

Services Australia's workforce operates using an agile approach, and all staff should be prepared to redeploy to critical frontline functions as required. Should you need to redeploy as part of the agency's surge workforce, all learning and development and technical/pastoral support will be provided to you to enable you to undertake that work.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Will McIntosh, 0401 956 169
Agency Recruitment Site	https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=8958

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Services Australia (part of the Social Services Portfolio)

Vacancy VN-0772015

Services Australia

Closing Date:Monday 07 September 2026

Face to Face Services
Service Zone Western Australia

Job Title	Service Officer (Identified) - Derby/Fitzroy Crossing, WA
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Derby WA, Fitzroy Crossing WA
Salary	$71,170 - $79,320
Future Merit Locations	Derby, Fitzroy Crossing
Office Arrangement	On Site
Office Arrangement Details	It is expected that this role can only be performed in the advertised location
Classification	APS Level 3
Position Number	EXT-APSL-2026-1205
Agency Website	https://www.servicesaustralia.gov.au/organisations/about-us/(

Job Description

https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=1205&company=depthsP5

We are recruiting to fill entry level service delivery roles at the APS3 Level in Derby/Fitzroy Crossing, Western Australia.

The successful candidate will be required to work from the Derby/Fitzroy Crossing Service Centre. The main duties of this role are not able to be undertaken remotely.

The merit pool may also be used to fill vacancies consistent with the advertised locations over the next 18 months.

ABOUT THE JOBS

We are seeking motivated people to join our team and become the face of Australian Government services within the community.

Service Officers assist customers across a range of payments, programs and services via one or more service delivery channels.

We stand for diversity, inclusion and belonging in our teams. We want everyone to feel included, respected, supported, valued and empowered. We embrace the benefits this brings to our work every day.

These roles have a strong involvement in issues relating to Aboriginal and/or Torres Strait Islander people and will involve direct interaction with Aboriginal and/or Torres Strait Islander communities.

To be considered for these jobs, you will need to have a good understanding of issues and challenges affecting Aboriginal and/or Torres Strait Islander people and be able to communicate sensitively and effectively with Aboriginal and/or Torres Strait Islander people.

On top of your salary, we offer a 15.4% superannuation contribution, annual salary increments, overtime opportunities, and flexible working arrangements, including flex time.

You will also have access to a generous suite of leave entitlements, such as cultural and ceremonial leave, as well as study assistance. Plus, if you're working in Derby / Fitzroy Crossing, WA, you will be eligible for fortnightly district allowance of up to $13,730 per annum with dependents and $8,490 without dependents. Go to our Services Australia Enterprise Agreement 2024-2027 to see all conditions we offer.

As a new team member, you are not expected to know everything at once. You will learn to understand and explain Centrelink, Medicare or Child Support payments and services to customers when they come into your local Service Centre.

Working with us, you will be helping your community when they need to access government services. To do this, we will train and support you. When you apply, we will ask you a few questions to better understand the skills and capabilities you bring to the role.

Visit: Work with us - Services Australia to see videos about the customer service jobs.

When you apply, we will ask you a few questions to better understand the skills and capabilities you bring to the role.

We will be looking for skills and work-related qualities that show your ability to undertake relevant duties.

Duties

- Help someone understand and self-manage their payments and services.
- Use computer systems to find a way to solve a problem for someone.
- Make decisions and tell people about them.
- Tell someone about any complaints or issues.

Eligibility

In accordance with section 22(6) of the Public Service Act 1999, Services Australia requires applicants to be Australian citizens to be eligible for employment with Services Australia.

An applicant’s suitability for employment with the agency will be assessed through a pre-employment screening process. This process includes but is not limited to a national police history check, referee checks, code of conduct check and an employment history integrity check.

Some positions within Services Australia may be required to work in settings where mandatory vaccinations are required. Staff in such positions will need to demonstrate that they meet the vaccination requirements or have a relevant exemption.

Notes

Services Australia’s workforce operates using an agile approach, and all staff should be prepared to redeploy to critical frontline functions as required. Should you need to redeploy as part of the agency’s surge workforce, all learning and development and technical/site leadership will be provided to you to enable you to undertake that work.

Indigenous job seekers are encouraged to apply for this vacancy. If the job is 'Identified', then part or all of the duties impact on Indigenous Australian communities or their representatives.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Services Australia

We are one of Australia's largest public sector employers. We are located in every capital city and over 400 local, regional, and remote locations across Australia. Job opportunities in Services Australia can be right where you are or might be right where you want to be. We are looking for people who want to work with us to deliver a simple, helpful, respectful, and transparent experience for our customers. We offer diverse employment opportunities so you can plan to take your career anywhere you want to. We celebrate people with different cultural backgrounds and disabilities. We are also a leading employer of First Nations Australians and a Platinum tier LGBTQIA+ inclusive employer. When you work with us, you will be doing something that matters and be respected for the unique views and skills that you bring. What our people say about working with us: 'It's rare you find a job that provides such a direct link to the community' 'You can work for the same agency for your whole career but have the opportunity to work in many different roles' 'Highly supportive team and flexible working conditions where you can be at your best'

To Apply

Position Contact	Zara Nehow, 0436 650 854
Agency Recruitment Site	https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=1205

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Services Australia (part of the Social Services Portfolio)

Vacancy VN-0772043

Services Australia

Closing Date:Wednesday 09 September 2026

Legal Services
Various

Job Title	2026 Paid Internship
Job Type	Full-Time, Non-Ongoing
Location	Canberra ACT
Salary	$64,202 - $69,288
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	It is expected that this role can only be performed in the advertised location.
Classification	APS Level 2
Position Number	EXT-APSL-2026-824
Agency Website	https://www.servicesaustralia.gov.au/organisations/about-us/c

Job Description

https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=824&company=depthsP5

Legal Services Division (the division) provides strategic legal advice and assistance to Services Australia (the agency)’s executive and the Minister. The division is responsible for the delivery of legal services within and on behalf of the agency. Our lawyers and staff in the division contribute to important work that affects the lives of over 26 million Australians in one of the largest government law practices in the Commonwealth.

The agency is at the forefront of modern service delivery, harnessing technology to provide our customers with simple, helpful and accurate services. Our lawyers provide legal advice on the use and risks of complex technologies, including artificial intelligence, across social security, child support and health care legislative regimes as well as for the myGov platform and the Digital ID exchange.

Interns will have the opportunity to work with lawyers and staff in the division on a range of diverse, complex and exciting work, providing them with both practical experience and exposure to what day-to-day life as a lawyer in the division looks like. Interns may work on a variety of discrete and/or larger-scale ongoing matters. Tasks could include undertaking legal research, drafting relevant documents and communications, meeting and engaging with internal and external stakeholders, and shadowing on matters more generally.

The internship is an 8-week full-time placement running between 17 November 2026 and 29 January 2027.

Duties

- Maintain and use information databases to collate and present data and contribute to the development of accurate and informative reports.
- Research and prepare documentation for review by senior team members.
- Understand, respond to and resolve stakeholder enquiries.
- Investigate and manage routine cases and more complex cases under supervision.
- Represent the team or work area in a range of forums, committees and roles.
- Develop knowledge of legislation, policies, procedures, ethics and interventions that are relevant to area of expertise.

Eligibility

Mandatory qualifications

- Be a Canberra-based Law University student in your penultimate or ultimate year of study, currently enrolled in a legal bachelor's degree or above and actively studying a full-time or part-time load.
- You must have at least 6 months, but no more than 24 months remaining in your study from the intake date.
- Performing well over the course of your studies, having a weighted average mark of at least 60.
- Security clearance: Baseline (or the ability to obtain and maintain).

In accordance with section 22(6) of the Public Service Act 1999, Services Australia requires applicants to be Australian citizens to be eligible for employment with Services Australia.

An applicant’s suitability for employment with the agency will be assessed through a pre-employment screening process. This process includes but is not limited to a national police history check, referee checks, code of conduct check and an employment history integrity check.

Some positions within Services Australia may be required to work in settings where mandatory vaccinations are required. Staff in such positions will need to demonstrate that they meet the vaccination requirements or have a relevant exemption.

Notes

You must be willing to:

- Complete the internship placement in Canberra.
- Legal Services Division may require candidates to undergo a police check and to sign a confidentiality agreement prior to their commencement.
- Undertake an 8-week full-time role period between 17 November 2026 and 29 January 2027.

Services Australia's workforce operates using an agile approach, and all staff should be prepared to redeploy to critical frontline functions as required. Should you need to redeploy as part of the agency's surge workforce, all learning and development and technical/pastoral support will be provided to you to enable you to undertake that work.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been nominated for filling within the agency's internship program. An internship designed to provide university students with a taste of work in the APS and, if applicable, an opportunity to gain academic credit through a work placement which is usually unpaid. Participants may receive mentoring and on the job support, and complete a work-based project as part of the placement.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: https://www.dva.gov.au/vetpaths This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Chandler Macleod - Recruitment Team, 1800 242 560
Agency Recruitment Site	https://career.prod.hxm.au-cre.scs.sap/sfcareer/jobreqcareer?jobId=8248

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Social Services

Vacancy VN-0772026

Department of Social Services

Closing Date:Monday 07 September 2026

Chief Counsel Legal Services, Audit and Assurance
Audit and Assurance

Job Title	Director, Fraud Response / Investigations
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Adelaide SA, Brisbane QLD
Salary	$149,408 - $176,152
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 2
Position Number	EXT-2026-0318
Agency Website	https://www.dss.gov.au/

Job Description

https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

The Director Fraud Response / Investigations leads a specialist team responsible for the investigation and resolution of suspected fraud affecting Department of Social Services (DSS) administered programs, grants, procurement activities and other departmental functions.

The role provides strategic leadership, operational oversight and professional guidance to ensure investigations are conducted lawfully, ethically and in accordance with the Australian Government Investigations Standard (AGIS), Commonwealth Fraud and Corruption Control Framework, Public Governance, *Performance and Accountability Act 2013*, and relevant legislation, policies and procedures.

The Director is responsible for building and maintaining a mature investigative capability that protects the integrity of DSS programs and public resources.

Duties

- lead, manage and develop a team of fraud investigators and investigation support staff
- establish a high-performance culture focused on professionalism, accountability, integrity and continuous improvement
- direct and oversee complex, sensitive and high-risk fraud investigations involving DSS administered programs, grants and departmental operations
- ensure investigations are conducted in accordance with legislative requirements, procedural fairness principles and AGIS
- review and approve investigation reports, briefs and recommendations for administrative or criminal action
- ensure appropriate management of evidence, records and information throughout the investigation lifecycle
- build and maintain productive relationships with law enforcement agencies, Commonwealth integrity bodies and relevant government stakeholders
- lead the development and review of investigation policies, procedures and frameworks.

Please review the job pack for the full position description.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Social Services

The Department of Social Services (DSS) develops policies and delivers programs that support the lifetime wellbeing of Australians and their families. Our vision is to achieve the best health, wellbeing and safety of all Australians. Our people are critical in delivering the key priorities of DSS. We are seeking candidates that reflect our cultural values of curious, contestability, courage and collaboration.

To Apply

Position Contact	Rob Stedman, 0413 904 500
Agency Recruitment Site	https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

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Social Services

Vacancy VN-0772115

Department of Social Services

Closing Date:Tuesday 08 September 2026

Job Title	Directors - Social Security Stream
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT, Brisbane QLD, Darwin NT, Adelaide SA, Hobart TAS, Perth WA, Melbourne VIC, Sydney NSW
Salary	$149,408 - $176,152
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 2
Position Number	EXT-2026-0321
Agency Website	https://www.dss.gov.au/

Job Description

https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

The Social Security Stream is responsible for policies and programs supporting the financial wellbeing of Australian people and families, including through targeted payments and assistance through the social security system and disability employment services.

The Social Security Stream includes three Groups:

Participation and Family Payments Group which is responsible for designing policy and working across government to deliver the social security safety net, with a focus on assistance for families and children, support for people with disability and carers and assistance for people to take up employment or study.

System, Strategy and Seniors Group which is responsible for international payments and compliance of the social security system, along with the Age Pension and a strong focus on the long-term sustainability and integrity of the social security system.

Disability Employment Group which is responsible for the policy, implementation and program management for improving employment outcomes and services for people with disability, illness and injury.

Directors will lead the development and implementation of a range of activities in policy design, program management or delivery on the governments priorities to support vulnerable Australians.

Duties

Successful candidates will need highly developed capabilities in strategic thinking, leadership, written and interpersonal communication, problem-solving and be able to work with stakeholders at a variety of levels, including departmental executive, external agencies and peak advocacy organisations.

Please review the job pack for the full position description.

Eligibility
Notes

About the Department of Social Services

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To Apply

Position Contact	Dani Chatillon, 0459 934 804
Agency Recruitment Site	https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

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Social Services

Vacancy VN-0772150

Department of Social Services

Closing Date:Wednesday 09 September 2026

Data and Evaluation Group / Family Safety Group

Job Title	Executive Officers
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Greenway ACT
Salary	$126,726 - $143,888
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid
Classification	Executive Level 1
Position Number	EXT-2026-0300
Agency Website	https://www.dss.gov.au/

Job Description

https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

The Data and Evaluation Group and Family Safety Group have two vacancies and are seeking experienced and high performing officers to undertake the role of Executive Officer. In this role you will provide a range of high-level executive, secretariat and project support services to your Group.

We are seeking candidates who are enthusiastic, flexible and possess excellent organisation and communication skills in order to progress complex and often competing tasks in a fast-paced environment to align to the strategic direction of the wider Stream.

Duties

- work as part of the executive team to provide high level strategic briefings, input to Stream requests, advice and support the Group Manager, often on complex and sensitive issues
- work with other business areas and senior managers to implement strategic and operational initiatives for the Group and Stream
- oversee, review and report on the activities of the Group as necessary, to ensure it is operating effectively

- act as contact and facilitation point for other executive officers, Deputy Secretary's office, senior staff or Ministers' offices
- identify and address potential opportunities, risks and emerging issues that affect the Group and Delivery and Data Stream
- prepare strategic fit for purpose correspondence, briefs, documentation, talking points, reports and submissions, including on complex and/or sensitive issues, and drive work to completion in a timely manner
- review and analyse data to inform the development of correspondence, briefs, documentation, talking points, reports and submissions
- provide secretariat services as required.

Please review the job pack for the full description of position.

Eligibility
Notes

The selection panel may use CoPilot to assist in creating the interview assessment commentary for the selection report. Selection panel members will take notes during the interview, with these combined and summarised by CoPilot.

The selection panel will review the proposed assessment commentary and amend if required, to reflect their assessment.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Tracey Lanza, 0408 350 688
Agency Recruitment Site	https://www.dss.gov.au/careers/vacancies/Pages/default.aspx

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Social Services

Vacancy VN-0772050

National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

Closing Date:Sunday 06 September 2026

Intake Assessment and Practice Quality
Practice Quality

Job Title	Senior Practice Advisor
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Parramatta NSW, Penrith NSW, Perth WA
Salary	$99,841 - $112,222
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Position may be offered for working from home, spilt offering under hybrid or may be flexible.
Classification	APS Level 6
Position Number	105_08/26
Agency Website	https://www.ndiscommission.gov.au/

Job Description

https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT

If you are forward thinking, self-motivated, resilient, and adept at building relationships in a complex and fast paced environment, we welcome you to explore the NDIS Commission as your next challenge. This process may be used to fill APS6 positions across the Practice Quality Branch, including roles assessing behaviour support practitioner suitability, assessing behaviour support plan quality, preparing policy guidance and advice on matters relating to Positive Behaviour Support, and managing unauthorized restrictive practice notifications.

Duties

Duties may include, but are not limited to, the following:

- Draft complex internal and external professional correspondence and guidance related to behaviour support and restrictive practices.
- Monitor and respond to external enquiries, referrals,and engaging in stakeholder consultation.
- Under supervision, lead the development of project work related to positive behaviour support and the reduction and elimination of restrictive practices.
- Understanding the intended audience and utilising contemporary approaches and frameworks, assistin the development of resources to support compliance activitiesand build capability with NDIS providers and practitioners.
- Conduct quality and compliance reviews of behaviour support plans and the use of restrictive practices.

Eligibility

The occupant of the position:

- Has a positive and contemporary attitude to people with disability.
- Applies a contemporary understanding of disability, inclusion, and accessibility in all aspects of work.
- Works proactively to achieves the Commissions objectiveswith a focus on safety, staffwellbeingand high performance
- Demonstrates the ability to work collaboratively andproactively, operatingas an effective team member

Notes

About the National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

The NDIS Quality and Safeguards Commission (NDIS Commission) offers roles that make a real difference in the community. As the dedicated national regulator of NDIS service providers and workers in Australia, the NDIS Commission upholds the rights of NDIS participants to quality and safe supports or services, including those received under the National Disability Insurance Scheme (NDIS). The NDIS Commission encourage applications from people with disabilities, LGBTQIA+ people, women and people with diverse linguistic and cultural backgrounds. The organisation recognises the richness of Aboriginal and Torres Strait Islander culture, and the unique knowledge Aboriginal and Torres Strait Islander employees bring to the workplace, policy development and service delivery. The NDIS Commission participates in the Australian Public Service RecruitAbility Scheme which provides equitable adjustments for applicants with disability A full definition of disability is included on this website Definition of Disability.

To Apply

Position Contact	Mikaela Cook, CEEBranchOps@ndiscommission.gov.au
Agency Recruitment Site	https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT

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Social Services

Vacancy VN-0772178

National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

Closing Date:Thursday 10 September 2026

Intake Assessment and Practice Quality
Practice Quality

Job Title	Senior Practice Advisory
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Hobart TAS, Darwin NT, Parramatta NSW, Penrith NSW, Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC, Perth WA
Salary	$99,841 - $112,222
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Position may be offered for working from home, spilt offering under hybrid or may be flexible.
Classification	APS Level 6
Position Number	104_08/26
Agency Website	https://www.ndiscommission.gov.au/

Job Description

https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT

About the Role

If you are forward thinking, self-motivated, resilient, and adept at building relationships in a complex and fast paced environment, we welcome you to explore the NDIS Commission as your next challenge. This process may be used to fill APS6 positions across the Practice Quality Branch, including roles assessing behaviour support practitioner suitability, assessing behaviour support plan quality, preparing policy guidance and advice on matters relating to Positive Behaviour Support, and managing unauthorised restrictive practice notifications.

Duties

Duties may include, but are not limited to, the following:

- Draft complex internal and external professional correspondence and guidance related to behaviour support and restrictive practices.
- Monitor and respond to external enquiries, referrals,and engaging in stakeholder consultation.
- Under supervision, lead the development of project work related to positive behaviour support and the reduction and elimination of restrictive practices.
- Understanding the intended audience and utilising contemporary approaches and frameworks, assistin the development of resources to support compliance activitiesand build capability with NDIS providers and practitioners.

Eligibility

The occupant of the position:

- Has a positive and contemporary attitude to people with disability.
- Applies a contemporary understanding of disability, inclusion, and accessibility in all aspects of work.
- Works proactively to achieves the Commissions objectiveswith a focus on safety, staffwellbeingand high performance
- Demonstrates the ability to work collaboratively andproactively, operatingas an effective team member
- Holds highly developed organisational skills, with the ability to manage competing demands, and competing deadlines

Notes

The filling of this vacancy is intended to constitute an affirmative measure under Section 33 of the Australian Public Service Commissioner's Direction 2022. This vacancy is open only to people with disability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

The NDIS Quality and Safeguards Commission (NDIS Commission) offers roles that make a real difference in the community. As the dedicated national regulator of NDIS service providers and workers in Australia, the NDIS Commission upholds the rights of NDIS participants to quality and safe supports or services, including those received under the National Disability Insurance Scheme (NDIS). The NDIS Commission encourage applications from people with disabilities, LGBTQIA+ people, women and people with diverse linguistic and cultural backgrounds. The organisation recognises the richness of Aboriginal and Torres Strait Islander culture, and the unique knowledge Aboriginal and Torres Strait Islander employees bring to the workplace, policy development and service delivery. The NDIS Commission participates in the Australian Public Service RecruitAbility Scheme which provides equitable adjustments for applicants with disability A full definition of disability is included on this website Definition of Disability.

To Apply

Position Contact	Mikaela Cook, CEEBranchOps@ndiscommission.gov.au
Agency Recruitment Site	https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT

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Social Services

Vacancy VN-0772187

National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

Closing Date:Thursday 10 September 2026

Intake Assessment and Practice Quality
Practice Quality

Job Title	Practice Advisor
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Perth WA, Brisbane QLD, Parramatta NSW, Adelaide SA, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Penrith NSW
Salary	$91,152 - $97,344
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Position may be offered for working from home, spilt offering under hybrid or may be flexible.
Classification	APS Level 5
Position Number	103_08/26
Agency Website	https://www.ndiscommission.gov.au/

Job Description

https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT

About the Role

If you are forward thinking, self-motivated, resilient, and adept at building relationships in a complex and fast paced environment, we welcome you to explore the NDIS Commission as your next challenge. This process may be used to fill APS5 positions across the Practice Quality Branch, including roles assessing behaviour support practitioner suitability, assessing behaviour support plan quality, preparing policy guidance and advice on matters relating to Positive Behaviour Support, and managing unauthorised restrictive practice notifications.

Duties

Duties may include, but are not limited to, the following:

- Contribute to the day-to-day operations of the Practice Quality Branch with support from team and line manager.
- Draft internal and external professional correspondence related to behaviour support and restrictive practices.
- Under supervision, support project work related to behaviour support and the reduction and elimination of restrictive practices.
- Monitor,coordinateand respond to external practice enquiries and referrals.
- Support relevant compliance activities with NDIS providers and practitioners.

Eligibility

The occupant of the position:

- Has a positive and contemporary attitude to people with disability
- Applies a contemporary understanding of disability, inclusion, and accessibility in all aspects of work.
- Works collaboratively andoperatesproactively and independently as an effective team member
- Has well-developed organisational skills to manage competing priorities

Notes

About the National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

The NDIS Quality and Safeguards Commission (NDIS Commission) offers roles that make a real difference in the community. As the dedicated national regulator of NDIS service providers and workers in Australia, the NDIS Commission upholds the rights of NDIS participants to quality and safe supports or services, including those received under the National Disability Insurance Scheme (NDIS). The NDIS Commission encourage applications from people with disabilities, LGBTQIA+ people, women and people with diverse linguistic and cultural backgrounds. The organisation recognises the richness of Aboriginal and Torres Strait Islander culture, and the unique knowledge Aboriginal and Torres Strait Islander employees bring to the workplace, policy development and service delivery. The NDIS Commission participates in the Australian Public Service RecruitAbility Scheme which provides equitable adjustments for applicants with disability A full definition of disability is included on this website Definition of Disability.

To Apply

Position Contact	Kay Woods, CEEBranchOps@ndiscommission.gov.au
Agency Recruitment Site	https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT

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Social Services

Vacancy VN-0772189

National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

Closing Date:Thursday 10 September 2026

Intake Assessment and Practice Quality
Intake Assessment and Safeguards

Job Title	Senior Regulatory Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Parramatta NSW, Penrith NSW, Perth WA
Salary	$99,841 - $112,222
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Position may be offered for working from home, spilt offering under hybrid or may be flexible.
Classification	APS Level 6
Position Number	117_08/26
Agency Website	https://www.ndiscommission.gov.au/

Job Description

https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT

About the Role

Regulatory professionals undertake an assessment of matters in line with agreed processes and NDIS legislation. They also use decision making capability and work within a defined regulatory framework and risk prioritisation model aligned to organisational policy and procedure.

The Senior Regulatory Officer is responsible for managing complex matters via a triage, assessment and escalation. The role also provides support to the Assistant Director through the mentoring and guidance of other team members.

Duties

Duties may include, but are not limited to, the following:

- Lead and supervise geographically diverse teams supporting the assessment of matters aligned to the agency's risk-based prioritisation model to determine regulatory action required and undertake supporting compliance and enforcement activities which may include compliance actions and site visits.
- Provide high-quality, consistent and timely regulatory services to the public across several channels including handling of inbound and outbound calls, email and web based notifications.
- Reviewing and actioning regulatory notifications via the provider portal and managing a caseload of complex matters, ensuring escalation based on risk.

Eligibility

The occupant of the position:

- Has a positive and contemporary attitude to people with disability
- Expert verbal and written communication skills including the capacity to produce quality briefs, report and correspondence of a complex nature
- Manages a team to achieve objectives with a focus on safety, staff wellbeing and high performance
- Highly developed organisational skills and the capacity to mange competing demands and to meet deadlines

Notes

About the National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

The NDIS Quality and Safeguards Commission (NDIS Commission) offers roles that make a real difference in the community. As the dedicated national regulator of NDIS service providers and workers in Australia, the NDIS Commission upholds the rights of NDIS participants to quality and safe supports or services, including those received under the National Disability Insurance Scheme (NDIS). The NDIS Commission encourage applications from people with disabilities, LGBTQIA+ people, women and people with diverse linguistic and cultural backgrounds. The organisation recognises the richness of Aboriginal and Torres Strait Islander culture, and the unique knowledge Aboriginal and Torres Strait Islander employees bring to the workplace, policy development and service delivery. The NDIS Commission participates in the Australian Public Service RecruitAbility Scheme which provides equitable adjustments for applicants with disability A full definition of disability is included on this website Definition of Disability.

To Apply

Position Contact	Belinda Banister, Penny Hutchesson and Ben Randall, CEEBranchOps@ndiscommission.gov.au
Agency Recruitment Site	https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT

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Social Services

Vacancy VN-0772196

National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

Closing Date:Sunday 20 September 2026

Data and Regulatory Transformation (DART) and Enabling Services
Enabling Services Audit, Fraud and Risk

Job Title	Director, Audit, Fraud and Risk
Job Type	Full-Time, Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Geelong VIC, Parramatta NSW, Penrith NSW, Perth WA
Salary	$146,622 - $172,868
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid, Flexible working arrangements available
Classification	Executive Level 2
Position Number	118_08/26
Agency Website	https://www.ndiscommission.gov.au/

Job Description

https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT

Duties

Duties may include, but are not limited to, the following:

- Provide strategic leadership and oversight of the Commission’s internal audit, external audit, enterprise risk management, and fraud and corruption control functions.
- Lead the development and delivery of the Internal Audit and Assurance Plan, ensuring audit activities provide independent, risk-based assurance and support continuous improvement.
- Manage the Commission’s engagement with the Australian National Audit Office (ANAO) and internal stakeholders to coordinate external audit activities and facilitate the timely implementation of audit recommendations.
- Provide authoritative advice to the Executive, Commissioner, Audit and Risk Committee, and other governance forums on assurance, risk, audit, fraud and integrity matters.
- Build strong partnerships across the Commission to strengthen risk ownership, embed effective risk management practices, and support the proactive identification and treatment of strategic and operational risks.
- Maintain and continuously improve the Commission’s enterprise risk management framework, policies and reporting, fostering a strong risk culture and informed decision-making across the organisation.
- Lead the implementation and ongoing maturity of the Commission’s fraud and corruption control framework, including prevention, detection, response, investigation oversight, and compliance with legislative and Commonwealth requirements.
- Oversee fraud and corruption referrals, risk assessments, reporting obligations, and capability-building initiatives, while leveraging lessons learned and better practice across the Commonwealth to enhance governance, assurance and integrity outcomes.

Eligibility

The occupant of the position:

- Has a positive and contemporary attitude to people with disability
- Has significant experience and/or in-depth understanding of risk management, internal audit, fraud control and investigations, corporate governance, performance and evaluation at an organisational wide level
- Demonstrate experiences engaging with boards, audit committees and senior executives
- Leads and inspires a team to achieve objectives with a focus on safety, staff wellbeing and high performance
- Upholds exemplary standards of service to clients and stakeholders
- Uses expert communication skills to provide advice and written guidance on complex issues and issues of strategic importance
- Undertakes complex analysis and interpretation and applies significant judgement in decision making
- Has highly developed organisational skills and the capacity to set priorities and draw linkages across functions
- This role may deal with distressing information. Occupants must be able to:
- Demonstrate resilience and an understanding of vicarious trauma
- Support others in dealing with distressing information.

It is **desirable** for the occupant of the position to have:

- Experience in Commonwealth Government and in particular delivering corporate/ enabling services within a Commonwealth entity would be highly regarded.
- Relevant professional memberships with the Institute of Internal Auditors, CPA/CA, Risk Management Institute of Australasia, Association of Certified Fraud Examiners and Governance Institute of Australia (or the ability to obtain and maintain these).

Notes

About the National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

The NDIS Quality and Safeguards Commission (NDIS Commission) offers roles that make a real difference in the community. As the dedicated national regulator of NDIS service providers and workers in Australia, the NDIS Commission upholds the rights of NDIS participants to quality and safe supports or services, including those received under the National Disability Insurance Scheme (NDIS). The NDIS Commission encourage applications from people with disabilities, LGBTQIA+ people, women and people with diverse linguistic and cultural backgrounds. The organisation recognises the richness of Aboriginal and Torres Strait Islander culture, and the unique knowledge Aboriginal and Torres Strait Islander employees bring to the workplace, policy development and service delivery. The NDIS Commission participates in the Australian Public Service RecruitAbility Scheme which provides equitable adjustments for applicants with disability A full definition of disability is included on this website Definition of Disability.

To Apply

Position Contact	Grace Yan, 5162 8513
Agency Recruitment Site	https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT

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Social Services

Vacancy VN-0772197

National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

Closing Date:Sunday 20 September 2026

Data and Regulatory Transformation (DART) and Enabling Services
Enabling Services Various Teams

Job Title	Director, Finance Business Partner
Job Type	Full-Time, Ongoing
Location	Melbourne VIC, Darwin NT, Adelaide SA, Brisbane QLD, Canberra ACT, Hobart TAS, Geelong VIC, Parramatta NSW, Penrith NSW, Perth WA
Salary	$146,622 - $172,868
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid, Flexible working arrangements available
Classification	Executive Level 2
Position Number	120_08/26
Agency Website	https://www.ndiscommission.gov.au/

Job Description

https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT

Duties

Duties may include, but are not limited to, the following:

- Lead the establishment and delivery of a contemporary Finance Business Partnering function that develops trusted relationships across the organisation and provides a proactive, customer-focused finance service aligned to business priorities.
- Provide strategic financial and budget advice to support executive decision-making, including financial sustainability, investment priorities, affordability, risks and emerging pressures.
- Lead evidence-based costing and resource allocation, using activity-based costing, financial modelling, data and performance insights to inform prioritisation and direct resources to areas of greatest value and impact.
- Partner with executives and senior leaders to understand business priorities, challenge assumptions, identity opportunities and translate complex financial information into clear, actionable advice.
- Lead and develop a high-performing finance partnering team, building capability fostering collaboration and establishing consistent approaches to financial management across the organisation
- Drive continuous improvement in financial management and business partnering, strengthening financial insight, planning, performance and the use of data to support better decisions.
- Partner on organisation reform, transformation and major programs, providing business case advice and resource insights to support successful implementation and sustainable outcomes.

Eligibility

The occupant of the position:

- Demonstrated senior leadership capability in establishing and leading a Finance Business Partnering or similar strategic finance function within a complex organisation.
- Proven experience engaging and influencing senior executives and stakeholders, with the ability to build trusted relationships and communicate complex financial information clearly and persuasively.
- Strong leadership capability in building, developing and managing high-performing teams, fostering a culture of collaboration, accountability and continuous improvement.
- Demonstrated ability to drive improvements in financial management practices, systems and processes, with a focus on enhancing insight, efficiency and decision support.
- Demonstrates a positive and contemporary attitude to people with disability.
- Leads and manages staff with a focus on safety, wellbeing, and high performance.

It is a **mandatory** requirement for the occupant of the position to have:

- Tertiary qualifications in Accounting, Finance or Commerce
- Completed professional qualifications, or in progress to complete (CPA/CA)

It is desirable for the occupant of the position to have:

- Experience in Commonwealth Government and in particular delivering corporate/ enabling services within a Commonwealth entity would be highly regarded.
- Strong financial systems knowledge and experience (TM1 IBM Planning Analytics, SAP or similar ERP systems).
- Advanced Microsoft Excel and Power BI skills.

Notes

About the National Disability Insurance Scheme (NDIS) Quality and Safeguards Commission

The NDIS Quality and Safeguards Commission (NDIS Commission) offers roles that make a real difference in the community. As the dedicated national regulator of NDIS service providers and workers in Australia, the NDIS Commission upholds the rights of NDIS participants to quality and safe supports or services, including those received under the National Disability Insurance Scheme (NDIS). The NDIS Commission encourage applications from people with disabilities, LGBTQIA+ people, women and people with diverse linguistic and cultural backgrounds. The organisation recognises the richness of Aboriginal and Torres Strait Islander culture, and the unique knowledge Aboriginal and Torres Strait Islander employees bring to the workplace, policy development and service delivery. The NDIS Commission participates in the Australian Public Service RecruitAbility Scheme which provides equitable adjustments for applicants with disability A full definition of disability is included on this website Definition of Disability.

To Apply

Position Contact	Grace Yan, 5162 8513
Agency Recruitment Site	https://ndiscommission.nga.net.au/?AudienceTypeCode=EXT

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Treasury

Vacancy VN-0772211

Australian Securities and Investments Commission

Closing Date:Wednesday 09 September 2026

Job Title	Senior Project Manager
Job Type	Full-Time, Non-Ongoing
Location	Sydney NSW, Canberra ACT
Salary	-
Future Merit Locations	Sydney, Canberra
Office Arrangement	Hybrid
Office Arrangement Details	Hybrid work arrangement
Classification	Executive Level 2
Position Number	1943558
Agency Website	https://asic.gov.au/about-asic/what-we-do/

Job Description

https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jnCounter=226671853&in_organid=16529&

At ASIC, you can be the change that ensures a fair, strong and efficient financial system for the benefit of all Australians. Contribute to delivering on ASIC's purpose, vision, and strategic priorities to help maintain the integrity of the financial system and protect consumers from harm.

- **Canberra location**
- **Salary between $184,566 – $194,822 (depending on experience) + 15.4% super**
- **24 month Fixed Term Contract**
- **Applications close at 11:59pm AEST, 9 September 2026**

The team

The Digital, Data & Technology (DD&T) Portfolio Office provides portfolio, governance and project delivery support across ASIC, helping deliver strategic and operational outcomes.

The Administered Revenue Modernisation (ARM) Program is a major transformation initiative modernising administered revenue services to improve digital experiences, strengthen revenue integrity, and deliver better outcomes for ASIC and its customers.

The role

This role sits within the DD&T Portfolio Office and is dedicated to supporting delivery of the ARM Program. As a **Senior Project Manager** within the DD&T Portfolio Office, you will be responsible for managing the key ARM Program projects under the direction of the Senior Responsible Officer and in line with ASIC's project management methodology. You will bring proven experience delivering complex technology programs involving large-scale enterprise systems, digital services, vendor management, governance, stakeholder engagement, systems integration and data migration in regulated environments.

Accountabilities will include:

- Leading ARM Program projects from planning through to delivery, business readiness and operational handover, including vendor management, systems integration, data migration and complex dependencies.
- Applying strong project management and technology expertise to coordinate complex workstreams and deliver successful outcomes.
- Ensuring delivery aligns with ASIC Project Management and System Development methodologies (Agile, Hybrid or Waterfall).
- Delivering projects within approved scope, schedule, budget, quality, risk and benefits targets.
- Maintaining governance, schedules, budgets, documentation, reporting and decision records.
- Managing risks, issues, dependencies and actions, including timely escalation and resolution.
- Providing clear reporting to program boards, sponsors and stakeholders.
- Supporting assurance, audit, compliance, procurement and financial management activities.

- Forecasting and monitoring project expenditure, commitments and budget impacts.
- Identifying, coordinating and managing resources to support delivery.
- Building strong relationships with internal and external stakeholders.
- Supporting business readiness, operational transition and benefits realisation to embed new revenue management, case management and digital capabilities.

Duties

About you

You will be a confident senior delivery leader who can bring structure, judgement and momentum to complex technology delivery.

Ideally you will have experience in the following:

- Project management certification (e.g. PRINCE2, PMBOK or Agile).
- Proven experience delivering complex digital transformation programs in government, regulated or similarly complex environments.
- Demonstrated success delivering large-scale enterprise systems, ideally including revenue management, case management, digital services, complex integrations data migration and dependency management.
- Experience delivering secure, accessible digital services with strong user focus and integration across enterprise systems.
- Strong track record managing vendors, delivery partners and cross-functional teams to deliver technology outcomes on time, within budget and to quality standards.
- Experience managing risk, governance, compliance and business continuity within corporate or government settings.

View the position description for more information or click ‘apply' to start your application. Applications close at 11:59pm AEST, 9 September 2026.

About ASIC

ASIC's remit is one of the broadest of regulators across the world. ASIC regulates corporations, markets, financial services and consumer credit and monitors and promotes market integrity and consumer protection in the Australian financial system. Through our enforcement work, we hold to account those who contravene the law, working to achieve strong outcomes that address the greatest consumer and investor harms.

ASIC is an equal opportunity employer seeking people who want to make a difference. ASIC is committed to providing a diverse and inclusive workplace where the very best talent in Australia

chooses to work. Applications from people of all ages, cultural backgrounds, abilities, LGBTIQ+ identity, and people of Aboriginal and Torres Strait Islander descent are encouraged to apply.

We offer a range of **employee benefits** including:

- Attractive superannuation
- Additional leave entitlements
- 50/50 hybrid work-from home model
- Flexible work arrangements
- Assistance for study and professional development

To work with us, you need to be an Australian citizen and be prepared to complete an ASIC Suitability and Baseline Assessment.

Eligibility
Notes

About the Australian Securities and Investments Commission

To Apply

Position Contact	Sarah Gawman, +61299112838
Agency Recruitment Site	https://careers.asic.gov.au/jobtools/jncustomsearch.viewFullSingle?in_jn(

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Treasury

Vacancy VN-0771942

Australian Taxation Office

Closing Date:Thursday 10 September 2026

Compliance and Engagement
Fraud and Criminal Behaviours

Job Title	Deputy Commissioner, Fraud and Criminal Behaviours
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Albury NSW, Canberra ACT, Box Hill VIC, Brisbane QLD, Dandenong VIC, Geelong VIC, Gosford NSW, Hobart TAS, Melbourne VIC, Moonee Ponds VIC, Newcastle NSW, Parramatta NSW, Penrith NSW, Perth WA, Sydney NSW, Townsville QLD, Upper Mount Gravatt QLD, Wollongong NSW
Salary	-
Future Merit Locations	Adelaide, Albury, Canberra, Box Hill, Brisbane, Dandenong, Geelong, Gosford, Hobart, Melbourne, Moonee Ponds, Newcastle, Parramatta, Penrith, Perth, Sydney, Townsville, Upper Mount Gravatt, Wollongong
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Senior Executive Service Band 2
Position Number	EXT_SES_543_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=C728477E-4EFD-4824-79E4-ED1E7791F959

Duties

We are seeking an experienced and influential leadership professional to lead our Fraud and Criminal Behaviours business line.

As the Deputy Commissioner, Fraud and Criminal Behaviours, you will play a critical role in shaping the strategic direction of the Compliance and Engagement Group, the ATO and the APS more broadly. Leading in a highly sensitive and complex environment, you will foster a culture of integrity, professionalism, innovation and inclusion, while guiding a highly skilled and specialist workforce.

You will lead the ATO's response to external fraud and financial crime, protecting the integrity of Australia's tax, superannuation and registry systems. Working across the ATO, government and international jurisdictions, you will leverage strategic partnerships to identify emerging threats, strengthen intelligence capabilities and coordinate effective responses to serious and organised criminal activity.

You will drive the ongoing evolution of the ATO's counter-fraud capabilities through the adoption of advanced digital technologies, real-time intelligence and intelligence-led approaches. Through this work, you will strengthen the organisation's ability to prevent, detect and respond to fraud, support taxpayers to protect themselves, and ensure credible and visible consequences for those who seek to undermine public trust in Australia's revenue and registry systems.

You will build trusted relationships and collaborate across the ATO, government and external partners to deliver organisational outcomes and government priorities. As a member of the ATO's senior leadership cohort, you will provide strategic and people leadership in an increasingly complex operating environment, strengthening organisational capability and culture while helping shape the future direction of the ATO.

We embrace the strength of diversity – through our people and the perspectives they bring. We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

All of our senior leaders are expected to:

- develop a clear vision for the future that links to ATO and government priorities
- be accountable and deliver outcomes that align with the long-term perspective
- find innovative and practical solutions, be open to ideas and engage with risk
- work collaboratively and influence across boundaries to achieve outcomes, progressing issues that cut across APS agencies, sectors and communities
- persuade others towards an outcome, maintaining the confidence of government and stakeholders
- be self-aware and courageous, empowering individuals and teams to deliver their best
- build trust and confidence in the ATO and the tax and superannuation systems.

To be considered you must also have:

- demonstrated knowledge and leadership across a range of enforcement, compliance and legislative frameworks
- investigations, compliance and enforcement experience and the capability to apply intelligence informed decisions when working with partner agencies across a broader continuum to deliver effective compliance outcomes
- a strong record in working with peer level stakeholders to achieve mutually successful outcomes and long term trusted relationships
- experience in working with law enforcement agencies across government and/or internationally.

Eligibility
Notes

People with disability and Aboriginal and Torres Strait Islander peoples are encouraged to apply.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian Taxation Office

We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	Beaumont and Beaumont, (02) 6126 4500
Agency Recruitment Site	https://ato.nga.net.au/?jati=C728477E-4EFD-4824-79E4-ED1E7791F959

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Treasury

Vacancy VN-0771944

Australian Taxation Office

Closing Date:Thursday 10 September 2026

Compliance and Engagement Group
Public Groups

Job Title	Deputy Commissioner, Public Groups
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Albury NSW, Canberra ACT, Box Hill VIC, Brisbane QLD, Dandenong VIC, Geelong VIC, Gosford NSW, Hobart TAS, Melbourne VIC, Moonee Ponds VIC, Newcastle NSW, Parramatta NSW, Penrith NSW, Perth WA, Sydney NSW, Townsville QLD, Upper Mount Gravatt QLD, Wollongong NSW
Salary	-
Future Merit Locations	Adelaide, Albury, Canberra, Box Hill, Brisbane, Dandenong, Geelong, Gosford, Hobart, Melbourne, Moonee Ponds, Newcastle, Parramatta, Penrith, Perth, Sydney, Townsville, Upper Mount Gravatt, Wollongong
Office Arrangement	Flexible
Office Arrangement Details	Flexible
Classification	Senior Executive Service Band 2
Position Number	EXT_SES_536_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=A7D39769-AD44-F4B5-1C33-ED1E76F0F615

Duties

We are seeking an experienced and influential leadership professional to lead our Public Groups business line.

As the Deputy Commissioner, Public Groups, you will play an important role in contributing to the overall strategic direction of the Compliance and Engagement Group, the ATO and the APS more broadly. Leading in a complex and dynamic environment, you will foster a culture of collaboration, innovation, integrity and inclusion, while guiding a highly skilled workforce and building trusted relationships across government, industry and the tax profession.

You will lead the Public Groups business line in protecting the integrity and sustainability of Australia’s tax and superannuation systems by working closely with public and multinational businesses to ensure they meet their obligations.

You'll strengthen community confidence through increased transparency of large business tax compliance, providing clear and timely guidance supported by real-time assurance, and promoting meaningful public reporting of large business tax behaviour. Drawing on insights gained through taxpayer engagements, you will deliver trusted strategic advice to Government and Treasury, while influencing tax advisers and intermediaries to uphold ethical conduct, address poor practices and support willing participation in the tax and superannuation systems.

Working collaboratively with your SES peers, you will build trusted relationships across the organisation and external stakeholder groups to deliver strategic outcomes and meet government priorities. As a member of the ATO's senior leadership team, you will provide strategic, organisational and people leadership, helping shape the future of the ATO.

We embrace the strength of diversity — through our people and the perspectives they bring. We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

All of our senior leaders are expected to:

- develop a clear vision for the future that links to ATO and government priorities
- be accountable and deliver outcomes that align with the long-term perspective
- find innovative and practical solutions, be open to ideas and engage with risk
- work collaboratively and influence across boundaries to achieve outcomes, progressing issues that cut across APS agencies, sectors and communities
- persuade others towards an outcome, maintaining the confidence of government and stakeholders
- be self-aware and courageous, empowering individuals and teams to deliver their best
- build trust and confidence in the ATO and the tax and superannuation systems.

To be considered you must also have:

- demonstrated experience leading assurance, compliance and engagement activities that support clients to understand and meet their Australian tax and superannuation obligations
- deep knowledge of taxation, compliance and risk management frameworks, with the ability to apply contemporary approaches to sustainably reduce non-compliance and improve client outcomes
- experience designing and implementing client engagement strategies that educate, influence and support clients to meet their obligations, with a focus on prevention and early intervention
- strong stakeholder engagement and influencing skills, with an ability to build trusted relationships and work collaboratively with government, industry, professional bodies and large market taxpayers to achieve shared outcomes
- demonstrated capability to leverage data, intelligence and risk insights to inform decision-making, identify emerging risks and provide confidence to government and the community that compliance risks are effectively managed.

Eligibility
Notes

People with disability and Aboriginal and Torres Strait Islander peoples are encouraged to apply.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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We are globally recognised for leading best practice in the administration of tax and superannuation, promoting a level playing field and fairness for all. Our work makes a real difference to the lives of Australians and positively impacts their economic and social wellbeing. Our people are problem-solvers, curious, dynamic and are at the heart of our success. We are inclusive and embrace the strength of diversity. Flexible working arrangements are available to help balance work and life. We offer more than you expect. We offer a place where you can belong, a say in how you make a difference, and the chance to grow a successful career.

To Apply

Position Contact	Beaumont and Beaumont, (02) 6126 4500
Agency Recruitment Site	https://ato.nga.net.au/?jati=A7D39769-AD44-F4B5-1C33-ED1E76F0F615

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Treasury

Vacancy VN-0771964

Australian Taxation Office

Closing Date:Monday 07 September 2026

Tax Practitioners Board
Tax Practitioners Board

Job Title	TPB Administration Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Sydney NSW
Salary	$93,676 - $99,307
Future Merit Locations	Sydney
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO/TPB, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 5
Position Number	EXT_TPB_590_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=2BADD719-DAC1-A5CA-4764-ED363AEBF58D

Duties

We are seeking motivated and experienced Administration Officers to join our Client Services team in the Tax Practitioners Board (TPB).

As an Administration Officer, you will manage high volume complex registration workloads and provide advice to tax practitioners. You'll use your judgment and experience to interpret and apply legislation to determine if applicants meet registration eligibility.

You will provide confidence to consumers of tax practitioner services by ensuring the necessary educational, qualification, experience and personal attributes required for the tax practitioner profession.

You will build and maintain positive relationships with clients and make informed decisions when resolving enquiries. You'll work as part of a team, sharing your knowledge to collaboratively resolve issues and contribute to operational improvements and business projects.

We embrace the strength of diversity — through our people and the perspectives they bring. We are committed to inclusive recruitment practices and encourage applications from people with

disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Tax Practitioners Board provides more information about us and our work environment.

Our ideal candidate:

• understands, interprets and applies the provisions of the Tax Agent Services Act and Regulations to registration applications

• communicates with confidence and tailors communication to effectively engage diverse audiences

• delivers work within agreed timeframes and standards in a fast-paced environment

• provides a great client experience to tax practitioners and manages key external relationships

• assists and mentors less experienced staff to build staff capability and resolve complex enquiries

• supports continuous improvement and promotes innovation.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Prateek Das, (02) 5120 7182
Agency Recruitment Site	https://ato.nga.net.au/?jati=2BADD719-DAC1-A5CA-4764-ED363AEBF5

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Treasury

Vacancy VN-0771978

Australian Taxation Office

Closing Date:Monday 07 September 2026

Enterprise Solutions and Technology
EST

Job Title	IT Midrange Database Specialist
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Canberra ACT, Melbourne VIC
Salary	$101,142 - $116,131
Future Merit Locations	Adelaide, Box Hill, Canberra, Dandenong, Melbourne, Moonee Ponds
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	APS Level 6
Position Number	EXT_EST_638_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=F25E6C01-45DB-26A5-E7E5-ED3672CE2C00

Duties

We are seeking IT Midrange Database Specialists (Administrator and Designer) to join

our Midrange Database Services Team.

As an IT Midrange Database Administrator, you'll support the delivery and operation of enterprise SQL

Server platforms across on-premises and cloud environments. You'll be responsible for maintaining

secure, reliable, and high-performing database services, supporting platform availability, operational

resilience, monitoring, incident resolution, and service improvement. The role contributes to platform

modernisation through automation, standardisation, and the adoption of contemporary database

technologies and practices.

As an IT Midrange Database Designer, you'll support the design, development, and delivery of enterprise

database solutions. Working closely with application teams, architects, and project stakeholders, you'll

provide technical advice and governance to ensure database solutions align with organisational standards,

architecture principles, and operational requirements. The role contributes to the continual improvement

of database engineering practices, deployment processes, and platform capabilities across both on

premises and cloud environments.

Working with limited supervision, both roles require sound judgement, accountability, and a commitment

to delivering secure, scalable, and maintainable database services that support business outcomes and

ongoing technology modernisation initiatives.

Candidates may be placed in Midrange Database Administrator or Designer roles.

These roles may be offered on an ongoing or non-ongoing basis in Adelaide, Canberra or Melbourne

CBD.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with

disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all

backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Our ideal candidates

• has experience in SQL Server database administration and/or database design, including operational

support, performance tuning, security, backup and recovery, data modelling, and High

Availability/Disaster Recovery (HA/DR) solutions across on-premises and cloud platforms, including

Azure and AWS

• has strong technical capability in T-SQL and PowerShell, with experience developing automation

solutions for database administration, deployment, monitoring, and operational activities. Experience

with C# and Python is desirable to support database engineering, systems integration, and platform

automation

• has practical experience delivering Infrastructure as Code (IaC) and modern database automation

solutions using technologies such as Terraform, AWS CDK, Azure DevOps, Ansible, source control

platforms, CI/CD pipelines, SQL Server DACPAC deployments, automated testing and release

management

• applies sound database design principles, standards, governance frameworks, and architecture

practices to deliver secure, reliable, scalable, and maintainable database solutions

• communicates effectively, solve problems and build productive relationships across technical teams,

vendors and stakeholders, while contributing to knowledge sharing, mentoring and continuous

improvement.

Relevant qualifications or industry certifications in Information Technology or related fields are highly

regarded but not essential.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Giang Dinh, (02) 6216 8193
Agency Recruitment Site	https://ato.nga.net.au/?jati=F25E6C01-45DB-26A5-E7E5-ED3672CE2C0

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Treasury

Vacancy VN-0772030

Australian Taxation Office

Closing Date:Monday 07 September 2026

Frontline Operations
Various teams

Job Title	Frontline Operations Assistant Director (Affirmative measure - Aboriginal and Torres Strait Islander employment)
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Albury NSW, Box Hill VIC, Brisbane QLD, Burnie TAS, Dandenong VIC, Geelong VIC, Gosford NSW, Hobart TAS, Melbourne VIC, Moonee Ponds VIC, Newcastle NSW, Parramatta NSW, Penrith NSW, Perth WA, Townsville QLD, Upper Mount Gravatt QLD, Wollongong NSW
Salary	$129,551 - $141,239
Future Merit Locations	Albury, Burnie, Dandenong, Geelong, Gosford, Hobart, Melbourne, Moonee Ponds, Newcastle, Parramatta, Penrith, Perth, Townsville, Upper Mount Gravatt, Wollongong, Adelaide, Box Hill, Brisbane, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 1
Position Number	EXT_FO_655_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=92ED5A62-2276-EE58-32CD-ED36AD7A7E59

This vacancy is only open to Aboriginal and Torres Strait Islander applicants. This initiative helps to increase the number of Aboriginal and Torres Strait Islander people employed in the APS, to better reflect the diversity of the Australian community.

Duties

We are seeking dynamic leaders to join our Frontline Operations group.

As an Assistant Director in Frontline Operations, you will undertake an essential leadership role while ensuring achievement of all priorities within your work area. You'll lead a diverse workforce to achieve key corporate and business objectives. Success in this role comes from achieving results through people building capability, fostering engagement and creating an environment where individuals and teams can perform at their best.

You will influence the design and development of tailored strategies that deliver contemporary client experiences and outstanding results for business. You will inspire a future-focused mindset, foster innovation and continuous improvement, and create an environment where people can

thrive and grow. Your relationship and negotiation skills will ensure that strategic partnerships and effective planning for new initiatives are implemented.

Depending on your area of expertise you will:

• lead and manage large teams, including in contact centre environments that may operate on scheduled work patterns

• lead the delivery of quality telephony and processing services that meet community needs and service commitments

• build capable, engaged and high-performing teams by coaching, developing and supporting staff

• support teams to adapt to changing priorities, new initiatives and emerging business needs

• provide technical guidance or advice to clients and staff to assist in resolving complex or sensitive issues

• analyse information and data to identify issues, risks and opportunities, and provide advice to leaders and stakeholders

• lead, coordinate and monitor a variety of work/case management activities, provide advice and recommendations to solve complex workforce and workload issues

• lead the delivery of quality telephony and processing services that meet community needs and service commitments

• through active and strategic engagement, deliver tailored and contemporary outcome focused solutions that optimise debt recovery, on time lodgement, facilitate ongoing willing participation in the taxation and superannuation systems and influence client behaviour

• translate complex insights or technical requirements into actions to resolve a range of procedural or technical issues

• work closely with business partners and leaders to ensure staff have the tools, knowledge and support they need to succeed.

Our ideal candidate:

• leads high-performing teams by setting clear expectations, developing capability, fostering accountability, and promoting an inclusive culture

• applies critical thinking and sound judgement to analyse information, manage risk, solve problems, and provide practical advice in line with legislation and policy

• effectively plans and prioritises work in high-volume environments, balancing competing demands and adapting to changing priorities to deliver results

• identifies and drives continuous improvement by implementing practical solutions, supporting change, and building productive stakeholder relationships to achieve business outcomes.

Eligibility

Candidates applying under the affirmative measure provision must provide confirmation of their Aboriginal and/or Torres Strait Islander heritage.

For further information about this requirement and the application process please select the Apply now button.

Notes

This recruitment process is being used to fill both ongoing and non-ongoing positions. Non-ongoing positions may be offered for up to 18 months.

Non-ongoing vacancies have the potential to become ongoing. These non-ongoing positions may become ongoing within the next 12 months. Should a position become ongoing then the merit pool established through this selection process may be used to fill the vacancy.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Adrienne Power, (07) 4753 7962
Agency Recruitment Site	https://ato.nga.net.au/?jati=92ED5A62-2276-EE58-32CD-ED36AD7A7E5

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Treasury

Vacancy VN-0772031

Australian Taxation Office

Closing Date:Monday 07 September 2026

Frontline Operations
Various teams

Job Title	Frontline Operations Assistant Director
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Albury NSW, Box Hill VIC, Brisbane QLD, Burnie TAS, Dandenong VIC, Geelong VIC, Gosford NSW, Hobart TAS, Melbourne VIC, Moonee Ponds VIC, Newcastle NSW, Parramatta NSW, Penrith NSW, Perth WA, Townsville QLD, Upper Mount Gravatt QLD, Wollongong NSW
Salary	$129,551 - $141,239
Future Merit Locations	Adelaide, Albury, Box Hill, Brisbane, Burnie, Dandenong, Geelong, Gosford, Hobart, Melbourne, Moonee Ponds, Newcastle, Parramatta, Penrith, Perth, Townsville, Sydney, Upper Mount Gravatt, Wollongong
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 1
Position Number	EXT_FO_650_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=3F525D3D-E42E-92AC-5A9E-ED3676ADA14C

Duties

We are seeking dynamic leaders to join our Frontline Operations group.

As an Assistant Director in Frontline Operations, you will undertake an essential leadership role while ensuring achievement of all priorities within your work area. You'll lead a diverse workforce to achieve key corporate and business objectives. Success in this role comes from achieving results through people building capability, fostering engagement and creating an environment where individuals and teams can perform at their best.

You will influence the design and development of tailored strategies that deliver contemporary client experiences and outstanding results for business. You will inspire a future-focused mindset, foster innovation and continuous improvement, and create an environment where people can thrive and grow. Your relationship and negotiation skills will ensure that strategic partnerships and effective planning for new initiatives are implemented.

Depending on your area of expertise you will:

• lead and manage large teams, including in contact centre environments that may operate on scheduled work patterns

• lead the delivery of quality telephony and processing services that meet community needs and service commitments

• build capable, engaged and high-performing teams by coaching, developing and supporting staff

• support teams to adapt to changing priorities, new initiatives and emerging business needs

• provide technical guidance or advice to clients and staff to assist in resolving complex or sensitive issues

• analyse information and data to identify issues, risks and opportunities, and provide advice to leaders and stakeholders

• lead, coordinate and monitor a variety of work/case management activities, provide advice and recommendations to solve complex workforce and workload issues

• lead the delivery of quality telephony and processing services that meet community needs and service commitments

• through active and strategic engagement, deliver tailored and contemporary outcome focused solutions that optimise debt recovery, on time lodgement, facilitate ongoing willing participation in the taxation and superannuation systems and influence client behaviour

• translate complex insights or technical requirements into actions to resolve a range of procedural or technical issues

• work closely with business partners and leaders to ensure staff have the tools, knowledge and support they need to succeed.

Our ideal candidate:

• leads high-performing teams by setting clear expectations, developing capability, fostering accountability, and promoting an inclusive culture

• applies critical thinking and sound judgement to analyse information, manage risk, solve problems, and provide practical advice in line with legislation and policy

• effectively plans and prioritises work in high-volume environments, balancing competing demands and adapting to changing priorities to deliver results

• identifies and drives continuous improvement by implementing practical solutions, supporting change, and building productive stakeholder relationships to achieve business outcomes.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Mary Francis, (03) 9215 3219
Agency Recruitment Site	https://ato.nga.net.au/?jati=3F525D3D-E42E-92AC-5A9E-ED3676ADA14

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Treasury

Vacancy VN-0772045

Australian Taxation Office

Closing Date:Monday 07 September 2026

Frontline Operations
Business Continuity Management

Job Title	Business Continuity Officer
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Penrith NSW, Albury NSW
Salary	$129,551 - $141,239
Future Merit Locations	Albury, Parramatta, Penrith, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 1
Position Number	EXT_FO_643_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=44D548DF-8FEC-357A-57F5-ED3672FD89A2

Duties

We are seeking highly adaptable individuals to join our Business Continuity Management team.

As a Business Continuity Officer, you will be a key leader responsible for coordinating the ATO's operational response to significant business disruptions and ensuring organisational readiness to effectively manage continuity incidents. You'll apply strong leadership, analytical thinking, sound judgement, and stakeholder engagement skills to deliver outcomes in a complex and dynamic environment.

You will manage, validate, and apply business continuity and organisational resilience processes to ensure continuity arrangements align with enterprise priorities, critical business functions, and recovery objectives. You'll play an important role in strengthening the ATO's resilience and ability to maintain essential services during disruptions.

You will lead and contribute to a range of continuity and resilience activities, including:

• Incident coordination during business continuity events

• Development and maintenance of business continuity management (BCM) plans, frameworks, and governance processes

• Readiness and preparedness uplift activities across the organisation

• Design and delivery of training, exercising, and awareness initiatives

• Engagement with Whole-of-Federal-Government (WoFG) partners on continuity and resilience matters

You will operate in a dynamic and often high-pressure environment, leading teams and coordinating activities during emergency, security, or continuity incidents. You'll also be required to support after-hours responses when needed to assist in the management of critical events and ensure effective organisational recovery.

Due to the nature of continuity operations, BCM staff will be required to work outside regular hours, operate from alternative locations, and use ATO-issued mobile devices when responding to incidents. This will include participation in rostered 24/7 Restriction Duty which includes weeknights and weekends.

Candidates need to hold a Negative Vetting Level 1 (NV1) Security Clearance and occasional travel to other ATO sites is a requirement of the role.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Our ideal candidate:

• brings strong experience in crisis management, emergency management, or risk management, with the ability to interpret business impacts, assess recovery priorities, and provide strategic continuity advice in complex environments

• excels in relationship management, confidently partnering with senior leaders, business representatives, and WoFG agencies to build continuity capability, influence outcomes, and coordinate effective responses during disruptions

• exhibits strong communication and facilitation skills, with the ability to convey complex information clearly and provide practical advice to diverse audiences

• thrives in high-pressure environments, demonstrating sound judgement, resilience, and the ability to lead incident response and recovery activities during time-critical events, emergencies, and large-scale business disruptions

• is a strategic and solutions-focused thinker, capable of analysing impacts, identifying dependencies and recovery priorities, conducting post-incident reviews, and driving continuous improvement initiatives that strengthen organisational preparedness and resilience.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Brendan Jones, (02) 4724 0565
Agency Recruitment Site	https://ato.nga.net.au/?jati=44D548DF-8FEC-357A-57F5-ED3672FD89A

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Treasury

Vacancy VN-0772057

Australian Taxation Office

Closing Date:Thursday 10 September 2026

Enterprise Solutions and Technology
Enterprise Solutions and Technology

Job Title	Information Management Director
Job Type	Full-Time;Part-Time, Ongoing;Non-Ongoing
Location	Adelaide SA, Brisbane QLD, Canberra ACT, Melbourne VIC, Sydney NSW
Salary	$155,911 - $185,713
Future Merit Locations	Box Hill, Dandenong, Moonee Ponds, Parramatta, Penrith, Upper Mount Gravatt, Adelaide, Brisbane, Canberra, Melbourne, Sydney
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements are available in the ATO, including working between the office and home, and is considered on a case-by-case basis.
Classification	Executive Level 2
Position Number	EXT_EST_601_2026
Agency Website	http://www.ato.gov.au/careers

Job Description

https://ato.nga.net.au/?jati=C998BCA2-7292-995C-0CF5-ED36EC812A15

Duties

We are seeking a highly experienced, strategic and forward-thinking Information Management leader to join our Enterprise Solutions and Technology business area.

As the ATO's Information Management Director, you will provide enterprise leadership to shape how information is governed, managed and used across the ATO. Effective information and records management is critical to delivering the ATO Strategy. You'll lead the organisational, cultural and operational change required to embed strong information management practices into everyday business activities, ensuring information is trusted, accessible and managed appropriately throughout its lifecycle.

You will strengthen business ownership and accountability for information management across the organisation. You'll build organisational understanding and capability and drive sustained changes in behaviours and ways of working. Providing leadership on information risk, you'll strengthen how risks are identified, assessed and managed effectively, and establish robust governance, controls and assurance processes.

Working across the ATO, you will partner with major programs and enterprise initiatives to embed information management into new business processes, ways of working and technology solutions.

You'll identify opportunities for innovation while ensuring that information requirements, lifecycle controls and accountabilities are considered from the outset.

You will lead and transform the Information and Records Management Team, providing strategic direction, expert advice and assurance services to support organisational outcomes. You'll set clear priorities, make effective use of resources and foster an inclusive, accountable and future-focused team that is equipped to meet the ATO's evolving information management needs.

If you can influence enterprise-wide change, build organisational capability and translate strategic direction into practical outcomes, we encourage you to apply.

We embrace the strength of diversity – through our people and the perspectives they bring.

We are committed to inclusive recruitment practices and encourage applications from people with disability or neurodivergence, Aboriginal and Torres Strait Islander peoples, and individuals from all backgrounds. Reasonable adjustments can be provided throughout the recruitment process.

Our ideal candidate:

• possesses expertise in information governance and information and records management, applying this expertise strategically and practically in a complex organisation

• is an authoritative and influential leader who can translate strategic direction, multifaceted obligations and information risks into clear priorities, practical actions and sustainable outcomes

• demonstrates experience driving cultural and organisational change, building enterprise capability and strengthening ownership, accountability and sustainable ways of working

• provides enterprise leadership on information risk, strengthening risk management and assurance over key information management processes and controls

• builds trusted relationships with senior leaders, influences decisions across business and technology boundaries, and brings contemporary thinking and innovative approaches to major programs, business processes and technology solutions

• leads, transforms and develops a high-performing, inclusive and collaborative team, aligning expertise, resources and assurance services with strategic priorities.

Qualifications or industry certification in information management, records management, information governance, information technology or a related field would be highly regarded but are not essential.

Eligibility
Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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To Apply

Position Contact	Adam Condipodero, (02) 6216 2068
Agency Recruitment Site	https://ato.nga.net.au/?jati=C998BCA2-7292-995C-0CF5-ED36EC812A1

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Treasury

Vacancy VN-0772191

Royal Australian Mint

Closing Date:Wednesday 09 September 2026

Royal Australian Mint
Information and Security

Job Title	Associate Software Analyst (Enterprise Services)
Job Type	Full-Time, Ongoing
Location	Deakin ACT
Salary	$89,246 - $96,829
Future Merit Locations	Deakin
Office Arrangement	Work From Home;On Site;Flexible
Office Arrangement Details	Flexible working arrangements may be negotiated
Classification	APS Level 5
Position Number	1456
Agency Website	https://www.ramint.gov.au

Job Description

https://www.ramint.gov.au/about-us/work-us

About the Mint

The Royal Australian Mint is a small government agency working within the Commonwealth Government Portfolio of the Treasury. The Mint is a non-corporate Commonwealth Entity and is listed under the *Public Governance Performance and Accountability Act 2013* (Cth) (PGPA Act). The Mint is also covered by the *Public Service Act 1999* (Cth) (PS Act).

The Royal Australian Mint makes coins and other minted products to serve the needs of the Australian economy, foreign countries, investors and collectors. We are stewards of a thriving national institution that showcases our Nations stories through the National Coin Collection, and a world class museum and gallery experience.

The Royal Australian Mint creates public value through a range of coining and minting-related activities. We play a key role in sharing the stories of Australia by recognising significant anniversaries, events, organisations and cultural perspectives through coins.

The Mint offers some of the most unique career opportunities within the public service, including roles such as:

- Coin making – polishing, laser frosting, 3D engraving, Physical Vapour Deposition hard coating, chrome plating, dies inspection and collars manufacture.
- Machinery – operate and maintain minting critical machines.
- Coin Sculpting – design coins, medals, medallions, and token, etc.
- Graphic Design – design coin packaging materials, exhibition graphics, etc.
- Engineering – technical support and manufacturing operations.

Branch and Team Overview

Information and Security Branch coordinates the IT and Security services and support to the Mint to enable the organisation to produce circulating coins, preserving the National Coin Collection and telling the stories of Australia by recognising significant anniversaries, events and organisations through coins.

Application Support team within the Information and Security Branch, is responsible for supporting the core IT applications of the Mint and works in collaboration with other IT teams within the branch to support the Mint in meeting its objectives and obligations.

About the Role

Associate Software Analyst – Enterprise Services

As an Assistant Software Analyst, you will work under the direction of senior team members to provide vital Level 1 and 2 support for the Mint’s core applications, including the ERP environment (Epicor Kinetic), Point of Sale (POS) systems (Precise POS), data analytics systems and other assigned applications.

This role works collaboratively in a small team to deliver support services to the Mint for the ERP and Asset Management environments.

A major focus of this role is system interoperability. You will play a hands-on role in monitoring and maintaining current middleware and REST API integrations, while actively assisting in the research, design, and testing of future integrations. This is a growth role where you will expand your technical capability, helping to build scalable connections that modernise the Mint's evolving digital landscape, whilst ensuring compliance with whole-of-government frameworks.

The Associate Software Analyst – Enterprise Services also escalates issues with external support providers and may contribute to ICT project work.

Duties

The duties of this position include:

1. Current Integration & Application Support: Deliver Level 1 and 2 support services for allocated applications. Actively monitor, troubleshoot, and maintain existing system

integrations, with a specific focus on middleware platforms and RESTful APIs, ensuring seamless data exchange across the Mint's environment.
2. Future Integrations & Continuous Improvement: Expand your knowledge of emerging technologies and assist the Senior Software Analyst in identifying, analysing, and testing modern approaches for API development. Help plan, configure, and implement future integration pipelines to connect new and legacy platforms.
3. Architecture & Solution Documentation: Develop and maintain accurate solution documentation detailing the structure and configuration of assigned applications. Map out current integration workflows, API endpoints, and middleware routing, while helping to draft documentation for future integration architectures.
4. Project Contribution: Contribute to ICT projects and work packages, particularly those focused on system interoperability and deploying new integrations. Provide technical assistance, test integration options, and ensure all work complies with relevant legislation, as well as the Mint’s and whole-of-government procedures, policies, and frameworks.
5. Change Management: Investigate, manage, and apply authorised requests for changes to applications and integration layers in accordance with the established ICT change management process.
6. Stakeholder Engagement: Coordinate with internal business areas to understand their data needs, gather requirements for future data flows, and provide information and advice to support team deliverables.
7. Service Monitoring & Incident Resolution: Monitor customer feedback, service requests, and incidents. Develop and maintain procedures for incident resolutions and problem workarounds, using this analysis to update processes. Escalate complex Level 3 or critical integration failures to senior staff as required.

Eligibility

Security

This position requires a Negative Vetting 1 clearance. The successful applicant will be required to obtain and maintain a clearance at this level.

Notes

How to apply

Applications will need to be submitted through our recruitment portal on the Work With Us page of the Mint Website at Work With Us | Royal Australian Mint

Please submit your application by **11:30pm** on **Wednesday 9 September 2026**. You will need to upload:

- A current resume
- A one-page-pitch (that describes how your skills meet the requirements of the role as detailed in the position description

About the Royal Australian Mint

To Apply

Position Contact	Lach Noack, 02 6202 6883
Agency Recruitment Site	https://www.ramint.gov.au/about-us/work-us

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0772149

Australian War Memorial

Closing Date:Wednesday 09 September 2026

Corporate Services
Corporate Services Buildings and Services

Job Title	Security Officer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Campbell ACT
Salary	$70,477 - $76,820
Future Merit Locations	Campbell
Office Arrangement	On Site
Office Arrangement Details	This position requires successful applicants to work on site
Classification	APS Level 3
Position Number	26-123
Agency Website	https://www.awm.gov.au/get-involved/employment

Job Description

https://www.awm.gov.au/get-involved/employment

Under general direction, the Security Officer is responsible for implementing Memorial security and a range of building and asset services. The work involves: advising and reporting on security matters, monitoring and performing security services and providing a point of contact for all building and associated services.

Security Officers provide mobile security patrols across all Memorial sites, monitor security systems, staff critical access points including screening as required, escort contractors, visitors and guests and implement approved security arrangements. In emergencies, the Security Officer may act as Deputy House Warden and assume responsibility for visitors, staff, buildings and contents.

Duties

- Under general direction participate in provision of a client focused security and facility service including:
  - Provide advice and information to staff and visitors on a range of security matters;
  - Provide a client service for staff and contractors on a range of asset and building services including building and exhibition maintenance, cleaning, equipment management and repair;

    - Staff the static control room position, monitoring of security systems including some complex programming
    - Perform mobile patrols and security/emergency response capability across all sites;
    - Perform a First Aid responder role as required;
    - Manage building access and movement of personal items, and security and disposal of lost property;
    - Perform front-of-house security services to visitors and staff
- Participate in security arrangements for ceremonies, VIP visits and escort official visitors and guests.
- Provide short term relief of senior security staff and assist in training in emergency procedures and safety equipment.
- Assist senior security staff with procedural and training development, performing administrative duties and provide day to day supervision and assistance to new team members.
- Implement approved and at times complex operational procedures.
- As Deputy House Warden, implement procedures to direct and control staff and visitors in emergencies and assist and participate in all training drills and exercises.
- Manual handling and movement of objects, including but not limited to bollards and barricades.
- Abide by and promote the principles and practices of Work Health and Safety as outlined in the WHS Act, taking reasonable care for their own health and safety and ensuring that their acts or omissions do not adversely affect the health and safety of other persons.

Eligibility

Additional Requirements

It is a requirement that security members work to a fixed roster. You may be required to work regularly on weekends and public holidays. The fortnight roster cycle may look similar to the following: 5 days on, 2 days off, 3 days on, 4 days off OR Monday to Friday inclusive of public holidays.

In addition, there is an expectation that Security members will make themselves available on large event days as required such as Anzac Day and Remembrance Day.

Due to the physical nature of the role, it is a requirement for all Security members to be able to move freely up and down stairs, stand for extended periods on hard surfaces and walk for extended periods of time.

Security members are required to wear a corporate uniform and maintain a neat and tidy appearance adhering to dress and appearance procedures and standards.

Position Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- All applicants external to AWM that are offered employment will be required to successfully undergo a National Police Check, even if they currently hold a security clearance. The check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.

Mandatory Requirements

- Ability to obtain and maintain a Negative Vetting Level 2 security clearance.
- Ability to obtain and maintain a valid First Aid qualification
- Ability to obtain and maintain a valid registration through the Working with Vulnerable People scheme.
- A current Australian driver’s licence.

Notes

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

The Memorial is committed to workplace diversity and maintains an environment that values the contribution of people from different backgrounds and experiences. The Memorial welcomes applications from Aboriginal and Torres Strait Islander people, veterans, mature age people, people from diverse backgrounds, and people with a disability.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Australian War Memorial

The Australian War Memorial combines a shrine, a world-class museum, and an extensive archive. The Memorial's purpose is to commemorate the sacrifice of those Australians who have died in war or on operational service and those who have served our nation in times of conflict. Its mission is leading remembrance and understanding of Australia’s wartime experience.

To Apply

Position Contact	Steve Gudgeon, (02) 6263 6691
Agency Recruitment Site	https://www.awm.gov.au/get-involved/employment

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0771583

Department of Veterans' Affairs

Closing Date:Thursday 10 September 2026

Open Arms – Veterans and Families Counselling
Clinical Governance and Programs

Job Title	Assistant Director
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Sydney NSW, Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Perth WA, Townsville QLD, Wagga Wagga NSW, Lismore NSW, Newcastle NSW, Winnellie NT, Cairns QLD, Ipswich QLD, Maroochydore QLD, Maryborough QLD, Mount Gravatt QLD, Stafford QLD, Eastwood SA, Elizabeth SA, Launceston TAS, Wodonga VIC, Mount Pleasant WA, Rockingham WA
Salary	$131,960 - $144,908
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	Executive Level 1
Position Number	EXT-2026-5125
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

Open Arms – Veterans & Families Counselling (formerly VVCS) is Australia's leading provider of high quality mental health assessment and clinical counselling services for Australian veterans and their families. Open Arms are focused on meeting client needs through a combination of proven clinical practices and new and emerging evidence-based approaches.

The Assistant Director supports the Director in implementing the Department of Veterans Affairs (DVA) business and strategic plan at a service wide level, including identification and application of quality improvement activities related to Open Arms' procedures, DVA policy, and evaluation of service delivery. Assistant Directors streamline strategic initiatives, oversee program management, and communicate objectives to service streams. They utilise strong interpersonal skills to collaborate between regions and across the Division of Open Arms. The position requires strong writing skills, critical thinking, analytical ability and organizational skills. A clinical background in healthcare along with effective written and verbal communication skills are essential to the role, with experience in project management highly desirable.

Duties

- Oversee Open Arms project and program initiatives, from development, implementation and evaluation under the guidance of the Director.
- Assist and communicate with regional leadership in prioritisation, decision-making, service delivery, and initiative implementation.
- Design, implement and evaluate improvement to service delivery, identifying knowledge and skills gaps and capability requirements.
- Improve current and develop new procedures to optimise organisational processes for efficiency and productivity.
- Develop and maintain effective working relationship with internal and external stakeholders to achieve Section, Branch and Agency goals as part of the Commonwealth Government's broader business, by anticipating and responding to stakeholder needs.
- Develop and review advice, input, briefings, papers, submissions, procurement and correspondence for use in both internal and external decision-making forums and present the section or branch or organisation position in the context of more complex issues.
- Monitor and drive the implementation of quality assurance activities relating to client engagement and satisfaction, auditing, and business support and practices.
- Act as a representative of the Director as required.
- Provide supervision, mentoring and coaching for direct reports to effectively manage performance and encourage professional growth and build capacity in a team environment.
- Apply the principles of cooperative and safe work practices consistent with APS Values and the Department's mission, vision, approach and values.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Notes

This recruitment process is being used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

DVA embraces and fosters a culture that supports diversity, inclusion and respect, where people are empowered to fulfil their potential. We welcome people with diverse skills, experiences, perspectives and backgrounds. We are dedicated and committed to attracting and recruiting Aboriginal and Torres Strait Islander peoples and encourage applications from people with disability, people that identify as LGBTQIA+ and people from culturally and linguistically diverse backgrounds. Take on a rewarding, varied, and broad career with an Australian Public Service Department that can bring balance and flexibility to your working life, while supporting you to stay connected to your community.

DVA is committed to improving the data skills and capability of our workforce to underpin our goal of becoming a leading data-driven organisation.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

This vacancy has been identified to participate in VetPaths. The Australian Public Service (APS) values the unique skills, perspectives, and experiences that veterans gain during their Australian Defence Force (ADF) employment and encourage veterans to apply. Support may be available to veterans transitioning to meaningful APS careers through participation in VetPaths, which offers veterans an opportunity to participate in a six month program offering formal learning and development, career mentoring and activities for wellness and peer supports. For more visit: https://www.dva.gov.au/vetpaths This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Veterans' Affairs

The Department of Veterans’ Affairs (DVA) exists to fulfil the nation’s duty to support our serving and ex-serving Australian Defence Force members and their families. We do this through programs of care, compensation, commemoration, income and Defence support services. Our aim is to enhance self-sufficiency, quality of life, financial wellbeing and community recognition for those we support. DVA is both a policy and service delivery agency. We have strong relationships with Australian ex-service organisations, Federal and State Government agencies and the veteran community. DVA’s vision is to honour veterans, and empower them and their families to continue life after service, within a society that understands and values their military service and their ongoing contribution to the community.

To Apply

Position Contact	Rita Doyle, 0497 175 050
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0772107

Department of Veterans' Affairs

Closing Date:Thursday 10 September 2026

Open Arms
Clinical Operations

Job Title	Clinical Program Manager
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Rockingham WA
Salary	$104,898 - $119,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 6
Position Number	EXT-2026-5175
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

Open Arms – Veterans & Families Counselling (formerly VVCS) is Australia's leading provider of high quality mental health assessment and clinician counselling services for Australian veterans and their families. Open Arms are focused on meeting client needs through a combination of proven clinical practices and emerging evidence-based approaches.

The Clinical Program Manager (CPM) supports the Assistant Director (AD) by contributing to improvements in the quality, safety and distribution of clinical services across Open Arms. The primary role of the CPM is to provide clinical advice, professional development of clinical staff, and support the clinical leadership team. The CPM is responsible for daily management of clinical teams in the absence of the AD. The CPM assists the AD with client allocations, client assessments, case reviews and operational support to the clinical teams. The CPM is a senior clinician within the team.

Duties

- Assist the AD with the hiring of new clinical staff including on-boarding and off-boarding. Provide mentoring of new staff and underperforming staff and advise the AD on issues impacting staff performance, health and wellbeing
- Apply independent professional judgement, based on valid and reliable evidence, to complex cases and contribute to the development and maintenance of best practice in mental health services. Provide advice to the AD and regional leadership team on the management of complex client issues
- Conduct auditing and risk assessments and facilitate both individual and group case reviews
- Train staff in the implementation of new policies, procedures, and standards within the region. Contribute to the development, implementation and evaluation of clinical services to promote continuous improvement
- Develop professional relationships with both internal and external stakeholders and participate in meetings as directed
- Apply expert clinical knowledge to inform team training and professional development
- Offer clinical supervision as required
- Carry a clinical caseload
- Act as the Assistant Director as required
- Apply the principles of cooperative and safe work practices consistent with APS Values and the Department's mission, vision, approach and values.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- Any successful candidate external to DVA offered employment will be required to undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- Any successful candidate will also be required to obtain and/or maintain, a baseline Vetting (AGSVA) security clearance as a minimum.

Mandatory Requirements

- Qualifications as a registered Psychologist / Mental Health Occupational Therapist / Mental Health Registered Nurse with full AHPRA registration, OR
- Qualification as a Social Worker eligible for membership of the Australian Association Social Workers (AASW) and eligible to apply for Mental Health accreditation, OR
- A Masters-level counselling qualification and registration with PACFA as a Registered Clinical Counsellor or with ACA at Level 3 or Level 4.

Notes

This recruitment process may be used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

A merit pool of suitable applicants may be created which may be used to fill future ongoing and non-ongoing vacancies should they become available over the next 18 months.

Successful applicants engaged into the APS will be subject to a probation period.

We welcome people with diverse skills, experiences and perspectives. DVA is committed to building a workforce that reflects the community we serve and encourages applications from:

- Veterans and former Australian Defence Force members, whose skills and experience are highly valued across the APS
- Aboriginal and Torres Strait Islander peoples
- People with disability
- People who identify as LGBTQIA+
- People from culturally and linguistically diverse backgrounds

We are a Veteran Employer of Choice! This means you benefit from a workplace actively supporting veterans and families of veterans – one that understands and values military experience. You’re joining an organisation publicly recognised for its commitment to fostering veteran-friendly employment pathways and long-term career success.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

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support. DVA is both a policy and service delivery agency. We have strong relationships with Australian ex-service organisations, Federal and State Government agencies and the veteran community. DVA's vision is to honour veterans, and empower them and their families to continue life after service, within a society that understands and values their military service and their ongoing contribution to the community.

To Apply

Position Contact	Tosca Dilkes-Hall, 08 6479 6275
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Veterans' Affairs (part of the Defence Portfolio)

Vacancy VN-0772112

Department of Veterans' Affairs

Closing Date:Thursday 17 September 2026

Finance and Portfolio
Finance

Job Title	Financial Systems Administrator
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Canberra ACT
Salary	$104,898 - $119,116
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	We support a range of flexible work arrangements in accordance with our Enterprise Agreement.
Classification	APS Level 6
Position Number	EXT-2026-5151
Agency Website	https://www.dva.gov.au/about-us/careers/jobs

Job Description

https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

The Financial Operations section is responsible for ensuring a high-quality financial environment for the department through robust governance and processes and by providing accurate and timely guidance on financial operation matters. The section delivers accounts payable and receivable, treasury management, travel and purchase card management and financial systems administration.

The Financial Operations section is looking for a Financial Systems Administrator, reporting to the Assistant Director, Financial Systems, to manage and provide technical support for the departments Financial Management Information Systems, including TechnologyOne, Expense8 and interfaces with numerous other internal systems.

The successful candidate will have strong technical and analytical skills, sound understanding of government processes, and the communication skills to translate complex data and analysis for both technical and non-technical audiences.

Duties

- Providing high quality, service focussed customer support, training, advice and issue resolution to users and stakeholders across the department in relation to all Financial Management Information Systems (FMIS) via the FMIS Help Desk.
- Building and sustaining collaborative relationships within the Finance Branch to enable them to provide high-quality reporting, support and advice to clients across the department.

- Managing the life cycle of FMIS products including system monitoring, configuration, maintenance, upgrades and testing in accordance with vendor and team processes.
- Identifying and proposing opportunities for continuous improvement including the ongoing development and enhancement of systems, templates and guidance materials via stakeholder engagement, requirements gathering and business process mapping.
- Assisting the development, implementation and ongoing maintenance of administration, governance and audit procedures and documents, including financial delegations, user access provisioning and review, and change management policies in accordance with audit compliance standards.
- Assisting with End of Month and End of Financial Year processes.

Mandatory Requirements

- Minimum two (2) years' experience with TechnologyOne.

Eligibility

- Under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the Australian Public Service (APS).
- All applicants external to DVA offered employment will be required to successfully undergo a pre-engagement screening check, even if they have a security clearance. The screening check is conducted in accordance with the Australian Government Protective Security Policy Framework requirements.
- The successful candidate will be required obtain and maintain a Baseline Vetting (AGSVA) security clearance.

Notes

This recruitment process is being used to fill ongoing and/or non-ongoing position/s. For more information about the role, please see the Candidate Information Pack.

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backgrounds. Take on a rewarding, varied, and broad career with an Australian Public Service Department that can bring balance and flexibility to your working life, while supporting you to stay connected to your community.

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To Apply

Position Contact	Craig Roberts, craig.roberts@dva.gov.au
Agency Recruitment Site	https://dvajobs.nga.net.au/cp/index.cfm?event=jobs.home

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Parliamentary Department

Vacancy VN-0772020

Department of Parliamentary Services

Closing Date:Thursday 03 September 2026

Security
Planning and Quality Building infomation

Job Title	PSL6 Security Advisors - Multiple Roles
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	$101,168 - $113,706
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements can be negotiated in accordance with our Enterprise Agreement and the operational needs of the role
Classification	APS Level 6
Position Number	33441
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_De

Job Description

https://jobs.dps.gov.au/

The Department of Parliamentary Services (DPS) is seeking motivated and capable professionals to fill three ongoing Parliamentary Service Level 6 positions within the Security Division:

- Senior Security Systems Officer
- Senior Adviser, Security Capability Governance
- Emergency Management Advisor

These roles sit across the Security Enabling Services Branch and Security Operations Branch and play an important role in maintaining the safety, security and resilience of Australian Parliament House (APH). The teams are responsible for supporting critical security capabilities, physical security systems, emergency preparedness arrangements, governance frameworks and operational security functions that protect Parliament, its people, visitors and assets.

Depending on the role, successful candidates will contribute to the administration and assurance of physical security systems, governance and continuous improvement of security capabilities, or the planning and delivery of emergency management and preparedness activities. Responsibilities may include administering Electronic Access Control Systems (EACS), Closed-Circuit Television. undertaking compliance and assurance activities, supporting security capability improvements, providing specialist advice, managing risk and governance processes, coordinating emergency preparedness exercises, and developing security related policies, procedures and training.

These roles require engagement with a diverse range of internal and external stakeholders across DPS and the broader parliamentary environment. They provide a unique opportunity to work within one of Australia's most complex and high-profile security environments, where your work directly contributes to supporting the operation of Australian Parliament.

Applicants may nominate one or more roles for consideration. A merit pool may be established from this process and used to fill similar Parliamentary Service Level 6 vacancies within the Security Division

Duties

Please click the "apply now" button to go to the DPS Careers Webpage where you can find more information about the position and relevant duty statement.

Eligibility

- Analyse complex information and exercise sound judgement in a security focused environment.
- Build and maintain productive working relationships with a wide range of stakeholders.
- Communicate clearly and effectively, both verbally and in writing.
- Prepare high-quality reports, briefings, procedures and advice.
- Manage competing priorities and deliver outcomes in a complex operational environment.
- Work collaboratively while demonstrating initiative and accountability.
- Contribute to governance, assurance, compliance and continuous improvement activities.
- Demonstrate professionalism, integrity, discretion and a commitment to security outcomes.
- Identify risks, develop practical solutions and support informed decision-making.

The successful candidate will ideally possess experience, knowledge or capability in one or more of the following areas:

- Physical security systems, including Electronic Access Control Systems (EACS), CCTV and related security technologies.
- Security governance, capability development and change management.
- Security compliance, audit, assurance and reporting activities.
- Emergency management, preparedness planning and incident response arrangements.
- Stakeholder engagement and coordination across multiple business areas.
- Development of policy, procedures, training materials and operational documentation.
- Risk management and security advisory functions.
- Analysing information and providing evidence based recommendations to support operational outcomes.

Requirements:

- For the Emergency Management Advisor role, a qualification in emergency management, or a willingness to obtain one, is desirable.

- The successful applicant will be required to obtain and maintain a Negative Vetting 1 (Confidential/Highly Protected/Secret) security clearance.

Notes

At DPS, we are committed to building a diverse and inclusive workplace that ensures all our people can contribute to our shared purpose. We encourage applications from Aboriginal and Torres Strait Islander people, people with disability, people with caring responsibilities, people who identify as LGBTQIA+, people from cultural and linguistically diverse backgrounds, people who identify as neurodivergent, and mature aged people.

About the Department of Parliamentary Services

The Department of Parliamentary Services (DPS) supports Australia's Parliament and parliamentarians through innovative, unified and client focused services. DPS is proud to be the custodian for Australian Parliament House (APH) as the working symbol of Australian democracy and as a significant destination for our citizens and international visitors alike. It is a place where more than 3,500 people work on sitting days and which nearly one million people visit each year.

To Apply

Position Contact	Caitlin, O'Callaghan
Agency Recruitment Site	https://jobs.dps.gov.au/

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Parliamentary Department

Vacancy VN-0772069

Department of Parliamentary Services

Closing Date:Tuesday 08 September 2026

Corporate Services
Parliamentary Engagement Parliament Shop and E-Commerce

Job Title	Coordinator - Social Media and Digital
Job Type	Part-Time, Ongoing
Location	Canberra ACT
Salary	$92,450 - $99,185
Future Merit Locations	Canberra
Office Arrangement	On Site
Office Arrangement Details	This position requires onsite work at one of the DPS office locations in Canberra
Classification	APS Level 5
Position Number	JR33398
Agency Website	https://www.aph.gov.au/About_Parliament/Parliamentary_De

Job Description

https://jobs.dps.gov.au/

The Department of Parliamentary Services (DPS) is recruiting for a Parliamentary Service Level 5 Coordinator - Social Media and Digital within Parliamentary Engagement.

The Parliament Shop and E-commerce team is seeking a creative, digitally focused professional to support the growth of the Parliament Shop.

In this role, you will plan, coordinate and optimise digital marketing campaigns, create engaging content across a range of channels, and support audience engagement, brand awareness and sales outcomes.

You will produce high-quality digital assets including photography and video, write compelling copy for product listings, social media and email campaigns, and assist in implementing marketing strategies that connect audiences with the Parliament Shop’s unique products and stories.

Who we are looking for

The ideal candidate will have experience in digital marketing, e-commerce and content creation, with strong skills in writing, photography, video production and social media management.

You will maintain and optimise the Shopify platform, manage targeted EDM campaigns, monitor digital and e-commerce performance metrics, and use insights and data to improve customer experience and campaign effectiveness.

A willingness to work in the Parliament Shop on an ad-hoc basis as part of the retail team is essential, providing valuable insights into customer needs and supporting the delivery of an exceptional visitor experience.

A tertiary qualification in marketing, communications, digital media, design, or a related discipline is highly desirable, or demonstrated equivalent professional experience in digital content, ecommerce or marketing environments.

This role is part time, 22.5 hours per week. The days these hours are worked over may be negotiated with the successful candidate.

Duties

Please click the "apply now" button to go to the DPS Careers Webpage where you can find more information about the position and relevant duty statement.

Eligibility

The successful applicant will be required to obtain and maintain a Baseline Vetting (Protected/Restricted) security clearance.

Notes

At DPS, we are committed to building a diverse and inclusive workplace that ensures all our people can contribute to our shared purpose. We encourage applications from Aboriginal and Torres Strait Islander people, people with disability, people with caring responsibilities, people who identify as LGBTQIA+, people from cultural and linguistically diverse backgrounds, people who identify as neurodivergent, and mature aged people.

About the Department of Parliamentary Services

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To Apply

Position Contact	Alexandra Digan, 02 6277 8334
Agency Recruitment Site	https://jobs.dps.gov.au/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0772186

Bureau of Meteorology

Closing Date:Thursday 10 September 2026

Community Services Group
Office of the Group Executive

Job Title	Senior Executive Support Officer
Job Type	Full-Time, Ongoing
Location	Melbourne VIC, Hobart TAS, Darwin NT, Perth WA, Adelaide SA, Brisbane QLD, Sydney NSW, Canberra ACT
Salary	$99,734 - $111,701
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements, including work from home, are available subject to operational requirements
Classification	APS Level 6
Position Number	60019779
Agency Website	

Job Description

https://bomcareers.nga.net.au/

The Community Services Group (CSG) is seeking an experienced and motivated individual to join the Group's executive support team. The position will report to the Group's Executive Officer and work closely with other members of the group executive office to provide support to the Group Executive and the Group's Executive leadership team.

The Senior Executive Support Officer provides high-level executive support, governance coordination and performance reporting services for the Group. The role is responsible for managing complex workflows, coordinating executive and ministerial business, driving quality assurance processes and providing strategic advice to managers and senior executives.

Operating with a high degree of independence, the position builds productive relationships across the Group, ensures timely delivery of key priorities, and identifies opportunities to improve business processes and governance outcomes. The role may also be responsible for supervising and developing junior staff and coordinating the work of others to achieve business objectives.

Duties

Role responsibilities

The Senior Executive Support Officer will generally be required to undertake work that is complex in nature and work under limited direction and proactively work with the Executive Officer

Executive Governance and Coordination

- Support the coordination and completion of all artifacts and documentation required by the Bureau’s governance and processes on behalf of the Group.
- Manage governance schedules, priorities and deadlines to ensure the timely progression of papers, submissions and decision-making processes.
- Provide guidance and support to business areas in drafting and developing high-quality governance papers and executive products.
- Undertake quality assurance of submissions and correspondence, ensuring alignment with departmental standards, policy objectives and executive requirements.
- Monitor upcoming contract renewals, commitments and governance obligations, providing timely advice and coordination support to relevant stakeholders.

Writing and Quality Assurance

- Draft, coordinate and quality assure briefing materials, ministerial responses, media products, and other executive correspondence.
- Proactively identify, develop and coordinate agenda items for fortnightly ministers office meeting with subject matter experts across the group.

Performance Reporting

- Support the coordination of Group performance reporting activities and reporting cycles.
- Develop and maintain systems for tracking key performance indicators, deliverables and strategic commitments.
- Maintain an evidence base to support annual reporting, performance assessments and assurance activities.

Stakeholder Engagement and Continuous Improvement

- Build and maintain effective working relationships across the Group and with key internal stakeholders.
- Act as a trusted point of contact on governance, reporting and executive support processes.
- Identify opportunities to streamline business processes, improve reporting practices and strengthen governance arrangements.
- Support the implementation of business improvements and promote consistency across Group coordination activities.

Eligibility

- A degree or diploma in business administration, communications, or other comparable qualifications, which are appropriate to the duties.
- Demonstrated experience in providing administrative support in a complex organisation.
- High level written and oral communication skills, with the ability to translate technical information into clear English serving diverse audiences
- Strong relationship and stakeholder management skills
- High attention to detail in all tasks performed for the Office of the GE
- Continuous improvement mindset including investigating and identifying best practices approaches and offering recommendations to support the Group's activities.
- Experience in working collaboratively in a diverse environment managing good rapport to foster a collaborative knowledge sharing environment.
- Experience in working with limited supervision and managing competing demands and meeting tight deadlines.
- Proven proficiency in MS SharePoint, Word, PowerPoint, Excel, and Adobe.
- Knowledge or ability to understand Australian Government style requirements.
- Experience in Science communication would be a plus.

Notes

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Bureau of Meteorology

The Bureau of Meteorology is one of the few organisations that touches the lives of all Australians and all Australia, every day. The Bureau works across Australia and remote islands, providing services from the Antarctic to beyond the equator, and from the Indian Ocean to the Pacific. We are Australia's national weather, climate and water agency, in the Agriculture, Water and Environment portfolio of the Australian Government, operating under the authority of the Meteorology Act 1955 and the Water Act 2007. We provide data, information, knowledge, insight and wisdom to help Australians prepare and respond to the realities of their natural environment, including droughts, floods, fires, storms, tsunami and tropical cyclones. Our products and services include observations, forecasts, analysis and advice covering Australia's atmosphere, water, oceans and space environments. We undertake focused scientific research in support of our operations and services. Through regular forecasts, warnings, monitoring and advice, we provide one of Australia's most fundamental and widely used public services. We have strong relationships with our customers, partners and stakeholders in Australia, including the Australian Community and the emergency services sectors, all-levels of Government, and focus sectors including aviation, agriculture, energy and resources, national security and water.

To Apply

Position Contact	Rhiannon Crooks, -
Agency Recruitment Site	https://bomcareers.nga.net.au/

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Climate Change, Energy, the Environment and Water

Vacancy VN-0772087

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date:Wednesday 16 September 2026

Information and Communications Technology
ICT Operational Services & Infrastructure Remote ICT

Job Title	ICT Maintenance and Support Manager
Job Type	Full-Time, Ongoing
Location	Hobart TAS
Salary	$129,106 - $138,861
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	On Site
Office Arrangement Details	Employee will be expected to work in the office or onsite in any of the location/s specified.
Classification	Executive Level 1
Position Number	2026/1742
Agency Website	https://www.dcceew.gov.au/

Job Description

https://dcceewjobs.nga.net.au/?jati=718BA2E8-7619-CE80-5238-ED3727A294D7

The department’s ICT Division has spent the last few years achieving significant milestones that have kicked off a transformational journey focused on laying the foundation for a technologically

advanced, secure, and independent ICT environment that is adaptable, innovative, and capable of supporting the diverse needs of our internal and external customers. Our people are passionate about collaboratively finding best-fit solutions, that continuously improve our digital service delivery, secure, and stabilise our IT environment, and streamline the interactions that support the department’s delivery of government priorities.

The ICT Operational Services and Infrastructure Branch delivers the critical technology, communications and infrastructure services that enable the Department of Climate Change, Energy, the Environment and Water (DCCEEW) to operate effectively across Australia, including in remote and regional locations. The branch provides secure, reliable and resilient ICT services, communications networks, operational technology and end-user support that underpin business operations, environmental programs and field-based activities. Working in partnership with business areas and operational teams, the branch manages ICT operations, engineering, cyber security, infrastructure, service management and technology lifecycle planning to ensure systems remain available, fit for purpose and capable of supporting the department's evolving operational needs.

ICT Networks & Remote Communications delivers reliable, secure and resilient ICT network and remote communications services across the Australian Antarctic Program, including Antarctic and sub-Antarctic stations, Wilkins Aerodrome, vessels, field operations and supporting mainland facilities. Services operate in harsh, isolated environments with limited access windows, long supply chains and a requirement for disciplined engineering assurance.

Duties

The ICT Maintenance & Support Manager provides expert technical leadership across radio, RF, satellite communications, communications infrastructure, operational technology and associated remote systems. The role ensures these capabilities remain safe, supportable, secure, compliant and operationally ready throughout their lifecycle.

Operating under broad direction, the manager sets technical standards, approves technical changes within delegation, leads technical assurance and investigations, and directs maintenance and workforce capability activities. The role supports geographically dispersed operations where reliability, resilience and timely technical judgement can directly affect station safety, logistics, science and mission outcomes.

Duties and tasks include:

- Provide technical direction.
    - Act as the technical authority for communications and operational technology (OT) systems, providing technical advice, approving technical designs and changes within delegated authority, and ensuring effective governance.
- Establish standards and assurance.
    - Develop, maintain and enforce technical standards, policies, technical specifications, approved configurations and assurance processes to ensure safe, secure and reliable operations.
- Manage asset lifecycle.

    - Lead lifecycle management of systems from operational acceptance through sustainment, maintenance, refresh, obsolescence and decommissioning, using asset performance and risk information to inform investment priorities.
- Lead maintenance and reliability.
    - Develop and oversee preventative and corrective maintenance programs, ensuring technical documentation, spares, tooling, vendor support and maintenance practices support operational readiness in remote environments.
- Manage technical risk and compliance.
    - Lead technical investigations, fault analysis and engineering assurance activities, ensuring compliance with legislative, regulatory, safety, security and departmental requirements while managing engineering and lifecycle risks.
- Support operational readiness.
    - Provide technical support for critical incidents, seasonal operations, planned outages, capability transitions and business continuity, ensuring engineering activities align with operational priorities.
- Lead maintenance team capability.
    - Lead and develop the Maintenance and Station teams by providing technical leadership, training, workforce planning, competency development, technical authorisations and succession planning.
- Maintain configuration baselines and records.
    - Ensure documentation, asset registers, configuration records, maintenance information and technical baselines remain accurate, current and auditable.
- Manage stakeholder and vendor relationships.
    - Build effective relationships with operational stakeholders, project teams, Enterprise ICT, vendors and regulators, managing technical aspects of supplier performance, engineering deliverables and capability acceptance.
- Drive continuous improvement.
    - Identify opportunities to improve engineering performance, reliability, maintainability and lifecycle outcomes through lessons learned, asset performance analysis, emerging technologies and evidence-based planning and reporting.

For detailed information about the job-specific capabilities for this role, please view the Job Description which can be downloaded from our website - the **Apply Now** link will take you there.

Eligibility

Additional requirements

- Hold a current Apply First Aid Certificate or have the ability to obtain this qualification.
- Hold and maintain a current manual driver’s licence and ability to drive a 4WD vehicle.
- Hold and maintain a valid Australian motor vehicle drivers licence.
- Note that the physical requirements of the role(s) involve a combination of outdoor and office-based work.
- Note that the position may require them to participate in an on-call roster (for which an appropriate restriction allowance will be paid) and be available to perform duty outside standard hours.
- Note that you may be required to perform occasional out-of-hours and weekend work.
- Note that you will be required to complete specific training (including refresher training) related to the role including remote area training, defensive driving, first aid and CPR courses.
- Note that you will be required to travel in remote/isolated locations in northern Australia or its near northern neighbours, using a variety of transport including vessels, light/commercial aircraft, helicopters and manual four wheel drive vehicles.

- Wear appropriate protective personal equipment and clothing to comply with departmental Work Health & Safety policies and procedures.

Citizenship - to be eligible for employment with the Department of Climate Change, Energy, the Environment and Water you must be an Australian citizen.

Security Clearance - this position requires a **Negative Vetting Level 1** security clearance. You will be required to obtain and maintain a clearance at this level.

Pre-employment checks - your suitability for employment will be assessed through a pre-employment screening process. This process includes a requirement to undergo and satisfy a National Police Check, referee checks, character clearance and where required a pre-employment medical assessment, specified mandatory qualification(s) validation and a probation period.

Notes

We currently have one vacancy available for immediate filling. A merit pool for filling the same or similar position may be established at the conclusion of this selection process.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Alexander Bowyer, 0400 303 109
Agency Recruitment Site	https://dcceewjobs.nga.net.au/?jati=718BA2E8-7619-CE80-5238-ED3727

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Climate Change, Energy, the Environment and Water

Vacancy VN-0772192

Department of Climate Change, Energy, the Environment and Water (DCCEEW)

Closing Date:Wednesday 09 September 2026

Portfolio Strategy Division

Job Title	Branch Head, First Nations Branch (Affirmative Measure – Indigenous Employment)
Job Type	Full-Time, Ongoing
Location	Canberra ACT
Salary	-
Future Merit Locations	Various locations - ACT, Various locations - NSW, Various locations - VIC, Various locations - WA, Various locations - QLD, Various locations - TAS, Various locations - NT, Various locations - SA
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered based on operational requirements
Classification	Senior Executive Service Band 1
Position Number	2026/1871
Agency Website	https://www.dcceew.gov.au/

Job Description

https://www.dcceew.gov.au/about/jobs/apply

Who we are

The Portfolio Strategy Division is the department's central policy area. The division supports our Ministers and the department to engage with the complex cross-cutting policy challenges in Australian climate, energy, environment and water policy. We lead on the Cabinet strategy and strategic policy, First Nations and national policy, whole-of-portfolio projects, and work to build the department's policy capability. In addition, we are the centralised hub for communications, media, parliamentary and governance support across the department.

The First Nations Branch is focused on engaging across the department to develop an understanding of policies and programs that impact First Nations people and their communities. Our work identifies opportunities to embed and deepen the department’s work on the National Agreement on Closing the Gap, develop strategies to ensure that we are more consistent and

strategic in our approach and support the department to build and maintain strong and respectful relationships with First Nations people.

For more information about us please visit our website.

Duties

The job

In the Branch Head role you will be responsible for the day-to-day operations of the Branch, reporting to the Division Head of Portfolio Strategy Division. Your key duties include:

• Providing strategic oversight and implementation of the department's First Nations Strategy (2025 - 2030).

• Providing advice to the department's Executive on First Nations matters.

• Coordinating the department's contributions to the National Agreement on Closing the Gap.

• Working collaboratively across the department to provide strategic advice and coordination of departmental engagement activities and cultural capability uplift.

• Providing Secretariat support to the Minister for Environment and Water's Indigenous Advisory Committee and working across the department to improve collaboration across the department's First Nations advisory committees.

• Developing, mentoring and growing capability in the branch with a focus on resilience, innovation and leadership capabilities consistent with the DRIVE Leadership Charter.

• Working collegiately with all stakeholders, including internal and external, fostering collaboration and sharing of information.

Eligibility

What we are looking for

Your roles and responsibilities will be aligned to theSES Band 1 WorkLevelStandardsand the Secretaries' Charter of Leadership Behaviours.

To be successful,you willdemonstrate:

• Excellent written and verbal communication, organisational and engagement skills.

• Ability to think critically and apply sound judgement to inform risk-based decision making.

• Ability to work as part of a team, including encouraging the exploration of diverse views, recognising the different working styles of individuals, and ability to see things from different perspectives.

• The ability to develop and implement strategic direction for the department, translating policy and business outcomes including analytical, problem-solving, and decision-making skills.

• Effectively influencing stakeholders and negotiating positive outcomes, often within sensitive political environments.

• Communicating effectively, adapting messaging to different audiences, and demonstrating active listening and strong negotiation skills.

• Approaching discussions and negotiations with a strong grasp of key issues and achieving successful outcomes.

• Understanding the complex governmental landscape and navigating its processes effectively.

• Analysing complex information, identifying critical factors, and developing innovative solutions.

Notes

Eligibility and other requirements

Confirmation of Aboriginal and/or Torres Strait Islander Heritage

In applying under this affirmative measure, you will be required to provide evidence to confirm you are an Aboriginal and/or Torres Strait Islander Australian. This evidence may be provided as part of your application or at a later stage of the recruitment process. Acceptable evidence includes:

• a letter signed and executed by the Chairperson of an incorporated Aboriginal or Torres Strait Islander organisation confirming you are recognised as an Aboriginal and/or Torres Strait Islander person; or

• a confirmation of Aboriginal and/or Torres Strait Islander descent form executed by an Aboriginal or Torres Strait Islander organisation; or

• two statutory declarations confirming you are an Aboriginal and/or Torres Strait Islander Australian. The first declaration must be completed by you, and the second declaration can be completed by a First Nations Service Provider (e.g. a University Support Unit or an Indigenous Medical Service) or an APS employee, who is also Aboriginal and/or Torres Strait Islander.

Security Clearance - this position requires a Baseline Vetting security clearance. You will be required to obtain and maintain a clearance at this level.

The filling of this vacancy is intended to constitute an affirmative measure under section 8(1) of the 'Racial Discrimination Act 1975'. This vacancy is only available to Aboriginal and/or Torres Strait people. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification, please contact the advertising agency.

About the Department of Climate Change, Energy, the Environment and Water (DCCEEW)

To Apply

Position Contact	Dan Wilson (First Grade Recruitment), 0426 477 670
Agency Recruitment Site	https://www.dcceew.gov.au/about/jobs/apply

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Employment and Workplace Relations

Vacancy VN-0772077

Department of Employment and Workplace Relations (DEWR)

Closing Date:Wednesday 09 September 2026

Legal and Assurance
Commercial and Information Law Corporate and PALM Commercial Team

Job Title	Principal Government Lawyer
Job Type	Full-Time, Ongoing;Non-Ongoing
Location	Perth WA, Adelaide SA, Brisbane QLD, Canberra ACT, Darwin NT, Hobart TAS, Melbourne VIC, Sydney NSW, Alice Springs NT, Bendigo VIC, Mackay QLD, Newcastle NSW, Orange NSW, Rockhampton QLD, Townsville QLD
Salary	$173,197 - $187,464
Future Merit Locations	Perth, Adelaide, Brisbane, Canberra, Darwin, Hobart, Melbourne, Sydney, Alice Springs, Bendigo, Mackay, Newcastle, Orange, Rockhampton, Townsville
Office Arrangement	Flexible
Office Arrangement Details	Flexible working arrangements will be considered in accordance with the Department of Employment and Workplace Relations Enterprise Agreement 2024-27
Classification	Principal Government Lawyer
Position Number	26/0895
Agency Website	https://www.dewr.gov.au/

Job Description

https://dewr.nga.net.au/cp/

We are seeking a Principal Government Lawyer with strong commercial law expertise to co-lead and manage, in partnership with another Principal Government Lawyer, a specialist commercial law team within the Commercial and Information Law Branch.

The Branch services all commercial law needs of the department (with the assistance of external legal service providers where relevant) so the work is interesting and varied. You will be joining and experienced management team that is well established and respected for our high quality, solution focused advice across the department.

As an ‘in house’ legal unit, you and your team will have a unique opportunity to gain an in-depth understanding of the core business of your client areas. Your team will primarily service the commercial law needs of the department’s Corporate and Enabling Services Group (including commercial property work, centralised procurement advising, and IT procurement and contracting), the Pacific Labour Operations Division (which administers the Pacific Australia Labour Mobility Scheme through deeds with participating employers) and the Workplace Relations Group. While we are advertising for a specific commercial position in the branch, we intend to use any resulting merit pool to fill other commercial PGL positions in the branch (there are six in total) that become vacant within the next 18 months.

We aim for a flexible and inclusive work environment where we are invested in each other’s success and development, maintain a ‘can do’ attitude and enjoy some camaraderie and good humour along the way.

Duties

The duties and responsibilities for this role include providing a broad range of legal services to the department’s Corporate and Enabling Group as set out under the heading ‘the Role’ and demonstrating capabilities listed under the heading ‘Capabilities’ below. The duties and responsibilities for this role will also include complying with obligations in Commonwealth legislation and policies where relevant, for example the Public Service Act 1999 and the Legal Services Directions 2025.

Eligibility

Please note, under section 22(8) of the Public Service Act 1999, employees must be Australian citizens to be employed in the APS unless the Agency delegate has agreed, in writing.

This is a designated security assessed position. The successful candidate will have the ability to obtain and maintain a Baseline security clearance.

This selection process may be used to establish a merit pool. The pool might be accessed to fill ongoing and non-ongoing vacancies for similar roles in the Department over the next 18 months.

Notes

- a degree in laws from an Australian tertiary institution, or a comparable overseas qualification, which is appropriate to the duties of the position; and
- admission as a legal practitioner, however described, of the High Court or the Supreme Court of an Australian State or Territory with ideally at least 5 years post admission experience.

RecruitAbility applies to this vacancy. Under the RecruitAbility scheme you will be invited to participate in further assessment activity for the vacancy if you choose to apply under the scheme; declare you have a disability; and meet the minimum requirements for the job. For more information visit: https://www.apsc.gov.au/recruitability. This initiative/program is only applicable where the successful applicant will be employed under the Public Service Act 1999. Similar conditions may apply when employed under other Acts. For clarification please contact the advertising agency.

About the Department of Employment and Workplace Relations (DEWR)

We are the department that helps job seeking Australians find safe, secure, and well-paid work while we ourselves strive to be a model employer. We provide the framework for fair and productive relationships between employers and employees. We also oversee skills development and training initiatives to support those entering the workforce or retraining to take advantage of emerging employment opportunities. Secure jobs are vital—driving future economic growth and providing people with the certainty. We focus on connecting Australians who are starting, advancing or changing their career with the relevant skills, knowledge and experience to gain or regain employment. Our work directly contributes to shaping the employment landscape. It is our unique purpose to help people realise their potential and we want you to be part of it. Underpinning our important work is our focus on culture. We recognise that how we do things is equally important as what we achieve. Our workplace is one where different perspective are encouraged, people feel a sense of belonging and draw on the expertise of their peers. Our people demonstrate the APS Values, which includes being open, thoughtful, curious and candid. We also value employee wellbeing and developing leadership through investment in capability.

To Apply

Position Contact	Luke de Jong, (02) 6121 0909
Agency Recruitment Site	https://dewr.nga.net.au/cp/

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